
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**SIX HUNDRED NINETY SIXTH MEETING
REGULAR MEETING**

**Monday - April 28, 2008
Immediately following Organizational Meeting
Board Room (Room 2274)**

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-3637**

AGENDA

1. **CALL TO ORDER**

2. **ORAL/WRITTEN PUBLIC COMMUNICATIONS**

3. **INTRODUCTIONS/RECOGNITIONS**

3.1 Student Trustee Election (Enclosure)

Canvass – Student Trustee Election, April 8-9, 2008

Seating of Student Trustee

4. **CONSENT ITEMS**

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member desires separate consideration and/or action.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the items on the Consent Agenda.

Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Minutes of the 695th Regular Meeting of March 25, 2008; Minutes of two (2) Executive Sessions of March 25, 2008; and Minutes of the Special Meeting of April 10, 2008; as presented.

4.1 695th Regular Meeting - March 25, 2008 (Enclosure)

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- 4.2 Executive Session - March 25, 2008 (Enclosure-Board Members Only)
- 4.3 Executive Session - March 25, 2008 (Enclosure-Board Members Only)
- 4.4 Special Meeting - April 10, 2008 (Enclosure)

Personnel

- 4.5 Retirement – Ms. Barbara Love, Writing Skills Specialist (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees accept the retirement of Ms. Barbara Love, Writing Skills Specialist, effective June 1, 2009.
- 4.6 Retirement – Ms. Linda Moses, Professor/Coordinator of Adult Education (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees accept the retirement of Ms. Linda Moses, Professor/Coordinator of Adult Education, effective May, 2009.
- 4.7 Retirement – Mr. Burdett Barrett, Professor, Information Technology (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees accept the retirement of Mr. Burdett Barrett, Professor of Information Technology, effective May 15, 2009.
- 4.8 Full-Time Faculty Overloads and Adjunct Faculty Salaries - Late Start Classes and Second Eight Week Session, 2008 Spring Term - Credit Courses (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve the full time faculty overload payments of \$13,074.50 and adjunct faculty salaries of \$109,878.86 for late start classes and for the Second Eight Week Session of the 2008 Spring Term, credit courses.
- 4.9 Adjunct Faculty Salaries and Compensation for Administrators and Staff on Teaching Assignments – Second Eight Week Session, 2008 Spring Term - Non Credit Courses (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve adjunct faculty salaries in the amount of \$84,721.27 and compensation for administrators and staff on teaching assignments in the amount of \$6,318.05, Second Eight Week Session of the 2008 Spring Term, non credit courses.

Financial

- 4.10 Bills Payable – FY2008 (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve the FY2008 List of Bills Payable for April, as indicated in the enclosure.

5. ACTION ITEMS

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The following items are presented for Board of Trustees approval as Action Items to be considered and voted upon separately.

Personnel

- 5.1 Appointment - Dean of Academic Services & Counseling
RECOMMENDATION: (Enclosure-Board Members/Executive Officers Only)
A recommendation for the appointment of Dean of Academic Services & Counseling will be made following discussion in closed session.
- 5.2 Appointment - Lead Information Literacy Librarian
RECOMMENDATION: (Enclosure-Board Members/Executive Officers Only)
A recommendation for the full-time faculty appointment of Lead Information Literacy Librarian will be made following discussion in closed session.
- 5.3 Appointment - Assistant Professor/Coordinator - Spanish
RECOMMENDATION: (Enclosure-Board Members/Executive Officers Only)
A recommendation for the full-time faculty appointment of Assistant Professor/Coordinator of Spanish will be made following discussion in closed session.
- 5.4 Appointment - Assistant Professor of English
RECOMMENDATION: (Enclosure-Board Members/Executive Officers Only)
A recommendation for the full-time faculty appointment of Assistant Professor of English will be made following discussion in closed session.
- 5.5 Appointment - Assistant Professor of Mathematics
RECOMMENDATION: (Enclosure-Board Members/Executive Officers Only)
A recommendation for the full-time faculty appointment of Assistant Professor of Mathematics will be made following discussion in closed session.
- 5.6 Appointment - Assistant Professor/Coordinator of Adult Education
RECOMMENDATION: (Enclosure-Board Members/Executive Officers Only)
A recommendation for the full-time faculty appointment of Assistant Professor/Coordinator of Adult Education will be made following discussion in closed session.

Institutional

- 5.7 Final Reading – Board Policy E-2, Degrees, Certificates, Courses, and Programs (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve revised Board Policy E-2, Degrees, Certificates, Courses, and Programs.

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- 5.8 Final Reading – Board Policy E-5, Curriculum Development (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve revised Board Policy E-5, Curriculum Development.
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- 5.9 First Reading – Board Policy G-10, Faculty Proficiency in Oral English (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve revised Board Policy G-10, Faculty Proficiency in Oral English.
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- 5.10 Resolution to Participate under the Illinois Police Training Act (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve the resolution to participate under the Illinois Police Training Act.
- 5.11 Purchase Recommendation – Copiers (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve the purchase of four copiers in the amount of \$16,271 for the total cost.
- 5.12 Bid Recommendation – 2008-2009 Classroom Equipment and Projector Lamps (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees award the bids for 2008-2009 classroom equipment purchases to the lowest responsible bidders: United Visual, in the amount of \$47,883.58 for equipment; and Fox River Audio Visual, in the amount of \$8,809.00 for projector lamps.
- 5.13 Custodial Services – Extension of Contract (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve an amendment to the custodial services contract with Absolute Best Cleaning Service, Inc., extending the term of the contract by one year, to July 31, 2009, increasing the monthly charge by 4%, and modifying the scope of work to incorporate mutually agreed upon additional custodial services for an additional charge.
- 5.14 Bid Recommendation – 49 Cameras and 6 DVRs (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees award the bid for 49 Closed Circuit TV (CCTV) cameras and six Digital Video Recorders (DVRs) to the lowest responsible bidder, Red Hawk, in the amount of \$90,656.60 for the total bid.
- 5.15 Resolution Identifying Work Contracts (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve the Resolution authorizing and providing for an Installment Purchase Agreement for the purpose of financing capital improvements of the College.

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6. REPORTS

- 6.1 President's Report
- 6.2 President's Cabinet Monthly Reports (Enclosure)
- 6.3 FY2009 Budget Development Process and Schedule (Enclosure)
- 6.4 Enrollment Report (Enclosure)
- 6.5 Underrepresented Group Report (Enclosure)
- 6.6 Energy Report (Enclosure)
- 6.7 Monthly Financial Report (Enclosure)

7. ITEMS FROM THE BOARD OF TRUSTEES

- 7.1 Schedule for Future Board/College Events (Enclosure)
- 7.2 ICCTA/ACCT Report
- 7.3 Prairie State College Foundation Report
- 7.4 Dr. James H. Griffith and Mr. Michael R. Monteleone Community Service Awards
- 7.5 Table Participant Comments

8. EXECUTIVE SESSION

9. ADJOURNMENT
