Ms. Jacqueline Agee, Chair, convened the 738th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:04 p.m., Tuesday, February 28, 2012, in the Board Room of the College.

ROLL CALL:

Board Members Present
- Ms. Jacqueline Agee, Chair
- Ms. Brunetta Hill-Corley, Vice Chair
- Ms. Cindy Somer, Secretary
- Dr. Kathleen Doyle
- Mr. Phil Faso
- Mr. Wendell Mosby
- Mr. Marc Wiley
- Ms. Ashlyn Snuckel, Student Trustee

Table Participants Present
- Dr. Eric C. Radtke, President
- Ms. Deborah Smith Havighorst, Board Recorder
- Dr. Adenuga Atewologun, Vice President, Academic Affairs
- Dr. Alan D. Robertson, Vice President, Business & Information Services
- Ms. Terri Winfree, Vice President, Community & Economic Development
- Ms. Mary Reaves, Vice President, Student Affairs
- Mr. John Flannigan, Faculty Representative
- Ms. Susan Braasch, Support Staff Representative
- Mr. James Brown, Student Representative

Administrators Present
- Dr. Consuelo Ballom, Ms. Lynita J. Gebhardt, Ms. Shawn L. Govan, Dr. Marie Hansel, Ms. Kim Kunce, Mr. Norman Martin, Ms. Jaime Miller, Mr. Anthony Molaro, Dr. Debra Prendergast, Mr. Ed Schaffer, Dr. Susan Solberg, Ms. Jennifer Stoner, Dr. Joseph Wycoff

Faculty Members Present
- Ms. Jennifer Eick-Magan, Ms. Valerie Nicholson, Mr. Patrick Reichard, Mr. Ed Schwarz

Adjunct Faculty Members Present
- Ms. Jen Berezewski, Sr. Ida Green

Staff Members Present
- Mr. Richard Olds, Ms. Tina Saigh, Ms. Pat Trost, Mr. John Woodyatt

Other
- Ms. Joyce Grant, Homewood-Flossmoor League of Women Voters; Mr. Olisaemeka Okakpu, PSC student; Ms. Jackie Reyna, PSC student
Chair Agee apologized to any support staff who felt they were singled out at the last meeting. She did not realize what was happening as it occurred, and would have stopped it had she known.

Trustee Mosby said that he concurs with Chair Agee and he apologizes to anyone who was offended by anything that he said.

ORAL/WRITTEN PUBLIC COMMUNICATIONS
There were none.

INTRODUCTIONS/RECOGNITIONS

Skyway Writers Competition Award Recipient
Vice President Reaves introduced Professor Patrick Reichard, who serves as the PSC faculty advisor to the Skyway Writers Competition. Mr. Reichard said over 50 entries were received for this year’s contest and 16 finalists were selected to participate in the writing competition. Among those, there were two winners; Ms. Kiara Anderson of Matteson won second place for her short story, "What a Beautiful Wedding," and Olisaemeka Okakpu of University Park received an honorable mention for his short play, "Cain," about an African man caught in the slave trade of the 1700's.

English as a Second Language Program Presentation
Vice President Winfree introduced Assistant Professor Jennifer Eick-Magan, coordinator of the English as a Second Language program, who provided an overview of this program.

CONSENT ITEMS

Chair Agee asked that the minutes of the meeting of January 31, 2012, be amended to remove Ms. Radiance Walker as the Student Representative and include Mr. James Brown.

Dr. Doyle moved and Mr. Faso seconded that the Board of Trustees amends the minutes as discussed.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Dr. Doyle  Aye
Mr. Faso  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Mr. Wiley  Aye
Ms. Snuckel  Aye

The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.
Ms. Hill-Corley moved and Dr. Doyle seconded that the Board of Trustees approves the following items of consent:

Minutes
That the Board of Trustees approves the Minutes of the 737th Regular Meeting of January 31, 2012; and the Minutes of the Executive Session of January 31, 2012, with a one year release date; as presented.

Full-Time Faculty Overloads, Adjunct Faculty Salaries and Compensation for Administrators, Staff and Retired Faculty on Teaching Assignments – Spring 2012, Sixteen-Week Classes and First Eight-Week Classes (Credit Courses)
That the Board of Trustees approves the full-time faculty overload compensation in the amount of $257,466.91, adjunct faculty compensation in the amount of $758,490.67, and compensation for administrators, staff and retired faculty on teaching assignments in the amount of $43,293.20, for sixteen-week classes and the first eight-week classes of the 2012 Spring term (credit courses).

Adjunct Faculty Compensation for Non-Credit Courses for 2012 Spring Term
That the Board of Trustees approves the adjunct faculty compensation in the amount of $118,378, for the 2012 Spring term.

Bills Payable –FY2012
That the Board of Trustees approves the FY2012 List of Bills Payable for February, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Dr. Doyle  Aye
Mr. Faso  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Mr. Wiley  Aye
Ms. Snuckel  Aye

The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.
ACTION ITEMS

Award of Annual Contracts for the 2012-2013 Academic Year for Eligible Full-Time Non-Tenured Faculty Members (Credit)

Mr. Mosby moved and Ms. Hill-Corley seconded that the Board of Trustees approves the continuation of employment and the issuance of annual contracts for the full-time, non-tenured faculty members listed on the attachment for the 2012-2013 academic year.

Upon the call of roll, the vote was as follows:

- Ms. Agee  Aye
- Dr. Doyle  Aye
- Mr. Faso  Aye
- Ms. Hill-Corley  Aye
- Mr. Mosby  Aye
- Ms. Somer  Aye
- Mr. Wiley  Aye
- Ms. Snuckel  Aye

The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

First Reading – Board Policy D-9, Tuition Waiver for Selected Populations

Mr. Mosby moved and Dr. Doyle seconded that the Board of Trustees approves for First Reading, Board Policy D-9, Tuition Waiver for Selected Populations.

Upon the call of roll, the vote was as follows:

- Ms. Agee  Aye
- Dr. Doyle  Aye
- Mr. Faso  Aye
- Ms. Hill-Corley  Aye
- Mr. Mosby  Aye
- Ms. Somer  Aye
- Mr. Wiley  Aye
- Ms. Snuckel  Aye

The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

Mr. James Brown asked if the College could reduce the fees for high school seniors taking a second class in lieu of offering a second free class. Student Trustee Snuckel asked if the second class could be offered at half price.

Dean Shawn Govan noted that the practice of offering even one free class to high school seniors is very generous compared to other institutions in our area.
Final Reading – Board Policy F-8, Student Records and Directory Information
Vice President Reaves stated that she had a meeting with Mr. Brown and considered other issues to increase student awareness of the Family Education Rights and Privacy Act (FERPA) and the students’ rights. Ms. Jaime Miller said the College was making a reasonable attempt to inform students before, but those attempts are now being increased.
Mr. Mosby moved and Ms. Hill-Corley seconded that the Board of Trustees approves for Final Reading, Board Policy F-8, Student Records and Directory Information.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Dr. Doyle  Aye
Mr. Faso  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Mr. Wiley  Aye
Ms. Snuckel  Aye

The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

Final Reading – Board Policies
Dr. Doyle moved and Mr. Mosby seconded that the Board of Trustees approves the following policies for Final Reading:

G-1 Employee Health Insurance Benefits
G-2 Employee Life Insurance Benefits
G-3 Employee Retirement and Early Retirement Benefits
G-6 Employee and Dependents Tuition and Mandatory Fees
G-8 Employee Leaves of Absence
G-13 Employment of Manager/Professional Staff and Confidential and Grant-Funded Support Staff
G-14 Classification/Reclassification of Staff
G-16 Performance Evaluation of Administrative Employees
G-19 Discipline of Administrative Employees
G-21 Discipline of Manager/Professional Staff, Support Staff, Confidential and Grant-Funded Employees
G-24 Reduction in Force of Administrative Employees and Manager/Professional Staff, Support Staff, Confidential and/or Grant-Funded Employees

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Dr. Doyle  Aye
Mr. Faso  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Mr. Wiley  Aye
Ms. Snuckel  Aye

The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.
Bid Recommendation – Fall 2012 Course Schedule

Mr. Faso moved and Ms. Hill-Corley seconded that the Board of Trustees awards the bid for printing of the Fall 2012 course schedule to the lowest responsible bidder, Woodward Printing Services, in the amount of $23,923, plus $1,846 for an additional 4 pages (if needed), $2,439 for an additional 8 pages (if needed), and $202 per thousand for additional copies (if needed).

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Dr. Doyle  Aye
Mr. Faso  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Mr. Wiley  Aye
Ms. Snuckel  Aye

The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

Bid Recommendation – Installation Labor for the IGEN/DCEO Lighting

Ms. Agee asked why there was such a discrepancy in the bids between the lowest and highest bidders. Mr. John Woodyatt explained that the discrepancy revolved around the type of electrical work “normally” done by each company. The recommended contractor’s specialty is lighting retrofits. There is also a concern about choosing a company that uses the appropriate number of journeymen workers as opposed to a high number of apprentices.

Vice President Robertson added that this is a great project for the College, as it will provide better lighting and save about $65,000 in electrical costs.

Mr. Faso moved and Ms. Somer seconded that the Board of Trustees awards the bid for the installation labor for the Illinois Green Economy Network and Department of Commerce and Economic Opportunity (IGEN/DCEO) lighting retrofit project to the lowest responsible bidder Renaissance Communication Systems, in the amount of $188,800, per the bid response dated February 15, 2012.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Dr. Doyle  Aye
Mr. Faso  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Mr. Wiley  Aye
Ms. Snuckel  Aye

The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

Trustee Mosby asked if students could be involved in this installation project and Mr. Woodyatt said professors are welcome to bring students to observe the installers at work if they choose. Vice President Atewologun said he will make sure Assistant Professor Georgia Karras, Coordinator of the Industrial Electricity Program, is aware of the opportunity.

Trustee Faso asked how “green” the campus lighting will be after this project and Dr. Robertson it will be about 70% green.
Contract Approval – Wholeben, LLC
Ms. Somer moved and Mr. Mosby seconded that the Board of Trustees approves the contract to employ Wholeben, LLC as an external evaluator for the period October 1, 2011 - September 30, 2012 for the purpose of auditing the data of the Predominately Black Institutions – Science, Technology, Engineering and Math (PBI-STEM) grant. The consulting fee, not to exceed $30,000 total, will be paid out of the FY12 PBI-STEM grant over a 12-month period.

Upon the call of roll, the vote was as follows:

- Ms. Agee  Aye
- Dr. Doyle  Aye
- Mr. Faso  Aye
- Ms. Hill-Corley  Aye
- Mr. Mosby  Aye
- Ms. Somer  Aye
- Mr. Wiley  Aye
- Ms. Snuckel  Aye

The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

Mr. Mosby asked why the time period started October 1, 2011, but it is just coming to the Board now. Dr. Atewologun explained the dates follow the rules of the grant which stipulates the dates. The evaluator will begin this work upon the Board’s approval of the contract.

Purchase Recommendation – High Fidelity Maternal and Neonatal Birthing Simulator
Ms. Somer moved and Mr. Faso seconded that the Board of Trustees approves the purchase of a High Fidelity Maternal and Neonatal Birthing simulator with training and installation from the sole source supplier, Garmaud, in the amount of $18,802.

Upon the call of roll, the vote was as follows:

- Ms. Agee  Aye
- Dr. Doyle  Aye
- Mr. Faso  Aye
- Ms. Hill-Corley  Aye
- Mr. Mosby  Aye
- Ms. Somer  Aye
- Mr. Wiley  Aye
- Ms. Snuckel  Aye

The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.
REPORTS

President’s Report
Dr. Radtke reported the 24th Annual Jazz Fest was held on Friday, February 17, and it was another highly successful event. He had the opportunity to observe the clinicians with the kids and said it was very enjoyable. Professor Valerie Nicholson said the festival served over 600 students in two days and it was a tremendous success. Dr. Nicholson thanked Mr. Rob Calhoon, marketing and support services, and our students for all of their help.

Dr. Radtke pointed out the spring athletic posters. Trustee Mosby asked if there was the ability to add events from the website to an electronic calendar. Ms. Jennifer Stoner said there are products available but they are rather expensive. She stated the College is looking to include this capability as part of a web content management system sometime in the future.

President Radtke pointed out the poster on the trustees’ table for the Pioneer Recognition Program. He explained that this program will recognize examples of creativity, motivation and innovation and noted that the criteria and program information were included on the backside of the poster.

Chair Agee said she is hoping we will have t-shirts for winners saying “I am a Pioneer” as part of the reward. She said the ultimate goal is for the College to be a “Pioneer of Higher Education.” Trustee Doyle asked how often these awards will be given and Dr. Radtke explained it will be a monthly award if the nominations call for it, but he does not want the program to become routine. Ms. Agee said the program should be somewhat competitive so that departments will be competing to get this award. She also said pictures of winners should be displayed somewhere in the College.

President’s Cabinet Monthly Reports
Dr. Atewologun, Ms. Reaves, Dr. Robertson, and Ms. Winfree were available for any questions on their monthly reports.

Tenth Day Report
Dr. Radtke explained the report.

Budget Update
Dr. Radtke stated that this report will be held for closed session discussion.

Trustee Mosby noted that he has heard rave reviews for the community garden presentation. He said his staff participated and they really were impressed with the meeting.

Trustee Somer said it would be nice if the Board bought a garden spot, and Chair Agee asked Ms. Havighorst to check into this possibility.

Monthly Financial Report
Vice President Robertson reviewed the report.

Trustee Faso asked why the expenses went up so much. Dr. Robertson said the report is based on spending and during that time the College spent more on capital projects than in the past.
ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events
Dr. Radtke reviewed the upcoming calendar.

ICCTA/ACCT Report
Dr. Doyle has a candidate application for anyone who would like to be in an executive position in ICCTA. She asked that if any of the trustees are interested in participating, they should see Ms. Havighorst.

Chair Agee asked about the Board being involved in the nominations for full-time faculty and part-time faculty of the year nominations for ICCTA. She stated that the trustees would like to have lunch with the nominees once chosen. Vice President Atewologun said the process has already been started, but the persons nominated do not know yet.

Ms. Agee said Ms. Havighorst will plan a luncheon for the trustees and the nominees.

Prairie State College Foundation Report
Thanks to Mr. and Mrs. Robert Christopher’s annual donation for GED scholarships, $4,000 is available to assist high-scoring GED graduates to begin their college studies at PSC.

Alpha Phi Alpha donated $1,500 for Emergency Scholarships.

Mr. Jason Vassil, economic analyst for DWS Investments, will speak at the Foundation’s Economic Forecast Breakfast on Friday, March 16, at Olympia Fields Country Club. MB Financial Bank is the naming sponsor for this event. Continental breakfast begins at 7:30 a.m. with speaker presentation at 8:15 a.m. The event concludes by 9:30 a.m. Advance reservations are required.

Alex Lopez Foundation Scholarship Waiver
Ms. Somer moved and Mr. Mosby seconded that the Board of Trustees approves a partial scholarship in cooperation with the Alex Lopez Foundation for the 2012-13 academic year.

Upon the call of roll, the vote was as follows:

- Ms. Agee    Aye
- Dr. Doyle   Aye
- Mr. Faso    Aye
- Ms. Hill-Corley   Aye
- Mr. Mosby   Aye
- Ms. Somer   Aye
- Mr. Wiley   Aye
- Ms. Snuckel Aye

The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

Community Service Awards (Nomination Process)
Chair Agee explained the process of selecting candidates for the awards. Trustee Somer and Trustee Mosby will co-chair the committee.

Annual Contracts, Services, and Documents Report
Dr. Radtke explained the report.
Table Participant Comments
Mr. Flannigan congratulated Professor Reichard and the students honored at the Skyway Writers Competition and for our students’ ongoing recognition at this event. He also said that on the morning of March 27, the Chicago Shakespeare Theater is coming to PSC to present an abbreviated version of *The Taming of the Shrew* from 11 a.m. – 12:15 p.m. in the Conference Center auditorium.

Ms. Braasch thanked Chair Agee and Trustee Mosby for the apology and recognition of the support staff.

Mr. Brown said the students have noticed a lot of administrative changes at the school and said that the meeting with Ms. Miller is indicative that the College is going in the right direction. He would like student activities to be included in the Board calendar.

Ms. Somer congratulated Dr. Marie Hansel on the 98% pass rate for the recent nursing exams. Trustee Somer read aloud the invitation to the upcoming nursing honor society induction.

Mr. Mosby said traveling to Washington, DC for the ACCT National Legislative Summit was a great experience. He is sitting on his first committee for ACCT and he also attended the ICCTA meeting held during the conference. He said it was a great experience and added that the business card holder produced by marketing was a big hit.

Ms. Agee said she wanted to make a special mention and thank you to Mr. Jon Marlett for the model airplane exhibition that he coordinated on campus this past month.

EXECUTIVE SESSION
Ms. Agee moved and Dr. Doyle seconded that the Board of Trustees go into executive session for the “appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity;” and, the “collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.”

Upon the call of roll, the vote was as follows:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Ms. Agee</td>
<td>Aye</td>
</tr>
<tr>
<td>Dr. Doyle</td>
<td>Aye</td>
</tr>
<tr>
<td>Ms. Hill-Corley</td>
<td>Aye</td>
</tr>
<tr>
<td>Mr. Mosby</td>
<td>Aye</td>
</tr>
<tr>
<td>Ms. Somer</td>
<td>Aye</td>
</tr>
<tr>
<td>Ms. Snuckel</td>
<td>Aye</td>
</tr>
</tbody>
</table>

*The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried and the meeting adjourned to Executive Session at 6:34 p.m.*

RETURN TO OPEN SESSION
Mr. Mosby moved and Ms. Hill-Corley seconded that the Board of Trustees return to Open Session at 7:17 p.m. *All members present voted Aye, and the motion carried.*
ADJOURNMENT
Mr. Faso moved and Ms. Hill-Corley seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 7:17 p.m.

Jacqueline J. Agee, Chair

Cindy Somer, Secretary

Deborah Smith Havighorst, Board Recorder