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**THE BOARD OF ILLINOIS COMMUNITY COLLEGE  
DISTRICT NO. 515**

**SEVEN HUNDRED SEVENTY-FIRST MEETING  
REGULAR MEETING**

**Tuesday – March 29, 2016  
5:00 p.m.  
Board Room (No. 2274)**

**Prairie State College  
202 South Halsted Street  
Chicago Heights, Illinois 60411  
(708) 709-3637**

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**AGENDA**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ORAL/WRITTEN PUBLIC COMMUNICATIONS**
4. **INTRODUCTIONS/RECOGNITIONS**
  - 4.1 Presentation of Government Finance Officers Award – Mary Dankowski
  - 4.2 Skyway Writer’s Award
  - 4.3 Loretta Kucharczyk’s Donation -- Photograph
  - 4.4 Public Relations and Marketing Awards
5. **CONSENT ITEMS**

*The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.*

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### RECOMMENDATION:

*It is recommended that the Board of Trustees approve the items on the Consent Agenda.*

### Minutes

### RECOMMENDATION:

*It is recommended that the Board of Trustees approves the Minutes of the 781st Regular Meeting of February 23, 2016; as presented.*

5.1 781st Regular Meeting – February 23, 2016 (Enclosure)

### Personnel

5.2 Retirement of Abdullah Tinwala, Professor, Business and Economics (Enclosure)

### RECOMMENDATION:

*It is recommended that the Board of Trustees accepts the request of Abdullah Tinwala, Professor of Business and Economics, to participate in the Early Retirement Program in accordance with the PSC Federation of Teachers, Local 3816, 2015-2017 Agreement, Section 4.32 (Early Retirement) and Section 4.33 (Final Year Salary for Retiring Faculty), effective May, 2018.*

5.3 Retirement of Jennifer E. Stoner, Executive Director, Public Relations & Marketing (Enclosure)

### RECOMMENDATION:

*It is recommended that the Board of Trustees accepts the request of Jennifer E. Stoner, Executive Director of Public Relations and Marketing, to participate in the temporary Early Retirement Incentive offered by Prairie State College, effective March 31, 2016.*

5.4 Retirement of Diane J. Janowiak, Director, Advising & Disability Services (Enclosure)

### RECOMMENDATION:

*It is recommended that the Board of Trustees accepts the request of Diane J. Janowiak, Director of Advising and Disability Services, to participate in the temporary Early Retirement Incentive offered by Prairie State College, effective May 20, 2016.*

### Institutional

5.5 Withdrawal of Certificate Programs (Enclosure)

### RECOMMENDATION:

*It is recommended that the Board of Trustees approves the withdrawal of the following certificate programs in Information Technology, effective August 1, 2016:*

- Desktop Application Specialist
- Desktop Publishing
- Digital Mass Communication
- E-Commerce
- Office Productivity Specialist
- Office Specialist
- Web Developer
- Web Technician
- Webmaster

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**Financial**

5.6 Course Fee Changes (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the following course fee changes:*

<u>Prefix/Number</u>	<u>Course Title</u>	<u>Lab Fee</u>	<u>Proposed Lab Fee</u>
MATH 090	Elementary Algebra	0	\$ 5.00
MATH 091	Mathematical Literacy	0	\$ 5.00
MATH 095	Intermediate Algebra	0	\$ 5.00
MATH 151	College Algebra	0	\$ 5.00
PES 299	Internship for Personal Trainers	0	\$229.00
SRT 110	Introduction to Surgical Technology	\$88.00	\$100.00
SRT 120	Surgical Procedures I	\$55.00	\$ 70.00
SRT 130	Surgical Procedures II	\$55.00	\$ 70.00
SRT 140	Surgical Procedures III	\$55.00	\$ 70.00
SRT 298	Surgical Technology Seminar	\$44.00	\$ 50.00

5.7 Bills Payable – FY2016 (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the FY2016 List of Bills Payable for February, as indicated in the enclosure.*

**6. ACTION ITEMS**

*The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.*

**CLOSED SESSION**

*“The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).*

**Personnel**

6.1 Reduction in Force (Enclosure-Board Members/Executive Officers Only)

*RECOMMENDATION:*

*A recommendation for a reduction in force will be made following discussion in Closed Session.*

**Financial**

6.2 CurricUNET (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves payment of \$10,593 for the annual maintenance cost for CurricUNET.*

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- 6.3 Purchase Recommendation – Electromechanical System Simulation Software (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the purchase of an Electromechanical System Simulation Software from the sole source provider, LabVolt by Festo Didactic, in the amount of \$16,580.00.*

- 6.4 Network Infrastructure Equipment (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the Network Infrastructure Upgrade at an estimated cost of \$46,175 including contingency.*

- 6.5 Budget Transfers – February 2016 (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the budget transfers for February 2016, as indicated in the enclosures.*

- 6.6 Tuition Rate and Fee Changes (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the following tuition rate changes beginning fall 2016 based on a \$9.00 per credit hour increase for in-district students:*

	<u>Current Rate</u>	<u>Proposed Rate</u>
<i>In-District</i>	<i>\$121</i>	<i>\$130</i>
<i>Out-of-District</i>	<i>\$303</i>	<i>\$325</i>
<i>Out-of-State</i>	<i>\$363</i>	<i>\$390</i>

*and a \$25 increase in the tuition differential for Dental Hygiene, Nursing, and Surgical Technology to \$75 per credit hour; and a \$3.50 increase in the Technology Fee to \$10.00 per credit hour beginning fall 2016.*

**7. REPORTS**

- 7.1 President's Report (Enclosure)

- 7.2 President's Cabinet Monthly Reports (Enclosure)

- 7.3 Monthly Financial Report (Enclosure)

**8. ITEMS FROM THE BOARD OF TRUSTEES**

- 8.1 Schedule for Future Board/College Events (Enclosure)

- 8.2 ICCTA/ACCT Report

- 8.3 Prairie State College Foundation Report (Enclosure)

- 8.4 Faculty Report

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8.5 Support Staff Report

**9. CLOSED SESSION**

**10. ADJOURNMENT**

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