Ms. Jacqueline Agee, Chair, convened the 739th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:02 p.m., Tuesday, March 27, 2012, in the Board Room of the College.

ROLL CALL:

Board Members Present
- Ms. Jacqueline Agee, Chair
- Ms. Brunetta Hill-Corley, Vice Chair
- Ms. Cindy Somer, Secretary
- Mr. Phil Faso
- Mr. Wendell Mosby
- Mr. Marc Wiley
- Ms. Ashlyn Snuckel, Student Trustee

Board Members Absent
- Dr. Kathleen Doyle

Table Participants Present
- Dr. Eric C. Radtke, President
- Ms. Deborah Smith Havighorst, Board Recorder
- Dr. Adenuga Atewologun, Vice President, Academic Affairs
- Dr. Alan D. Robertson, Vice President, Business & Information Services
- Ms. Terri Winfree, Vice President, Community & Economic Development
- Ms. Mary Reaves, Vice President, Student Affairs
- Ms. Valerie Nicholson, Faculty Representative
- Ms. Susan Braasch, Support Staff Representative
- Mr. James Brown, Student Representative

Administrators Present
- Dr. Consuelo Ballom, Mr. James Eaton, Ms. Shawn L. Govan, Dr. Marie Hansel, Ms. Kim Kunce, Dr. Debra Prendergast, Mr. Ed Schaffer, Mr. John Schmidt, Dr. Susan Solberg, Ms. Jennifer Stoner, Dr. Joseph Wycoff

Faculty Members Present
- Mr. Ed Schwarz

Adjunct Faculty Members Present
- Ms. Shirley Davenport, Ms. Vivian Zimmerman

Staff Members Present
- Mr. Jeff Boyd, Ms. Carina Lowe, Mr. Richard Olds, Ms. Tina Saigh, Ms. Tina Thompson, Ms. Pat Trost, Mr. John Woodyatt
Other
Ms. Leah Avery, PSC student; Ms. Rebecca Dill, PSC student; Ms. Ryan Edwards, PSC student; Ms. Giacona Ezell, PSC student; Ms. Alyssa Garcia, PSC student; Ms. Joyce Grant, Homewood-Flossmoor League of Women Voters; Mr. Garrett McAlister, PSC student; Ms. Latoi Merriweather, PSC student; Ms. Jacqueline F. Mitchell, resident; Ms. Tira Ollie, PSC student; Ms. Danielle Zandstra, PSC student

ORAL/WRITTEN PUBLIC COMMUNICATIONS
There were none.

INTRODUCTIONS/RECOGNITIONS
Ms. Hill-Corley arrived at 5:03 p.m.

Women’s Basketball Team
Vice President Reaves congratulated the team and introduced Mr. Ed Schaffer, Director of Physical Education and Athletics. Mr. Schaffer recapped the winning season and introduced the team. He also introduced Coach Boyd and congratulated him on being named the NJCAA Region IV Women’s Basketball Coach of the Year.

Chair Agee suggested that Coach Boyd should be nominated for the “I am a Pioneer” program and he should receive an “I am a Pioneer in Coaching and Athletics” t-shirt.

CONSENT ITEMS
Mr. Mosby moved and Mr. Faso seconded that the Board of Trustees approves the following items of consent:

Minutes
That the Board of Trustees approves the Minutes of the 738th Regular Meeting of February 28, 2012; and the Minutes of the Executive Session of February 28, 2012; as presented.

Course Fee Changes
Trustee Faso asked how PSC’s fees compare to those of other schools and Vice President Robertson said PSC’s are lower than other colleges. Mr. Faso asked how long it has been since we raised the fees. Dr. Robertson noted our prices are based on the costs of the class supplies, but the College is still not covering its costs. Dr. Radtke said that the College will look at fees on a more regular basis to avoid making such large increases at one time.

Dr. Marie Hansel added that there has been a huge jump in costs of disposable supplies. She said that impervious gowns are made from petroleum and this is why the jumps are so big. Dr. Hansel confirmed that the College is still not covering costs with the fees being charged.

Dr. Radtke stated that the College is considering charging differential tuition for health programs in order to cover the costs.

Mr. Faso asked that it be put in the minutes that fees are looked at on an annual basis and next year the Board should look to cover our costs.

Dr. Hansel said that some schools are charging $1,400 – $1,800 in fees per semester. She said it is also necessary to cover the costs of running the dental clinic for the community.
Mr. Brown asked if the College should raise the fees charged at the clinic. Dr. Hansel noted that the College raised the prices not long ago and it is important to keep in mind that the clinic serves a generally lower income population.

Trustee Mosby asked Dr. Hansel if the College has an alumni association for dental and nursing that can be asked for support in the future. Dr. Hansel said there is not a formal group but she is very supportive of any alumni association.

*That the Board of Trustees approves the following course fee changes:*

**Physical Sciences:**

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<th>Course</th>
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**Dental Hygiene:**

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<td>DH 207</td>
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**Surgical Technology:**

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<td>SRT 298</td>
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Bills Payable – FY2012
That the Board of Trustees approves the FY2012 List of Bills Payable for March, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee        Aye
Mr. Faso         Aye
Ms. Hill-Corley Aye
Mr. Mosby       Aye
Ms. Somer       Aye
Mr. Wiley       Aye
Ms. Snuckel     Aye

The vote being six (6) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

ACTION ITEMS

EXECUTIVE SESSION
Ms. Hill-Corley moved and Mr. Faso seconded that the Board of Trustees go into executive session for the “appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity.”

Upon the call of roll, the vote was as follows:

Ms. Agee        Aye
Mr. Faso         Aye
Ms. Hill-Corley Aye
Mr. Mosby       Aye
Ms. Somer       Aye
Mr. Wiley       Aye
Ms. Snuckel     Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried and the meeting adjourned to Executive Session at 5:25 p.m.

Mr. Brown left the meeting at 5:30 p.m.

RETURN TO OPEN SESSION
Ms. Hill-Corley moved and Mr. Faso seconded that the Board of Trustees return to Open Session at 5:57 p.m. All members present voted Aye, and the motion carried.
Continued Employment and Issuance of Annual Contracts for FY2013 for Administrative Employees

Ms. Hill-Corley moved and Mr. Faso seconded that the Board of Trustees, as per Board Policy G-11, Administrative Employee Positions, Appointments and Contracts, approves the continued employment and issuance of contracts to the administrative employees listed on the attachment effective July 1, 2012.

Upon the call of roll, the vote was as follows:

- Ms. Agee  Aye
- Mr. Faso  Aye
- Ms. Hill-Corley  Aye
- Mr. Mosby  Aye
- Ms. Somer  Aye
- Mr. Wiley  Aye
- Ms. Snuckel  Aye

The vote being six (6) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

Memorandum of Understanding between Illinois Community College Board District 515 and Federation of Support Staff, Cook County College Teachers Union Local 1600, AFT, AFL-CIO

Mr. Wiley moved and Mr. Mosby seconded that the Board of Trustees approves the attached Memorandum of Understanding between Illinois Community College Board District 515 and Federation of Supportive Staff, Cook County College Teachers Union Local 1600, AFT, AFL-CIO.

Upon the call of roll, the vote was as follows:

- Ms. Agee  Aye
- Mr. Faso  Aye
- Ms. Hill-Corley  Aye
- Mr. Mosby  Aye
- Ms. Somer  Aye
- Mr. Wiley  Aye
- Ms. Snuckel  Aye

The vote being six (6) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

Participation in Site Visit Sponsored by the Illinois Consortium for International Studies and Programs (ICISP)

Mr. Mosby moved and Ms. Somer seconded that the Board of Trustees approves the participation of Ms. Teresa McCann, Assistant Professor of Spanish, in the site visit to Costa Rica sponsored by ICISP, at a cost not to exceed $2,000.

Upon the call of roll, the vote was as follows:

- Ms. Agee  Aye
- Mr. Faso  Aye
- Ms. Hill-Corley  Aye
- Mr. Mosby  Aye
- Ms. Somer  Aye
- Mr. Wiley  Aye
- Ms. Snuckel  Aye

The vote being six (6) Ayes, no (0) Nays, one (1) Advisory, the motion carried.
Final Reading – Board Policy D-9, Tuition Waiver for Selected Populations

Mr. Mosby moved and Ms. Somer seconded that the Board of Trustees approves for Final Reading, Board Policy D-9, Tuition Waiver for Selected Populations.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Mr. Faso  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Mr. Wiley  Aye
Ms. Snuckel  Aye

The vote being six (6) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

CurricUNET

Ms. Hill-Corley moved and Mr. Mosby seconded that the Board of Trustees approves payment of $10,272 for the annual maintenance cost of CurricUNET.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Mr. Faso  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Mr. Wiley  Aye
Ms. Snuckel  Aye

The vote being six (6) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

Bid Recommendation – Replacement of Air Compressor

Ms. Hill-Corley moved and Mr. Faso seconded that the Board of Trustees awards the bid for a replacement air compressor for the York chiller (Health Tech Center) to the lowest responsible bidder, C.A. Hayes Mechanical, Incorporated, in the amount of $21,094 including delivery and installation.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Mr. Faso  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Mr. Wiley  Aye
Ms. Snuckel  Aye

The vote being six (6) Ayes, no (0) Nays, one (1) Advisory, the motion carried.
Intergovernmental Agreement between Prairie State College and the Illinois Office of the Comptroller
Ms. Somer moved and Ms. Hill-Corley seconded that the Board of Trustees approves an
Intergovernmental Agreement between Prairie State College and the State of Illinois Office of the
Comptroller to access the Comptroller's Local Debt Recovery Program.

Upon the call of roll, the vote was as follows:

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The vote being six (6) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

Contract Approval – GKS Consulting, LLC
Chair Agee asked that the College please include contracts with future recommendations.

Mr. Mosby moved and Ms. Hill-Corley seconded that the Board of Trustees approves the contract to employ GKS Consulting, LLC as the moderator and lead for the purposes of conducting student focus groups for The Community College Jigsaw: Putting the Pieces Together, in the amount of $7,950.

Upon the call of roll, the vote was as follows:

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The vote being six (6) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

Mr. Mosby asked that the Board receives the feedback from these focus groups.

REPORTS

President’s Cabinet Monthly Reports
Dr. Atewologun, Ms. Reaves, Dr. Robertson, and Ms. Winfree were available for any questions on their monthly reports.

Chair Agee made special mention of Captain Chad Vliestra, adjunct professor in PSC’s Fire Science program, and congratulated him on his recent field save that was included in Vice President Atewologun’s report.

Mr. Mosby noted the college transfer fairs in Vice President Reaves’ report and asked what are the top five schools that students go to as well as the transfer rate for first and second year students.
Dr. Radtke told Mr. Mosby that information will be prepared for him.

Dr. Wycoff added that as far as student tracking, the College can see where students go but cannot see how they perform. At this time the College has a 35% transfer rate which is substantial.

Ms. Agee thanked Ms. Nicholson again for another successful Jazz Fest.

Trustee Mosby asked Dr. Robertson if any students took the opportunity to observe the retrofitting project. Mr. Woodyatt said he has spoken to Ms. Georgia Karras and there are students who are anxious to take part.

**Monthly Financial Report**
Vice President Robertson reviewed the report.

**Budget Discussion/Projected Revenues/Tuition**
This discussion will be held for Executive Session.

**ITEMS FROM THE BOARD OF TRUSTEES**

**Schedule for Future Board/College Events**
Dr. Radtke reviewed the upcoming calendar. He also said that the recent Chicago Shakespeare Theater performance of “The Taming of the Shrew” that was held in the Auditorium was very successful. There was a full house, and it was a fine experience for many of our students who have probably not been exposed to live theater, especially of that caliber.

**ICCTA/ACCT Report**
Ms. Hill-Corley attended the banquet Ms. Snuckel sponsored. She stated that she appreciated the camaraderie that the students enjoyed. Ms. Hill-Corley participated in a round table discussion and will distribute questions from that discussion to the Board. Two hot issues were contract renewals and health insurance. There was also a presentation about Midwest Higher Education Compact.

Mr. Mosby added that he has talked to Trustee Doyle and will be filling in for her to represent the College at ICCTA meetings because of her schedule.

**Prairie State College Foundation Report**
Mr. Faso said thanks to the Campus Programming Board and Helen Manley for organizing “For the Love of Scholarships,” a Valentine’s raffle and fundraising. The proceeds of $557 will benefit emergency scholarships; and the winner of the diamond earrings donated $100 to the Foundation “to give back” for the unexpected good fortune.

Scholarship donations were received from the Adjunct Faculty Union ($100), the National Council of Jewish Women – South Cook Section ($750), and a PSC employee who wishes to assist students who are facing medical problems ($650).

Trustees Hill-Corley and Mosby were among the Foundation’s 150 guests at Olympia Fields Country Club for the March 16 Economic Forecast Breakfast.

**Table Participant Comments**
Ms. Braasch congratulated the women’s basketball team. She is pleased that the importance of the academics of all athletes is being stressed. She thanked the Board for consideration of the Memo of Understanding and for allowing employees to take advantage of both benefits.
Trustee Wiley said he participated in a webinar entitled “Safeguarding Your Institution: The Board’s Role in Navigating Disaster.” With his law enforcement background, he is concerned about the safety of all PSC students and employees. He said he learned a lot during the seminar and will share that information with the Board in the near future. Chair Agee added that the Board did not realize its role in safety and will become more involved to make sure everyone feels safe.

Mr. Faso congratulated the women’s basketball team. He added that he is glad the Board increased course fees to help cover the College’s costs and feels this was a very necessary action.

EXECUTIVE SESSION

Mr. Faso moved and Ms. Hill-Corley seconded that the Board of Trustees go into executive session for the “collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.”

Upon the call of roll, the vote was as follows:

Ms. Agee       Aye
Mr. Faso       Aye
Ms. Hill-Corley Aye
Mr. Mosby      Aye
Ms. Somer      Aye
Mr. Wiley      Aye
Ms. Snuckel    Aye

The vote being six (6) Ayes, no (0) Nays, one (1) Advisory, the motion carried and the meeting adjourned to Executive Session at 6:33p.m.

RETURN TO OPEN SESSION

Ms. Hill-Corley moved and Mr. Faso seconded that the Board of Trustees return to Open Session at 7:20 p.m. All members present voted Aye, and the motion carried.

ADJOURNMENT

Ms. Hill-Corley moved and Mr. Faso seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 7:22 p.m.