Ms. Jacqueline Agee, Chair convened the 757th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:02 p.m., Tuesday, December 17, 2013, in the Board Room of the College.

ROLL CALL:

Board Members Present
Ms. Jacqueline Agee, Chair
Ms. Brunetta Hill-Corley, Vice Chair
Ms. Cindy Somer, Secretary
Dr. Kathleen Doyle
Ms. Peg Donohue
Mr. Wendell Mosby
Mr. Marc Wiley
Mr. Frank Walker, Student Trustee

Table Participants Present
Dr. Terri Winfree, President
Ms. Nancy Mammosser, Board Recorder
Ms. Holly Tomchey, Del Galdo Group (arrived at 5:28 p.m.)
Dr. Marie Hansel, Interim Vice President, Academic Affairs
Dr. Frank Zeller, Interim Vice President, Finance and Administration
Mr. John Dallas, Jr., Interim Vice President, Community and Economic Development
Dr. Gregory Thomas, Vice President, Student Affairs and Dean of Students
Mr. Andy Schott, Faculty Representative
Ms. Susan Braasch, Support Staff Representative

Table Participants Absent
Mr. Derrick Brodanex, Student Representative

Administrators Present
Ms. Diane Conatser, Mr. David Cronan, Ms. Deb Havighorst, Ms. Kristina Howard, Ms. Marina Kibardina, Mr. Tim Kosiek, Ms. Kim Kunce, Ms. Jaime Miller, Mr. John P. Murphy, Ms. Debbie Rauch, Ms. Jennifer Stoner, Ms. Shannon Word, Ms. Patty Zuccarello

Faculty Members Present
Mr. Ed Schwarz

Staff Members Present
Ms. Crystal Alston, Mr. William Berkley, Ms. Lauren Meeks, Ms. Shalana Thompson, Ms. Pat Trost, Mr. John Woodyatt
ORAL/WRITTEN PUBLIC COMMUNICATIONS
There were none.

CONSENT ITEMS

Mr. Mosby moved and Ms. Hill-Corley seconded that the Board of Trustees approves the following items of consent:

Minutes
That the Board of Trustees approves the Minutes of the 756th Regular Meeting of November 26, 2013; and the Minutes of the Executive Session of November 26, 2013; as presented.

Bills Payable – FY 2014
That the Board of Trustees approves the FY2014 List of Bills Payable for December, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

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<td>Ms. Agee</td>
<td>Aye</td>
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<tr>
<td>Ms. Hill-Corley</td>
<td>Aye</td>
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<td>Ms. Somer</td>
<td>Aye</td>
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<td>Dr. Doyle</td>
<td>Aye</td>
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<td>Ms. Donohue</td>
<td>Aye</td>
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<td>Mr. Mosby</td>
<td>Aye</td>
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<td>Mr. Wiley</td>
<td>Aye</td>
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<td>Mr. Walker</td>
<td>Aye</td>
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The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

ACTION ITEMS

Ms. Agee asked the Board if anyone wished to go into Executive Session for any of the action items. All members declined.

Appointment of Assistant Professor, Nursing
Ms. Patty Zuccarello spoke to the recommendation of Ms. Diane Miller. Ms. Miller is a graduate of the College and will be replacing Nancy Kasten, who will be retiring.

Mr. Mosby moved and Dr. Doyle seconded that the Board of Trustees approves the appointment of Ms. Diane Miller as Assistant Professor, Nursing, effective January 14, 2014, at a salary of $53,374.

Upon the call of roll, the vote was as follows:

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<tr>
<td>Ms. Agee</td>
<td>Aye</td>
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<td>Ms. Hill-Corley</td>
<td>Aye</td>
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<td>Ms. Somer</td>
<td>Aye</td>
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<tr>
<td>Dr. Doyle</td>
<td>Aye</td>
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<td>Ms. Donohue</td>
<td>Aye</td>
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<tr>
<td>Mr. Mosby</td>
<td>Aye</td>
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</table>
Mr. Wiley  Aye
Mr. Walker  Aye

The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

Appointment of Assistant Professor and Coordinator, Industrial Technology
Ms. Patty Zuccarello spoke to the recommendation of Mr. Martin Wolfe. Mr. Wolfe’s knowledge of the industry along with his extensive experience in personnel management will be a major resource to students.

Ms. Donohue moved and Mr. Mosby seconded that the Board of Trustees approves the appointment of Mr. Martin Wolfe as Assistant Professor and Coordinator, Industrial Technology, effective January 14, 2014, at a salary of $47,423.

Upon the call of roll, the vote was as follows:

  Ms. Agee  Aye
  Ms. Hill-Corley  Aye
  Ms. Somer  Aye
  Dr. Doyle  Aye
  Ms. Donohue  Aye
  Mr. Mosby  Aye
  Mr. Wiley  Aye
  Mr. Walker  Aye

The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

Award of Annual Contract for the 2014-2015 Academic Year for Eligible Full-Time Non-Tenured Faculty Member
Ms. Kristina Howard spoke to the recommendation for Ms. Carolyn Ciesla.

Dr. Doyle moved and Mr. Mosby seconded that the Board of Trustees approves the continuation of employment and the issuance of an annual contract for the 2014-2015 academic year for Ms. Carolyn Ciesla, Collection Management Librarian and Assistant Professor.

Upon the call of roll, the vote was as follows:

  Ms. Agee  Aye
  Ms. Hill-Corley  Aye
  Ms. Somer  Aye
  Dr. Doyle  Aye
  Ms. Donohue  Aye
  Mr. Mosby  Aye
  Mr. Wiley  Aye
  Mr. Walker  Aye

The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.
Settlement – Illegal Property Tax Rate Objections – 2005 and 2006 Tax Years
Dr. Winfree noted that the attorneys advised the College to accept the settlement, as discovery and trial would be expensive and likely yield a similar result.

Ms. Agee moved and Ms. Somer seconded that the Board of Trustees approves the Stipulations of Settlement for the Illegal Property Tax Rate Objections for the 2005 and 2006 Tax Years, filed as 3660 Group, LLC, et al., v. Maria Pappas Treasurer (Case No. 07-COTO-2788 for tax year 2005) and 2710 Central St. Condo Assn., et al., v. Maria Pappas, Treasurer (Case No. 08-COTO-5381 for tax year 2006), and thus agree that the property tax rate of Illinois Community College District No. 515 be sustained for the rate on the $100 of equalized assessed valuation, and withdrawn as to the balance of the objections, subject to the approval of the State’s Attorney of Cook County Illinois and as detailed in attached memorandum.

Upon the call of roll, the vote was as follows:

Ms. Agee       Aye
Ms. Hill-Corley Aye
Ms. Somer       Aye
Dr. Doyle       Aye
Ms. Donohue     Aye
Mr. Mosby       Aye
Mr. Wiley       Aye
Mr. Walker      Aye

The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

Ms. Agee stated that the Board would discuss Items 5.5. and 5.6 in more detail when Ms. Holly Tomchey arrived.

Lobbying Services Agreement with Alfred G. Ronan, Ltd.
Dr. Winfree spoke to the recommendation to approve the contract with Alfred G. Ronan, Ltd. Mr. Ronan was the lobbyist that the College used when it obtained the funding for the Adult Training and Outreach Center (ATOC) and the Children’s Learning Center (CLC). Mr. Ronan was also successful in recent appropriations for South Suburban College, Morton College, and Harper College. The College can opt out of the contract at any time with 30 days notice.

Mr. Mosby moved and Ms. Donohue seconded that the Board of Trustees approves the one-year service contract with Alfred G. Ronan, Ltd. effective January 1, 2014 through December 31, 2014 at a rate of $6,000 per month for lobbying services outlined in the enclosed contract.

Upon the call of roll, the vote was as follows:

Ms. Agee      Aye
Ms. Hill-Corley Aye
Ms. Somer     Aye
Dr. Doyle     Aye
Ms. Donohue   Aye
Mr. Mosby     Aye
Mr. Wiley     Aye
Mr. Walker    Aye
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The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

Donation of Property Located at 19830 and 19834 S. Halsted Street
Ms. Somer moved and Dr. Doyle seconded that the Board of Trustees grants the written request of the Prairie State College Foundation for permission for the Foundation to accept the gift of real property described as 19830 and 19834 S. Halsted Street. Pursuant to Operating Contract between Prairie State College and the Foundation, and Board Policies B-5; Acceptance of Gifts and C-16; Prairie State College Foundation, subject to the property having clean title and with the understanding that the College will bear the liabilities and operating costs of its use of the property if the property is accepted by the Foundation.

Upon the call of roll, the vote was as follows:

- Ms. Agee
- Ms. Hill-Corley
- Ms. Somer
- Dr. Doyle
- Ms. Donohue
- Mr. Mosby
- Mr. Wiley
- Mr. Walker

The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

Ms. Holly Tomchey arrived at this time (5:28 p.m.).

First Reading, Board Policy C-8, Possession of Weapons
Dr. Doyle noted that the policy was incorrect in that it referenced the wrong paragraph. It should state paragraph 4 and not paragraph 3. The Board agreed to waive first reading.

Ms. Agee moved and Dr. Doyle seconded that the Board of Trustees approves Board Policy C-8, Possession of Weapons with the following corrections:

"Except as provided for in paragraph 3 of this policy, in Policy C-8.1, and pursuant to the Firearm Concealed carry Act 430 ILCS 66, no person shall possess, on the Prairie State College campus or any other location hosting College-sponsored activities, any dangerously or deadly weapon as enumerated in Article 24, Section 24-1 of the Illinois Criminal Code of 2012, 720 ILCS 5/24-1. This prohibition shall extend to carry such weapon(s) about the person, in any vehicle, or in any place of storage on the campus."

Upon the call of roll, the vote was as follows:

- Ms. Agee
- Ms. Hill-Corley
- Ms. Somer
- Dr. Doyle
- Ms. Donohue
- Mr. Mosby
- Mr. Wiley
- Mr. Walker
Mr. Walker   Aye

The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

First Reading, Board Policy C-8.1, Firearm Concealed Carry
Ms. Agee asked if the policy negates off duty police officers from carrying a firearm. Chief Murphy explained that paragraph 4 of the policy allows off duty police officers to carry a firearm. The Board agreed to waive first reading.

Dr. Doyle moved and Ms. Hill-Corley seconded that the Board of Trustees approves Board Policy C-8.1, Firearm Concealed Carry.

Upon the call of roll, the vote was as follows:

Ms. Agee   Aye
Ms. Hill-Corley   Aye
Ms. Somer   Aye
Dr. Doyle   Aye
Ms. Donohue   Aye
Mr. Mosby   Aye
Mr. Wiley   Aye
Mr. Walker   Aye

The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

Bid Recommendation – Summer 2014 Course Schedule
Ms. Agee moved and Mr. Mosby seconded that the Board of Trustees awards the bid for the Summer 2014 course schedule to the lowest responsible bidder, Woodward Printing Service, in the amount of $15,275, plus $452 for an additional 4 pages (if needed), $904 for an additional 8 pages (if needed) and $120 per thousand for additional copies (if needed).

Upon the call of roll, the vote was as follows:

Ms. Agee   Aye
Ms. Hill-Corley   Aye
Ms. Somer   Aye
Dr. Doyle   Aye
Ms. Donohue   Aye
Mr. Mosby   Aye
Mr. Wiley   Aye
Mr. Walker   Aye

The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.
Bid Recommendation – 2014-2016 College Catalog
Mr. Mosby moved and Ms. Somer seconded that the Board of Trustees awards the bid for the 2014-2016 College catalog to the lowest responsible bidder, Action Printing, in the amount of $11,645.52, plus $588 for an additional 8 pages (if needed), $834 for an additional 16 pages (if needed), and $953.11 per thousand for additional copies (if needed).

Upon the call of roll, the vote was as follows:

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<td>Aye</td>
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<td>Mr. Walker</td>
<td>Aye</td>
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*The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.*

2013 Tax Levy Resolution
Mr. Mosby moved and Ms. Somer seconded that the Board of Trustees approves the Resolution to Adopt the 2013 Tax Levy, which establishes the level of taxes that will be requested for the College from Cook and Will Counties for the 2013 tax year.

Upon the call of roll, the vote was as follows:

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<td>Aye</td>
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<td>Mr. Walker</td>
<td>Aye</td>
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*The vote being six (6) Ayes, one (1) Nay, one (1) Advisory, the motion carried.*

Purchase Recommendation – Emergency Call Boxes
Ms. Donohue asked for clarification as to why the bid from Chicago Communications was accepted, as they were not the lowest bidder. Mr. David Cronan stated that although the bid from On-Site Communications was lower, they are not a union shop and would have to employ a third party for installation to meet the prevailing wage requirement. In addition, the bid specification included the request that the company be a union shop. Not only was On-Site Communication not a union shop, they did not file the appropriate bid.

Mr. Mosby moved and Ms. Hill-Corley seconded that the Board of Trustees awards the bid for the replacement of seven (7) Emergency Call Boxes to the lowest responsible bidder, Chicago Communications, in the amount of $19,159.00.
Upon the call of roll, the vote was as follows:

Ms. Agee         Aye
Ms. Hill-Corley Aye
Ms. Somer        Aye
Dr. Doyle        Aye
Ms. Donohue      Aye
Mr. Mosby        Aye
Mr. Wiley        Aye
Mr. Walker       Aye

The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

Purchase Recommendation – Facilities and Operations Vehicle
Ms. Donohue moved and Ms. Agee seconded that the Board of Trustees approves the purchase of a 2014 Ford F-250 Super Cab 4x4 Pick-up with and 8' bed from the State of Illinois Purchase Contract #4017340 in the amount of $24,955.

Upon the call of roll, the vote was as follows:

Ms. Agee         Aye
Ms. Hill-Corley Aye
Ms. Somer        Aye
Dr. Doyle        Aye
Ms. Donohue      Aye
Mr. Mosby        Aye
Mr. Wiley        Aye
Mr. Walker       Aye

The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

Ms. Agee asked Mr. David Cronan to review the bid procedure regarding union vs. non-union.

Professional Services Agreement with Ellucian, Inc.
Ms. Agee moved and Ms. Hill-Corley seconded that the Board of Trustees approves the professional services agreement with Ellucian, Inc. for up to 40 hours at $250 per hour, for a total of $10,000 to be billed as incurred for the Online Admissions Application Interface.

Upon the call of roll, the vote was as follows:

Ms. Agee         Aye
Ms. Hill-Corley Aye
Ms. Somer        Aye
Dr. Doyle        Aye
Ms. Donohue      Aye
Mr. Mosby        Aye
Mr. Wiley        Aye
Mr. Walker       Aye
The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

ICCB – Concrete Repair Project – Approval of Revised Budget & Transfer of Funds
Mr. Tim Kosiek explained that this is a revised budget and that the Illinois Community College Board requires the revised budget amount to be board approved and resubmitted as an addendum.

Ms. Donohue moved and Ms. Agee seconded that the Board of Trustees approves the revised project cost of $191,779 for the Concrete Repair Project and the transfer of funds from the Various Capital Improvement Project (810-076-013) in the amount of $33,779.

Upon the call of roll, the vote was as follows:

- Ms. Agee
  - Aye
- Ms. Hill-Corley
  - Aye
- Ms. Somer
  - Aye
- Dr. Doyle
  - Aye
- Ms. Donohue
  - Aye
- Mr. Mosby
  - Aye
- Mr. Wiley
  - Aye
- Mr. Walker
  - Aye

The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

REPORTS

President’s Report
Dr. Winfree reviewed the report. She noted that Nicor Gas sent a check to the College for $2,000 and that she attended their event on December 9.

President’s Cabinet Monthly Reports
Dr. Hansel, Dr. Zeller, Mr. Dallas, and Dr. Thomas were available for any questions on their monthly reports.

Monthly Financial Report
Dr. Frank Zeller spoke to the report. He indicated that cash flow is up 4.1% and that the College is doing very well. Ms. Donohue asked why cash flow was up. Dr. Zeller stated that it was due to enrollment and short-term investments.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events
No comments.

Tax Rate Objections for 2012 Levy Year
No comments.
ICCTA/ACCT Report
Mr. Mosby stated that the ICCTA website is nearly complete for the film competition. Alumni engagement will continue when students return. Ms. Donohue congratulated Mr. Mosby on his accomplishment.

Mr. Wiley noted that the ACCT National Legislative Summit will take place February 10 – 13.

Prairie State College Foundation Report
The Foundation has awarded a total of $49,863.25 in fall scholarships. Spring scholarship applications have been posted and distributed and were due on Friday, December 6 for priority consideration. Packets will be sent to the Foundation’s Scholarship Committee before holiday break for review and the committee will meet in January.

Ms. Deb Havighorst met with representatives from Student Services and the PSC Bookstore to determine the best way to handle Emergency Book Scholarships next semester. Many ideas were shared and generated and the Foundation looks forward to providing these scholarships again in the Spring.

Faculty Report
Mr. Andy Schott congratulated Dr. Winfree for making it through her first semester and wished everyone happy holidays.

Support Staff Report
Ms. Sue Braasch thanked the Board for sponsoring the holiday party and wished everyone happy holidays.

Dr. Winfree read the letter that would be sent to Mr. Luke DeWeese, son of the late Ms. Sandy DeWeese, from the Board of Trustees.

Ms. Donohue asked who made all the phone calls to students for the drop for non-payment calling campaign. Dr. Winfree stated that Ms. Jaime Miller and Ms. Jennifer Stoner were in charge of the campaign and many employees made phone calls. Ms. Donohue said that it was a wonderful campaign and it shows that the College cares about students.

EXECUTIVE SESSION
Mr. Mosby moved and Ms. Agee seconded that the Board of Trustees go into Executive Session for "litigation, when an action against, affecting, or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."

Upon the call of roll, the vote was as follows:

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<td>Mr. Wiley</td>
<td>Aye</td>
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Mr. Walker Aye

The vote being seven (7) Ayes, no (0) Nays, one (1) Advisory, the motion carried.

RETURN TO OPEN SESSION
Mr. Mosby moved and Ms. Agee seconded the return to open session at 6:10 p.m. All members voted Aye, and the motion carried.

ADJOURNMENT
Mr. Mosby moved and Ms. Agee seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 6:12 p.m.

Jacqueline J. Agee, Chair

Cindy Somer, Secretary

Nancy Mammosser, Board Recorder