THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Seven Hundred Sixty-Second Regular Meeting
May 27, 2014

MINUTES

Ms. Jacqueline Agee, Chair, convened the 762nd Regular Meeting of the Board of Illinois Community College District No. 515 at 5:02 p.m., Tuesday, May 27, 2014, in the Board Room of the College.

ROLL CALL:

Board Members Present
   Ms. Jacqueline Agee, Chair
   Mr. Marc Wiley, Vice Chair
   Ms. Cindy Somer, Secretary
   Dr. Kathleen Doyle
   Ms. Brunetta Hill-Corley
   Mr. Wendell Mosby
   Mr. DaRon Johnson, Student Trustee

Board Members Absent
   Ms. Peg Donohue

Table Participants Present
   Dr. Terri L. Winfree, President
   Ms. Patricia Trost, Board Recorder
   Dr. Marie Hansel, Vice President, Academic Affairs
   Dr. Thomas Saban, Vice President, Finance & Administration
   Mr. Craig Schmidt, Vice President, Community & Economic Development
   Dr. Gregory Thomas, Vice President, Student Affairs and Dean of Students
   Mr. Andy Schott, Faculty Representative
   Ms. Susan Braasch, Support Staff Representative
   Mr. Emmanuel Lopez, Student Representative

Table Participants Absent
   Ms. Holly L. Tomchey, Del Galdo Law Group

Administrators Present
   Ms. Diane Conatser; Mr. David Cronan; Ms. Deborah Havighorst; Ms. Jacke Hoak; Ms. Kristina Howard; Ms. Marina Kibardin; Mr. Timothy Kosiek; Mr. John P. Murphy; Dr. Debra Prendergast; Dr. Susan Solberg; Ms. Jennifer Stoner; Ms. Patty Zuccarello

Faculty Members Present
   Ms. Christa Adam; Ms. Sally Haywood; Dr. Craig Mulling; Patrick Reichard; Mr. Edward Schwarz; Ms. Vivian Zimmerman

Staff Members Present
   Ms. Carolyn Ostroski; Mr. John Woodyatt; MR. Antonio Zambrano
ORAL/WRITTEN PUBLIC COMMUNICATIONS
Mr. Charles Dieringer addressed the Board regarding the College’s Sustainability program and reinforcing the impact of the College on the entire Watershed. Placing a debris catcher on campus would support the implementation of the objectives of the Clean Water Act. Ms. Agee suggested Mr. Tim Kosiek look into the possibility of purchasing a debris catcher. Also, this could be a project for the Sustainability Club.

INTRODUCTIONS/RECOGNITIONS

Introduction of New President of the Student Government Association
Dr. Gregory Thomas introduced new Student Government Association president Emmanuel Lopez.

Presentation of Certificate of Excellence from the Illinois Government Finance Officers Association
Dr. Thomas Saban introduced Ms. Mary Dankowski, past president of the Illinois Government Finance Officers Association and Deputy Village Manager/Finance Director of the Village of Park Forest. Ms. Dankowski presented the College with a Certificate of Achievement for Excellence in Financial Reporting. She thanked Ms. Marina Kibardina and her staff.

Introduction and Recognition of Prairie State College Tennis Team
Mr. Patrick Reichard, Tennis Coach and Professor of English introduced members of the tennis team, Jeremy Horvath, Jason Horvath, Gerardo Gomez and Kodie Hayes. In early May, the Prairie State men’s tennis team competed in the national championship in Plano, Texas. In their second consecutive year of qualifying for this tournament, the squad placed 18th in the nation, beating last year’s finish of 22nd overall.

The team was led by sophomore Jeremy Horvath, who helped earn 5 of the teams’ 8.5 total points. He made it to Round of 16 in the main draw of singles and the quarterfinals of the main draw for doubles with partner Osiris Carroll. Jeremy will graduate from Prairie State College with a 4.0 GPA. Also earning points for the team was freshman Gerardo Gomez who made it to the finals of the consolation draw.

In addition, Coach Reichard was named Coach of the Year for the region and conference.

CONSENT ITEMS

Mr. Mosby moved and Dr. Doyle seconded that the Board of Trustees approves the following items of consent

Minutes
That the Board of Trustees approves the Minutes of 761st Regular Meeting of April 29, 2014; the Minutes of the Executive Session of April 29, 2014, with a one year release date; and the Minutes of the Organizational Meeting of April 29, 2014; as presented.
Approval of new A.A.S. Degree, Accounting and Business Management
That the Board of Trustees approves a new A.A.S. degree in Business: Accounting and Business Management.

Approval of New Certificate, Entrepreneurship
That the Board of Trustees approves a new certificate in Business: Entrepreneurship.

Bills Payable – FY2014
That the Board of Trustees approves the FY2014 List of Bills Payable for May, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee       Aye
Dr. Doyle      Aye
Mr. Mosby      Aye
Ms. Somer      Aye
Mr. Wiley      Aye
Mr. Johnson    Aye

The vote being five (5) Ayes, no (0) Nays, one (1) Advisory; the motion carried.

Reorganization
Dr. Doyle expressed her concern with the 10% increase in some of the recommendations. Mr. Mosby questioned why the responsibility of attending events in the community was not the responsibility of a vice president. Dr. Winfree said that it is and they do attend community events. However, this responsibility is beyond what the vice presidents attend. He will not support the increase to administrators and prefers increases be given to hourly workers. Although the Board does not approve staff increases, Dr. Winfree pointed out that a number of them have received increases. This was a year of transition with many employees taking on additional responsibilities. They have been receiving a stipend and this recommendation is to make the stipend a permanent part of their salary because they will continue to perform those additional responsibilities. There is salary savings from retirees and vacant positions.

Dr. Thomas noted the importance of the new student experience and through this initiative there will be a return on the dollars.

Ms. Somer said that if the College hired someone to take on the additional responsibilities, the College would have to pay a higher salary and benefits.

In view the recent tuition increase, Dr. Doyle is very uncomfortable with the increases.

Mr. David Cronan explained that the 5% and 10% numbers are part of the classification system that is followed by the College. These numbers are not random and appear in contracts and in policy.

Ms. Somer moved and Ms. Agee seconded that the Board of Trustees accepts the re-organization plans recommended and presented by the President and approves the compensation changes recommended and
presented by the President which will be reflected in the new Organizational Chart and Administrator Contracts effective June 1, 2014.

Upon the call of roll, the vote was as follows:

- Ms. Agee  Aye
- Dr. Doyle  Nay
- Mr. Mosby Nay
- Ms. Somer Aye
- Mr. Wiley Aye
- Mr. Johnson Aye

The vote being three (3) Ayes, two (2) Nays, one (1) Advisory; the motion carried.

Appointment of Assistant Professor, History

Ms. Somer moved and Mr. Mosby seconded that the Board of Trustees approves the appointment of Mr. Justin Pariseau as Assistant Professor of History, effective August 12, 2014, at a salary of $61,274.

Upon the call of roll, the vote was as follows:

- Ms. Agee  Aye
- Dr. Doyle  Aye
- Mr. Mosby Aye
- Ms. Somer Aye
- Mr. Wiley Aye
- Mr. Johnson Aye

The vote being five (5) Ayes, no (0) Nays, one (1) Advisory; the motion carried.

Appointment of Assistant Professor, Biology

Mr. Mosby moved and Dr. Doyle seconded that the Board of Trustees approves the appointment of Dr. Angela Hung as Assistant Professor of Biology, effective August 12, 2014 at a salary of $56,644.

Upon the call of roll, the vote was as follows:

- Ms. Agee  Aye
- Dr. Doyle  Aye
- Mr. Mosby Aye
- Ms. Somer Aye
- Mr. Wiley Aye
- Mr. Johnson Aye

The vote being five (5) Ayes, no (0) Nays, one (1) Advisory; the motion carried.

FY2015 Salary Ranges

Ms. Somer moved and Mr. Mosby seconded that the Board of Trustees approves a 1.999% upward adjustment of the classification system salary structure applicable to all full-time non-faculty positions for FY2015.
Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Dr. Doyle  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Mr. Wiley  Aye
Mr. Johnson Aye

The vote being five (5) Ayes, no (0) Nays, one (1) Advisory; the motion carried.

FY2015 Salaries for Hourly Employees, Confidential Support Staff, Managers, and Administrative Employees
Dr. Winfree noted that this increase is the same as what is found in the support staff contracts.

Ms. Somer moved and Ms. Agee seconded that the Board of Trustees approves the salary increase for hourly employees, confidential support staff, police sergeants, managers and administrative employees, except for President, for FY2015 as recommended by the President and within the parameters approved by the Board of Trustees.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Dr. Doyle  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Mr. Wiley  Aye
Mr. Johnson Aye

The vote being five (5) Ayes, no (0) Nays, one (1) Advisory; the motion carried.

Retirement of Dolores Ickis, Professor of Dental Hygiene
Dr. Doyle moved and Mr. Mosby seconded that the Board of Trustees accepts the retirement of Dolores Ickis, Professor of Dental Hygiene, under the requirements in the 2012-2015 agreement between the Board of Trustees of Community College District 515 and the Prairie State College Federation of Teachers, Local 3816 for the Final Year Salary for Retiring Faculty Described in Section 4.33, effective at the end of the spring semester, 2015.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Dr. Doyle  Aye
Mr. Mosby  Aye
Ms. Somer  Aye
Mr. Wiley  Aye
Mr. Johnson Aye

The vote being five (5) Ayes, no (0) Nays, one (1) Advisory; the motion carried.
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Resignation of Christina M. Galassi, Assistant Professor of Nursing
Ms. Somer moved and Ms. Agee seconded that the Board of Trustees accepts the resignation of Christina M. Galassi, Assistant Professor of Nursing, effective August 1, 2014.

Upon the call of roll, the vote was as follows:

    Ms. Agee    Aye
    Dr. Doyle  Aye
    Mr. Mosby  Aye
    Ms. Somer  Aye
    Mr. Wiley  Aye
    Mr. Johnson Aye

The vote being five (5) Ayes, no (0) Nays, one (1) Advisory; the motion carried.

Review of Closed Session Minutes
Ms. Agee moved and Dr. Doyle seconded that the Board of Trustees had the opportunity to review the Executive Session minutes and determined the minutes that are presently closed will remain closed until their designated release date except for the minutes of September 24, 2013 and December 17, 2013. The minutes of September 24, 2013 and December 17, 2013 will remain closed until June 2015.

Upon the call of roll, the vote was as follows:

    Ms. Agee    Aye
    Dr. Doyle  Aye
    Mr. Mosby  Aye
    Ms. Somer  Aye
    Mr. Wiley  Aye
    Mr. Johnson Aye

The vote being five (5) Ayes, no (0) Nays, one (1) Advisory; the motion carried.

Review of Verbatim Recordings of Closed Session Minutes
Ms. Agee moved and Ms. Somer seconded that the Board of Trustees authorizes the destruction, on or after May 27, 2014 of audio tapes of its closed meetings held on the following dates, as to which closed meetings official minutes have been approved and no litigation under the Open Meetings Act is pending: June 26, 2013; August 1, 2012; August 28, 2012; October 30, 2012; and December 4, 2012.

Further, that the Board of Trustees find that audio tapes made of other closed meetings held by the Board during 2013 and 2014 require continued confidentiality and should be maintained as non-public at this time.
Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Dr. Doyle  Aye
Mr. Mosby Aye
Ms. Somer Aye
Mr. Wiley Aye
Mr. Johnson Aye

The vote being five (5) Ayes, no (0) Nays, one (1) Advisory; the motion carried.

First Reading – Board Policy G-13, Employment of Manager/Professional Employees, Confidential Support Staff and Grant-Funded Employees
Ms. Agee moved and Dr. Doyle seconded that the Board of Trustees approves for First Reading, Board Policy G-13, Employment of Manager/Professional Employees, Confidential Support Staff and Grant-Funded Employees.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Dr. Doyle  Aye
Mr. Mosby Aye
Ms. Somer Aye
Mr. Wiley Aye
Mr. Johnson Aye

The vote being five (5) Ayes, no (0) Nays, one (1) Advisory; the motion carried.

Budget Transfers
Mr. Mosby moved and Ms. Agee seconded that the Board of Trustees approve the budget transfers for April 2014, as indicated in the attachment

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Dr. Doyle  Aye
Mr. Mosby Aye
Ms. Somer Aye
Mr. Wiley Aye
Mr. Johnson Aye

The vote being five (5) Ayes, no (0) Nays, one (1) Advisory; the motion carried.

Purchase Recommendation – IT Direct License Renewal
Mr. Mosby moved and Ms. Agee seconded that the Board of Trustees approves the annual renewal of the software license agreement for IT Direct from School Dude.com, Inc. in the amount of $11,270.

Upon the call of roll, the vote was as follows:
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Ms. Agee    Aye
Dr. Doyle    Aye
Mr. Mosby   Aye
Ms. Somer    Aye
Mr. Wiley    Aye
Mr. Johnson  Aye

The vote being five (5) Ayes, no (0) Nays, one (1) Advisory; the motion carried.

Renewal of Turn-It-In Software License
Mr. Mosby moved and Ms. Agee seconded that the Board of Trustees approves the renewal of the software license agreement for Turn-It-In from iParadigms, LLC for a three year term in the amount of $25,234.56 which represents an annual rate of $8,411.52.

Upon the call of roll, the vote was as follows:

Ms. Agee    Aye
Dr. Doyle    Aye
Mr. Mosby   Aye
Ms. Somer    Aye
Mr. Wiley    Aye
Mr. Johnson  Aye

The vote being five (5) Ayes, no (0) Nays, one (1) Advisory; the motion carried.

Purchase Recommendation – Grasshopper Zero Turn Mower
Mr. Mosby moved and Mr. Johnson seconded that the Board of Trustees approves the purchase of a Grasshopper Zero Turn Mower from DeJong Equipment Company in an amount not to exceed $15,934.50.

Upon the call of roll, the vote was as follows:

Ms. Agee    Aye
Dr. Doyle    Aye
Mr. Mosby   Aye
Ms. Somer    Aye
Mr. Wiley    Aye
Mr. Johnson  Aye

The vote being five (5) Ayes, no (0) Nays, one (1) Advisory; the motion carried.
Purchase Recommendation – Dental Hygiene Polishing Handpieces
Mr. Mosby moved and Ms. Agee seconded that the Board of Trustees approves the purchase of 29 Dental Hygiene polishing handpieces for freshman students to use in clinical and for their NERB certification examinations from Dentsply in the amount of $14,688.50.

Upon the call of roll, the vote was as follows:

Ms. Agee Aye
Dr. Doyle Aye
Mr. Mosby Aye
Ms. Somer Aye
Mr. Wiley Aye
Mr. Johnson Aye

The vote being five (5) Ayes, no (0) Nays, one (1) Advisory; the motion carried.

REPORTS

President’s Report
Dr. Winfree thanked everyone for their roles in Commencement. It was a beautiful day. Enrollment is up again and Dr. Winfree congratulated everyone who worked on this initiative.

Dr. Winfree announced that she and Mr. Schmidt are now rotary club members. Both Dr. Saban and Assistant Professor LaLinda De La Fuente will also be members. The college is looking into sponsoring a rotary club for the students.

Barnes & Noble will be donating $250,000 to the college for a sound system for the auditorium which will be named the Barnes & Noble Auditorium. Dr. Winfree met with Ms. Sandy Crowley, regional manager, Barnes & Noble College, to discuss this sponsorship.

Dr. Winfree thanked Professor Valerie Nicholson and the Foundation for assisting with hosting the piano trio, Trio Voce. It was a success.

In addition, she thanked everyone who participated in the Veteran’s Day parade in Crete. Professor Andy Schott was the emcee and adjunct professor Tiffany Boehm told her own personal story.

President’s Cabinet Monthly Reports
Dr. Hansel, Dr. Saban, Mr. Schmidt and Dr. Thomas were available for any questions on their monthly reports.

Mr. Mosby asked Dr. Saban if there was an opportunity for the students to have a hands-on learning experience if there are contractors on campus fixing the HVAC system or other systems. It was suggested that the bids contain a clause wherein the contractor is required to talk to the students for a short time.

Monthly Financial Report
Dr. Saban reviewed the report.
ITEMS FROM THE BOARD OF TRUSTEES

Board Goals
It was suggested the Board have a retreat since it has been several years since they have done so. In view of the number of changes at the College over the past three years, Mr. Mosby suggested the Board conduct an independent climate survey. Ms. Agee asked what the Board would do with the results and Mr. Mosby responded it would allow them to be an informed Board.

Dr. Winfree stated that the College was in the process of participating in a survey “Great Places to Work” sponsored by the Chicago Tribune. All the work is done by them.

Mr. Johnson noted that he and Mr. Lopez want to do a survey of the students. Mr. Mosby stated the Board could discuss the survey at a retreat and decide on the questions to be asked.

Schedule for Future Board/College Events
Dr. Winfree noted that in her weekly update to the Board she adds the link to the calendar.

ICCTA/ACCT Report
Mr. Mosby pointed out the ICCTA convention was scheduled for the first week in June. The next submission for the Reel Illinois film competition is June 1.

Prairie State College Foundation Report
Ms. Somer reminded everyone of the upcoming Scholarship Classic Golf & Tennis Outing scheduled for Monday, June 2.

The PSC Alumni Association distributed T-shirts to the new graduates after commencement. Please visit and like the PSC Alumni Association Facebook page.

Prairie State College Day at the Sox Game is scheduled for Sunday, July 20. The Foundation and Alumni office are joining forces with the Human Resources department to plan an outing for alumni, employees, students, trustees and Foundation directors, as well as family and friends. There will be a Home Run Raffle with four prizes including an opportunity to throw out the first pitch as well as two lower box tickets, a parking pass, two tickets to the pre-game Patio party and two Prairie State College Day at the Ballpark White Sox t-shirts.

The Foundation had its first implementation meeting with AcademicWorks and is on track to have the online scholarship application system up and running by July 15.

Faculty Report
Professor Schott thanked the faculty retirees who participated in Commencement. He congratulated Dr. Winfree on her one year anniversary as president.

Support Staff Report
Ms. Braasch thanked the Board for summer hours.
EXECUTIVE SESSION
Mr. Mosby moved and Ms. Somer seconded that the Board of Trustees go into executive session for the "appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity."

Upon the call of roll, the vote was as follows:

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<tr>
<th>Name</th>
<th>Vote</th>
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<tr>
<td>Ms. Agee</td>
<td>Aye</td>
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<tr>
<td>Dr. Doyle</td>
<td>Aye</td>
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<tr>
<td>Mr. Mosby</td>
<td>Aye</td>
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<tr>
<td>Ms. Somer</td>
<td>Aye</td>
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<tr>
<td>Mr. Wiley</td>
<td>Aye</td>
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<tr>
<td>Mr. Johnson</td>
<td>Aye</td>
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The vote being five (5) Ayes, no (0) Nays, one (1) Advisory; the motion carried and the meeting adjourned to Executive Session at 6:24 p.m.

RETURN TO OPEN SESSION
Ms. Somer moved and Mr. Wiley seconded to return to Open Session at 7:55 p.m. All members voted Aye, and the motion carried.

ADJOURNMENT
Dr. Doyle moved and Mr. Wiley seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 7:56 p.m.

________________________________________
Jacqueline J. Agee, Chair

________________________________________
Cindy Somer, Secretary

Patricia Gallagher Trost, Board Recorder