Peer-Led Team Learning Workshop Leader Position

Guidelines and Information:
Peer-Led Team Learning (PLTL) is a learning model that is being integrated into selected math and science courses at Prairie State College. In this model, small groups of students will attend weekly workshops guided by a peer leader. As a workshop peer leader you will be helping current students to work together as they engage in problem solving sessions. The workshop leader helps to guide students toward effectively discussing and solving problems, learning study skills, and building self-confidence in the subject matter. Peer-leaders will work closely with faculty and are not expected to create assignments or study materials. The PLTL workshop leader will be paid a stipend for the semester.

Responsibilities of a PLTL Workshop Leader include:
- Conducting weekly two-hour workshop sessions as scheduled.
- Attending workshop leader orientation and training sessions throughout the semester.
- Attend weekly preparation meetings with course professor.
- Maintain attendance records for workshop sessions.
- Track individual student and personal progress throughout the workshop session with reflective journaling.
- Other assignments as assigned by the STEM Student Support Specialists, faculty, and administrators.

To be considered for this position, students must meet the following criteria:
- Be a currently enrolled student at Prairie State College.
- Be in good academic standing.
- Have completed the course for which they intend to be the peer leader with an A or B.
- Attend and successfully complete PLTL leader training.
- Be able to engage students in discussions and problem solving.
- Be able to assess student progress and provide them with feedback.

An application form is included with this information sheet. In addition to the completed form, applicants must submit:
- A copy of your transcripts, unofficial is acceptable.
- Answers to short essay questions, typed, on a separate page.
- Recommendation form completed by previous/current math professor.

Materials must be returned to Venice Azor no later than Wednesday, April 30, 2014. Interviews will take place between May 9th and 15th. Training will take place the week before Fall classes begin.

Venice Azor
Student Support Specialist
Room 2183, 708-709-3635
vazor@prairiestate.edu
Peer-Led Team Learning Workshop Leader Application

Contact/Personal Information

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<th>Name:</th>
<th>PSC ID:</th>
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<td>Apt/Unit #</td>
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<td>State:</td>
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<td>Phone:</td>
<td>PSC Username:</td>
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<td>Major:</td>
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<td>Currently Employed (Y or N):</td>
<td>Employer:</td>
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Math and Science Background - List all undergraduate math and science courses completed

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<thead>
<tr>
<th>Course Number</th>
<th>Semester Completed</th>
<th>Grade Earned</th>
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<tbody>
<tr>
<td>Ex. CHEM 110</td>
<td>Ex. Spring 2012</td>
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Course(s) you are applying to be the workshop leader for:

Please answer the following questions, in short paragraphs, on a separate sheet of paper:

1. Why do you want to be a PLTL workshop leader? What skills qualify you to be a PLTL Workshop Leader?
2. Describe yourself as a leader? In what experiences have you taken a leadership role?
3. What are some of the struggles you think a PLTL Workshop Leader would face?
Peer-Led Team Learning Workshop Leader Recommendation

is applying to be a Peer-Led Team Learning (PLTL) Workshop Leader. He or she is applying to be the PLTL Leader for the course ____________. As a workshop peer leader he or she will lead a weekly workshop and help currently enrolled students to work together as they engage in problem solving sessions.

Please provide the following information about the students you are recommending:

Course you taught them: ________________________________________________________________

Grade they earned in your class: _______________________________________________________

Semester they completed your class: ___________________________________________________

Please provide any additional information relating to the leadership potential and confidence in course subject matter of the student you are recommending. Feel free to add additional pages if necessary.

Recommendation Provided by: _________________________________________  __________________ 
Printed Name                                  Signature