THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515

FY2013 BUDGET HEARING

Tuesday – August 28, 2012
5:00 p.m.
Board Room (No. 2274)

Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-7918

AGENDA

1. CALL TO ORDER

2. ORAL/WRITTEN PUBLIC COMMUNICATIONS

3. FY2011 BUDGET HEARING

   3.1 Presentation of FY2013 Budget (Separate Enclosure)

4. ADJOURNMENT
AGENDA

1. CALL TO ORDER

2. ORAL/WRITTEN PUBLIC COMMUNICATIONS

3. INTRODUCTIONS/RECOGNITIONS

   3.1 Dr. James H. Griffith Community Service Award and Mr. Michael Monteleone Community Service Award

   3.2 Introduction of New Faculty

4. CONSENT ITEMS

   The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

   RECOMMENDATION:
   It is recommended that the Board of Trustees approve the items on the Consent Agenda.
Minutes

RECOMMENDATION:
It is recommended that the Board of Trustees approve the Minutes of the 742nd Regular Meeting of June 29, 2012; the Minutes of the Executive Session of June 29, 2012; Special Meeting of August 1, 2012; and Executive Session of August 1, 2012; as presented.

4.1 742nd Regular Meeting – June 29, 2012

4.2 Executive Session – June 29, 2012

4.3 Special Meeting – August 1, 2012

4.4 Executive Session – August 1, 2012

Personnel

4.5 Retirement of Ms. Susan Bugajsky, Professor, Surgical Technology
RECOMMENDATION:
It is recommended that the Board of Trustees approves the retirement of Ms. Susan Bugajsky; Professor, Surgical Technology; effective July 31, 2013.

4.6 Resignation of Ms. Suzanne Dubsky, Professor, Library and Instructional Services
RECOMMENDATION:
It is recommended that the Board of Trustees approves the resignation of Ms. Suzanne Dubsky; Professor, Library and Instructional Services; effective September 1, 2012.

4.7 Extended Parental Leave Request
RECOMMENDATION:
It is recommended that the Board of Trustees approves the Extended Parental Leave request of Ms. Georgia Karras; Associate Professor/Coordinator, Industrial Electricity; effective until October 16, 2012.

4.8 Full-Time Faculty Overloads, Adjunct Faculty Salaries and Compensation for Staff on Teaching Assignments – Summer 2012, Second Eight-Week Classes (Credit Courses)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the full-time faculty overload compensation in the amount of $74,805.20, adjunct faculty compensation in the amount of $118,262.30, and compensation for staff on teaching assignments for credit courses in the amount of $4,216, for the second eight-week classes of the 2012 Summer term.

Financial

4.9 Bills Payable – FY2012 and FY2013
RECOMMENDATION:
It is recommended that the Board of Trustees approves the FY2012 and FY2013 List of Bills Payable for July and August, as indicated in the enclosure.
5. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

EXECUTIVE SESSION

Personnel

5.1 Appointment of Director, Campus and Public Safety and Chief of Police

RECOMMENDATION: (Separate Enclosure – Board Members and Executive Officers Only)
A recommendation for the appointment of the Director, Campus and Public Safety and Chief of Police, will be made following discussion in Executive Session.

5.2 Participation in Professional Exchange Sponsored by the Illinois Consortium for International Studies and Programs (ICISP)

RECOMMENDATION: (Enclosure)
It is recommended that the Board of Trustees approves the participation of Ms. Marian Kelly, Professor of Biology, in the professional exchange program sponsored by the ICISP, at a cost not to exceed $2,000.

Financial

5.3 Bid Recommendation – Spring 2013 Class Schedule

RECOMMENDATION: (Enclosure)
It is recommended that the Board of Trustees awards the bid for the Spring 2013 schedule to the lowest responsible bidder, Woodward Printing Services, in the amount of $21,109, plus $531 for an additional 4 pages (if needed), $2,570 for an additional 8 pages (if needed), and $185 per thousand for additional copies (if needed).

5.4 Purchase Recommendation – Telecommunications System Equipment and Software

RECOMMENDATION: (Enclosure)
It is recommended that the Board of Trustees approves the purchase of telephone system software licenses from Midco Systems, a sole source provider, in the amount of $29,519 and telephone handsets from Midco Systems in the amount of $29,350 for a total of $58,869.

5.5 Purchase Recommendation – Atrium Carpet and Furniture Improvements

RECOMMENDATION: (Enclosure)
It is recommended that the Board of Trustees approves the purchase of carpet and furniture for the atrium area in the amount not to exceed $65,000.

5.6 Purchase Recommendation – Laboratory Equipment for Biology, Microbiology and Chemistry Laboratories

RECOMMENDATION: (Enclosure)
It is recommended that the Board of Trustees approves the purchase of miscellaneous equipment for the Biology, Microbiology and Chemistry laboratories from Fischer Science in the amount of $24,509.
6. REPORTS

6.1 President's Report

6.2 President's Cabinet Monthly Reports

6.3 Strategic Agenda Accomplishments

6.4 Monthly Financial Report

(Enclosure)

(Enclosure)

(Enclosure)

(Enclosure)

7. ITEMS FROM THE BOARD OF TRUSTEES

7.1 Schedule for Future Board/College Events

7.2 ICCTA/ACCT Report

7.3 Prairie State College Foundation Report

(Enclosure)

8. EXECUTIVE SESSION

9. ADJOURNMENT