

# THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

## Seven Hundred Seventy-Ninth Regular Meeting December 15, 2015

### MINUTES

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Mr. Marc Wiley, Vice Chair convened the 779th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:00 p.m., Tuesday, December 15, 2015, in the Board Room of the College.

#### **ROLL CALL:**

##### Board Members Present

Mr. Marc Wiley, Vice Chair  
Dr. Ronald J. White, Secretary  
Mr. Christopher Baikauskas  
Ms. Brunetta Hill-Corley  
Ms. Joelle Mulhearn  
Mr. Wendell Mosby

##### Board Members Absent

Ms. Jacqueline Agee, Chair  
Mr. Kyle Brodnick, Student Trustee

##### Table Participants Present

Dr. Terri L. Winfree, President  
Ms. Patricia Gallagher Trost, Board Recorder  
Dr. Marie Hansel, Vice President, Academic Affairs  
Dr. Thomas Saban, Vice President, Finance and Administration  
Mr. Craig Schmidt, Vice President, Community and Economic Development  
Dr. Gregory Thomas, Vice President, Student Affairs and Dean of Students  
Mr. Daniel Didech, Del Galdo Law Group  
Ms. Valerie Nicholson, Faculty Representative  
Ms. Peggy Jones, Support Staff Representative  
Mr. Tevin Dear, Student Representative

##### Administrators Present

Mr. David Cronan; Ms. Deborah Havighorst; Ms. Kristina Howard; Dr. Adane Kassa; Ms. Marina Kibardina; Mr. Tim Kosiek; Ms. Kelly Lapetino; Dr. Dave Naze; Mr. George Pfothenhauer; Dr. Debra Prendergast; Ms. Jennifer Stoner; Mr. Elighie Wilson; Ms. Patty Zuccarello

##### Faculty Members Present

Mr. Ed Schwarz

##### Staff Members Present

Mr. Nathan Albert; Mr. Will Berkley

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Others

Ms. Danielle Terry, PSC student

**ORAL/WRITTEN PUBLIC COMMUNICATIONS**

There were none.

**INTRODUCTIONS/RECOGNITIONS**

There were none.

**CONSENT ITEMS**

*Ms. Hill-Corley moved and Mr. Baikauskas seconded that the Board of Trustees approves the following items of consent:*

Minutes

*That the Board of Trustees approves the Minutes of the 778<sup>th</sup> Regular Meeting of November 24, 2015; and the Minutes of the Closed Session of November 24, 2015, as presented.*

New Program – Surgical Technology Associate in Applied Science Degree

*That the Board of Trustees approves a new program in Health Professions, Surgical Technology Associate in Applied Science degree.*

Withdrawal of Program – Paramedicine Associate in Applied Science Degree

*That the Board of Trustees approves the withdrawal of the Paramedicine Associate in Applied Science degree.*

Bills Payable –FY2016

*That the Board of Trustees approves the FY2016 List of Bills Payable for November, as indicated in the enclosure.*

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye

*The vote being six (6) Ayes and no (0) Nays, the motion carried.*

**ACTION ITEMS**

Appointment of Assistant Professor, Nursing

*Ms. Mulhearn moved and Ms. Hill-Corley seconded that the Board of Trustees approves the appointment of Mr. Ed O'Donnell as Assistant Professor of Nursing, effective January 12, 2016, at an annual salary of \$47,734.*

Upon the call of roll, the vote was as follows:

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Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye

*The vote being six (6) Ayes and no (0) Nays, the motion carried.*

Appointment of Assistant Professor, Nursing

*Ms. Hill-Corley moved and Ms. Mulhearn seconded that the Board of Trustees approves the appointment of Ms. Michelle Keane as Assistant Professor of Nursing, effective January 12, 2016, at an annual salary of \$47,734.*

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye

*The vote being six (6) Ayes and no (0) Nays, the motion carried.*

Appointment of Assistant Professor, Communication

*Ms. Hill-Corley moved and Ms. Mulhearn seconded that the Board of Trustees approves the appointment of Mr. Joshua Green as Assistant Professor of Communication, effective January 12, 2016, at an annual salary of \$59,226.*

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye

*The vote being six (6) Ayes and no (0) Nays, the motion carried.*

Lobbying Services Agreement with Alfred G. Ronan, Ltd.

*Mr. Baikauskas moved and Ms. Hill-Corley seconded that the Board of Trustees approves the one-year service contract with Alfred G. Ronan, Ltd. effective January 1, 2016 through December 31, 2016 at a rate of \$6,000 per month for lobbying services.*

Ms. Hill-Corley asked if the college finds the services delivered by Alfred G. Ronan, Ltd. helpful or if there is any benefit. Looking at \$6,000 per month with all the other things going on in the college and the budget, are his services really benefitting the college? Dr. Winfree noted that he is in Springfield all the

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time whether the college's local officials are there or not. To say whether or not he has been able to make a difference is a very tough call because of the state situation. He has been pushing for capital projects and was able to schedule meetings that otherwise would not have happened, but no results have come from those meetings. Dr. Winfree asked a few months ago if the Board wished to continue with this and was given the answer yes. This is why this is on the agenda.

Mr. Mosby stated that at this time, with the new governor, new administration and the budget impasse, he does not see how the college can commit \$75,000 when the Children's Learning Center just closed and this is half of what was needed to keep it open. He would highly recommend that the Board not vote to approve this recommendation and to be prudent with the dollars. This is just not the time to approve this.

Dr. White asked if the Board did not support this now, when would it to be prudent to pick it up again once things in Springfield change. He added that he heard what Mr. Mosby is saying. There is no tangible benefit the college is receiving right now other than that he is in Springfield.

Ms. Hill-Corley added that, as Dr. Winfree stated, he may have had some say in setting up meetings that the college could not have gotten without him, but she does not see any results because of all the things that are going on. Just as Mr. Mosby said, it is not the right thing to do now.

Ms. Mulhearn asked if it was typical for community colleges to hire lobbyist. Dr. Winfree noted some do.

Mr. Wiley asked about the capital projects. The Capital Development Board has projects for the college and a number of other colleges, but the governor has stopped those projects. There was an attempt to get the Capital Development Board to release some of the funds for those projects. Mr. Ronan arranged a meeting with the Illinois State Treasurer along with Harper College, Kankakee Community College and Prairie State College to present each case. There was nothing the Treasurer could do. Dr. Winfree does not see any release of those funds. Everyone is guessing. There is no real way to know until votes get passed. Dr. Winfree stated the recommendation could be brought back later. She put it on the agenda because the Board requested it.

Ms. Hill-Corley said that this warrants a discussion and look at the benefit in view of the times. If it is voted down, it's not like it cannot be revisited. The Board needs to look at the results.

Mr. Mosby stated that the college is not getting anything out of Springfield for another two to three years. At this moment, the Board should not be supporting this.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Hill-Corley	Nay
Mr. Mosby	Nay
Ms. Mulhearn	Nay
Dr. White	Nay
Mr. Wiley	Abstain

*The vote being one (1) Aye, four (4) Nays and one (1) Abstention, the motion failed.*

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Tuition Waiver – Children’s Learning Center Staff

*Ms. Hill-Corley moved that the Board of Trustees approves the extension of support staff tuition waivers to benefitted employees of the Children’s Learning Center as outlined in Section 7.9A of the Federation of Supportive Staff Cook County College Teachers Union Local 1600, AFT, AFL-CIO and Illinois Community College Board District 515 (2015-2018) through the end of the summer 2016 term, as described.*

Mr. Mosby called for an amendment to this recommendation. He sees this is a good symbolic gesture, but feels this should be for the entire year – spring, summer and fall semesters.

*Mr. Mosby moved and Ms. Hill-Corley seconded to amend the original recommendation from “through the end of the summer 2016 term” to “through the end of the fall 2016 term.”*

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye

*The vote being six (6) Ayes and no (0) Nays, the motion carried.*

*Ms. Hill-Corley moved and Mr. Mosby seconded that the Board of Trustees approves the extension of support staff tuition waivers to benefitted employees of the Children’s Learning Center as outlined in Section 7.9A of the Federation of Supportive Staff Cook County College Teachers Union Local 1600, AFT, AFL-CIO and Illinois Community College Board District 515 (2015-2018) through the end of the fall 2016 term, as described.*

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye

*The vote being six (6) Ayes and no (0) Nays, the motion carried.*

Fire Hydrant/Back Flow Replacement Project

*Ms. Mulhearn moved and Mr. Baikauskas seconded that the Board of Trustees approves the fire hydrant/back flow replacement project, and to bid and proceed with the installation, at an estimated cost not to exceed \$175,000, including architectural/ engineering services, construction costs and contingency.*

Mr. Mosby asked where the fire hydrants were located. Dr. Saban said half of the hydrants are one side of the building and half on the other side. They are located right outside buildings. Ninety percent of the

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fire hydrants are original from 1973. Mr. Kosiek will discuss with the architect how quickly this can be done. Dr. White asked if there were any contingencies in place if any of the old fire hydrants malfunctioned. The intention is to get the project done as quickly as possible and by allowing the college to design the project, bid the project, get the contractor under contract and the material onsite, the project should be completed in a timely manner. The Chicago Heights Fire Department is aware of the project.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Nay
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye

*The vote being five (5) Ayes and one (1) Nay, the motion carried.*

Bid Recommendation – Summer 2016 Course Schedule

*Ms. Mulhearn moved and Ms. Hill-Corley seconded that the Board of Trustees awards the bid for the Summer 2016 schedule to the lowest responsible bidder, Woodward Printing Services, in the amount of \$12,528 plus \$511 for an additional 4 pages (if needed), \$912 for an additional 8 pages (if needed) and \$104 per thousand for additional copies (if needed).*

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye

*The vote being six (6) Ayes and no (0) Nays, the motion carried.*

Budget Transfers – November 2015

*Ms. Hill-Corley moved and Ms. Mulhearn seconded that the Board of Trustees approves the budget transfers for November, as indicated in the enclosure*

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye

*The vote being six (6) Ayes and no (0) Nays, the motion carried.*

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### 2015 Tax Levy Resolution

*Ms. Hill-Corley moved and Ms. Mulhearn seconded that the Board of Trustees approves the Resolution to Adopt the 2015 Tax Levy, which establishes the level of taxes that will be requested for the College from Cook and Will Counties for the 2015 tax year.*

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye

*The vote being six (6) Ayes and no (0) Nays, the motion carried.*

### Physics Lab Equipment Upgrades

*Ms. Hill-Corley moved and Mr. Baikauskas seconded that the Board of Trustees approves the expenditure of grant funding from the U.S. Department of Education Predominately Black Institution (PBI) Systemic Change grant in the amount of \$27,274 for physics lab equipment upgrades.*

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye

*The vote being six (6) Ayes and no (0) Nays, the motion carried.*

## REPORTS

### President's Report

Dr. Winfree pointed out she had meetings with a number of the college's elected officials. Mr. Kyle Brodnick, student trustee was able to attend some of the meetings with her. They shared information about the college with each of them. She will continue to meet with them and get the word out.

Dr. Winfree had an opportunity to attend the National Science Foundation site visit at Northwestern University as one of the representatives from the South Metropolitan Higher Education Consortium. If approved, the college would be a recipient of some of the services in the proposal which would allow Prairie State students and faculty to participate with faculty members from various research institutions. It was absolutely amazing. Dr. Winfree presented information about community college students. This started as 277 proposals and it is now down to seven and will be narrowed down to three or four. Dr. Erica Lannan, associate professor of biology, attended and represented biology faculty.

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Dr. Winfree pointed out an event that Dr. Loretta Kucharczyk, director of first year experience, participated in. Each year the American Legion in Chicago Ridge hosts a thanksgiving dinner for Navy recruits. The college allowed her to use six laptops for the recruits to use to talk to their families.

Mr. Craig Schmidt, vice president of community and economic development received good news. The tollway program has been extended for another year. This is a long term project. The college is the lead on this project and they have been impressed with the team.

Dr. Winfree shared the picture of the children from the Children's Learning Center with the Board.

### President's Cabinet Monthly Reports

Dr. Hansel, Dr. Saban, Mr. Schmidt and Dr. Thomas were available for questions on their reports.

### Community and Economic Development FY2015 Annual Enrollment

This is an annual report and is for information purposes only.

### Monthly Financial Report

Dr. Saban reviewed the report. If the college does not receive money from the state by January, it will get involved what is known as tax anticipation warrants. It is like issuing bonds with the understanding that you are going to receive property tax payments in the future. This is the position the state has put the college in. Right now the college is fine, but in January it may not be.

## ITEMS FROM THE BOARD OF TRUSTEES

### Schedule for Future Board/College Events

Dr. Winfree reviewed the calendar.

### ICCTA/ACCT Report

There was no report.

### Prairie State College Foundation Report

The report noted the scholarship committee is reviewing applications for the spring 2016 scholarships, the review of the Foundation's mailing list, the end of the year campaign and a save the date note for the special event on March 5 at Olympia Fields Country Club.

### Faculty Report

Ms. Nicholson thanked the Board for being committed to hiring full time faculty. Some colleges will scale back on full time faculty, but there is no question that a full time faculty member contributes to the student experience and success. Ms. Nicholson spoke firsthand about Mr. Green. He was hired initially to teach theater courses because he does that very well also. She is delighted that he is going to stay at the college and she looks forward to getting know the two new nursing faculty.

### Support Staff Report

Ms. Peggy Jones thanked the Board for everything they did for the Children's Learning Center and they appreciate the extension to those employees, the holiday party and Fridays off. They appreciate everything the Board does for the support staff. Have a wonderful holiday.

### Student Report

Mr. Tevin wished everyone a happy holiday.

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**ADJOURNMENT**

*Ms. Hill-Corley moved and Ms. Mulhearn seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 5:46 p.m.*

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Marc Wiley, Vice Chair

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Dr. Ronald White, Secretary

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Patricia Gallagher Trost, Board Recorder