

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Six Hundred Seventy Ninth Meeting
October 30, 2006

MINUTES

Mr. Mark Fazzini, Vice Chair, convened the 679th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:01 p.m., Monday, October 30, 2006 in the Board Room of the College.

ROLL CALL:

Board Members Present

Mr. Mark Fazzini, Vice Chair
Mr. Michael Camilli, Secretary
Ms. Peg Donohue
Ms. Kathleen Doyle
Mr. John Marks
Ms. Klaudia Smith, Student Trustee

Board Members Absent

Ms. Janice Pearson, Chair
Ms. Mary Lee Johnson

Table Participants Present

Dr. Paul J. McCarthy, President
Ms. Patricia Trost, Board Recorder
Dr. Linda Uzureau, Vice President, Academic Affairs
Mr. Robert Tenuta, Vice President, Business & Information Services
Dr. Stephen Nunes, Vice President, Community & Economic Development
Ms. Mary Reaves, Vice President, Student Affairs
Mr. John Flannigan, Faculty Representative
Ms. Kathleen Hazlett, Staff Representative
Mr. Richard Ray, Student Representative

Administrative Staff Members

Ms. Pamela Caddick; Ms. Gwen Dean; Ms. Betsy Elliot; Mr. Chuck Jenrich; Ms. Mary Klinefelter; Mr. Jerry Mackay; Dr. Craig Mulling; Dr. Susan Solberg; Mr. Randy Sonnemaker

Support Staff Members

Mr. Brace Clement, Ms. Joan Johns, Ms. Jill Yott

Faculty Members

Ms. Sally Haywood; Ms. Vivian Zimmerman

News Media

Mr. Rick Ducat, *The Star* and Mr. Jonathan Pitman and Mr. Omar Solomon, *Student Review*

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Other

Ms. Lesliefaye Gogins, PSC Student; Ms. Demetria Johnson, PSC Student; Ms. Johanna Manasse; PSC Foundation; Ms. Sande McCarthy; Mr. Ramon Taylor, PSC Student; Mr. Mike Vasaune, Vesuvius USA

ORAL/WRITTEN PUBLIC COMMUNICATIONS

There were none.

INTRODUCTIONS/RECOGNITIONS

Dr. McCarthy introduced Ms. Johanna Manasse, a member of the PSC Foundation.

Dr. Uzureau announced the Communications Department won a Silver Medallion award from the National Council for Marketing and Public Relations for its Spring 2006 credit schedule. She specifically acknowledged Ms. Kristin Carrera, Graphic Designer, for the schedule design. Mr. Fazzini congratulated the Department and suggested their awards be displayed in one of the hallways of the College.

CONSENT ITEMS

Mr. Camilli moved and Ms. Doyle seconded that the Board of Trustees approve the following items of consent:

Minutes

That the Board of Trustees approve the Minutes of the Budget Hearing of September 26, 2006; and Minutes of the 678th Regular Meeting of September 26, 2006, as presented.

Full-Time Faculty Overloads, Adjunct Faculty Salaries, and Salaries for Administrators and Staff on Teaching Assignments - Fall 2006, 16 Week Classes, First Eight Week Classes, and Late Start Classes (Credit Courses)

That the Board of Trustees approve the full time faculty overload compensation in the amount of \$152,460.78, adjunct faculty compensation in the amount of \$588,798.39, and compensation for administrators and staff on teaching assignments for credit courses in the amount of \$12,873.00, for the first eight weeks of the 2006 fall term.

Adjunct Faculty Salaries and Compensation for Administrators and Staff for Non-Credit Courses, for the First Eight Weeks, 2006 Fall Term

That the Board of Trustees approve the adjunct faculty compensation in the amount of \$54,230.80, and compensation for administrators and staff on teaching assignments for non-credit courses in the amount of \$5,273.40, for the first eight weeks of the 2006 fall term.

New Course - Computer Forensics

That the Board of Trustees approve the following new course:

ITNET 270 Computer Forensics

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Designation of Deputies for April 2007 Election

That the Board of Trustees confirm their approval of the designation of Ms. Patricia Trost, Ms. Joan Johns, and Ms. Deanna Burghardt as persons authorized to accept nominating petitions from prospective candidates on behalf of the Secretary of the Board of Trustees for the Election to be held on Tuesday, April 17, 2007, and furthermore that Ms. Trost be designated as local election official to act on behalf of the Secretary of the Board of Trustees for the election.

Bills Payable - FY2007

That the Board of Trustees approve the FY2007 List of Bills Payable for October, as indicated in the enclosure.

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Mr. Marks	Aye
Ms. Smith	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

EXECUTIVE SESSION

Ms. Donohue moved and Mr. Marks seconded that the Board of Trustees go into Executive Session for the “appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity,” “collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees,” and “litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Mr. Marks	Aye
Ms. Smith	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the meeting adjourned to Executive Session at 5:05 p.m.

RETURN TO OPEN SESSION

Mr. Fazzini moved and Ms. Donohue seconded that the Board of Trustees return to Open Session at 6:05

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p.m. All members present voted Aye, and the motion carried.

Continued Employment and Issuance of Fourth Year Contract for the 2006-2007 Academic Year

Mr. Camilli moved and Ms. Donohue seconded that the Board of Trustees approve the continuation of employment and the issuance of a fourth year contract for the 2006-2007 academic year for Ms. Kathy Sheys, Assistant Professor and Coordinator of Adult Education.

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Mr. Marks	Aye
Ms. Smith	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

2006-2009 Faculty Federation Contract

Mr. Fazzini commented other colleges are struggling with contracts, but this is a win-win situation for both the College and faculty, and the Board is very pleased.

Mr. Fazzini moved and Ms. Doyle seconded that the Board of Trustees approve the 2006-2009 contract between the Board of Trustees of Community College District 515 and the Prairie State College Federation of Teachers, Local 3816, AFT, AFL/CIO.

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Mr. Marks	Aye
Ms. Smith	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Selection of Banking Institution

Mr. Tenuta reported Heritage Bank agreed to waive the internet banking fee.

Mr. Camilli moved and Ms. Donohue seconded that the Board of Trustees approve the recommendation of the Services Committee to select Heritage Bank as the provider of banking services to the College for a period of five (5) years.

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
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Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Mr. Marks	Aye
Ms. Smith	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Bid Recommendation – Spring 2007 and Fall 2007 Non-Credit Class Schedules

Ms. Donohue moved and Mr. Marks seconded that the Board of Trustees award the bid for the Spring 2007 and Fall 2007 Non-Credit Class Schedules to the lowest responsible bidder, Park Press, in the amount of \$21,218 for the base bid, \$612 for an additional four page signature, and \$93 for an additional 1,000 copies.

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Mr. Marks	Aye
Ms. Smith	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Resolution Identifying Work Contracts

Mr. Fazzini moved and Mr. Camilli seconded that the Board of Trustees approve the Resolution authorizing and providing for an Installment Purchase Agreement for the purpose of financing capital improvements of the College, including copiers, classroom renovations, email system, elevator, furniture, math lab renovation, parking lot, roof curb/telescope, and smart classrooms.

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Mr. Marks	Aye
Ms. Smith	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Enterprise Zone Request – Vesuvius USA

Mr. Mike Vasaune, Special Project Engineer from Vesuvius USA, was present to answer any questions from the Board.

Ms. Doyle moved and Ms. Donohue seconded that the Board of Trustees approve the request of Vesuvius USA to participate in the City of Chicago Heights Enterprise Zone program.

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Mr. Marks	Aye
Ms. Smith	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Tax Levy

Mr. Tenuta explained the tentative tax levy is either the 3.4% consumer price index (CPI) increase or 5%, whichever is less. The extended tax levy was raised 3.4% overall from the 2005 tax levy. The levy is structured in order for the College to maximize its statutory tax caps in the operating funds. Therefore, the amount levied for the liability, protection and health portion was decreased from the prior year again and a corresponding amount was added to the operating funds. The result is that for the operating funds, the increase is greater than the 3.4% CPI, but the overall levy results in a 3.4% increase due to the reduction in the liability, protection and health portion.

Mr. Tenuta added the goal is to support the funds most in need. By reducing the liability, protection and health portion of the levy, the College has shifted about \$300,000 more toward the operating funds over the last two years. This shift will result in reducing the liability, protection and health fund in order to achieve a fund balance of around \$3 to \$4 million or twice the annual levy for that fund. In other words, the plan is to have deficits in that fund in order to reduce the balance which will take approximately ten years.

Mr. Camilli moved and Ms. Donohue seconded that the Board of Trustees approve the tentative tax levy for 2006.

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Mr. Marks	Aye
Ms. Smith	Aye

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

REPORTS

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President's Report

Dr. McCarthy noted Ms. Reaves's monthly report wherein it states the students from Prairie State were the leading school fundraisers for the October 22nd Walk of Hope. The students raised money for United Way as well.

Dr. McCarthy pointed out the flyer at each Board member's place announcing the appearance of Mr. Alex Kotlowitz. He will discuss his book, *The Other Side of the River*, on Thursday, November 9th at 7:30 p.m. in the BCEC Auditorium. The College Foundation is responsible for this opportunity which is free and open to the public. This is one of the many things the Foundation is doing in addition to funding scholarships.

At the recent meeting of the South Metropolitan Higher Education Consortium, there was a review of the Project Exito focus report. This report focuses on the experience of Latino students throughout colleges and universities of the consortium. The Illinois Board of Higher Education and the Illinois Student Assistance Commission will begin to address some of the findings of the report.

Dr. McCarthy congratulated Ms. Valerie Nicholson, Professor of Music, on the completion of all but her dissertation for her doctorate in music. Ms. Nicholson is the only community college professor ever admitted to the University of Chicago doctoral program. She is a credit to our faculty.

Dr. McCarthy noted with regard to ethics training that Board members are neither employees nor officers of the College. However, the Commission strongly encourages the Board be trained. Some board members may have or will participate due to their employment. Those who are not participating through their employment, will participate at a later date. As soon as employees of the College complete their online training, Board members will be provided with a paper copy. The Board will adopt a policy regarding ethics training.

A number of administrators, faculty, staff and students will be attending the upcoming Illinois Legislative Black Caucus on Thursday, November 2nd and Friday, November 3rd. The workshops will focus on education. Mr. Brace Clement, Coordinator of Student Leadership, will be a panel participant. Senator Meeks and Representatives Will Davis and David Miller will be in attendance. The governor is scheduled to attend on Friday.

President's Cabinet Monthly Reports

Dr. Uzureau, Mr. Tenuta, Dr. Nunes and Ms. Reaves were available for questions on their monthly reports.

Our College Identity

This document is for information purposes only.

Monthly Financial Report

Mr. Tenuta reviewed the monthly financial report.

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ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Dr. McCarthy noted the following upcoming events: Halloween Fun Fest on October 31st; November 7th is the first day to circulate petitions for trustee elections; Alex Kotlowitz will be on campus on November 9th; and the Foundation Special Event is scheduled for Friday, November 10th.

ICCTA/ACCT Report

Ms. Donohue will not be able to attend the November 10th-11th ICCTA meeting since she will be out of the country; Ms. Smith stated she would be attending.

Ms. Doyle reported she attended the recent Association of Community College Trustees (ACCT) conference in Orlando, Florida. Topics discussed included interest-based bargaining, president and board evaluations. ACCT has come up with a trial program with regard to evaluations. She suggested the Board check on the cost and also check to see if ICCTA has a similar program. Ms. Doyle pointed out it is crucial that the Board evaluate the president and themselves. She will talk to Ms. Pearson about setting up a workshop on this topic.

Mr. Fazzini reported Mr. Tom Bennett of Parkland Community College ran for Secretary/Treasurer of ACCT. He is the first Illinois trustee to aspire to head the organization. In three years, he will be the head of ACCT which will be a first for an Illinois trustee. He congratulated Mr. Bennett.

Prairie State College Foundation Report

Ms. Johanna Manasse invited everyone to attend the Special Event on November 10th. She noted Mr. Ron Wexler, new President of the Foundation, has asked that if anyone hears of any stories how the College has touched a person's life, please pass them onto the Foundation office. The stories will be used in future public relations campaigns.

Ms. Donohue noted she has heard Mr. Alex Kotlowitz in the past and he is top drawer. She thanked the Foundation for funding this wonderful opportunity.

Table Participant Comments

Mr. Flannigan thanked the Board for approving the faculty contract. He also thanked Dr. Uzureau, Ms. Dean, Mr. Tenuta, Ms. Allen, Ms. Haywood, Mr. Evans and Ms. Stein for their participation and cooperation. Mr. Flannigan congratulated Ms. Valerie Nicholson and the Communications Department.

Ms. Hazlett commented she was glad to be able to represent the Support Staff.

Mr. Ray reported students recently attended a conference on how to better communicate with students and on November 4th, they will be attending a leadership exchange at Northeastern College. A number of students will be attending the Foundation Special Event on November 10th.

Ms. Donohue complimented the Board on its successful venture with the Services Committee. She thanked Mr. Tenuta and Mr. Sonnemaker for their help in smoothing the way for the Board.

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Ms. Doyle thanked the Board and the College for the opportunity to attend the ACCT conference. She was able to meet many people and made a number of connections. Mr. Fazzini commented how nice it is nice to attend a conference and learn what other colleges are doing.

Mr. Tenuta introduced Mr. Norman Martin, new Director of Campus & Public Safety.

Ms. Trost introduced Ms. Demetria Johnson, Student Government Secretary.

Mr. Camilli congratulated the Communications Department and wished everyone a safe and happy Halloween.

Mr. Fazzini congratulated the Communications Department. He noted ethics training cannot be made mandatory for Board members; however, it is important to encourage or recommend the Board participate. Dr. McCarthy will draft a policy for the Board. Mr. Fazzini stated there are several TIF districts within the College's district and it would be nice to have a better understanding of what their impact is on the College. The College has a voice and should attend the TIF meetings. Mr. Tenuta will gather that information; Mr. Jenrich added he will be able to help also.

ADJOURNMENT

Mr. Camilli moved and Mr. Marks seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 6:33 p.m.

Janice Pearson, Chair

Michael Camilli, Secretary

Patricia G. Trost, Board Recorder
