Ms. Jacqueline Agee, Chair, convened the Special Meeting of the Board of Illinois Community College District No. 515 at 5:37 p.m., Tuesday, July 26, 2011, in the Board Room of the College.

ROLL CALL:

Board Members Present
- Ms. Jacqueline Agee, Chair
- Ms. Brunetta Hill-Corley, Vice Chair
- Ms. Cindy Somer, Secretary
- Dr. Kathleen Doyle
- Mr. Phil Faso
- Mr. Wendell Mosby
- Ms. Ashlyn Snuckel, Student Trustee

Board Members Absent
- Mr. Marc Wiley

Table Participants Present
- Dr. Eric C. Radtke, President
- Ms. Deborah Smith Havighorst, Board Recorder
- Dr. Alan D. Robertson, Vice President, Business & Information Services
- Ms. Terri Winfree, Vice President, Community & Economic Development

Administrators Present
- Mr. James M. Eaton, Mr. John Schmidt

Faculty Members Present
- None

Adjunct Faculty Members Present
- None

Staff Members Present
- Mr. Joseph Balough, Ms. Pat Trost

Other
- None

ORAL/WRITTEN PUBLIC COMMUNICATIONS
There were none.

INTRODUCTIONS/RECOGNITIONS
There were none.
ACTION ITEMS
Contract Approval – Accounting Services
Dr. Radtke explained the recommendation and noted that although the College has needed extra help in past years with the audit process, it was not thought that the finance department would need help this year until the former accounting manager resigned with short notice. Dr. Robertson sought quotes from two firms and considered an offer from former accounting manager to work in evenings and the use of a temporary service.

Trustees questioned the policy for how much notice key personnel must give upon resigning and Dr. Radtke said the College cannot demand more notice but can encourage a month’s notice from administrators and managers. Mr. Faso questioned whether the accounting manager was underpaid which led to a discussion of whether staff and administrators were underpaid in general and if that is causing key employees to leave. Dr. Radtke stated that no one wants to change the compensation system more than him, but it would cost between $350,000 - $750,000 to fix the whole system and that College is doing the best it can with the available resources.

Mr. Faso moved and Ms. Hill-Corley seconded that the Board of Trustees approves a contract with E.C. Ortiz & Company, LLP for accounting services not to exceed the amount of $19,400.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Dr. Doyle  Aye
Mr. Faso  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Ms. Snuckel  Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation – Classroom Furniture
Mr. Faso moved and Ms. Hill-Corley seconded that the Board of Trustees approves the purchase, delivery, and installation of classroom furniture from Krueger International (KI) for a total cost of $25,029.18.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Dr. Doyle  Aye
Mr. Faso  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Ms. Snuckel  Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation – Classroom Chairs
Ms. Hill-Corley moved and Ms. Somer seconded that the Board of Trustees approves the purchase, delivery, and installation of classroom chairs and lab stools from Martin-Whalen Office Solutions for the cost of $62,718.30.
Upon the call of roll, the vote was as follows:

Ms. Agee          Aye
Dr. Doyle         Aye
Mr. Faso          Aye
Ms. Hill-Corley   Aye
Mr. Mosby         Aye
Ms. Somer         Aye
Ms. Snuckel       Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

ADJOURNMENT

Ms. Hill-Corley moved and Dr. Doyle seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 5:57 p.m.

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Jacqueline Agee, Chair

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Cindy Somer, Secretary

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Deborah Smith Havighorst, Board Recorder