
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**SEVEN HUNDRED NINETY-FOURTH MEETING
REGULAR MEETING**

**Tuesday – June 27, 2017
5:00 p.m.
Board Room (No. 2274)**

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-3637**

AGENDA

- 1. CALL TO ORDER**
- 2. ORAL/WRITTEN PUBLIC COMMUNICATIONS**
- 3. INTRODUCTIONS/RECOGNITIONS**
 - 3.1 Recognition of 2016-2017 Student Trustee Octavio Origel, Jr.
 - 3.2 Seating of New Student Trustee
 - 3.3 Introduction and Recognition of Prairie State College Softball Team
 - 3.4 Introduction and Recognition of Prairie State College Tennis Team
 - 3.5 Presentation of Government Finance Officers Award

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4. CONSENT ITEMS

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

RECOMMENDATION:

It is recommended that the Board of Trustees approves the items on the Consent Agenda.

Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Minutes of the Special Meeting of April 13, 2017; the Minutes of the Organizational Meeting of April 25, 2017; the Minutes of 793rd Regular Meeting of April 25, 2017; the Minutes of the Closed Session (1) of April 25, 2017; and the Minutes of the Closed Session (2) of April 25, 2017; as presented.

- 4.1 Special Meeting – April 13, 2017 (Enclosure)
- 4.2 Organizational Meeting – April 25, 2017 (Enclosure)
- 4.3 793rd Regular Meeting – April 25, 2017 (Enclosure)
- 4.4 Closed Session (1) – April 25, 2017 (Enclosure – Board Members Only)
- 4.5 Closed Session (2) – April 25, 2017 (Enclosure – Board Members Only)

Personnel

- 4.6 Retirement of Ms. Barbara Kelly-Gorbitz, Professor of Dental Hygiene (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees accepts the retirement request of Ms. Barbara Kelly-Gorbitz, Professor of Dental Hygiene, effective June 1, 2018.

Financial

- 4.7 Bills Payable – FY2017 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the FY2017 List of Bills Payable for April and May 2017, (including trustee and employee travel expenditures), as indicated in the enclosure.

5. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

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CLOSED SESSION

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

Personnel

5.1 Appointment of Dean of Career and Technical Education

RECOMMENDATION: (Enclosure-Board Members/Executive Officers Only)

A recommendation for the appointment of a Dean of Career and Technical Education will be made following discussion in Closed Session.

5.2 Appointment of Dean of Allied Health and Emergency Services

RECOMMENDATION: (Enclosure-Board Members/Executive Officers Only)

A recommendation for the appointment of a Dean of Allied Health and Emergency Services will be made following discussion in Closed Session.

5.3 Termination for Just Cause Recommendation

RECOMMENDATION:

It is recommended that the Board of Trustees terminate the employment of Employee A for just cause in accordance with Chapter 122, Section 103B-4 of the Illinois Public Community College Act.

5.4 Sabbatical Leave Request –Patrick Reichard, Professor of English

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves a fall 2017 semester sabbatical leave for Mr. Patrick Reichard, Professor of English, according to the provisions of Section 4.25 of the faculty contract.

Institutional

5.5 Resource Allocation Management Plan (RAMP) Submission

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the submission of the FY2019 Resource Allocation Management Plan (RAMP) to the Illinois Community College Board.

Financial

5.6 Purchase of Treasurer's Bond

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the purchase of a Treasurer's Bond from Briargate Insurance Services, issued by Liberty Mutual Insurance Company in the amount of \$4.750 million at a cost of \$4.750 for the period July 1, 2017 through June 30, 2018.

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- 5.7 Risk Management Consortium Premiums (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves payment of the annual Illinois Community College Risk Management Consortium (ICCRMC) insurance premiums of \$243,526.
- 5.8 Resolution Adopting the Prevailing Wage Rates (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the Resolution adopting prevailing wage rates.
- 5.9 Contract Approval – Ms. Dolores Ickis (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves independent contractor's payments to Ms. Dolores Ickis for the work performed for the Oral Health Workforce Grant for the period of September 1, 2016 through August 31, 2017 for the estimated total amount of \$46,000.
- 5.10 Contract Approval – Illinois Community College Workforce Innovation and Opportunity Act Tuition Agreement (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the Illinois Community College Workforce Innovation and Opportunity Act Tuition Agreement.
- 5.11 Contract Approval – Ferrilli (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves a Service Agreement with Ferrilli, effective July 1, 2017 through December 21, 2017, at a rate of \$4,000 per month, for a total of \$24,000.
- 5.12 Contract Approval – E.C. Ortiz & Company, LLP (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the contract with E.C. Ortiz & Company, LLP for the work being performed in conjunction with the preparation for the audit and financial statements compilations for the estimated total at \$65 per hour, not to exceed \$42,000.
- 5.13 Bid Recommendation – Lincoln Torchmate 4800 (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the bid for the purchase of Lincoln Torchmate 4800 with Flexcut 80 to Lincoln Electric Cutting Systems, the lowest responsible bidder, in the amount of \$28,301.65.
- 5.14 Bid Recommendation – Auto Shop Improvement Project (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the Auto Shop Improvement Project to the lowest responsible bidder Chicago Heights Construction in the amount of \$155,860 for base bid and alternate 1 plus a 10% construction contingency of \$15,586 for a total construction price not to exceed \$171,446.

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- 5.15 Purchase Recommendation – NCLEX-RN Exams and HESI Practice Tests (Enclosure)
RECOMMENDATION:
It is recommendation that the Board of Trustees approves the purchase of 50 software bundles designed to help nursing students practice and review for the HESI exam from the sole source supplier, Elsevier, in the amount of \$14,047.50.
- 5.16 Purchase Recommendation – EBSCO Library Database Subscriptions (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the renewal of library database subscriptions from EBSCO in the amount of \$17,823.00, from July 1, 2017 through June 30, 2018.
- 5.17 Purchase Recommendation – Consortium of Academic and Research Libraries Of Illinois (CARLI) Library Database Subscriptions (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the renewal of library database subscriptions from Consortium of Academic and Research Libraries of Illinois (CARLI) in the amount of \$22,469.73, from July 1, 2017 through June 30, 2018.
- 5.18 Renewal Recommendation – Desire 2 Learn Annual License, Hosting and Support Agreement (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the renewal of the annual License, Hosting and Support Agreement from Desire 2 Learn for a three-year term effective from August 1, 2017 to July 31, 2020 in the total amount of \$110,000.
- 5.19 Renewal Recommendation – PeopleAdmin Service Agreement (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves a three (3) year renewal of the PeopleAdmin Service Agreement in the amount of \$30,284.20.
- 5.20 Renewal Recommendation – Microsoft Enrollment for Education Solutions Agreement (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the renewal of the Microsoft Enrollment for Education Solutions campus agreement from CDW-G, under Illinois Community College System Procurement Consortium pricing, in the amount of \$24,757.81 for the period July 1, 2017 through June 30, 2018.
- 5.21 Project Recommendation – Phase I of the Ellucian Self-Service Portal Implementation (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the project costs associated with the implementation of phase I of the Ellucian Self Service portal at a cost of \$75,441 which includes a 10% contingency.

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- 5.22 Renewal Recommendation - Turnitin Software License Agreement (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the renewal of the software license agreement from Turnitin, LLC for a three-year term in the amount of \$29,534.64.

- 5.23 Purchase Recommendation – Music Production Technology Classroom/iMAC Lab Upgrade (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Music Production Technology Classroom/iMac Lab Upgrade equipment purchase from CDW-G, under Illinois Community College System Procurement Consortium pricing, in the amount of \$35,764.30 and music production software packages including Native Instruments Komplete 11, Waves Renaissance Max, Izotope Ozone 7, Ableton Live 9.7 Standard, and Logic Pro 10, totaling \$19,271.52, for a total approval of \$52,035.82.

- 5.24 Budget Transfers – April and May 2017 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the budget transfers for April and May 2017 as indicated in the enclosure.

- 5.25 FY2018 Tentative Budget (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the FY2018 Tentative Budget and adopts the Resolution on the Notice of Public Hearing, as presented. The FY2018 Tentative Budget will be revised if necessary and brought before the Board of Trustees for final approval following the Public Hearing on September 26, 2017 at 5:00 p.m. CDT.

6. REPORTS

- 6.1 President's Report (Enclosure)

- 6.2 President's Cabinet Monthly Reports (Enclosures)

- 6.3 Monthly Financial Report (Enclosure)

7. ITEMS FROM THE BOARD OF TRUSTEES

- 7.1 Board Goals (Enclosure-Board Members Only)

- 7.2 President's Evaluation

- 7.3 Schedule for Future Board/College Events (Enclosure)

- 7.4 ICCTA/ACCT Report

- 7.5 Prairie State College Foundation Report (Enclosure)

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7.6 Faculty Report

7.7 Support Staff Report

8. CLOSED SESSION

9. ADJOURNMENT
