THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515
SEVEN HUNDRED FORTY FIFTH MEETING
REGULAR MEETING

Tuesday – October 30, 2012
Board Room (No. 2274)

Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-7918

AGENDA

1. CALL TO ORDER

2. ORAL/WRITTEN PUBLIC COMMUNICATIONS

3. INTRODUCTIONS/RECOGNITIONS

   3.1 Ms. Melissa Barrett, Jennifer S. Fallick Cancer Support Center
   
   3.2 Park Forest Nurses Club
   
   3.3 Chase Bank Presentation
   
   3.4 Vivian Zimmerman Presentation to the Library

4. CONSENT ITEMS

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

RECOMMENDATION:
It is recommended that the Board of Trustees approve the items on the Consent Agenda.
Minutes

RECOMMENDATION:
It is recommended that the Board of Trustees approves the Minutes of the 743rd Regular Meeting of August 28, 2012; and the Minutes of the 744th Regular Meeting of September 25, 2012; as presented.

4.1 743rd Regular Meeting – August 28, 2012 (Enclosure)
4.2 744th Regular Meeting – September 25, 2012 (Enclosure)

Personnel

4.3 Full-Time Faculty Overloads, and Compensation for Administrators, Staff and Retired Faculty on Teaching Assignments – Fall 2012, Sixteen-Week Classes and First Eight-Week Classes (Credit Courses)
RECOMMENDATION: (Enclosure)
It is recommended that the Board of Trustees approves the full-time faculty overload compensation in the amount of $220,867.54, and compensation for administrators, staff and retired faculty on teaching assignments in the amount of $65,566.88, for sixteen-week classes and the first eight-week classes of the 2012 Fall term (credit courses).

Institutional

4.4 Amendment to 2012 Regular Board Meeting Day, Time and Place (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the cancellation of the November 27, 2012 and the December 18, 2012 Regular Meetings of the Board of Trustees of Community College District 515, and the addition of the December 4, 2012 Regular Meeting.

4.5 Designation of Deputies for April 2013 Election (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees confirms their approval of the designation of Ms. Deborah Smith Havighorst, Ms. Patricia Trast and Ms. Tina Saigh as the persons authorized to accept nominating petitions from prospective candidates on behalf of the Secretary of the Board of Trustees for the Election to be held on Tuesday, April 9, 2013, and furthermore that Ms. Havighorst be designated as the local election official to act on behalf of the Secretary of the Board of Trustees for the election.

Financial

4.6 Bills Payable – FY2013 (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approve the FY2013 List of Bills Payable for October, as indicated in the enclosure.
5. **ACTION ITEMS**

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

**EXECUTIVE SESSION**

**Personnel**

5.1 **Appointment of Director, Institutional Research and Planning**

*RECOMMENDATION:* (Enclosure—Board Members/Executive Officers Only)

A recommendation for the appointment of the Director, Institutional Research and Planning, will be made following discussion in Executive Session.

5.2 **2012 – 2015 Adjunct Faculty Contract** (Enclosure—Board Members/Executive Officers Only)

*RECOMMENDATION:*

It is recommended that the Board of Trustees approves the 2012 – 2015 agreement between the Board of Trustees of Community College District 515 and the Adjunct Instructors United, IEA-NEA of Prairie State College, contingent upon AIU ratification.

5.3 **Adjunct Faculty Salaries – Fall 2012, Sixteen-Week Classes and First Eight-Week Classes (Credit Courses)** (Enclosure)

*RECOMMENDATION:*

It is recommended that the Board of Trustees approves the adjunct faculty compensation in the amount of $841,200.73, for sixteen-week classes and the first eight-week classes of the 2012 Fall term (credit courses).

5.4 **Adjunct Faculty Compensation for the Fall 2012 Term (Non-Credit Courses)** (Enclosure)

*RECOMMENDATION:*

It is recommended that the Board of Trustees approves the adjunct faculty compensation in the amount of $131,462.50, for the Fall 2012 term (non-credit courses).

**Institutional**

5.5 **Final Reading – Board Policy G-27, Nepotism in Employment** (Enclosure)

*RECOMMENDATION:*

It is recommended that the Board of Trustees approves for Final Reading, Board Policy G-27, Nepotism in Employment.

**Financial**

5.6 **Booster Pump System Replacement** (Enclosure)

*RECOMMENDATION:*

It is recommended that the Board of Trustees approves the replacement of the booster pump system at an estimated cost not to exceed $130,000, including architectural services and construction costs.
5.7 Purchase Recommendation – Ellucian Colleague Reporting Software, Training and Configuration Services

RECOMMENDATION:
It is recommended that the Board of Trustees approves the contract with Ellucian for software licenses and annual maintenance in the amount of $31,820 and $10,220 in addition to professional services in the amount of $48,345, to be billed as incurred.

5.8 Financial Aid Book Voucher Automation Software

RECOMMENDATION:
It is recommended that the Board of Trustees approves the purchase of FA Link, a software license from Trimdata Corp., in the amount of $14,500, plus one time configuration and training fees of $6,000, for a total of $20,500.

5.9 Tentative Tax Levy

RECOMMENDATION:
It is recommended that the Board of Trustees approves the tentative tax levy for 2012.

5.10 Presentation of FY2012 Comprehensive Annual Financial Report and Audit

RECOMMENDATION:
It is recommended that the Board of Trustees accepts the FY2012 Comprehensive Annual Financial Report and Audit, as presented.

6. REPORTS

6.1 President’s Report

6.2 President’s Cabinet Monthly Reports

6.3 Jigsaw Project Update

6.4 New Accreditation Process

6.5 Monthly Financial Report

7. ITEMS FROM THE BOARD OF TRUSTEES

7.1 Schedule for Future Board/College Events

7.2 ICCTA/ACCT Report

7.3 Prairie State College Foundation Report

8. EXECUTIVE SESSION

9. ADJOURNMENT