AGENDA

1. CALL TO ORDER

2. ORAL/WRITTEN PUBLIC COMMUNICATIONS

3. INTRODUCTIONS/RECOGNITIONS
   3.1 Skyway Writers Competition Award Recipient
   3.2 English as a Second Language Program Presentation

4. CONSENT ITEMS

   The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

   RECOMMENDATION:
   It is recommended that the Board of Trustees approve the items on the Consent Agenda.
Minutes

RECOMMENDATION:
It is recommended that the Board of Trustees approves the Minutes of the 737th Regular Meeting of January 31, 2012; and the Minutes of the Executive Session of January 31, 2012, with a one year release date; as presented.

4.1 737th Regular Meeting – January 31, 2012  (Enclosure)

4.2 Executive Session – January 31, 2012  (Enclosure – Board Members Only)

Personnel

4.3 Full-Time Faculty Overloads, Adjunct Faculty Salaries and Compensation for Administrators, Staff and Retired Faculty on Teaching Assignments – Spring 2012, Sixteen-Week Classes and First Eight-Week Classes (Credit Courses)  (Enclosure)

RECOMMENDATION:
It is recommended that the Board of Trustees approves the full-time faculty overload compensation in the amount of $257,466.91, adjunct faculty compensation in the amount of $758,490.67, and compensation for administrators, staff and retired faculty on teaching assignments in the amount of $43,293.20, for sixteen-week classes and the first eight-week classes of the 2012 Spring term (credit courses).

4.4 Adjunct Faculty Compensation for Non-Credit Courses for 2012 Spring Term  (Enclosure)

RECOMMENDATION:
It is recommended that the Board of Trustees approves the adjunct faculty compensation in the amount of $118,378, for the 2012 Spring term.

Financial

4.5 Bills Payable – FY2012  (Enclosure)

RECOMMENDATION:
It is recommended that the Board of Trustees approves the FY2012 List of Bills Payable for February, as indicated in the enclosure.

5. ACTION ITEMS
The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

EXECUTIVE SESSION
Personnel

5.1 Award of Annual Contracts for the 2012-2013 Academic Year for Eligible Full-Time Non-Tenured Faculty Members (Credit) (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the continuation of employment and the issuance of annual contracts for the full-time, non-tenured faculty members listed on the attachment for the 2012-2013 academic year.

Institutional

5.2 First Reading – Board Policy D-9, Tuition Waiver for Selected Populations (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves for First Reading, Board Policy D-9, Tuition Waiver for Selected Populations.

5.3 Final Reading – Board Policy F-8, Student Records and Directory Information (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves for Final Reading, Board Policy F-8, Student Records and Directory Information.

5.4 Final Reading – Board Policies (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the following policies for Final Reading:

G-1 Employee Health Insurance Benefits
G-2 Employee Life Insurance Benefits
G-3 Employee Retirement and Early Retirement Benefits
G-6 Employee and Dependents Tuition and Mandatory Fees
G-8 Employee Leaves of Absence
G-13 Employment of Manager/Professional Staff and Confidential and Grant-Funded Support Staff
G-14 Classification/Reclassification of Staff
G-16 Performance Evaluation of Administrative Employees
G-19 Discipline of Administrative Employees
G-21 Discipline of Manager/Professional Staff, Support Staff, Confidential and Grant-Funded Employees
G-24 Reduction in Force of Administrative Employees and Manager/Professional Staff, Support Staff, Confidential and/or Grant-Funded Employees

Financial

5.5 Bid Recommendation – Fall 2012 Course Schedule (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees awards the bid for printing of the Fall 2012 course schedule to the lowest responsible bidder, Woodward Printing Services, in the amount of $23,923, plus $1,846 for an additional 4 pages (if needed), $2,439 for an additional 8 pages (if needed), and $202 per thousand for additional copies (if needed).
5.6 Bid Recommendation – Installation Labor for the IGEN/DCEO Lighting

RECOMMENDATION:
It is recommended that the Board of Trustees awards the bid for the installation labor for the Illinois Green Economy Network and Department of Commerce and Economic Opportunity (IGEN/DCEO) lighting retrofit project to the lowest responsible bidder Renaissance Communication Systems, in the amount of $188,800, per the bid response dated February 15, 2012.

5.7 Contract Approval – Wholeben, LLC

RECOMMENDATION:
It is recommended that the Board of Trustees approves the contract to employ Wholeben, LLC as an external evaluator for the period October 1, 2011 - September 30 2012 for the purpose of auditing the data of the Predominately Black Institutions – Science, Technology, Engineering and Math (PBI-SySTEMic) grant. The consulting fee, not to exceed $30,000 total, will be paid out of the FY12 PBI-STEM grant over a 12-month period.

5.8 Purchase Recommendation – High Fidelity Maternal and Neonatal Birthing Simulator

RECOMMENDATION:
It is recommended that the Board of Trustees approves the purchase of a High Fidelity Maternal and Neonatal Birthing Simulator with training and installation from the sole source supplier, Garmaud, in the amount of $18,802.

6. REPORTS

6.1 President’s Report

6.2 President’s Cabinet Monthly Reports

6.3 Tenth Day Report

6.4 Budget Update

6.5 Monthly Financial Report
7. ITEMS FROM THE BOARD OF TRUSTEES

7.1 Schedule for Future Board/College Events

7.2 ICCTA/ACCT Report

7.3 Prairie State College Foundation Report

7.4 Alex Lopez Foundation Scholarship Waiver

7.5 Community Service Awards (Nomination Process)  

7.6 Annual Contracts, Services and Documents Report

7.7 Table Participant Comments

8. EXECUTIVE SESSION

9. ADJOURNMENT