Attendees:
- Allessandra Cairo
- Helen Manley
- Gilbert Vargas
- Ed Shwarz
- Erica Lannan
- Randy Rollings
- Lee Anne Burrough
- Georges Sannon

1. **Review of 2012**
   a. Events and initiatives
      - See November 2012 update
      - Review the task force presentation
   b. Awards and recognition
      - Prairie State was recognized in December 2012 as a bronze-level achiever under the IL Campus Sustainability Compact.

2. **Look forward at 2013**
   a. Defining goals and establishing priorities for the task force in 2013
      - Curriculum development, faculty engagement
      - Identifying existing courses with green content
   b. Scheduled events, programs and initiatives
      - Sustainability Poster: Create table top display and tri-fold pamphlet.
      - Clear Your Clutter: Jan 15
      - Auto Shut Downs (computers): Jan 22
      - Plugged In: Feb 7
      - SMHEC Student Summit: Apr 12
      - Earth Week: Apr 22-27
      - Energy Demand Reeducation Trainings: Feb. – May.
      - Continuing Education courses: Summer 2013

3. **Academic Support**
   a. Faculty engagement
      - Participation in advisory committees throughout the year.
      - Faculty submitted lesson plans with green content to Nuga last spring – who are those faculty?
   b. Modified curriculum, incentives and programs
      - Look for grant opportunities to potentially hire faculty specifically to develop green programs (i.e. solar, wind, geothermal, etc.)
      - Review curriculum development memo. Advise of next steps and distribution process.
4. Working Together
   a. How can we best utilize each other as a resource
      - Regularly scheduled task force meetings (next meeting: March 13)
      - Regular communication (via email, phone, meetings, etc.)
   b. How can we involve the local community
      - External committees and community organizations. All sustainability task force members are welcome to and encouraged to represent PSC at external committee meetings. Some examples, include:
        - Green drinks
        - Next generation of conservation leaders
   c. How can we work with students
      - 1/23 Recruitment Fair. Students forming sustainability club will promote club at fair.
      - Internships and/or Work Study opportunities
      - Mandatory orientation
      - Learning communities

5. Other
   - Sustainability and Liberal Education (article shared by Susan Solberg). To view the article, visit: http://www.aacu.org/liberaleducation/le-fa12/weissman.cfm
   - Water stations will be installed in faculty/staff lounge and in Atrium for student use.
   - Clear Your Clutter event was extremely successful. Follow-up events were requested. Looking to identify space and the feasibility of collecting and sharing items on a regular basis. It was proposed to host another Clear Your Clutter day in August – with Fall 2013 convocation.

6. Next Steps
   - Review November 2013 Update. Advise if this update (and format) is useful to the task force and whether or not it should be continued.
   - Connect with Intercon to identify student engagement opportunities (i.e. internships).
   - Review curriculum development memo. Advise of next steps and distribution process.
   - Identify faculty already integrating green content into their courses
   - Integrate sustainability into proposed mandatory orientation

Next Meeting
March 13, 2013
2:00-3:30
Board Room