THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515

SEVEN HUNDRED SIXTY-FIRST MEETING
REGULAR MEETING

Tuesday – April 29, 2014
5:00 p.m.
Board Room (No. 2274)

Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-3637

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ORAL/WRITTEN PUBLIC COMMUNICATIONS

4. INTRODUCTIONS/RECOGNITIONS

4.1 Recognition of 2013-2014 Student Trustee Frank Walker

4.2 Seating of New Student Trustee

4.3 Introduction and Recognition of Nominees for ICCTA Full-Time and Part-Time Faculty of the Year

4.4 Introduction and Recognition of the Phi Theta Kappa All-Illinois Academic Team Members

4.5 Introduction and Recognition of Prairie State College Speech Team

4.6 Introduction and Recognition of the John & Suanne Routche Excellence Award Recipients

4.7 Introduction and Recognition of Illinois Community College Journalism Association Award Recipients
4.8 Introduction and Recognition of Associate Professor Teresa McCann and SPAN 202 Students

4.9 Introduction and Recognition of Pioneer Award Recipients

5. CONSENT ITEMS

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

RECOMMENDATION:
It is recommended that the Board of Trustees approve the items on the Consent Agenda.

Minutes

RECOMMENDATION:
It is recommended that the Board of Trustees approves the Minutes of the 760th Regular Meeting of March 25, 2014; as presented.

5.1 760th Regular Meeting – March 26, 2013

(Personnel)

5.2 Full-Time Faculty Overloads, Adjunct Faculty Salaries and Compensation for Administrators, Staff, and Retired Faculty on Teaching Assignments – Spring 2014, Late Start Classes and Second Eight-Week Classes (Credit Courses)

RECOMMENDATION:
It is recommended that the Board of Trustees approves the full-time faculty overload compensation in the amount of $4,980.00, adjunct faculty compensation in the amount of $216,925.86, and compensation for retired faculty on teaching assignments in the amount of $2,900, for late start classes and the second eight-week classes of the 2014 Spring term (credit courses).

Financial

5.3 Bills Payable – FY2014

RECOMMENDATION:
It is recommended that the Board of Trustees approves the FY2014 List of Bills Payable for April, as indicated in the enclosure.

6. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.
EXECUTIVE SESSION

Personnel

6.1 Dismissal of Employee
RECOMMENDATION: (Enclosure-Board Members Only)
A recommendation will be made following discussion in Executive Session.

6.2 Retirement of Professor Kathleen S. Malic, Interim Director, Chair/Coordinator and Professor of Nursing
RECOMMENDATION: (Enclosure)
It is recommended that the Board of Trustees acknowledges the retirement of Kathleen S. Malic, Interim Director, Chair/Coordinator, and Professor of Nursing effective May 31, 2015.

6.3 Retirement of Dr. Susan R. Solberg, Dean of Liberal Arts
RECOMMENDATION: (Enclosure)
It is recommended that the Board of Trustees approves the retirement of Dr. Susan R. Solberg, Dean of Liberal Arts, in accordance with Board Policy G-3G, effective February 2015

Financial

6.4 Purchase Recommendation – Office and Classroom Furniture and Task Chairs
RECOMMENDATION: (Enclosure)
It is recommended that the Board of Trustees approves the purchase of office and classroom furniture and task chairs from Krueger International (KI) and HON for a total delivered and installed in the amount not to exceed $111,708.

6.5 Business Services Relocation Project
RECOMMENDATION: (Enclosure)
It is recommended that the Board of Trustees approves the Business Services Relocation Project at an estimate cost of $313,200, including architectural/engineering services, construction costs and contingency.

6.6 Bid Recommendation – Replacement of Biology Safety Showers
RECOMMENDATION: (Enclosure)
It is recommended that the Board of Trustees awards the bid to replace the biology safety showers to the lowest responsible bidder, Reichelt Plumbing, Inc. in the amount of $40,800 plus a 10% construction contingency in the amount of $4,080 for a total amount not to exceed $44,880.

6.7 Purchase Recommendation – Carpet
RECOMMENDATION: (Enclosure)
It is recommended that the Board of Trustees approves the purchase and delivery of carpet from Shaw Contract Group at a cost not to exceed $14,588.00.
6.8 Bid Recommendation – Replacement of the Transportation, Warehouse & Logistics (TWL) Building Heating, Ventilation, Air Conditioner Rooftop

RECOMMENDATION:
It is recommended that the Board of Trustees awards the bid for the replacement of the heating ventilation air conditioner rooftop unit to the lowest responsible bidder, General Mechanical Service in the amount of $23,612 plus a 10% construction contingency in the amount of $2,361.20 for a total construction amount not to exceed $25,973.20.

6.9 Bid Recommendation – Fire System Inspection and Testing

RECOMMENDATION:
It is recommended that the Board of Trustees approves the bid for the fire system inspection and testing for the Main building, Matson Area Center (MAC) and Transportation, Warehousing and Logistics (TWL) building to the lowest responsible bidder, Tyco-Simplex Grinnell, in the amount of $23,254.

6.10 Illinois Community College Board – New Campus Signage/Approval of Revised Budget and Transfer of Funds

RECOMMENDATION:
It is recommended that the Board of Trustees approves the revised project cost of $335,983 for the new Campus Signage Project and the transfer of funds from the Various Capital Improvement Project (810-076-013) in the amount of $47,983 to the new Campus Signage Project (810-076-014).

6.11 Purchase Recommendation – Scholarship Management Software

RECOMMENDATION:
It is recommended that the Board of Trustees approves an agreement to purchase the Scholarship Management Module from AcademicWorks for a one time implementation fee of $4,000, and an annual service fee of $6,500 for FY2014, $6,825 for FY2015, and $7,165 for FY2016, contingent upon the Prairie State College Foundation providing 50% of the total cost.

6.12 Purchase Recommendation – Desktop Virtualization Equipment

RECOMMENDATION:
It is recommended that the Board of Trustees approves the purchase of hardware and related software to implement desktop virtualization in six computer labs from CDW-G for a total amount of $11,323.23.

6.13 Budget Transfers – March 2014

RECOMMENDATION:
It is recommended that the Board of Trustees approve the budget transfers for March 2014, as indicated in the attachment.

7. REPORTS

7.1 President’s Report

7.2 President’s Cabinet Monthly Reports

7.3 Tennis Courts - Refurbishing

7.4 Monthly Financial Report
8. ITEMS FROM THE BOARD OF TRUSTEES

8.1 Schedule for Future Board/College Events

8.2 ICCTA/ACCT Report

8.3 Prairie State College Foundation Report

8.4 Faculty Report

8.5 Support Staff Report

(Enclosure)

(Enclosure)

9. EXECUTIVE SESSION

10. ADJOURNMENT