Ms. Jacqueline Agee, Chair, convened the 731st Regular Meeting of the Board of Illinois Community College District No. 515 at 5:02 p.m., Tuesday, June 28, 2011, in the Board Room of the College.

ROLL CALL:

Board Members Present
Ms. Jacqueline Agee, Chair
Ms. Brunetta Hill-Corley, Vice Chair
Ms. Cindy Somer, Secretary
Dr. Kathleen Doyle
Mr. Phil Faso
Mr. Wendell Mosby
Ms. Ashlyn Snuckel, Student Trustee

Board Members Absent
Mr. Marc Wiley

Table Participants Present
Dr. Eric C. Radtke, President
Ms. Deborah Smith Havighorst, Board Recorder
Dr. Adenuga Atewologun, Vice President, Academic Affairs
Dr. Alan D. Robertson, Vice President, Business & Information Services
Ms. Terri Winfree, Vice President, Community & Economic Development
Ms. Mary Reaves, Vice President, Student Affairs
Mr. John Flannigan, Faculty Representative
Ms. Susan Braasch, Support Staff Representative
Mr. James Brown, Student Representative

Administrators Present
Dr. Consuelo Ballom, Ms. Kellie Clark, Ms. Diane Conatser, Ms. Lynita Gebhardt, Dr. Marie Hansel, Mr. Ed Jodelka, Ms. Kim Kunce, Mr. Norman Martin, Dr. Debra Prendergast, Mr. Ed Schaffer, Ms. Jennifer Stoner, Ms. Patty Valenziano

Faculty Members Present
Ms. Barbara Kelly-Gorbitz, Mr. Ed Schwarz

Adjunct Faculty Members Present
Ms. Vivian Zimmerman

Staff Members Present
Ms. Tina Saigh, Ms. Pat Trost, Mr. John Woodyatt

Other
Coach Jeff Boyd, PSC basketball; Ms. Adriana Popovich; Mr. Steve Tijerina, PSC graduate

ORAL/WRITTEN PUBLIC COMMUNICATIONS
Ms. Vivian Zimmerman addressed the Board and stated that it has been a rewarding experience to sit on the budget committee. She hopes the Board of Trustees will act responsibly and that any new initiatives that are considered in the budget will be in the best interest of the students.

INTRODUCTIONS/RECOGNITIONS
Dr. James H. Griffith Community Service Award
Trustee Hill-Corley introduced the 2011 recipient of the James H. Griffith award, former student trustee Ms. Adriana Popovich.

Prairie State College Athletics Department
Vice President Reaves introduced Mr. Ed Schaffer who announced that Prairie State College’s women’s basketball coach, Mr. Jeff Boyd, is the first Prairie State coach to receive the Coach of the Year award from the Illinois Skyway Collegiate Conference. Mr. Schaffer also announced that PSC graduate, Mr. Steve Tijerina, is the first PSC recipient of the Skyway Conference’s Dick Durrant Sophomore Academic Athlete of the Year Award.

CONSENT ITEMS
Ms. Hill-Corley moved and Mr. Faso seconded that the Board of Trustees approves the following items of consent:

Minutes
That the Board of Trustees approves the Minutes of the 730th Regular Meeting of May 31, 2011; and the Minutes of the Executive Session of May 31, 2011; as presented.

Full-Time Faculty Overloads, Adjunct Faculty Salaries and Compensation for Administrators, Staff and Retired Faculty on Teaching Assignments – Summer 2011, First Eight-Week Classes (Credit Courses)
That the Board of Trustees approves the full-time faculty overload compensation in the amount of $281,272.60, adjunct faculty compensation in the amount of $225,062.24, and compensation for administrators and retired faculty on teaching assignments for credit courses in the amount of $13,685, for the first eight-week classes of the 2011 Summer term.

Adjunct Faculty Compensation for Non-Credit Courses, 2011 Summer Term
That the Board of Trustees approves the adjunct faculty compensation in the amount of $9,492, for the 2011 Summer term.

Resolution – Payment of Bills
That the Board of Trustees adopts the resolution authorizing the Treasurer to pay any outstanding bills that come due during the month of July, 2011.

Bills Payable – FY2011
That the Board of Trustees approves the FY2011 List of Bills Payable for June, as indicated in the enclosure.
Upon the call of roll, the vote was as follows:

- Ms. Agee: Aye
- Dr. Doyle: Aye
- Mr. Faso: Aye
- Ms. Hill-Corley: Aye
- Mr. Mosby: Aye
- Ms. Somer: Aye
- Ms. Snuckel: Aye

_The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried._

**EXECUTIVE SESSION**

Ms. Hill-Corley moved and Ms. Somer seconded that the Board go into executive session for the
“appointment, employment, compensation, discipline, performance, or dismissal of specific employees of
the public body or legal counsel for the public body, including hearing testimony on a complaint lodged
against an employee or against legal counsel for the public body to determine its validity;” and
“collective negotiating matters between the public body and its employees or their representatives, or
deliberations concerning salary schedules for one or more classes of employees.”

Upon the call of roll, the vote was as follows:

- Ms. Agee: Aye
- Dr. Doyle: Aye
- Mr. Faso: Aye
- Ms. Hill-Corley: Aye
- Mr. Mosby: Aye
- Ms. Somer: Aye
- Ms. Snuckel: Aye

_The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried and the meeting
adjourned to Executive Session at 5:22 p.m._

**RETURN TO OPEN SESSION**

Mr. Mosby moved and Ms. Hill-Corley seconded that the Board of Trustees return to Open Session at
6:10 p.m. _All members present voted Aye, and the motion carried._

**ACTION ITEMS**

**FY2012 Salary Ranges**

Mr. Faso moved and Ms. Hill-Corley seconded that the Board of Trustees approves the annual
adjustment of the classification system salary structure representing all non-faculty positions for FY2012
as recommended by the President and within the parameters approved by the Board of Trustees.

Upon the call of roll, the vote was as follows:
The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

FY2011 Salaries for Hourly Employees, Confidential Support Staff, Police Officers, Managers, and Administrative Employees

Mr. Faso moved and Mr. Mosby seconded that the Board of Trustees approves a salary increase of 3.0% for hourly employees, confidential support staff, police officers, managers and administrative employees for FY2012.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Dr. Doyle  Aye
Mr. Faso   Aye
Ms. Hill-Corley Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Ms. Snuckel Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

First Reading, Board Policy G-6, Employee and Dependents Tuition and Mandatory Fees Waiver/Reimbursement Benefit

Mr. Mosby moved and Ms. Hill-Corley seconded that the Board of Trustees approves for First Reading, the revision of Board Policy G-6, Employee and Dependents Tuition and Mandatory Fees Waiver/Reimbursement Benefit.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Dr. Doyle  Aye
Mr. Faso  Aye  
Ms. Hill-Corley  Aye  
Mr. Mosby  Aye  
Ms. Somer  Aye  
Ms. Snuckel  Aye  

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Resource Allocation Management Plan (RAMP) Submission
Ms. Somer moved and Dr. Doyle seconded that the Board of Trustees approves the submission of the FY2013 Resource Allocation Management Plan (RAMP) to the Illinois Community College Board.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye  
Dr. Doyle  Aye  
Mr. Faso  Aye  
Ms. Hill-Corley  Aye  
Mr. Mosby  Aye  
Ms. Somer  Aye  
Ms. Snuckel  Aye  

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Recommendation – Custodial Services
Dr. Doyle questioned why this contract has not gone out to bid since 2003. Mr. Faso said the problem was that the Board did not know what was included in the contract.

Dr. Doyle said she has no problem with the service the College has received, but feels a $700,000 contract should be brought to bid. Trustee Hill-Corley said the attorneys researched and found it was not necessary.

Dr. Radtke said community colleges are not required to go to bid on a contract provided there is a renewal process in the contract. He continued that this is a policy decision of the Board and the attorneys said we could use universities as a benchmark and they must go to bid after ten years.
Dr. Doyle stated this discussion was had last year and it was said that there would be a request for proposals this year. Chair Agee said there would be a bid after ten years.

Chair Agee asked Ms. Havighorst to make a note that in March of 2012 the Board will discuss all College contracts that need to be reviewed.

Ms. Hill-Corley moved and Mr. Faso seconded that the Board approves a one-year renewal of the custodial services contract with Absolute Best Cleaning Service, Inc., extending the term of the contract to July 31, 2012, at an annual rate of $726,840.

Upon the call of roll, the vote was as follows:

- Ms. Agee: Aye
- Dr. Doyle: Nay
- Mr. Faso: Aye
- Ms. Hill-Corley: Aye
- Mr. Mosby: Aye
- Ms. Somer: Aye
- Ms. Snuckel: Aye

The vote being five (5) Ayes, one (1) Nay, and one (1) Advisory, the motion carried.

Children’s Learning Center

Dr. Doyle asked if the early childhood funding was approved by the state yet and Ms. Clark said we are still waiting to hear from the state.

Trustee Mosby said he has had friends who use the center and have raved about the quality education they are receiving.

Chair Agee said she fully supports having the child care center no matter the fees charged. She stressed that it is important for our students to have somewhere for their children to go so they can attend classes.

Ms. Hill-Corley moved and Mr. Faso seconded that the Board approves an increase in child care fees to meet the state reimbursement rate as published by the Illinois Department of Human Services effective Fall 2011.

Upon the call of roll, the vote was as follows:
Ms. Agee  Aye
Dr. Doyle  Aye
Mr. Faso  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Ms. Snuckel  Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Purchase of Treasurer’s Bond
Ms. Hill-Corley moved and Mr. Mosby seconded that the Board of approves the purchase of a Treasurer’s Bond issued by Liberty Mutual Insurance Company in the amount of $3.75 million at a cost not to exceed $3,750 for the period July 1, 2011 through June 30, 2012.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Dr. Doyle  Aye
Mr. Faso  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Ms. Snuckel  Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Risk Management Consortium Premiums
Dr. Doyle moved and Mr. Mosby seconded that the Board of Trustees approves payment of the annual Illinois Community College Risk Management Consortium (ICCRMC) insurance premiums for a total of $311,985.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Dr. Doyle  Aye
Mr. Faso  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Ms. Snuckel  Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

FY2012 Tentative Budget
Dr. Radtke introduced and explained the FY2012 Tentative Budget and explained the Initiatives from Reserves. Trustees asked various questions for understanding/clarity. Dr. Radtke noted that these dollars are not proposed to come from the regular operating revenue, but from cash reserves. He explained the College should not spend reserves on anything that is continuing and reserves should only be spent on one-time expenses because there is no guarantee there will be money in the future budgets to support continuing programs.

Chair Agee asked Mr. Flannigan for his opinion on the new initiatives. Mr. Flannigan said he supports professional development and students reap the benefits of further training of faculty. He would like to see the number for Professional Development ($50,000) switched with the number for Sustainability ($75,000). When asked about Furniture and Equipment, he said he wished we could quadruple the number ($175,000) and that appropriate College furniture and equipment will have a huge impact on student morale.

Chair Agee asked Ms. Braasch for her opinion, and Ms. Braasch she has a problem with what is being spent on Sustainability. She feels the College keeps adding new positions without having enough funds to pay for the current employees and she feels the College is not using the current positions to their fullest capacity. Dr. Radtke said that over time the Sustainability position should more than pay for itself and that it is an investment.

Chair Agee asked Mr. Brown for his opinion. Mr. Brown said he supports the College’s sustainability efforts and feels they are very important. He continued by saying he supports all initiatives. He personally has seen two professors fall in classrooms because of the equipment they were using and feels the College needs to update furniture and equipment.

Dr. Atewologun added that the current condition of the labs is very poor. He suggested that if the Trustees visited the chemistry, biology and photography labs, they would understand the need to do something about the conditions for the labs. He also said that many students use them, and the biology labs are used almost every hour.

Ms. Agee asked Ms. Zimmerman what her concerns are. Ms. Zimmerman said she would like to see more money for professional development. She added that some classrooms were refurbished for the learning communities about four years ago, but that new furniture has fallen apart.

Dr. Doyle moved and Mr. Faso seconded that the Board of Trustees approves the FY2012 Tentative Budget with the amendment of number 2 of Initiatives from Reserves, Professional Development for Employees, be increased by $50,000, and adopts the Resolution on the Notice of Public Hearing, as presented. The FY2012 Tentative Budget will be revised if necessary and brought before the Board of Trustees for final approval following the Public Hearing on August 30, 2011 at 5:00 p.m. CDT.

Upon the call of roll, the vote was as follows:

- Ms. Agee  Aye
- Dr. Doyle  Aye
- Mr. Faso  Aye
- Ms. Hill-Corley  Aye
- Mr. Mosby  Aye
- Ms. Somer  Aye
- Ms. Snuckel  Aye

_The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried._
REPORTS

President’s Report
President Radtke reviewed the editorial from the June issue of the *Chicago Tribune* that was distributed to the Trustees and said that the College will report back to the Board upon receiving more information on the Illinois teacher basic skills test. Dr. Doyle added that the report referenced in the editorial is very biased.

Dr. Radtke pointed out the plan for the Kingsborough Community College project distributed to the Board. Chair Agee asked who put the report together and Dr. Radtke listed the committee members working under Vice President Atewologun’s direction. Chair Agee would like the list of participants.

Dr. Radtke informed the Board that the College is redoing the hallway outside the Boardroom and the Trustees will notice a new look at the August Board meeting.

Chair Agee commented that she liked the new format for the Board packet.

Drainage Issue
The College is currently working out a solution to a water drainage issue with neighboring property owners on the north border of the campus.

President’s Cabinet Monthly Reports
Dr. Atewologun, Dr. Robertson, Ms. Winfree and Ms. Reaves were available for any questions on their monthly reports.

Monthly Financial Report
Vice President Robertson reviewed the report.

ITEMS FROM THE BOARD OF TRUSTEES
Schedule for Future Board/College Events
Chair Agee reviewed the upcoming calendar events.

ICCTA/ACCT Report
There was no report.

Prairie State College Foundation Report
Trustee Faso reported that the PSC Foundation’s June 6 Scholarship Golf Classic enjoyed great weather and tremendous support from golfers, donors, sponsors, and especially naming sponsors UPS “Earn and Learn” and Barnes & Noble. Preliminary results show a profit increase of several thousand dollars over 2010.

The Student Government Association has donated $3,000 for textbook scholarships. The Foundation appreciates PSC students’ philanthropy.

Mark your calendars for Friday, November 11, when the Foundation will host its special event, *Star Spangled Scholarships*, at Olympia Fields County Club. A save-the-date postcard will be mailed next month.

President’s Goals
Chair Agee stated that President Radtke’s goals are outstanding and she has no doubt that he will be able to reach them.
President’s Employment Agreement
Ms. Hill-Corley moved and Mr. Faso seconded that the Board of Trustees approves the president’s employment agreement as presented with a 3% raise.

Upon the call of roll, the vote was as follows:

- Ms. Agee: Aye
- Dr. Doyle: Aye
- Mr. Faso: Aye
- Ms. Hill-Corley: Aye
- Mr. Mosby: Aye
- Ms. Somer: Aye
- Ms. Snuckel: Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Vice President Contract Provisions
Mr. Faso moved and Ms. Hill-Corley seconded that the Board of Trustees approves the addition of two provisions to the FY12 contracts for vice presidents. The first provision provides a technology stipend of $1,300 to each vice president to offset the business costs for mobile technology, and the second provision allows the vice presidents to be compensated for a maximum of five (5) unused vacation days per year at the end of the year in which they are earned. This second benefit is also approved for FY11.

Upon the call of roll, the vote was as follows:

- Ms. Agee: Aye
- Dr. Doyle: Aye
- Mr. Faso: Aye
- Ms. Hill-Corley: Aye
- Mr. Mosby: Aye
- Ms. Somer: Aye
- Ms. Snuckel: Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Board Goals
Trustee Mosby stated that after receiving his book on trusteeship from ICCTA, he feels that the Trustees need to have more visibility in the community.

Chair Agee said that is not the job of the Trustees. She said that the Trustees’ job is to take the information presented to the president by the vice presidents, and make decisions based on the president’s recommendations.
Trustee Hill-Corley said they also spoke about interaction at the ICCTA conference. She feels that one way to reach out to the community is by attending events at the College.

Trustee Doyle suggested having a retreat to discuss some of these issues, especially because the Board has new Trustees.

*Mr. Faso moved and Ms. Hill-Corley seconded that the Board of Trustees approves the 2012 FY Board Goals as presented with an option to amend the goals in the future.*

Upon the call of roll, the vote was as follows:

- Ms. Agee  Aye
- Dr. Doyle  Aye
- Mr. Faso  Aye
- Ms. Hill-Corley  Aye
- Mr. Mosby  Aye
- Ms. Somer  Aye
- Ms. Snuckel  Aye

*The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.*

**Table Participant Comments**

Mr. Flannigan congratulated the athletic department on the NJCAA Academic All-American athletes, and Mr. Tijerina for his special award. He thanked the Board for approving the tentative budget and considering how many people have been involved in the process.

Ms. Braasch thanked Dr. Doyle for bringing up the custodial services contract. Ms. Braasch feels that transparency is important. She also thanked Ms. Agee for the open discussion of the budget.

Mr. Brown shared upcoming SGA dates with the Board. He added that he enjoyed and learned from the recent Illinois Community College Board – Student Advisory Committee (ICCB-SAC) conference. He appreciated the time he was able to spend with Dr. Radtke and the Trustees.

Dr. Doyle congratulated Vice President Winfree and her team for new monies. She also added that she appreciated Chair Agee asking for input from so many participants regarding the budget.

Trustee Somer said that she enjoyed this meeting and appreciated hearing input from so many instead of just the Board speaking.

Student Trustee Snuckel said she really enjoyed the trip to Bloomington for the ICCB-SAC conference and she enjoyed the challenge of being forced to break out of her comfort zone and she was able to make many friends.

Trustee Mosby said the new trustee orientation presented by ICCTA was great and among other things he appreciated the opportunity to meet people who have served on boards in excess of 35 years. He was very impressed to learn that ICCTA presents an annual award named for former PSC student Ms. Gigi Campbell. He had the opportunity to sit in on an articulation meeting with feeder schools and also participated in a TRiO training program on financial literacy. He thanked Dr. Radtke for all of the information he has provided in response to all of Mr. Mosby’s questions.

Trustee Faso said that it was a great and productive meeting.
Trustee Hill-Corley stated that it was a very good meeting and that Chair Agee created a lot of openness among the faculty and the Board.

Chair Agee asked that a Student Government Report be added to the monthly meeting agenda.

ADJOURNMENT

Mr. Mosby moved and Ms. Hill-Corley seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 7:55 p.m.

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Jacqueline Agee, Chair

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Cindy Somer, Secretary

Deborah Smith Havighorst, Board Recorder