THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515

SEVEN HUNDRED SEVENTY-FIRST MEETING
REGULAR MEETING

Tuesday – March 31, 2015
5:00 p.m.
Board Room (No. 2274)

Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-3637

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ORAL/WRITTEN PUBLIC COMMUNICATIONS

4. INTRODUCTIONS/RECOGNITIONS
   4.1 Presentation of Government Finance Officers Award
   4.2 Recognition of We are Pioneers Recipients
   4.3 Presentation – Dual Degree and Early College Initiative Programs – Dr. Dave Naze

5. CONSENT ITEMS

    The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.
RECOMMENDATION:
It is recommended that the Board of Trustees approve the items on the Consent Agenda.

Minutes

RECOMMENDATION:
It is recommended that the Board of Trustees approves the Minutes of the 769th Regular Meeting of January 27, 2015; Minutes of Executive Session of January 27, 2015, with a one year release date; and Minutes of the 770th Regular Meeting of February 24, 2015: as presented.

5.1 769th Regular Meeting – January 27, 2015 (Enclosure)

5.2 Executive Session – January 27, 2015 (Enclosure – Board Members Only)

5.3 770th Regular Meeting – February 24, 2015 (Enclosure)

Personnel

5.4 Resignation of Diane Conatser, Executive Director, Information Technology Resources (Enclosure)

RECOMMENDATION:
It is recommended that the Board of Trustees accepts the resignation of Diane Conatser, Executive Director of Information Technology Resources, effective February 13, 2015.

Financial

5.5 Full-Time Faculty Overloads, Adjunct Faculty Salaries and Compensation for Administrators, Staff and Retired Faculty on Teaching Assignments – Spring 2015, Sixteen-Week Classes and First Eight-Week Classes (Credit Courses) (Enclosure)

RECOMMENDATION:
It is recommended that the Board of Trustees approves the full-time faculty overload compensation in the amount of $270,629.32, adjunct faculty compensation in the amount of $895,910.96, and compensation for administrators, staff, and retired faculty on teaching assignments in the amount of $30,336.00, for sixteen-week classes and the first eight week classes of the 2015 Spring term (credit courses).

5.6 Adjunct Faculty Compensation for Non-Credit Courses for 2015 Spring Term (Enclosure)

RECOMMENDATION:
It is recommended that the Board of Trustees approves the adjunct faculty compensation in the amount of $123,363.00, for the 2015 spring term (non-credit).

Financial

5.7 Bills Payable – FY2015 (Enclosure)

RECOMMENDATION:
It is recommended that the Board of Trustees approves the FY2015 List of Bills Payable for February and March, as indicated in the enclosure.
6. ACTION ITEMS
The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

EXECUTIVE SESSION

Personnel

6.1 Resolution Honoring Dr. Susan R. Solberg, Dean of Liberal Arts (Enclosure)

RECOMMENDATION:
It is recommended that the Board of Trustees approves the Resolution honoring Dr. Susan R. Solberg, Dean of Liberal Arts.

6.2 Appointment of Full-Time Temporary Assistant Professor of Communication for the Fall 2015 Semester (Enclosure-Board Members/Executive Officers Only)

RECOMMENDATION:
A recommendation for the appointment of a full-time temporary Assistant Professor of Communication for the Fall 2015 semester will be made following discussion in Executive Session.

6.3 Contract Renewals for FY2016 for Administrative Employees (Enclosure-Board Members/Executive Officers Only)

RECOMMENDATION:
It is recommended that the Board of Trustees, as per Board Policy G-11, Administrative Employee Positions, Appointments and Contracts, approves the continued employment and issuance of contracts to the administrative employees listed on the attachment effective July 1, 2015

6.4 Authorization to Initiate the Recruiting Process to Fill the Position of Assistant Professor of Music Production (Enclosure)

RECOMMENDATION:
It is recommended that the Board of Trustees authorizes the college president to initiate the recruiting process to fill the position of Assistant Professor of Music Production.

6.5 Authorization to Initiate the Recruiting Process to Fill the Position of Associate Dean of Faculty Affairs (Enclosure)

RECOMMENDATION:
It is recommended that the Board of Trustees authorizes the college president to initiate the recruiting process to fill the position of Associate Dean of Faculty Affairs.

6.6 Authorization to Initiate the Recruiting Process to Fill the Position of Executive Director of Information Technology Resources (Enclosure)

RECOMMENDATION:
It is recommended that the Board of Trustees authorizes the college president to initiate the recruiting process to fill the position of Executive Director of Information Technology Resources.
Istitutional

6.7 Clean Air/Smoke Free Environment

RECOMMENDATION:
It is recommended that the Board of Trustees adopts a 100% tobacco free policy which prohibits the use of traditional cigarettes, pipes, electronic or “e” cigarettes, spit tobacco, snus, other “smokeless” products, and hookahs from all college buildings, on college grounds and in college vehicles, effective July 1, 2015.

Financial

6.8 Participation in Professional Exchange Sponsored by the Illinois Consortium

RECOMMENDATION:
It is recommended that the Board of Trustees approves the participation of Ms. Elise Spencer, Assistant Professor of English, in the professional exchange program sponsored by the ICISP, at a cost not to exceed $2,000.

6.9 Contract Recommendation – National Able Network

RECOMMENDATION:
It is recommended that the Board of Trustees approves and authorizes the National Able Network program classes, as set forth in Section 3(c) of the Agreement for Contracted Education. The Board of Trustees also authorizes and approves the president to execute and deliver the Agreement is further authorized and directed to perform in accordance with the Agreement, which includes, but is not limited to, remitting payment to National Able Network for the program classes. Payment to National Able Network shall be in accordance with college policies governing payment to vendors.

6.10 Payment Approval – bHg Consulting

RECOMMENDATION:
It is recommended that the Board of Trustees approves the payment to bHg Consulting, telecommunications consultant, $1,621.62 for first quarter savings and $12,803.24 for retroactive credit adjustment for a total amount of $14,424.86.

6.11 Bid Recommendation – Fall 2015 Course Schedule

RECOMMENDATION:
It is recommended that the Board of Trustees awards the bid for the Fall 2015 course schedule to the lowest responsible bidder, Woodward Printing Services in the amount of $16,694 plus $477 for an additional four (4) pages (if needed), $955 for an additional either (8) pages (if needed), and $124 per thousand for additional copies (if needed).

6.12 Conference Center Audio/Visual Equipment Project

RECOMMENDATION:
It is that the Board of Trustees approves the Conference Center Audio/Visual Replacement Project at an estimated cost of $250,000, including architectural/engineering services, Audio/Visual Consultant, construction costs and contingency.
6.13 **TWL Site Improvement Project**  
**RECOMMENDATION:**  
It is recommended that the Board of Trustees approves the TWL Site Improvement Project at an estimated cost of $1,171,700.00, including architectural/engineering services, environmental hazards, construction costs and contingency.

6.14 **Deconstruction of Buildings H & J Project**  
**RECOMMENDATION:**  
It is recommended that the Board of Trustees approves the Deconstruction of Buildings H and J Project at an estimated cost of $536,000, including architectural/engineering services, environmental services, construction costs and contingency.

6.15 **Energy Dashboard Project**  
**RECOMMENDATION:**  
It is recommended that the Board of Trustees approves the purchase of software, seven electrical sub-meters and two boiler sub-meters as add-on components to the existing Energy Dashboard system in the Health Tech Building from Ensol Energy Management Solutions, the chosen vendor through the Illinois Green Economy Network, in the amount of $17,900.

6.16 **Phase II – Video Management and Surveillance System**  
**RECOMMENDATION:**  
It is recommended that the Board of Trustees approves the expenditure of approximately $43,500.00 for the second phase of the Video Management and Surveillance System. These funds will be recovered when the paperwork for the grant is completed and submit to the Illinois Terrorism Task Force.

6.17 **Purchase Recommendation – Network and Desktop Computing Equipment**  
**RECOMMENDATION:**  
It is recommended that the Board of Trustees approves the purchase of leased equipment schedules 2, 3, 4, 5 and 6 upon the termination of the lease agreements with University Lease at their current fair market values of $8,735, $24,742, $25,710, $15,777 and $37,375 respectively, for a total amount of $112,339.

6.18 **CurricUNET**  
**RECOMMENDATION:**  
It is recommended that the Board of Trustees approves payment of $10,593 for the annual maintenance cost for CurricUNET.

6.19 **Budget Transfers – January 2015**  
**RECOMMENDATION:**  
It is recommended that the Board of Trustees approves the budget transfers for January and February, 2015, as indicated in the enclosures.

6.20 **Budget Transfers – February 2015**  
**RECOMMENDATION:**  
It is recommended that the Board of Trustees approves the budget transfers for February, 2015, as indicated in the enclosures.
6.21 Tuition Rate and Fee Changes

RECOMMENDATION:
It is recommended that the Board of Trustees approves the following tuition rate changes beginning fall 2015:

<table>
<thead>
<tr>
<th></th>
<th>Current Rate</th>
<th>Proposed Rate</th>
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<tr>
<td>In-District</td>
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<td>$303</td>
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<tr>
<td>Out-of-State</td>
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It is also recommended that the Board of Trustees approves a $.50 increase in the Technology Fee to $6.50 per credit hour beginning fall 2015.

7. REPORTS

7.1 President’s Report

7.2 President’s Cabinet Monthly Reports

7.3 Monthly Financial Report

8. ITEMS FROM THE BOARD OF TRUSTEES

8.1 Schedule for Future Board/College Events

8.2 ICCTA/ACCT Report

8.3 Board Expenditures

8.4 Community Service Awards (Nomination Process)

8.5 Prairie State College Foundation Report

8.6 Faculty Report

8.7 Support Staff Report

9. EXECUTIVE SESSION

10. ADJOURNMENT