Ms. Jacqueline Agee, Chair, convened the 751st Regular Meeting of the Board of Illinois Community College District No. 515 at 5:01 p.m., Tuesday, May 28, 2013, in the Board Room of the College.

ROLL CALL:

Board Members Present
- Ms. Jacqueline Agee, Chair
- Ms. Brunetta Hill-Corley, Vice Chair
- Ms. Cindy Somer, Secretary
- Ms. Peg Donohue
- Mr. Wendell Mosby
- Mr. Marc Wiley

Board Members Absent
- Dr. Kathleen Doyle
- Ms. Brittany Byrns, Student Trustee

Table Participants Present
- Dr. Terri L. Winfree, President
- Ms. Deborah Smith Havighorst, Board Recorder
- Mr. Micheal DeBartolo, Del Galdo Law Group
- Dr. Adenuga Atewologun, Vice President, Academic Affairs and Dean of Faculty
- Dr. Alan D. Robertson, Vice President, Finance and Administration
- Dr. Gregory Thomas, Vice President, Student Affairs and Dean of Students
- Mr. Andy Schott, Faculty Representative
- Ms. Susan Braasch, Support Staff Representative
- Mr. Derrick Brodanex, Student Representative

Administrators Present
- Ms. Diane Conatser, Mr. David Cronan, Mr. James M. Eaton, Dr. Shawn L. Govan, Dr. Marie Hansel, Mr. Ed Jodelka, Dr. Adanne Kassa, Mr. Tim Kosiek, Ms. Jaime Miller, Dr. Anthony Molaro, Mr. John P. Murphy, Dr. Debra Prendergast, Dr. Susan Solberg, Ms. Jennifer Stoner, Ms. Patty Zuccarello

Faculty Members Present
- Dr. Christa Adam, Ms. Sally Haywood, Ms. Kristina Howard, Dr. Craig Mulling, Mr. Ed Schwarz, Dr. George Streeter

Adjunct Faculty Members Present
- Ms. Vivian Zimmerman

Staff Members Present
- Ms. Lisa Hansen, Ms. Sylvia Stremming, Ms. Pat Trost, Mr. John Woodyatt
Other
Ms. Jennifer Norrell, Rich Township High School District 227

ORAL/WRITTEN PUBLIC COMMUNICATIONS
There were none.

INTRODUCTIONS/RECOGNITIONS
Recognition of Rich Township 227 Business Plan Competition Students
Dr. Winfree introduced the students from Rich Township District 227 who participated in the business plan competition as well as Dr. Jennifer Norrell, Assistant Superintendent for Student Learning & Accountability. As part of the dual credit program with Rich Township District 227, students are enrolled in the Business for Entrepreneurs class. The College had an opportunity through the Coleman Foundation to offer a Business Plan Competition. Nine students participated and two students are the winners: Kevin Green and Rochelle Lewis. The Coleman Foundation is giving a gift of $500 to Kevin Green and $200 to Rochelle Lewis. Trustee Mosby serves on the advisory council for this program.

Introduction of New President of the Student Government Association
Dr. Thomas introduced the Student Government Association president for the 2013-14 academic year, Mr. Derrick Brodanex, and welcomed him as the new representative of PSC students at the Board of Trustees’ meetings. Mr. Brodanex thanked Dr. Thomas and told the Board of Trustees he was happy to be a part of this process and is looking forward to learning over the next year.

Introduction of New Trustee
Chair Agee introduced newly-elected Trustee Peg Donohue.

OATH OF OFFICE AND SEATING OF NEW TRUSTEE
Board Secretary Cindy Somer administered the Oath of Office to Ms. Peg Donohue.
CONSENT ITEMS
Ms. Hill-Corley moved and Ms. Agee seconded that the Board of Trustees approves the following items of consent:

Minutes
That the Board of Trustees approves the Minutes of 750th Regular Meeting of April 30, 2013; and the Minutes of the Organizational Meeting of April 30, 2013; as presented.

Resignation of Mr. Edward Schaffer, Director of Physical Education and Athletics
That the Board of Trustees accepts the resignation of Mr. Edward Schaffer, Director of Physical Education and Athletics, effective June 3, 2013.

Bills Payable – FY2013
That the Board of Trustees approves the FY2013 List of Bills Payable for May, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Ms. Donohue Aye
Ms. Hill-Corley Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Mr. Wiley   Aye

The vote being six (6) Ayes, no (0) Nays, the motion carried.

ACTION ITEMS
Resolution Honoring Dr. Eric C. Radtke
Ms. Agee moved and Mr. Mosby seconded that the Board of Trustees approves the Resolution honoring Dr. Eric C. Radtke, President of Prairie State College.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Ms. Donohue Aye
Ms. Hill-Corley Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Mr. Wiley   Aye

The vote being six (6) Ayes, no (0) Nays, the motion carried.

Dr. Radtke wished his best to the College and said it has been an honor to serve the students and the community by playing this role in this great institution.
EXECUTIVE SESSION
Ms. Hill Corley moved and Ms. Agee seconded that the Board of Trustees go into executive session for the “appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity;” the “collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees;” and “discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act.”

Upon the call of roll, the vote was as follows:

Ms. Agee           Aye
Ms. Donohue         Aye
Ms. Hill-Corley     Aye
Mr. Mosby           Aye
Ms. Somer           Aye
Mr. Wiley           Aye

The vote being six (6) Ayes, no (0) Nays, the motion carried and the meeting adjourned to Executive Session at 5:24 p.m.

RETURN TO OPEN SESSION
Mr. Mosby moved and Ms. Hill-Corley seconded to return to Open Session at 5:55 p.m. All members voted Aye, and the motion carried.

Appointment of Interim Vice President, Academic Affairs
Ms. Somer moved and Ms. Hill-Corley seconded that the Board of Trustees appoints Dr. Marie Hansel as Interim Vice President, Academic Affairs at an annual salary of $115,000 effective July 1, 2013.

Upon the call of roll, the vote was as follows:

Ms. Agee           Aye
Ms. Donohue         Aye
Ms. Hill-Corley     Aye
Mr. Mosby           Aye
Ms. Somer           Aye
Mr. Wiley           Aye

The vote being six (6) Ayes, no (0) Nays, the motion carried.
Appointment of Interim Vice President, Community & Economic Development
Ms. Hill-Corley moved and Ms. Agee seconded that the Board of Trustees appoints Mr. John R. Dallas as Interim Vice President, Community and Economic Development with a monthly compensation of $8,000.

Upon the call of roll, the vote was as follows:

- Ms. Agee  Aye
- Ms. Donohue  Aye
- Ms. Hill-Corley  Aye
- Mr. Mosby  Aye
- Ms. Somer  Aye
- Mr. Wiley  Aye

The vote being six (6) Ayes, no (0) Nays, the motion carried.

Ms. Agee left the meeting at 5:57 p.m.

Appointment of Assistant Professor, English
Ms. Somer moved and Ms. Donohue seconded that the Board of Trustees approves the appointment of Ms. Annette R. Dolph as Assistant Professor of English, effective August 13, 2013, at a salary of $49,634.

Upon the call of roll, the vote was as follows:

- Ms. Donohue  Aye
- Ms. Hill-Corley  Aye
- Mr. Mosby  Aye
- Ms. Somer  Aye
- Mr. Wiley  Aye

The vote being five (5) Ayes, no (0) Nays, the motion carried.

Ms. Agee returned to the meeting at 5:59 p.m.

Appointment of Assistant Professor, Nursing
Mr. Mosby moved and Mr. Wiley seconded that the Board of Trustees approves the appointment of Ms. Angela Simpson as Assistant Professor of Nursing, effective August 13, 2013, at a salary of $51,383.

Upon the call of roll, the vote was as follows:

- Ms. Agee  Aye
- Ms. Donohue  Aye
- Ms. Hill-Corley  Aye
- Mr. Mosby  Aye
- Ms. Somer  Aye
- Mr. Wiley  Aye

The vote being six (6) Ayes, no (0) Nays, the motion carried.
Appointment of Assistant Professor, Surgical Technology
Ms. Hill-Corley moved and Mr. Mosby seconded that the Board of Trustees approves the appointment of Ms. Julie Wedster as Assistant Professor of Surgical Technology, effective August 13, 2013, at a salary of $49,071.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Ms. Donohue  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Mr. Wiley  Aye

The vote being six (6) Ayes, no (0) Nays, the motion carried.

Appointment of Associate Dean, Library and Instructional Services
Ms. Hill-Corley moved and Ms. Donohue seconded that the Board of Trustees approves the appointment of Ms. Kristina Appelt as Associate Dean, Library and Instructional Services, effective August 1, 2013, at a salary of $74,000.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Ms. Donohue  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Mr. Wiley  Aye

The vote being six (6) Ayes, no (0) Nays, the motion carried.

Appointment of Director of Financial Aid
Ms. Hill-Corley moved and Ms. Donohue seconded that the Board of Trustees approves the appointment of Ms. Grace McGinnis as Director of Financial Aid, effective May 29, 2013, at a salary of $70,000.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Ms. Donohue  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Mr. Wiley  Aye

The vote being six (6) Ayes, no (0) Nays, the motion carried.
Appointment of Executive Director, Prairie State College Foundation
Ms. Hill-Corley moved and Ms. Agee seconded that the Board of Trustees approves the appointment of Ms. Deborah Smith Havighorst as Executive Director, Prairie State College Foundation, effective July 1, 2013, at a salary of $72,500.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Ms. Donohue  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Mr. Wiley  Aye

The vote being six (6) Ayes, no (0) Nays, the motion carried.

FY2014 Salary Ranges
Ms. Hill-Corley moved and Mr. Mosby seconded that the Board of Trustees approves a 2.25% upward adjustment of the classification system salary structure applicable to all non-faculty positions for FY2014.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Ms. Donohue  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Mr. Wiley  Aye

The vote being six (6) Ayes, no (0) Nays, the motion carried.

Ms. Donohue left the meeting at 6:12 p.m.

FY2014 Salaries for Hourly Employees, Confidential Support Staff, Managers, and Administrative Employees
Mr. Wiley moved and Ms. Hill-Corley seconded that the Board of Trustees approves the salary increase for hourly employees, confidential support staff, police sergeants, managers and administrative employees for FY2014 as recommended by the President and within the parameters approved by the Board of Trustees.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Mr. Wiley  Aye

The vote being five (5) Ayes, no (0) Nays, the motion carried.
Review of Closed Session Minutes
The Board reviewed the Executive Session minutes and determined the minutes that are presently closed will remain closed until their designated release date.

Review of Verbatim Recordings of Closed Session Minutes
Ms. Agee moved and Ms. Hill-Corley seconded that the Board of Trustees authorizes the destruction, on or after May 28, 2013, of audio tapes of its closed meetings held on the following dates, as to which closed meetings official minutes have been approved and no litigation under the Open Meetings Act is pending: June 28, 2011; July 26, 2011; September 27, 2011; October 25, 2011 and November 9, 2011.

Further, that the Board of Trustees finds that audio tapes made of other closed meetings held by the Board during 2010, 2011, and 2012 require continued confidentiality and should be maintained as non-public at this time.

Upon the call of roll, the vote was as follows:

- Ms. Agee  Aye
- Ms. Hill-Corley  Aye
- Mr. Mosby  Aye
- Ms. Somer  Aye
- Mr. Wiley  Aye

The vote being five (5) Ayes, no (0) Nays, the motion carried.

First Reading – Board Policy B-10, Public Use of College Facilities
Ms. Hill-Corley moved and Mr. Mosby seconded that the Board of Trustees approves for First Reading, Board Policy B-10, Public Use of College Facilities.

Upon the call of roll, the vote was as follows:

- Ms. Agee  Aye
- Ms. Hill-Corley  Aye
- Mr. Mosby  Aye
- Ms. Somer  Aye
- Mr. Wiley  Aye

The vote being five (5) Ayes, no (0) Nays, the motion carried.

First Reading – Board Policy C-22, Business and Community Education Center
Ms. Somer moved and Ms. Hill-Corley seconded that the Board of Trustees approves for First Reading, Board Policy C-22, Business and Community Education Center.

Upon the call of roll, the vote was as follows:

- Ms. Agee  Aye
- Ms. Hill-Corley  Aye
- Mr. Mosby  Aye
- Ms. Somer  Aye
- Mr. Wiley  Aye

The vote being five (5) Ayes, no (0) Nays, the motion carried.
Custodial Services Contract
Ms. Hill-Corley moved and Mr. Wiley seconded that the Board of Trustees approves a one-year renewal of the custodial services contract with Absolute Best Cleaning Service, Inc. (ABC Cleaning), extending the term of the contract to August 1, 2014, at an annual rate of $720,000.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Mr. Wiley  Aye

The vote being five (5) Ayes, no (0) Nays, the motion carried.

Purchase Recommendation – IT Direct License Renewal
Ms. Hill-Corley moved and Mr. Mosby seconded that the Board of Trustees approves the annual renewal of the software license agreement for IT Direct from School Dude.com, Inc. in the amount of $11,270.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Mr. Wiley  Aye

The vote being five (5) Ayes, no (0) Nays, the motion carried.

Bid Recommendation – K Building and Main Campus Building, Removal of Caulk with Asbestos Containing Material (ACM)
Ms. Hill-Corley moved and Ms. Agee seconded that the Board of Trustees approves the removal of caulk with ACM by Colfax Corporation for the Main Building and K Building in the amount of $22,900.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Mr. Wiley  Aye

The vote being five (5) Ayes, no (0) Nays, the motion carried.
Authorized Signatories Required for College Financial Accounts
Ms. Hill-Corley moved and Mr. Mosby seconded that the Board of Trustees authorizes the following as signatories for the College’s financial accounts: Terri L. Winfree, President; Alan D. Robertson, Treasurer; and James M. Eaton, Controller.

Upon the call of roll, the vote was as follows:

- Ms. Agee Aye
- Ms. Hill-Corley Aye
- Mr. Mosby Aye
- Ms. Somer Aye
- Mr. Wiley Aye

The vote being five (5) Ayes, no (0) Nays, the motion carried.

REPORTS

President’s Report
Dr. Winfree talked about the many end-of-year events that she attended in the last month. She stated she attended the Memorial Day event in Crete with Professor Andy Schott and Mr. Paul Pipik. Professor Schott was the master of ceremonies and numerous student veterans also participated.

The Chicago Southland Chamber of Commerce had an event in Dr. Winfree’s honor on Friday night and set up a scholarship in her name for the PSC Foundation.

President’s Cabinet Monthly Reports
Dr. Atewologun, Dr. Robertson and Dr. Thomas were available for any questions on their reports.

Monthly Financial Report
The report was available in the Board packet.

ITEMS FROM THE BOARD OF TRUSTEES

Board Goals
Chair Agee asked if anyone had any changes they would like to make to the Board’s goals for FY2014. She also stated that former Student Trustee Ashley Shine has asked for the opportunity to organize and plan a retreat for the Board.

Schedule for Future Board/College Events
The upcoming calendar was included in the packet for the Board’s review.

ICCTA/ACCT Report
Trustee Mosby said he was looking forward to attending the upcoming ICCTA Annual Convention.

Prairie State College Foundation Report
Trustee Hill-Corley reported that 106 golfers are registered for the Monday, June 3 Foundation Scholarship Golf Classic at Idlewild Country Club. Reservations are up 12% over 2012, and there are currently 21 hole sponsors, along with other categories of sponsorship.
Summer scholarships are being awarded to in-district students who are continuing their PSC studies. Any student who is struggling to afford tuition, fees and textbooks is encouraged to apply before the summer term concludes.

ADJOURNMENT
Mr. Mosby moved and Ms. Hill-Corley seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 6:25 p.m.

Jacqueline J. Agee, Chair

Cindy Somer, Secretary

Deborah Smith Havighorst, Board Recorder