AGENDA

1. CALL TO ORDER

2. ORAL/WRITTEN PUBLIC COMMUNICATIONS

3. INTRODUCTIONS/RECOGNITIONS

   3.1 Introduction of Prairie State College Board of Trustees Scholars and Christopher Family Scholarship Recipient

   3.2 We are Pioneers Award

   3.3 Introduction of New Administrator

4. CONSENT ITEMS

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

RECOMMENDATION:
It is recommended that the Board of Trustees approves the items on the Consent Agenda.
Minutes

RECOMMENDATION:
It is recommended that the Board of Trustees approves the Minutes of the 745th Regular Meeting of October 30, 2012; and the Minutes of the Executive Session of October 30, 2012 with a one year release date; as presented.

4.1 745th Regular Meeting – October 30, 2012 (Enclosure)

4.2 Executive Session – October 30, 2012 (Enclosure – Board Members Only)

Personnel

4.3 Full-Time Faculty Overloads and Adjunct Faculty Salaries, and Compensation for Administrators, Staff and Retired Faculty on Teaching Assignments – Fall 2012, Late Start Classes and Second Eight Week Classes (Credit Courses) (Enclosure)

RECOMMENDATION:
It is recommended that the Board of Trustees approves the full-time faculty overload compensation in the amount of $10,635.62, adjunct faculty salaries in the amount of $206,708, and compensation for administrators, staff, and retired faculty on teaching assignments in the amount of $5,289.61, for late start and second eight-week classes of the 2012 Fall term (credit courses).

4.4 Retirement of Ms. Nancy Kasten; Professor, Nursing (Enclosure)

RECOMMENDATION:
It is recommended that the Board of Trustees accepts the retirement of Ms. Nancy Kasten; Professor, Nursing; effective December 31, 2013.

4.5 Disability/Medical Leave Request (Enclosure-Board Members/Executive Officers Only)

RECOMMENDATION:
A recommendation for the approval of a disability/medical leave request will be made following discussion in Executive Session.

Institutional

4.6 Approval of 2013 Regular Board Meeting Day, Time and Place (Enclosure)

RECOMMENDATION:
It is recommended that the Board of Trustees holds the 2013 Regular Meetings of the Board of Trustees of Community College District 515 on the last Tuesday of each month at 5:00 p.m. in the Board Room (Room 2274) of the College, as presented.

Financial

4.7 Bills Payable –FY2012 (Enclosure)

RECOMMENDATION:
It is recommended that the Board of Trustees approves the FY2012 List of Bills Payable for November, as indicated in the enclosure.
4.8 Resolution – Payment of Bills

RECOMMENDATION:
It is recommended that the Board of Trustees adopts the resolution authorizing the Treasurer to pay any outstanding bills that come due during the month of December 2012.

5. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

EXECUTIVE SESSION

Personnel

5.1 Appointment of Assistant Professor, Adult Basic and Secondary Education

RECOMMENDATION: (Enclosure-Board Members/Executive Officers Only)
A recommendation for the appointment of the Assistant Professor, Adult Education, will be made following discussion in Executive Session.

5.2 Appointment of Assistant Director, Human Resources

RECOMMENDATION: (Enclosure-Board Members/Executive Officers Only)
A recommendation for the appointment of the Assistant Director, Human Resources, will be made following discussion in Executive Session.

5.3 Health Insurance – 2013 Plan

RECOMMENDATION: (Enclosure)
It is recommended that the Board of Trustees approves the 2013 Health Insurance Plan.

5.4 FY2013 Salary Ranges

RECOMMENDATION: (Enclosure-Board Members/Executive Officers Only)
It is recommended that the Board of Trustees approves a 1.5% upward adjustment of the classification system salary structure applicable to all non-faculty positions for FY2013.

5.5 2011-2015 Campus and Public Safety Officer Agreement

RECOMMENDATION: (Enclosure-Board Members/Executive Officers Only)
It is recommended that the Board of Trustees approves the 2011-2015 Agreement between the Board of Trustees of Community College District 515 and the Illinois Council of Police Chapter of Campus and Public Safety Officer Association of Prairie State College.

5.6 2012-2015 Campus and Public Safety Sworn Patrol Officers Agreement

RECOMMENDATION: (Enclosure-Board Members/Executive Officers Only)
It is recommended that the Board of Trustees approves the 2012-2015 Agreement between the Board of Trustees of Community College District 515 and the Illinois Council of Police Chapter of Campus and Public Safety Sworn Patrol Officers of Prairie State College.

5.7 2012-2015 Federation of Supportive Staff Agreement

RECOMMENDATION: (Enclosure-Board Members/Executive Officers Only)
It is recommended that the Board of Trustees approves the 2012-2015 Agreement with the Prairie State College Federation of Supportive Staff, Cook County College Teachers Union, Local 1600, AFT, AFL/CIO of Prairie State College.
5.8 **FY2013 Salaries for Hourly Employees, Confidential Support Staff, Managers, and Administrative Employees** (Enclosure-Board Members/Executive Officers Only)

**RECOMMENDATION:**
It is recommended that the Board of Trustees approves the salary increase for hourly employees, confidential support staff, managers and administrative employees for FY2013 as recommended by the President and within the parameters approved by the Board of Trustees.

**Institutional**

5.9 **Final Reading – Board Policy G-27, Nepotism in Employment** (Enclosure)

**RECOMMENDATION:**
It is recommended that the Board of Trustees approves for Final Reading, Board Policy G-27, Nepotism in Employment.

5.10 **Review of Closed Session Minutes** (Enclosure-Board Members Only)

**RECOMMENDATION:**
In accordance with the guidelines of the Open Meetings Act, the Board of Trustees will determine the release/non-release of Closed Session minutes.

5.11 **Review of Verbatim Recordings of Closed Session Meetings** (Enclosure-Board Members Only)

**RECOMMENDATION:**
In accordance with the guidelines of the Open Meetings Act, the Board of Trustees will determine whether verbatim recordings of Closed Session meetings will be destroyed.

5.12 **Schedule for Summer Work Hours** (Enclosure)

**RECOMMENDATION:**
It is recommended that the Board of Trustees approves that the College be closed on Fridays during the Summer of 2013 from May 24 through August 9.

**Financial**

5.13 **Contract Approval – Wholeben, LLC** (Enclosure)

**RECOMMENDATION:**
It is recommended that the Board of Trustees approves the contract to employ Dr. Brent Wholeben, Principal Member, Wholeben, LLC of Illinois, as an external evaluator for the period October 1, 2012 - September 30, 2013 for the purpose of auditing the data of the Predominantly Black Institution (PBI) competitive grant: SySTEMic Change. The consulting fee, not to exceed $30,000, will be paid out of the FY12 PBI-STEM grant over a 12-month period.

5.14 **Bid Recommendation – Lathes and Mills** (Enclosure)

**RECOMMENDATION:**
It is recommended that the Board of Trustees awards the bid for three Lathes and Mills (as listed) to Hass Industries for $101,281.

5.15 **Bid Recommendation – Mechatronics Learning System** (Enclosure)

**RECOMMENDATION:**
It is recommended that the Board of Trustees awards the bid for a Mechatronics Learning System to AIDEX Company in the amount of $110,408.10.
5.16 Department of Commerce and Economic Opportunity Interior Lighting Upgrade Project
RECOMMENDATION: (Enclosure)
It is recommended that the Board of Trustees approves the purchase of new interior light fixtures and bulbs to more energy efficient fixtures at an estimated cost not to exceed $12,000, which will include a Department of Commerce and Economic Opportunity (DCEO) rebate based on wattage saved when project is complete.

5.17 Bid Recommendation – Summer 2013 Course Schedule
RECOMMENDATION: (Enclosure)
It is recommended that the Board of Trustees awards the bid for the Summer 2013 course schedule to the lowest responsible bidder, Blue Island Newspaper Printing, in the amount of $16,000 plus $900 for an additional 4 pages (if needed), $1,200 for an additional 8 pages (if needed), and $120 per thousand for additional copies (if needed).

5.18 Bid Recommendation – Information Technology Resources Server Room Improvements
RECOMMENDATION: (Enclosure)
It is recommended that the Board of Trustees approves the installation of a dedicated generator, an additional cooling unit and miscellaneous mechanical and electrical work for an operational system at an estimated cost of $130,000; including architectural services and construction costs. The final bid and award will be reported at the January 2013 Board Meeting.

5.19 2012 Tax Levy Resolution
RECOMMENDATION: (Enclosure)
It is recommended that the Board of Trustees approves the Resolution to Adopt the 2012 Tax Levy which establishes the level of taxes that will be requested for the College from Cook and Will Counties for the 2012 tax year.

5.20 Presentation of FY2012 Comprehensive Annual Financial Report and Audit
RECOMMENDATION: (Enclosure)
It is recommended that the Board of Trustees accepts the FY2012 Comprehensive Annual Financial Report and Audit, as presented.

6. REPORTS

6.1 President’s Report (Enclosure)

6.2 President’s Cabinet Monthly Reports (Enclosure)

6.3 Student Government Budget (Enclosure)

6.4 Illinois Consortium for International Studies and Programs (Separate Enclosure)

6.5 Program Advisory Committee Memberships (Enclosure)

6.6 Citizen/Special Advisory Committee Memberships (Enclosure)

6.7 Monthly Financial Report (Enclosure)
7. ITEMS FROM THE BOARD OF TRUSTEES

7.1 Schedule for Future Board/College Events

7.2 ICCTA/ACCT Report

7.3 Prairie State College Foundation Report

7.4 Prairie State College Foundation Representative

7.5 Discussion of Trustees’ Adherence to Board Policy

8. EXECUTIVE SESSION

9. ADJOURNMENT