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**THE BOARD OF ILLINOIS COMMUNITY COLLEGE  
DISTRICT NO. 515**

**SEVEN HUNDRED SIXTY-THIRD MEETING  
REGULAR MEETING**

**Tuesday – June 24, 2014  
5:00 p.m.  
Board Room (No. 2274)**

**Prairie State College  
202 South Halsted Street  
Chicago Heights, Illinois 60411  
(708) 709-3637**

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**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ORAL/WRITTEN PUBLIC COMMUNICATIONS**
- 4. INTRODUCTIONS/RECOGNITIONS**
  - 4.1 Prairie State College Athletics Department
  - 4.2 We are Pioneers Award Recipient
  - 4.3 Communications & Marketing Awards
- 5. CONSENT ITEMS**

*The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.*

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the items on the Consent Agenda.*

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### Minutes

#### *RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the Minutes of 762<sup>nd</sup> Regular Meeting of May 27, 2014; and the Minutes of the Executive Session of May 27, 2014 with a one year release; as presented.*

5.1 762<sup>nd</sup> Regular Meeting – May 27, 2014 (Enclosure)

5.2 Executive Session – May 27, 2014 (Enclosure – Board Members Only)

### Personnel

5.3 Resignation of Dr. Kyatonia Reaves, Assistant Professor of English

*RECOMMENDATION:* (Enclosure-Board Members/Executive Officers Only)

*It is recommended that the Board of Trustees accepts the resignation of Dr. Kyatonia Reaves, Assistant Professor of English, effective June 16, 2014.*

5.4 Nomination for 2014 Professional Board Staff Member for the Central Region of the Association of Community College Trustees (ACCT) (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the nomination of Ms. Patricia G. Trost, Administrative Director, President's Office and Board of Trustees, as the 2014 Professional Board Staff Member for the Central Region of the Association of Community College Trustees (ACCT).*

5.5 New Certificate Program – Certified Production Technician (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves a new certificate program, Certified Production Technician.*

### Financial

5.6 Full-Time Faculty Overloads and Compensation for Retired Faculty on Teaching Assignments – Summer 2014, First Eight-Week Classes (Credit Courses) (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the full-time faculty overload compensation in the amount of \$327,860.70, adjunct faculty compensation in the amount of \$254,965.89, and compensation for administrators, staff, and retired faculty on teaching assignments in the amount of \$16,809.00, for the first eight-week classes of the 2014 Summer term (credit courses).*

5.7 Adjunct Faculty Compensation for Non-Credit Courses, 2014 Summer Term (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the adjunct faculty compensation in the amount of \$9,490.00, for the 2014 Summer term (non-credit).*

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- 5.8 Resolution – Payment of Bills (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees adopts the resolution authorizing the Treasurer to pay any outstanding bills that come due during the month of July, 2014.*

- 5.9 Bills Payable – FY2014 (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the FY2014 List of Bills Payable for June as indicated in the enclosure.*

### 6. ACTION ITEMS

*The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.*

#### EXECUTIVE SESSION

##### Institutional

- 6.1 Resource Allocation Management Plan (RAMP) Submission (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the submission of the FY2016 Resource Allocation Management Plan (RAMP) to the Illinois Community College Board.*

- 6.2 Final Reading - Board Policy G-13, Employment of Manager/Professional Employees, Confidential Support Staff and Grant-Funded Employees (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves for Final Reading, Board Policy G-13, Employment of Manager/Professional Employees, Confidential Support Staff and Grant-Funded Employees.*

##### Financial

- 6.3 Purchase of Treasurer's Bond (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the purchase of a Treasurer's Bond issued by Liberty Mutual Insurance Company in the amount of \$2.75 million at a cost of \$2,750 for the period July 1, 2014 through June 30, 2015.*

- 6.4 Risk Management Consortium Premiums (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves payment of the annual Illinois Community College Risk Management Consortium insurance premiums for a total of \$220,031.*

- 6.5 Renewal Recommendation – Microsoft Enrollment for Education Solutions Agreement (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the renewal of the Microsoft Enrollment for Education Solutions campus agreement from CDW-G, under Illinois Community College System Procurement Consortium pricing, in the amount of \$21,821.67 for the period July 1, 2014 through June 30, 2015.*

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- 6.6 Renewal Recommendation – Desire 2 Learn Annual License, Hosting and Support Agreement (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the renewal of the annual License, Hosting and Support Agreement from Desire 2 Learn for a one year term effective from August 1, 2014 to July 31, 2015 in the total amount of \$115,852.50.*
- 6.7 Renewal Recommendation – Ellucian Colleague Enhancement and Support Services Agreement and Solution Partners Maintenance Agreement (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the renewal of the annual Colleague Enhancement and Support Services Agreement (ESSA) and Solution Partners Maintenance Agreement (SPMA) from Ellucian for a one year term effective from July 1, 2014 to June 30, 2015, in the total amount of \$274,140.*
- 6.8 Bid Recommendation – Phase I Landscaping Improvements (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees awards Phase I Landscaping Improvements to the lowest responsible bidder, Allied Landscape in the amount of \$21,190.00 plus a 10% construction contingency of \$2,119.00 to replace the landscaping at the Main Building and the Children’s Learning Center for a total construction amount not to exceed \$23,309.00.*
- 6.9 Budget Transfers (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the budget transfers for May, as indicated in the enclosure.*
- 6.10 Bid Recommendation – Security Services (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees awards the bid to provide overnight security coverage to the lowest responsible bidder, Secureone Security Company of Crestwood in the amount of \$6,750.07 monthly (\$81,000.80 annually).*
- 6.11 FY2015 Tentative Budget (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the FY2015 Tentative Budget and adopts the Resolution on the Notice of Public Hearing, as presented. The FY2015 Tentative Budget will be revised if necessary and brought before the Board of Trustees for final approval following the Public Hearing on August 26, 2014 at 5:00 p.m. CDT.*

## 7. REPORTS

- 7.1 President’s Report (Enclosure)
- 7.2 President’s Cabinet Monthly Reports (Enclosures)
- 7.3 FY2015 Organizational Chart
- 7.4 Monthly Financial Report (Enclosure)