

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Six Hundred Seventy Eighth Meeting  
September 26, 2006

MINUTES

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Ms. Janice Pearson, Chair, convened the 678<sup>th</sup> Regular Meeting of the Board of Illinois Community College District No. 515 at 5:09 p.m., Tuesday, September 26, 2006 in the Board Room of the College.

**ROLL CALL:**

Board Members Present

Ms. Janice Pearson, Chair  
Mr. Mark Fazzini, Vice Chair  
Mr. Michael Camilli, Secretary  
Ms. Peg Donohue  
Ms. Kathleen Doyle  
Ms. Mary Lee Johnson  
Mr. John Marks  
Ms. Klaudia Smith, Student Trustee

Table Participants Present

Dr. Paul J. McCarthy, President  
Ms. Patricia Trost, Board Recorder  
Dr. Linda Uzureau, Vice President, Academic Affairs  
Mr. Robert Tenuta, Vice President, Business & Information Services  
Dr. Stephen Nunes, Vice President, Community & Economic Development  
Ms. Mary Reaves, Vice President, Student Affairs  
Mr. John Flannigan, Faculty Representative  
Ms. Sue Braasch, Staff Representative

Administrative Staff Members

Ms. Betsy Elliot; Ms. Gwen Dean; Ms. Mary Klinefelter; Mr. Jerry Mackay; Dr. Craig Mulling;  
Ms. Cathy Robinson; Dr. Susan Solberg; Mr. Randy Sonnemaker; Ms. Marietta Turner; Ms.  
Michele DuTour-Walavich; Ms. Angela Winters-Harmon

Support Staff Members

Mr. Brace Clement, Ms. Joan Johns, Ms. Jill Yott

Faculty Members

Ms. Vivian Zimmerman

News Media

Mr. Rick Ducat, *The Star* and Mr. Jonathan Pitman, *Student Review*

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### Other

Ms. Chaquita Brown, PSC Student; Ms. Anna Carvallo, HRCS; Mr. Willard High, HRCS; Ms. Sue Johnson, *The Fitness Complex*; Ms. Robin Kelly, Illinois State Representative; Ms. Nancy Kolanowski, Diversity Dinners; Ms. Lisa M. Labiak, Unity Coalition; Ms. Sande McCarthy; Ms. Barbara Moore, NCBI Illinois; Ms. Aurelia Nicholson, League of Women Voters; Ms. Sylvia Tillman, League of Women Voters; Mr. Brian Zakem, Unity Coalition

### **INTRODUCTIONS/RECOGNITIONS**

Ms. Reaves thanked the Board, colleagues and staff who attended the Civic Engagement Center ribbon cutting ceremony.

Ms. Robin Kelly, Illinois State Representative, thanked the College on behalf of the four organizations housed in the Center: the Unity Coalition of the South Suburbs, the Unity Coalition Dinners, Healing Racism and the National Coalition Building Institute. They look forward to working with the College. Ms. Reaves thanked them for the many service learning opportunities the students will have.

Dr. Uzureau introduced a three minute video created by Interact Communications and the Department of Communications. The video was funded as part of the Transportation, Warehousing and Logistics grant in which the College participated with Joliet Junior College, Kankakee Community College, and South Suburban College.

### **CONSENT ITEMS**

*Ms. Donohue moved and Mr. Camilli seconded that the Board of Trustees approve the following items of consent:*

#### Minutes

*That the Board of Trustees approve the Minutes of the 677th Regular Meeting of August 28, 2006 and Minutes of Executive Session of August 29, 2006, as presented.*

#### Resignation Ms. Julia Bardis

*That the Board of Trustees accept the resignation of Ms. Julia Bardis, Professor of Nursing, effective September 15, 2006.*

#### Resignation of Ms. Celeste Branding

*That the Board of Trustees accept the resignation of Ms. Celeste Branding, Director of Management Information Systems & Services, effective September 30, 2006.*

#### Bills Payable - FY2007

*That the Board of Trustees approve the FY2007 List of Bills Payable for September, as indicated in the enclosure.*

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Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

**ACTION ITEMS**

Final Reading – Board Policy A-20, Executive Sessions of the Board

*Mr. Fazzini moved and Ms. Doyle seconded that the Board of Trustees approve for Final Reading, Board Policy A-20, Executive Sessions of the Board.*

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

Final Reading – Board Policy B-9, Employee Hiring and Staffing

*Mr. Camilli and Mr. Fazzini seconded that the Board of Trustees approve for Final Reading, Board Policy B-9, Employee Hiring and Staffing.*

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

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*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

Final Reading – Board Policy F-1, Admissions Requirements and Criteria

*Mr. Fazzini moved and Mr. Camilli seconded that the Board of Trustees approve for Final Reading, Board Policy F-1, Admissions Requirements and Criteria.*

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

Proposed Walking Track – St. James Health & Wellness

Dr. McCarthy thanked Ms. Pearson who suggested the College ask the CAD students to prepare the drawing rather than spending money on a drawing prepared by an architect.

Ms. Johnson gave an overview of the project noting the cost will come from the community fund. She added she will come back to the Board with ideas about signage and exercise stations. Ms. Johnson will invite the Board to take a tour of *The Fitness Complex* after the medical spa opens.

*Mr. Camilli moved and Mr. Marks seconded that the Board of Trustees approve the use of the land on the athletic field and construction of a quarter mile walking track as shown on the illustrated rendering.*

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

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Adoption – Final Revenues and Expenditures Budget for FY2007 and Associated Resolution, Inclusive of Budget Addendum

*Mr. Camilli moved and Ms. Johnson seconded that the Board of Trustees adopt the FY2007 Final Budget and the Associated Resolution including the Budget Addendum, as presented.*

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

FY2007 Fund Transfer

*Ms. Doyle moved and Ms. Donohue seconded that the Board of Trustees approve the transfer of \$250,000 of fund balance from the Education Fund to the Operations & Maintenance Fund for FY2007.*

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

**REPORTS**

President's Report

Dr. McCarthy announced Prairie State College is one of three community colleges nationwide that will be part of a study on learning communities. MDRC, in partnership with the Department of Education, the Community Research Center at Teachers College Columbia University and the University of Virginia will conduct the study. If the College is chosen, it will participate in a year long study on learning communities.

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Dr. McCarthy reported the College continues to receive information about the ethics training required for employees of community colleges. The training will take place beginning in mid-October through mid-November. A lawsuit was recently filed on behalf of many of the Illinois community colleges, including Prairie State. He will learn more about the lawsuit at the next Presidents Council meeting.

Dr. McCarthy pointed out Dr. Nunes's report where Dr. Nunes notes Ms. Terri Winfree-Seeley, Dean of Continuing and Professional Education, was a speaker at the Illinois Association of Rehabilitative Professionals fall conference at Harper College. She spoke about the variety of short-term training available for their clients. Ms. Reaves's report contains a number of events planned for Hispanic Heritage month.

Dr. McCarthy announced Dr. Uzureau will serve on the technical assistance team of the High Schools That Work grant received by Crete-Monee High School. The grant assists high school career-bound students.

### President's Cabinet Monthly Reports

Dr. Uzureau, Mr. Tenuta, Dr. Nunes and Ms. Reaves were available for questions on their monthly reports.

### Tenth Day Report

Dr. McCarthy reported this is all good news. There was an increase in headcount as well as hours for both credit and noncredit courses.

### Monthly Financial Report

Mr. Tenuta gave an overview of the monthly financial report. He noted it is the first two months of the new fiscal year and there is not much activity at this time.

## **ITEMS FROM THE BOARD OF TRUSTEES**

### Schedule for Future Board/College Events

Dr. McCarthy pointed out the upcoming Presidents Council meeting and ICCTA meeting Friday, September 29<sup>th</sup> and Saturday, September 30<sup>th</sup>. The Skyway Conference College Bowl will be held at the College on Friday, October 6<sup>th</sup> at 1:30 p.m. It's one of the more exciting non-athletic competitions. Two years ago, Prairie State came in first. The IBHE meeting is scheduled for October 10<sup>th</sup> and at that meeting, the presidents from universities and community college presidents will meet for the first time. This is a new initiative that will have both groups meeting once a year.

The Board agreed to meet on Monday, October 30<sup>th</sup> rather than Tuesday, October 31<sup>st</sup>.

*Mr. Fazzini moved and Ms. Donohue seconded that the Board of Trustees reschedule their October meeting from Tuesday, October 31<sup>st</sup> to Monday, October 30<sup>th</sup>.*

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Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Mr. Marks	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

*The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

ICCTA/ACCT Report

Ms. Doyle and Ms. Smith will be attending the upcoming ACCT conference in Orlando, Florida.

Prairie State College Foundation Report

Ms. Donohue noted at the Foundation's annual meeting, Mr. Ron Wexler was installed as the new president. Ms. Anne Oppenheimer, Immediate Past President, reached her goal of increasing the Foundation's assets to \$1.5 million. Ms. Donohue reminded everyone about the upcoming Special Event on Friday, November 10<sup>th</sup> at Olympia Fields Country Club.

Services Committee – Banking Request for Proposals

The Board discussed the schedule for reviewing banking proposals. Ms. Johnson noted she was not able to participate in a conference call; however, she could participate by reading and reviewing the information. Mr. Fazzini asked if the proposal to the banks could note if the College has a cash station machine for students, the bank can only charge a certain amount for withdrawals. The Board agreed the RFP should include the requirement that banks could not charge any more than \$1.00 for cash station withdrawals. Mr. Tenuta will make the change. Mr. Camilli noted he would be in Springfield on Tuesday, October 24<sup>th</sup>, but he would be available on his cell phone.

Table Participant Comments

Mr. Flannigan thanked the Board for allowing faculty to participate in the international studies exchange program. Ms. Dethloff will welcome her guest to the College in October; Ms. Dethloff will visit Finland in the spring.

Mr. Ray reported Student Government recently held elections for the public relations position, program directors and senators. On October 21<sup>st</sup>, Student Government members will be attending a leadership conference at Columbia.

Ms. Smith will attend the upcoming ICCB-SAC meeting, IBHE-SAC meeting and ACCT meeting in Florida.

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Ms. Donohue attended the Unity Coalition luncheon last week which was absolutely wonderful. The College was not only singled out because of the Civic Engagement Center, but Dr. McCarthy was singled out for all he has been doing in the community and his willingness to share the College's resources. She was proud to be in attendance and to be a trustee.

Ms. Doyle noted having the Civic Engagement Center shows the College is part of the community. The opportunity the College may get from the MDRC shows the College is being looked at throughout the nation.

Mr. Fazzini commented the video was really sharp and will do a lot to get the College's message out.

Ms. Pearson thanked all employees for working hard on increasing enrollment.

**ADJOURNMENT**

*Mr. Fazzini moved and Mr. Camilli seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 6:11 p.m.*

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Janice Pearson, Chair

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Michael Camilli, Secretary

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Patricia G. Trost, Board Recorder

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