AGENDA

1. CALL TO ORDER

2. ORAL/WRITTEN PUBLIC COMMUNICATIONS

3. INTRODUCTIONS/RECOGNITIONS
   3.1 Board of Trustees Art Collection Presentation
   3.2 National Council for Marketing and Public Relations (NCMPR) Award
   3.3 Introduction of New Administrators

4. CONSENT ITEMS

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

RECOMMENDATION:
It is recommended that the Board of Trustees approves the items on the Consent Agenda.
Minutes

RECOMMENDATION:
It is recommended that the Board of Trustees approves the Minutes of the 723rd Regular Meeting of October 26, 2010, as presented.

4.1 723rd Regular Meeting – October 26, 2010 (Enclosure)

Personnel

4.2 Full-Time Faculty Overloads and Adjunct Faculty Salaries on Teaching Assignments – Fall 2010, Late Start Classes and Second Eight Week Classes (Credit Courses) (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the full-time faculty overload compensation in the amount of $9,246.40, and adjunct faculty compensation in the amount of $192,527.03, on teaching assignments for late start classes and the second eight-week classes of the 2010 Fall term (credit courses).

4.3 Resignation of Ms. Kathleen M. Caliendo; Assistant Professor, Nursing (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees accept the resignation of Ms. Kathleen M. Caliendo; Assistant Professor, Nursing; effective December 17, 2010.

Institutional

4.4 Approval of 2011 Regular Board Meeting Day, Time and Place (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees holds the 2011 Regular Meetings of the Board of Trustees of Community College District 515 on the last Tuesday of each month at 5:00 p.m. in the Board Room (Room 2274) of the College, as presented.

4.5 Designation of Deputies for April 2011 Election (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees confirms their approval of the designation of Ms. Deborah Smith Havighorst, Ms. Patricia Trost and Ms. Jill Yott as the persons authorized to accept nominating petitions from prospective candidates on behalf of the Secretary of the Board of Trustees for the Election to be held on Tuesday, April 5, 2011, and further more that Ms. Havighorst be designated as the local election official to act on behalf of the Secretary of the Board of Trustees for the election.

4.6 Approval of New Course – Political Science (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves one new course in political science, effective Summer 2011:

POLSC 250 Introduction to Political Philosophy
Financial

4.7 Bills Payable – FY2011 (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the FY2011 List of Bills Payable for November, as indicated in the enclosure.

5. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

EXECUTIVE SESSION

Personnel

5.1 Health Insurance – 2011 Plan (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the 2011 Health Insurance Plan.

5.2 Dental Insurance – 2011 Plan (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the 2011 Dental Insurance Plan.

5.3 Life and Accidental Death & Dismemberment Insurance – 2011-2013 Plans (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the 2011-2013 Life and Accidental Death and Dismemberment Insurance Plans.

5.4 New Classification Structure and Salary Range (Enclosure-Board Members/Executive Officers Only)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the classification structure and salary ranges as recommended in the study recently completed by Fox Lawson and Associates.

5.5 Amendments to the 2010-2012 Contract Between the Federation of Supportive Staff Cook County College Teachers Union Local 1600, AFT, AFL-CIO and Illinois Community College Board District 515 (Enclosure-Board Members/Executive Officers Only)
RECOMMENDATION:
It is recommended that the Board of Trustees amends the 2010-2012 contract between the Federation of Supportive Staff Cook County College Teachers Union Local 1600, AFT, AFL-CIO and Illinois Community College Board District 515 by substituting the attached revisions to Section 13.2 – Salary Increase, Article XV – Promotions, Section 20.2 – Job Classifications, Article XXII – Reclassification, Appendix C – Job Classification Salary Structure, Appendix D – Departmental Seniority Report, and Appendix O – Memorandum of Understanding.
5.6 Amendments to the 2007-2011 Contract Between the Campus and Public Safety Officers Association and Illinois Community College Board District 515

RECOMMENDATION: (Enclosure-Board Members/Executive Officers Only)

It is recommended that the Board of Trustees amends the 2007-2011 contract between the Campus and Public Safety Officers Association and Illinois Community College Board District 515 by substituting the attached revisions to Section 13.2 – Salaries, and Appendix A – Department Seniority List.

Institutional

5.7 Review of Closed Session Minutes (Enclosure-Board Members Only)

RECOMMENDATION:

In accordance with the guidelines of the Open Meetings Act, the Board of Trustees will determine the release/non-release of Closed Session minutes.

5.8 Review of Verbatim Recordings of Closed Session Meetings (Enclosure-Board Members Only)

RECOMMENDATION:

In accordance with the guidelines of the Open Meetings Act, the Board of Trustees will determine whether verbatim recordings of Closed Session meetings will be destroyed.

5.9 Schedule for Summer Work Hours

RECOMMENDATION:

It is recommended that the Board of Trustees, notwithstanding the provisions of Policy C-3: “College Business Hours and Closure Days,” approves the implementation of a flexible scheduling option for employees for the summer of 2011 as developed by the President.

5.10 Appointment of Freedom of Information Officer

RECOMMENDATION:

It is recommended that the Board of Trustees appoints Dr. Alan D. Robertson as the Freedom of Information Officer (FOIO).

Financial

5.11 Treasurer

RECOMMENDATION:

It is recommended that the Board of Trustees appoints Dr. Alan D. Robertson as Treasurer of the Board of Trustees.

5.12 Authorized Signatories Required for College Financial Accounts (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees authorizes the following as signatories for the College’s financial accounts: Eric C. Radtke, President; Alan D. Robertson, Treasurer; and James M. Eaton, Controller.

5.13 Lease Recommendation - 179 Computers (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees awards a three-year fair market value lease for 179 computers to the lowest responsible bidder, University Lease, in the total amount of $140,176.08, to be paid quarterly at a rate of $11,681.34.
5.14 Purchase Recommendation – Challenge Titan 230 Cutter

RECOMMENDATION:
It is recommended that the Board of Trustees approves the purchase of a Challenge Titan 230 cutter for Institutional Support Services from Tompkins Printing Equipment Company, the lowest responsible bidder, in the amount of $15,345.

6. REPORTS

6.1 President’s Report (Enclosure)
6.2 President’s Cabinet Monthly Reports (Enclosure)
6.3 Our College Identity (Separate Enclosure)
6.4 Student Government Budget (Enclosure)
6.5 Program Advisory Committee Memberships (Enclosure)
6.6 Citizen/Special Advisory Committee Memberships (Enclosure)
6.7 Update on Audit Findings (Enclosure)
6.8 Monthly Financial Report (Enclosure)

7. ITEMS FROM THE BOARD OF TRUSTEES

7.1 Schedule for Future Board/College Events (Enclosure)
7.2 ICCTA/ACCT Report
7.3 Prairie State College Foundation Report
7.4 Table Participant Comments

8. EXECUTIVE SESSION

9. ADJOURNMENT