Ms. Jacqueline Agee, Chair convened the 771st Regular Meeting of the Board of Illinois Community College District No. 515 at 5:04 p.m., Tuesday, March 31, 2015, in the Board Room of the College.

ROLL CALL:

Board Members Present
- Ms. Jacqueline Agee, Chair
- Ms. Peg Donohue
- Dr. Kathleen Doyle
- Ms. Brunetta Hill-Corley (arrived at 5:07 p.m.)
- Mr. Wendell Mosby (arrived at 5:19 p.m.)

Board Members Absent
- Mr. Marc Wiley, Vice Chair
- Ms. Cindy Somer, Secretary
- Mr. DaRon Johnson, Student Trustee

Table Participants Present
- Dr. Terri L. Winfree, President
- Ms. Patricia Gallagher Trost, Board Recorder
- Dr. Marie Hansel, Vice President, Academic Affairs
- Dr. Thomas Saban, Vice President, Finance and Administration
- Mr. Craig Schmidt, Vice President, Community and Economic Development
- Dr. Gregory Thomas, Vice President, Student Affairs and Dean of Students
- Mr. Andy Schott, Faculty Representative
- Ms. Peggy Jones, Support Staff Representative

Table Participants Absent
- Mr. Emmanuel Lopez, Student Representative

Administrators Present
- Mr. David Cronan; Ms. Kristina Howard; Ms. Marina Kibardina; Mr. Tim Kosiek; Ms. Kim Kunce; Ms. Kelly Lapetino; Mr. John P. Murphy, Sr.; Dr. Dave Naze; Dr. Debra Prendergast; Mr. Felix Simpkins; Ms. Jennifer Stoner; Mr. Eligie Wilson

Faculty Members Present
- Ms. Valerie Nicholson; Mr. Ed Schwarz

Staff Members Present
- Mr. Nathan Albert; Ms. Crystal Alston; Mr. Jay Barriga; Ms. Allessandra Cairo; Mr. Fred Davenport; Ms. Elizabeth Logan; Ms. Carolyn Ostroski; Ms. Esther Pacheco; Ms. Cheron Ricks; Mr. Antonio Zambrano
Others

Ms. Mary Dankowski, Government Finance Officers Association state representative and Deputy Village Manager/Finance, Village of Park Forest; Mr. Charles Dieringer, PSC Board of Trustees write-in candidate; Ms. Sharon Dieringer, spouse of Mr. Charles Dieringer; Mr. Alec Hunter, PSC Student; Ms. Franchesca Weston; PSC Student; Bishop Ronnie White, PSC Board of Trustees candidate

ORAL/WRITTEN PUBLIC COMMUNICATIONS

Mr. Charles Dieringer addressed the Board and thanked them for their support of his efforts to repair and maintain Thorn Creek. He is running as a write-in candidate for the Board of Trustees in the April 7 election. Mr. Dieringer was concerned that there was no publicity from the college about the race. There have not been any candidate forums. Ms. Agee noted that it was the League of Women Voters who sponsored the candidate forum because the college is not able to do so.

Mr. Alec Hunter addressed the Board regarding the Model Illinois Government delegation from Prairie State College’s participation in the recent Model Illinois Government simulation held in Springfield.

Ms. Hill-Corley arrived at this time.

A quorum of the Board is present.

INTRODUCTIONS/RECOGNITIONS

Presentation of Government Finance Officers Award
Ms. Mary Dankowski, GFOA state representative and Deputy Village Manager/Finance, Village of Park Forest, presented the college with the Government Finance Officers Association (GFOA) Certificate.

Recognition of We are Pioneers Awards
Dr. Debra Prendergast, dean of business, math and science and her administrative assistant, Rosalva Mendoza were recognized as Pioneers in Excellence. Ms. Jennifer Stoner, executive director of public relations and marketing, nominated them because due to a flood in the Health Tech Center, they both came in on Sunday to make sure classes were relocated.

Mr. Andy Schott, professor of political science was recognized as a Pioneer in Respect. Dr. Dave Naze, interim associate dean of faculty affairs nominated Professor Schott. Professor Schott, along with a number of students who were part of the Model Illinois Government Delegation, attended the Model Illinois Government in Springfield. During this time, one of the students suffered a number of severe asthma attacks. Professor Schott assisted the student. Ms. Franchesca Weston thanked Professor Schott for his compassion.

Mr. Mosby arrived at this time.

Presentation – Dual Degree and Early College Initiative Programs
Dr. Dave Naze, interim associate dean of faculty affairs gave a presentation on the Dual Degree and Early College Initiative programs.

SECRETARY PRO TEM

Ms. Agee moved and Ms. Donohue seconded that the Board of Trustees appoint Ms. Brunetta Hill-Corley as Secretary Pro Tem. All members present voted Aye, and the motion carried.
CONSENT ITEMS
Ms. Hill-Corley moved and Ms. Donohue seconded that the Board of Trustees approves the following items of consent:

Minutes
That the Board of Trustees approves the Minutes of the 769th Regular Meeting of January 27, 2015; Minutes of Executive Session of January 27, 2015, with a one year release date; and Minutes of the 770th Regular Meeting of February 24, 2015; as presented.

Resignation of Diane Conatser, Executive Director, Information Technology Resources
That the Board of Trustees accepts the resignation of Diane Conatser, Executive Director of Information Technology Resources, effective February 13, 2015.

Full-Time Faculty Overloads, Adjunct Faculty Salaries and Compensation for Administrators, Staff and Retired Faculty on Teaching Assignments – Spring 2015, Sixteen-Week Classes and First Eight-Week Classes (Credit Courses)
That the Board of Trustees approves the full-time faculty overload compensation in the amount of $270,629.32, adjunct faculty compensation in the amount of $895,910.96, and compensation for administrators, staff, and retired faculty on teaching assignments in the amount of $30,336.00, for sixteen-week classes and the first eight week classes of the 2015 Spring term (credit courses).

Adjunct Faculty Compensation for Non-Credit Courses for 2015 Spring Term
That the Board of Trustees approves the adjunct faculty compensation in the amount of $123,363.00, for the 2015 spring term (non-credit).

Bills Payable – FY2015
That the Board of Trustees approves the FY2015 List of Bills Payable for February and March, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee Aye
Ms. Donohue Aye
Dr. Doyle Aye
Ms. Hill-Corley Aye
Mr. Mosby Nay

The vote being four (4) Ayes and one (1) Nay, the motion carried.

ACTION ITEMS

Resolution Honoring Dr. Susan R. Solberg, Dean of Liberal Arts
Dr. Doyle moved and Ms. Donohue seconded that the Board of Trustees approves the Resolution honoring Dr. Susan R. Solberg, Dean of Liberal Arts.
Upon the call of roll, the vote was as follows:

- Ms. Agee: Aye
- Ms. Donohue: Aye
- Dr. Doyle: Aye
- Ms. Hill-Corley: Aye
- Mr. Mosby: Aye

The vote being five (5) Ayes and no (0) Nays, the motion carried.

Appointment of Full-Time Temporary Assistant Professor of Communication for the Fall 2015 Semester
Dr. Doyle moved and Ms. Hill-Corley seconded that the Board of Trustees appoints Mr. Joshua Green as a full-time temporary instructor of Communication for the fall term, effective August 11, 2015, at an annual salary of $51,866.

Upon the call of roll, the vote was as follows:

- Ms. Agee: Aye
- Ms. Donohue: Aye
- Dr. Doyle: Aye
- Ms. Hill-Corley: Aye
- Mr. Mosby: Aye

The vote being five (5) Ayes and no (0) Nays, the motion carried.

Contract Renewals for FY2016 for Administrative Employees
Ms. Donohue moved and Dr. Doyle seconded that the Board of Trustees, as per Board Policy G-11, Administrative Employee Positions, Appointments and Contracts, approves the continued employment and issuance of contracts to the administrative employees listed on the attachment, for the periods noted, effective July 1, 2015

Upon the call of roll, the vote was as follows:

- Ms. Agee: Aye
- Ms. Donohue: Aye
- Dr. Doyle: Aye
- Ms. Hill-Corley: Aye
- Mr. Mosby: Nay

The vote being (4) Ayes and one (1) Nay, the motion carried.

Authorization to Initiate the Recruiting Process to Fill the Position of Assistant Professor of Music Production
Ms. Hill-Corley moved and Ms. Donohue seconded that the Board of Trustees authorizes the college president to initiate the recruiting process to fill the position of Assistant Professor of Music Production.

Dr. Winfree explained that due to the Governor’s Executive Order, the college is doing only what is 100% essential to the operation of the college. This is done with other contracts such as for a construction project. The Executive Order states not to enter into any contracts unless absolutely essential. Dr. Winfree said this is being done as a courtesy. Ms. Agee added that this has nothing to do with the Board
questioning the way administration is running the college. It is strictly a budgetary issue. If this becomes a contentious problem with anyone, the Board is more than willing to discuss and see where it could be changed to make it better for everyone involved.

Dr. Winfree pointed out that this is not a new faculty position, but it is moving one faculty position from another area to the music program.

Upon the call of roll, the vote was as follows:

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<tr>
<td>Ms. Agee</td>
<td>Aye</td>
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<tr>
<td>Ms. Donohue</td>
<td>Aye</td>
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<tr>
<td>Dr. Doyle</td>
<td>Aye</td>
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<tr>
<td>Ms. Hill-Corley</td>
<td>Aye</td>
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<td>Mr. Mosby</td>
<td>Aye</td>
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The vote being five (5) Ayes and no (0) Nays, the motion carried.

Authorization to Initiate the Recruiting Process to Fill the Position of Associate Dean of Faculty Affairs

Ms. Donohue moved and Dr. Doyle seconded that the Board of Trustees authorizes the college president to initiate the recruiting process to fill the position of Associate Dean of Faculty Affairs.

Upon the call of roll, the vote was as follows:

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<tr>
<td>Ms. Agee</td>
<td>Aye</td>
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<td>Ms. Donohue</td>
<td>Aye</td>
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<tr>
<td>Dr. Doyle</td>
<td>Aye</td>
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<tr>
<td>Ms. Hill-Corley</td>
<td>Aye</td>
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<tr>
<td>Mr. Mosby</td>
<td>Aye</td>
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The vote being five (5) Ayes and no (0) Nays, the motion carried.

Authorization to Initiate the Recruiting Process to Fill the Position of Executive Director of Information Technology Resources

Ms. Donohue moved and Ms. Hill-Corley seconded that the Board of Trustees authorizes the college president to initiate the recruiting process to fill the position of Executive Director of Information Technology Resources.

Upon the call of roll, the vote was as follows:

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<tr>
<td>Ms. Agee</td>
<td>Aye</td>
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<tr>
<td>Ms. Donohue</td>
<td>Aye</td>
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<tr>
<td>Dr. Doyle</td>
<td>Aye</td>
</tr>
<tr>
<td>Ms. Hill-Corley</td>
<td>Aye</td>
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<tr>
<td>Mr. Mosby</td>
<td>Aye</td>
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The vote being five (5) Ayes and no (0) Nays, the motion carried.
Clean Air/Smoke Free Environment
Ms. Hill-Corley moved and Dr. Doyle seconded that the Board of Trustees adopts a 100% tobacco free policy which prohibits the use of traditional cigarettes, pipes, electronic or “e” cigarettes, spit tobacco, snus, other “smokeless” products, and hookahs from all college buildings, on college grounds and in college vehicles, effective July 1, 2015.

Dr. Winfree noted that anyone on campus will be allowed to smoke in their personal vehicles. However, no one will be allowed to smoke in campus vehicles.

Upon the call of roll, the vote was as follows:

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<tr>
<td>Ms. Agee</td>
<td>No</td>
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<tr>
<td>Ms. Donohue</td>
<td>Aye</td>
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<tr>
<td>Dr. Doyle</td>
<td>Aye</td>
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<tr>
<td>Ms. Hill-Corley</td>
<td>Aye</td>
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<td>Mr. Mosby</td>
<td>No</td>
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*The vote being three (3) Ayes and two (2) Nays, the motion carried.*

Participation in Professional Exchange Sponsored by the Illinois Consortium For International Studies and Programs (ICISP)
Ms. Donohue moved and Ms. Hill-Corley seconded that the Board of Trustees approves the participation of Ms. Elise Spencer, Assistant Professor of English, in the professional exchange program sponsored by the ICISP, at a cost not to exceed $2,000.

Upon the call of roll, the vote was as follows:

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<tr>
<td>Ms. Agee</td>
<td>Aye</td>
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<tr>
<td>Ms. Donohue</td>
<td>Aye</td>
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<tr>
<td>Dr. Doyle</td>
<td>Aye</td>
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<tr>
<td>Ms. Hill-Corley</td>
<td>Aye</td>
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<tr>
<td>Mr. Mosby</td>
<td>Aye</td>
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*The vote being five (5) Ayes and no (0) Nays, the motion carried.*

Contract Recommendation – National Able Network
Dr. Doyle moved and Ms. Hill-Corley seconded that the Board of Trustees approves and authorizes the National Able Network program classes, as set forth in Section 3(c) of the Agreement for Contracted Education. The Board of Trustees also authorizes and approves the president to execute and deliver the Agreement is further authorized and directed to perform in accordance with the Agreement, which includes, but is not limited to, remitting payment to National Able Network for the program classes. Payment to National Able Network shall be in accordance with college policies governing payment to vendors.

Dr. Winfree noted that the college will be offering these classes soon.
Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Ms. Donohue  Aye
Dr. Doyle  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye

The vote being five (5) Ayes and no (0) Nays, the motion carried.

Payment Approval – bHg Consulting
Ms. Hill-Corley moved and Ms. Donohue seconded that the Board of Trustees approves the payment to bHg Consulting, telecommunications consultant, $1,621.62 for first quarter savings and $12,803.24 for retroactive credit adjustment for a total amount of $14,424.86.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Ms. Donohue  Aye
Dr. Doyle  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye

The vote being five (5) Ayes and no (0) Nays, the motion carried.

Bid Recommendation – Fall 2015 Course Schedule
Ms. Hill-Corley moved and Dr. Doyle seconded that the Board of Trustees awards the bid for the Fall 2015 course schedule to the lowest responsible bidder, Woodward Printing Services in the amount of $16,694 plus $477 for an additional four (4) pages (if needed), $955 for an additional either (8) pages (if needed), and $124 per thousand for additional copies (if needed).

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Ms. Donohue  Aye
Dr. Doyle  Aye
Ms. Hill-Corley  Aye
Mr. Mosby  Aye

The vote being five (5) Ayes and no (0) Nays, the motion carried.

Conference Center Audio/Visual Equipment Project
Ms. Donohue moved and Mr. Mosby seconded that the Board of Trustees approves the Conference Center Audio/Visual Replacement Project at an estimated cost of $250,000, including architectural/engineering services, Audio/Visual Consultant, construction costs and contingency.

Mr. Mosby is elated about the new AV equipment and would like to see the projected revenue from rentals from the Conference Center.
Upon the call of roll, the vote was as follows:

- Ms. Agee: Aye
- Ms. Donohue: Aye
- Dr. Doyle: Aye
- Ms. Hill-Corley: Aye
- Mr. Mosby: Aye

**The vote being five (5) Ayes and no (0) Nays, the motion carried.**

**TWL Site Improvement Project**

Ms. Donohue moved and Ms. Hill-Corley seconded that the Board of Trustees approves the TWL Site Improvement Project at an estimated cost of $1,171,700.00, including architectural/engineering services, environmental hazards, construction costs and contingency.

Dr. Winfree noted the projected revenue will be approximately $500,000 annually. They are looking at starting about 40 students per week, every week. If the students work for KLLM for a year, the tuition is free.

Upon the call of roll, the vote was as follows:

- Ms. Agee: Aye
- Ms. Donohue: Aye
- Dr. Doyle: Aye
- Ms. Hill-Corley: Aye
- Mr. Mosby: Aye

**The vote being five (5) Ayes and no (0) Nays, the motion carried.**

**Deconstruction of Buildings H & J Project**

Dr. Doyle moved and Ms. Hill-Corley seconded that the Board of Trustees approves the demolition of Buildings H and J Project at an estimated cost of $536,000, including architectural/engineering services, environmental services, construction costs and contingency.

Ms. Agee would like to see the bid specs on this project.

Upon the call of roll, the vote was as follows:

- Ms. Agee: Aye
- Ms. Donohue: Aye
- Dr. Doyle: Aye
- Ms. Hill-Corley: Aye
- Mr. Mosby: Aye

**The vote being five (5) Ayes and no (0) Nays, the motion carried.**

**Energy Dashboard Project**

Ms. Donohue moved and Ms. Agee seconded that the Board of Trustees approves the purchase of software, seven electrical sub-meters and two boiler sub-meters as add-on components to the existing
Energy Dashboard system in the Health Tech Building from Ensol Energy Management Solutions, the chosen vendor through the Illinois Green Economy Network, in the amount of $17,000.

Upon the call of roll, the vote was as follows:

- Ms. Agee  Aye
- Ms. Donohue  Aye
- Dr. Doyle  Aye
- Ms. Hill-Corley  Aye
- Mr. Mosby  Aye

The vote being five (5) Ayes and no (0) Nays, the motion carried.

Phase II – Video Management and Surveillance System
Ms. Donohue moved and Dr. Doyle seconded that the Board of Trustees approves the expenditure of approximately $43,500.00 for the second phase of the Video Management and Surveillance System. These funds will be recovered when the paperwork for the grant is completed and submit to the Illinois Terrorism Task Force.

Upon the call of roll, the vote was as follows:

- Ms. Agee  Aye
- Ms. Donohue  Aye
- Dr. Doyle  Aye
- Ms. Hill-Corley  Aye
- Mr. Mosby  Aye

The vote being five (5) Ayes and no (0) Nays, the motion carried.

Purchase Recommendation – Network and Desktop Computing Equipment
Ms. Donohue moved and Ms. Hill-Corley recommended that the Board of Trustees approves the purchase of leased equipment schedules 2, 3, 4, 5 and 6 upon the termination of the lease agreements with University Lease at their current fair market values of $8,735, $24,742, $25,710, $15,777 and $37,375 respectively, for a total amount of $112,339.

Upon the call of roll, the vote was as follows:

- Ms. Agee  Aye
- Ms. Donohue  Aye
- Dr. Doyle  Aye
- Ms. Hill-Corley  Aye
- Mr. Mosby  Aye

The vote being five (5) Ayes and no (0) Nays, the motion carried.

CurricUNET
Mr. Mosby moved and Ms. Donohue seconded that the Board of Trustees approves payment of $10,593 for the annual maintenance cost for CurricUNET.
Upon the call of roll, the vote was as follows:

Ms. Agee          Aye
Ms. Donohue       Aye
Dr. Doyle         Aye
Ms. Hill-Corley   Aye
Mr. Mosby         Aye

The vote being five (5) Ayes and no (0) Nays, the motion carried.

Budget Transfers – January 2015
Ms. Donohue moved and Ms. Hill-Corley seconded that the Board of Trustees approves the budget transfers for January and February, 2015, as indicated in the enclosures.

Upon the call of roll, the vote was as follows:

Ms. Agee          Aye
Ms. Donohue       Aye
Dr. Doyle         Aye
Ms. Hill-Corley   Aye
Mr. Mosby         Aye

The vote being five (5) Ayes and no (0) Nays, the motion carried.

Budget Transfers – February 2015
Ms. Hill-Corley moved and Ms. Donohue seconded that the Board of Trustees approves the budget transfers for February, 2015, as indicated in the enclosures.

Upon the call of roll, the vote was as follows:

Ms. Agee          Aye
Ms. Donohue       Aye
Dr. Doyle         Aye
Ms. Hill-Corley   Aye
Mr. Mosby         Aye

The vote being five (5) Ayes and no (0) Nays, the motion carried.

Tuition Rate and Fee Changes
Ms. Agee moved and Ms. Hill-Corley seconded that the Board of Trustees approves the following tuition rate changes beginning fall 2015:

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<th>Proposed Rate</th>
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<tr>
<td>In-District</td>
<td>$119</td>
<td>$121</td>
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<tr>
<td>Out-of-District</td>
<td>$297</td>
<td>$303</td>
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<td>Out-of-State</td>
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<td>$363</td>
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And that the Board of Trustees approves a $.50 increase in the Technology Fee to $6.50 per credit hour beginning fall 2015.
Dr. Winfree explained that the Budget Committee reviewed this recommendation. In addition, there were two student forums. Ms. Agee stated that in the past this recommendation has been brought to the Board for discussion prior to adding it to the agenda for approval. At this time, she does not want to postpone the recommendation knowing that the administration has done its due diligence. Tabling it at this time would be a hardship. However, in the future, it will be discussed at the meeting prior to placing the recommendation on the agenda for approval.

Dr. Doyle said the trend data notes that the majority of the college’s students receive grants or scholarship aid. The majority constitutes 79% of the students.

Since being elected to the Board, Mr. Mosby stated the college has always increased tuition and also ramped up costs for administrators and has not once added faculty who could be revenue generators. Even with 79% of the students getting aid, that means that there will be less money going into the students’ pockets. Dr. Winfree clarified that part of the financial aid package received includes money for living expenses.

Mr. Mosby suggested administration increase or expand programs in order to generate additional revenue. Until the college begins making cuts from the top instead of always on the backs of our students, Mr. Mosby will never support a tuition increase. Dr. Winfree will give Mr. Mosby a report on the number of administrators which will show how the number has decreased. One new full-time faculty member was added in 2013. Mr. Schott stated that there are programs that if the college is able to expand the faculty in those areas, they would open up new programs. A perfect example is nursing. One of the things that is a given is that the nursing program is expanded, it does expand into the credit hours taught by the liberal arts faculty.

Mr. Mosby is not suggesting that tuition always stay flat, but there are never any conversations about how the college can increase and expand programs. Ms. Agee asked if administration has plans to expand programs that those plans be brought to the Board.

Although Ms. Donohue will support the tuition increase, she expressed her concern about how it impacts the students.

Upon the call of roll, the vote was as follows:

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<td>Ms. Agee</td>
<td>Aye</td>
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<td>Ms. Donohue</td>
<td>Aye</td>
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<tr>
<td>Dr. Doyle</td>
<td>Aye</td>
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<td>Ms. Hill-Corley</td>
<td>Aye</td>
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<tr>
<td>Mr. Mosby</td>
<td>Nay</td>
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*The vote being four (4) Ayes and one (1) Nay, the motion carried.*

**REPORTS**

**President’s Report**
Dr. Winfree pointed out the items in the trustees’ folders.

**President’s Cabinet Monthly Reports**
Dr. Hansel, Dr. Saban, Mr. Schmidt and Dr. Thomas were available for questions on their monthly reports.
Ms. Agee suggested that employees have a day to bring their children to see the butterfly garden.

**Monthly Financial Report**
Dr. Saban reviewed the monthly financial report.

**ITEMS FROM THE BOARD OF TRUSTEES**

**Schedule for Future Board/College Events**
Commencement is scheduled for Saturday, May 16.

**ICCTA/ACCT Report**
There was no report.

**Board Expenditures**
Ms. Agee noted that there will not be any travel expenditures for the Board of Trustees until further notice.

**Community Service Awards (Nomination Process)**
This will be discussed at next month’s meeting.

**Prairie State College Foundation Report**
The report is included in the board packet.

**Faculty Report**
Mr. Schott reported that all is well and thanked the Board for their continued support.

**Support Staff Report**
Ms. Jones thanked Dr. Winfree and the vice presidents for approving the support staff union professional development day during spring break. It was great.

**ADJOURNMENT**
*Dr. Doyle moved and Ms. Hill-Corley seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 7:07 p.m.*

_________________________________________
Jacqueline Agee, Board Chair

_________________________________________
Cindy Somer, Secretary

______________________________________
Patricia Gallagher Trost, Board Recorder