Ms. Jacqueline Agee, Chair, convened the 742nd Regular Meeting of the Board of Illinois Community College District No. 515 at 5:03 p.m., Tuesday, June 26, 2012, in the Board Room of the College.

ROLL CALL:

Board Members Present
   Ms. Jacqueline Agee, Chair
   Ms. Brunetta Hill-Corley, Vice Chair
   Ms. Cindy Somer, Secretary
   Dr. Kathleen Doyle
   Ms. Ashley Shine, Student Trustee

Board Members Absent
   Mr. Phil Faso
   Mr. Wendell Mosby
   Mr. Marc Wiley

Table Participants Present
   Dr. Eric C. Radtke, President
   Ms. Deborah Smith Havighorst, Board Recorder
   Dr. Adenuga Atewologun, Vice President, Academic Affairs
   Dr. Alan D. Robertson, Vice President, Finance and Administration
   Dr. Terri Winfree, Vice President, Community & Economic Development
   Ms. Mary Reaves, Vice President, Student Affairs
   Ms. Susan Braasch, Support Staff Representative
   Mr. Addison Jackson, Student Representative

Administrators Present
   Ms. Diane Conatser, Mr. James M. Eaton, Dr. Shawn L. Govan, Mr. Ed Jodelka, Dr. Anthony Molaro, Dr. Debra Prendergast, Mr. Ed Schaffer, Ms. Jennifer Stoner

Faculty Members Present
   Ms. Sally Haywood, Mr. Ed Schwarz

Adjunct Faculty Members Present
   Ms. Vivian Zimmerman

Staff Members Present
   Ms. Lisa Hansen, Ms. Dora Ivory, Ms. Pat Trost, Mr. John Woodyatt
Other
Ms. Wilma T. Boulware, PSC tutor; Ms. Joan S. Catt, PSC tutor; Mr. Dan Corradetti, PSC softball coach; Ms. Linda Dasey, PSC student; Ms. Ryan Edwards, PSC student; Ms. Joyce Grant, League of Women Voters of Homewood-Flossmoor; Ms. Judy Graves, guest; Ms. Jordyn Harris, PSC student; Ms. Marge Indoerina, PSC tutor; Mr. Peter Jaros, PSC student; Dr. Carolyn J. Kampe, PSC tutor; Mr. Kenneth Manns, PSC student; Mr. Martin Mears, PSC softball coach; Ms. Tia Shine, guest

ORAL/WRITTEN PUBLIC COMMUNICATIONS
Ms. Vivian Zimmerman addressed the Board of Trustees and stated that Prairie State College is always looking to hire the brightest and the top achievers, and therefore, questioned why the posting for the Executive Director of Human Resources has a new minimum educational requirement of a bachelor’s degree when in the past the position has called for a master’s degree. She also stated that it is unclear why the contract with ABC Cleaning has been extended when she consistently sees that classrooms that are being used have dirty white boards at 8 a.m., garbage cans hold yesterday’s trash, and there are empty paper towel rolls and garbage on the floor in the bathrooms.

Chair Agee questioned why Ms. Zimmerman would use the phrase “only a bachelor’s degree.” Ms. Agee said she takes offense to the idea that somehow a bachelor’s degree isn’t good enough.

Ms. Zimmerman said that was not what she was saying.

Dr. Doyle questioned who made the changes to the requirements for the position of Executive Director of Human Resources from what it has been recently.

Dr. Radtke stated that the College has changed parameters in a number of administrative, non-academic positions lately with the master’s degree being preferred, but not necessary.

Chair Agee stated that she would rather have a chief of police with a bachelor’s degree and 30 years of experience on the street, than a master’s degree with no experience on the street.

Trustee Hill-Corley pointed out that she felt that Ms. Zimmerman was not saying that just because you only have a bachelor’s doesn’t mean you are not the brightest and highest achiever.

INTRODUCTIONS/RECOGNITIONS
Prairie State College Athletics Department
Vice President Reaves introduced Mr. Ed Schaffer who spoke about the continued exemplary academic performances of Prairie State College’s athletes. The athletes have had another great year in the classroom, and set a new school record with 22 athletes earning spots on the Illinois Skyway Collegiate Conference All-Academic Team. Furthermore, five of its student-athletes have been honored as National Junior College Athletic Association (NJCAA) Athletes of Academic Distinction. Ms. Jordyn Harris (softball), Mr. Peter Jaros (cross country), and Ms. Kaitlyn Kelley (volleyball) all received Superior Academic Achievement status. Ms. Ryan Edwards (basketball) and Ms. Alexa Smerz (volleyball) achieved Exemplary Academic Achievement honors. In order to earn Superior Academic Achievement recognition, a student-athlete must post a cumulative grade point average (GPA) of 3.80 to 3.99 on a 4.00 scale in 45 semester hours. In order to acquire Exemplary Academic Achievement status, student athletes must post a cumulative GPA of 3.60-3.79 on a 4.00 scale in 45 semester hours.
I am a Pioneer Award Recipient
Dr. Radtke introduced Mr. Ed Schaffer who nominated the first I am a Pioneer Award recipient, Mr. Jeff Boyd. Mr. Schaffer introduced Mr. Boyd and recounted his numerous achievements in coaching the women’s basketball team.

Adult Literacy Awards: Tutor of the Year and Student of the Year
Dr. Winfree introduced Dr. Carolyn Kampe who was named as an Outstanding Tutor at the “On the Road to Literacy” Annual Tutor and Adult Learner Conference in April. Dr. Kampe has logged in over 144 instructional hours teaching the special needs adult population and has also recruited four additional volunteers to work with her. Dr. Winfree also introduced Ms. Wilma Bouleware who was awarded the 2011 President’s Volunteer Service Award for her 247 hours of community service as a math tutor. Ms. Dora Ivory said they are always interested in additional volunteers. Chair Agee asked how the volunteers were thanked for their service and Ms. Ivory responded that they previously held a luncheon for volunteers, but their funding has been cut. When Chair Agee asked if the College could find the funds for a luncheon, Ms. Ivory said the volunteers would appreciate funding for professional development in lieu of a luncheon. Dr. Kampe addressed the Board and explained the importance of teaching and what it means to her to be a teacher.

CONSENT ITEMS
Ms. Hill-Corley moved and Ms. Somer seconded that the Board of Trustees approves the following items of consent:

Minutes
That the Board of Trustees approves the Minutes of the 741st Regular Meeting of May 29, 2012; and the Minutes of the Executive Session of May 29, 2012, with a one year release date; as presented.

Resignation of Dr. Joseph Wycoff, Director, Institutional Research
That the Board of Trustees accepts the resignation of Dr. Joseph Wycoff; Director, Institutional Research; effective July 12, 2012.

Full-Time Faculty Overloads, Adjunct Faculty Salaries and Compensation for Staff and Retired Faculty on Teaching Assignments – Summer 2012, First Eight-Week Classes (Credit Courses)
That the Board of Trustees approves the full-time faculty overload compensation in the amount of $298,665.94, adjunct faculty compensation in the amount of $242,581, and compensation for staff and retired faculty on teaching assignments for credit courses in the amount of $16,543, for the first eight-week classes of the 2012 Summer term.

Adjunct Faculty Compensation for Non-Credit Courses, 2012 Summer Term
That the Board of Trustees approves the adjunct faculty compensation in the amount of $9,937.50, for the 2012 Summer term (non-credit).

Resolution – Payment of Bills
That the Board of Trustees adopts the resolution authorizing the Treasurer to pay any outstanding bills that come due during the month of July, 2012.
Bills Payable –FY2012
That the Board of Trustees approves the FY2012 List of Bills Payable for June, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

    Ms. Agee              Aye
    Dr. Doyle             Aye
    Ms. Hill-Corley       Aye
    Ms. Somer             Aye
    Ms. Shine             Aye

The vote being four (4) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

ACTION ITEMS
Resolution Honoring Ms. Mary B. Reaves
Ms. Agee moved and Ms. Hill-Corley seconded that the Board of Trustees approves the Resolution honoring Ms. Mary B. Reaves, Vice President, Student Affairs.

Upon the call of roll, the vote was as follows:

    Ms. Agee              Aye
    Dr. Doyle             Aye
    Ms. Hill-Corley       Aye
    Ms. Somer             Aye
    Ms. Shine             Aye

The vote being four (4) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

Final Reading – Board Policy D-9, Tuition Waiver for Selected Populations
Ms. Somer moved and Ms. Shine seconded that the Board of Trustees approves for Final Reading, Board Policy D-9, Tuition Waiver for Selected Populations.

Upon the call of roll, the vote was as follows:

    Ms. Agee              Aye
    Dr. Doyle             Aye
    Ms. Hill-Corley       Aye
    Ms. Somer             Aye
    Ms. Shine             Aye

The vote being four (4) Ayes, no (0) Nays, one (1) Advisory, the motion carried.
Resource Allocation Management Plan (RAMP) Submission
Ms. Agee moved and Ms. Somer seconded that the Board of Trustees approves the submission of the FY2014 Resource Allocation Management Plan to the Illinois Community College Board.

Upon the call of roll, the vote was as follows:

 Ms. Agee  Aye
 Dr. Doyle  Aye
 Ms. Hill-Corley  Aye
 Ms. Somer  Aye
 Ms. Shine  Abstain

The vote being four (4) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

Purchase of Treasurer’s Bond
Ms. Agee moved and Ms. Somer seconded that the Board of Trustees approves the purchase of a Treasurer’s Bond issued by Liberty Mutual Insurance Company in the amount of $3.75 million at a cost of $3,750 for the period July 1, 2012 through June 30, 2013.

Upon the call of roll, the vote was as follows:

 Ms. Agee  Aye
 Dr. Doyle  Aye
 Ms. Hill-Corley  Aye
 Ms. Somer  Aye
 Ms. Shine  Aye

The vote being four (4) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

Purchase Recommendation – Microsoft Enrollment for Education Solutions Agreement
Ms. Agee moved and Ms. Shine seconded that the Board of Trustees approves the renewal of the Microsoft Enrollment for Education Solutions campus agreement from CDW-G, under Illinois Community College System Procurement Consortium pricing, in the amount of $21,078.89 per year for the period July 1, 2012 through June 30, 2013.

Upon the call of roll, the vote was as follows:

 Ms. Agee  Aye
 Dr. Doyle  Aye
 Ms. Hill-Corley  Aye
 Ms. Somer  Aye
 Ms. Shine  Aye

The vote being four (4) Ayes, no (0) Nays, one (1) Advisory, the motion carried.
Risk Management Consortium Premiums
Ms. Somer moved and Ms. Agee seconded that the Board of Trustees approves payment of the annual Illinois Community College Risk Management Consortium insurance premiums for a total of $312,433.

Upon the call of roll, the vote was as follows:

Ms. Agee        Aye
Dr. Doyle       Aye
Ms. Hill-Corley Aye
Ms. Somer       Aye
Ms. Shine       Aye

The vote being four (4) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

Replacement of the Christopher Art Gallery Roof
Ms. Shine moved and Ms. Agee seconded that the Board of Trustees approves the replacement of the Christopher Art Gallery roof at an estimated cost of $245,000; including architectural services and construction costs.

Ms. Somer asked if this was going to be done this summer and Dr. Robertson responded that the College is going to try to get it done before the winter.

Dr. Doyle asked why the Capital Development Board (CDB) would not approve this project modification.

Mr. John Woodyatt responded that when the architect submitted the project modification the CDB saw the rationale and approved it, but then the project went to the Chief Procurement Officer (CPO) for the State of Illinois and he did not approve the project and did not provide any rationale. The CDB recommended that the College complete the project with local funds using standard procurement practices. Once the project is completed, the College can submit all project documentation to the CDB and they will approve an in-kind contribution to be applied toward our matching funds for this project.

Trustee Hill-Corley asked how the College came up with the cost, and Mr. Woodyatt said the costs are based on architectural estimates.

Trustee Somer asked if the bids would come to the Board before the project starts and Mr. Woodyatt said they would.

Upon the call of roll, the vote was as follows:

Ms. Agee        Aye
Dr. Doyle       Aye
Ms. Hill-Corley Aye
Ms. Somer       Aye
Ms. Shine       Aye

The vote being four (4) Ayes, no (0) Nays, one (1) Advisory, the motion carried.
FY2013 Tentative Budget
Ms. Shine moved and Ms. Hill-Corley seconded that the Board of Trustees approves the FY2013 Tentative Budget and adopts the Resolution on the Notice of Public Hearing, as presented. The FY2013 Tentative Budget will be revised if necessary and brought before the Board of Trustees for final approval following the Public Hearing on August 28, 2012 at 5:00 p.m. CDT.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Dr. Doyle  Aye
Ms. Hill-Corley  Aye
Ms. Somer  Aye
Ms. Shine  Aye

The vote being four (4) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

REPORTS

President’s Report
Dr. Radtke reported he is constantly amazed by the breadth of activity within this College. From athletics and academic achievements to the literacy work in adult education, he is very proud of the work of the College’s staff and volunteers.

President’s Cabinet Monthly Reports
Dr. Atewologun, Ms. Reaves, Dr. Robertson, and Ms. Winfree were available for any questions on their monthly reports.

Monthly Financial Report
Vice President Robertson reviewed the report.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events
Dr. Radtke reviewed the upcoming calendar.

ICCTA/ACCT Report
There was none.

Prairie State College Foundation Report
Ms. Somer reported that the Foundation’s June 4 golf outing featured fast greens under blue skies, delicious meals, and lots of prizes. More than a dozen PSC staff volunteered along with scholarship recipients and UPS recruiters. We look forward to strong profits for scholarships and will report as soon as all bills have been presented for payment.

It’s not too soon to mark your calendars for the Friday, November 9 Special Event: Scholarship Safari – A Journey of Support. We invite you to experience an expedition of adventure.
Table Participant Comments
Ms. Braasch said it was nice to see all of the wonderful things going on in the College, and the two people who won awards in Adult Education were very inspiring.

Mr. Jackson said the ICCTA leadership conference went very well. He would like for all of the Student Government Association (SGA) members to attend the September meeting in Springfield.

Student Trustee Shine said the leadership conference was very inspiring and she referred to the report she prepared and distributed to the table participants. She appreciated the support provided to attend the conference and would like to bring the Illinois Community College Board's Student Advisory Committee (ICCB-SAC) to PSC to train SGA. Chair Agee noted it would be nice if all of the SGA members had PSC shirts they could wear when they attend conferences. Ms. Shine added that a couple of the schools have electronic communication devices.

Trustee Doyle congratulated Coach Boyd on being the first I am a Pioneer Award recipient. She also congratulated the volunteers and thanked them for their commitment. She congratulated the student athletes, and said it was a great honor to have them. She thanked Ms. Zimmerman for her comments at the beginning of the meeting.

Trustee Somer thanked Vice President Reaves for all of her years of service and wished her well on her future endeavors.

Ms. Hill-Corley said it was very touching to hear from Dr. Kampe. She asked who would think that in 2012 we would still have some of these shortcomings, but it is wonderful to have volunteers to meet these needs.

Chair Agee offered a personal apology to Ms. Zimmerman for getting nasty. She stated that she has a defense mechanism for people who have not had the opportunity to further their education due to funds, age, etc. Ms. Zimmerman said her apology was accepted, and she did not take Ms. Agee’s comments personally.

Chair Agee addressed Ms. Braasch and stated that in regards to hiring committees, a Board member brought information to light that the committee for the athletic advisor missed.

Dr. Doyle asked Ms. Agee to share this information because this is not common knowledge to everyone.

Chair Agee explained that an applicant made it through committee and an offer was being prepared and it was found that the candidate was being investigated for criminal activity and possible misappropriation of funds. She continued that committees are not the end all be all of hiring.

Dr. Doyle asked why the Board was not informed, and Ms. Agee said the information was given to Dr. Radtke.

Dr. Radtke said this was not a position that came to the Board for approval. Upon receiving this information, more was done with the reference checking. Dr. Doyle stated that her concern was that this information was only shared with part of the Board and the other part did not receive the information.

Trustee Hill-Corley stated that some positions do not have to have Board approval.
Ms. Agee stated that the Board has the power to be involved in hiring. The Board can have a representative on every hiring committee. Trustee Hill-Corley said it would behoove the Board to look into that. Chair Agee said that we put our faith in committees, but if the Board wants to consider being involved in hiring, that is fine.

EXECUTIVE SESSION

Ms. Agee moved and Ms. Hill-Corley seconded that the Board of Trustees go into executive session for the “appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity.”

Upon the call of roll, the vote was as follows:

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<td>Ms. Agee</td>
<td>Aye</td>
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<tr>
<td>Dr. Doyle</td>
<td>Aye</td>
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<tr>
<td>Ms. Hill-Corley</td>
<td>Aye</td>
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<td>Ms. Somer</td>
<td>Aye</td>
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<td>Ms. Shine</td>
<td>Aye</td>
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The vote being four (4) Ayes, no (0) Nays, one (1) Advisory, the motion carried and the meeting adjourned to Executive Session at 6:20 p.m.

RETURN TO OPEN SESSION

Trustee Hill-Corley moved and Trustee Shine seconded to return to Open Session at 6:47 p.m. All members voted Aye, and the motion carried.

President’s Employment Agreement

Chair Agee stated that in regards to the President’s Employment Agreement, after discussion with the trustees in executive session, the Board called the president in and expressed their concerns regarding upcoming contract negotiations and the Board said everyone is giving up something at this time and they asked him if he would give up something in his contract and he said he would take a salary freeze for twelve months.

Ms. Shine moved and Ms. Somer seconded that the Board of Trustees approves the president’s employment agreement as presented with a twelve month salary freeze.

Upon the call of roll, the vote was as follows:

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<tr>
<td>Ms. Agee</td>
<td>Aye</td>
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<tr>
<td>Dr. Doyle</td>
<td>Aye</td>
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<tr>
<td>Ms. Hill-Corley</td>
<td>Aye</td>
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<tr>
<td>Ms. Somer</td>
<td>Aye</td>
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<td>Ms. Shine</td>
<td>Aye</td>
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</table>

The vote being four (4) Ayes, no (0) Nays, one (1) Advisory, the motion carried.
ADJOURNMENT
Ms. Somer moved and Ms. Shine seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 6:53 p.m.

_________________________________________
Jacqueline J. Agee, Chair

_________________________________________
Cindy Somer, Secretary

Deborah Smith Havighorst, Board Recorder