

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Seven Hundred Eighty-Sixth Regular Meeting August 30, 2016

MINUTES

Ms. Jacqueline Agee, Chair convened the 786th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:00 p.m., Tuesday, August 30, 2016, in the Board Room of the College.

ROLL CALL:

Board Members Present

Ms. Jacqueline Agee, Chair
Mr. Marc Wiley, Vice Chair
Dr. Ronald White, Secretary
Mr. Christopher Baikauskas
Ms. Brunetta Hill-Corley
Ms. Joelle Mulhearn
Mr. Octavio Origel, Student Trustee

Board Members Absent

Mr. Wendell Mosby

Table Participants Present

Dr. Terri L. Winfree, President
Ms. Patricia Gallagher Trost, Board Recorder
Dr. Marie Hansel, Vice President, Academic Affairs
Dr. Thomas Saban, Vice President, Finance and Administration
Mr. Craig Schmidt, Vice President, Community and Economic Development
Dr. Gregory Thomas, Vice President, Student Affairs and Dean of Students
Ms. Emily Witt, Del Galdo Law Group
Mr. Andy Schott, Faculty Representative
Ms. Peggy Jones, Support Staff Representative
Mr. Jesus Franco, Student Representative (*left at 6:11 p.m.*)

Administrators Present

Dr. Stephanie Coleman; Ms. Deborah Havighorst; Mr. Greg Kain; Mr. Tim Kosiek; Ms. Kim Kunce; Ms. Kelly Lapetino; Mr. George Pfothenauer; Dr. Debra Prendergast; Mr. Felix Simpkins; Mr. Elighie Wilson; Mr. Chris Zorich; Ms. Patty Zuccarello

Faculty Members Present

Ms. Marcia Bulthuis; Ms. Danielle Coleman; Ms. Patti Eberhardt; Ms. Jennifer Eick-Magan; Mr. Brian Garant; Ms. Maureen Giglio; Ms. Maureen Grady; Ms. Angela Hung; Ms. Georgia Karras; Mr. Thane Montaner; Mr. Valerie Nicholson; Mr. Ed O'Donnell; Mr. Ed Schwarz; Ms. Angela Simpson; Ms. Dana Trunnell; Mr. Martin Wolfe; Ms. Rebecca Wolfe; Ms. Linda Zroskie

Staff Members Present

Ms. Crystal Alston; Mr. Jay Barriga; Ms. Susan Braasch; Ms. Helen Manley; Ms. Andrea Small; Ms. Camille Willoughby;

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Others

Ms. Angie Brady; Ms. Racheal Daniels, PSC Student; Ms. Helen Dawson; Ms. Sheila Dickson; Mr. Xavier Epps; Ms. Cynthia Fonseca; Ms. Anfremee Gray, PSC Student; Mr. Lanell Grubermann, PSC Student; Mr. Richard Green; Ms. Carolyn Hersey; Mr. Terrence Hersey, PSC Student; Ms. Elaine Hynson; Ms. Dora Ivory; Mr. Bryon Jones, PSC Student; Dr. Carolyn J. Kampe; Ms. Maggie Keane; Ms. Dorothy Lee; Mr. Brendan McCormick; Ms. Opal Nealy; Ms. Ruth Richard; Mr. LaReese Spencer, PSC Student; Mr. Joshua Witt, PSC Student; Mr. Dakotah Wooten, PSC Student

ORAL/WRITTEN PUBLIC COMMUNICATIONS

Mr. D'Marco Griffin, a PSC student, expressed his concern about an issue with the campus police that occurred on Tuesday, August 23.

INTRODUCTIONS AND RECOGNITIONS

Introduction and Recognition of Board of Trustees Scholars

Dr. Gregory Thomas, vice president of student affairs, asked each of the Board of Trustees scholars to introduce themselves: Luz Belen Betancourt; Riley Bowler; Kacey Culbreth; Gianna Cundari; Jennifer Duenas Nieves; Diane Flores; Cynthia Fonseca, Bloom High School; Steven Hanus; Rian Hersey; and Omar Martinez.

The Board congratulated the students

Introduction and Recognition of the 2016 Michael R. Monteleone and 2016 James H. Griffith Recipients

Dr. Winfree introduced Mr. Michael Monteleone, former trustee who served 21 years on the Board.

Mr. Christopher Baikauskas introduced Ms. Kayla Dousias and Ms. Maggie Keane, recipients of the 2016 Michael R. Monteleone award. Ms. Dousias was nominated by Debbie Rojas, LCSW at Beecher Higher School; Ms. Keane, was nominated by Brendan McCormick, executive director of Good Shepherd Center, Hazel Crest.

Ms. Joelle Mulhearn introduced Mr. Richard Greene, the recipient of the 2016 James H. Griffith award. Mr. Greene, a 2016 PSC graduate, was nominated by Ms. Helen Manley, coordinator of student and campus life.

Introduction and Recognition of Men's Tennis Team

Mr. Chris Zorich, director of athletics, introduced Mr. Brian Johnson, head coach of the men's tennis team. The team had an amazing season. Mr. Johnson was named conference coach of the year as well as regional coach of the year. He took the tennis team to nationals where they finished 11th in the country.

Mr. Johnson introduced the team members present: Shannon Francis; Alexander Bozic; Mike Rivich; Ardash Sahoo; Daniel Diaz; and Ian Millan.

Mr. Zorich added that a number of the players received all conference and all regional honors.

Introduction and Recognition of Dora Ivory, Coordinator, Literacy Education and Volunteers

Ms. Kim Kunce, dean of adult education introduced Ms. Dora Ivory. Ms. Ivory recently retired after serving as coordinator of literary education for 30 years. The program has 55 active volunteers with 87 volunteers on the books. Core volunteers served 400 students and offered 8,940 contact hours. Ms. Kunce introduced the volunteers: Mr. Donald Bartak who has served as a volunteer for 14 years and won

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the Spotlight on Service award through the Secretary of State's office; Ms. Wilma Boulware (5 years); Ms. Helen Austin (8 years); Ms. Sheila Dickson (5 years); Ms. Elaine Hynson (4 years); Dora Ivory (26 years); Dr. Carolyn Kampe (5 years); Ms. Anna Manson (2 years); Ms. Opal Nealy (2 years); Mr. Tom Powers (2 years); Ms. Leatrice Saffore (2 years); Ms. Malichio Taborn (5 years); and Ms. Rose Wlos (5 years).

Introduction of Dana Trunnell, Assistant Professor of Communication

Mr. Elighie Wilson, dean of liberal arts introduced Ms. Dana Trunnell, newly appointed assistant professor of communication.

Introduction and Recognition of the John & Suanne Roueche Excellence Award Recipients

Each year the League for Innovation invites member institutions to celebrate outstanding contributions and leadership by community college faculty and staff. Dr. Hansel introduced and recognized four faculty members who received the *John & Suanne Roueche Excellence Award*: Georgia Karras, associate professor/coordinator, industrial electricity and computer electronics technology; Julie Wedster, assistant professor/coordinator, surgical technology; Martin Wolfe, assistant professor/coordinator, welding and industrial technology; and Shannon Word, personal counselor/department counselor, counseling and academic advising. Mr. Felix Simpkins, dean of student development and campus life, accepted the award on behalf of Ms. Shannon Word who was not able to attend.

ACTION ITEMS

Dr. Hansel reviewed the tenure process

Tenure Recommendation – Diane A. Miller, Assistant Professor, Nursing

Ms. Patty Zuccarello, dean of allied health and emergency services introduced Ms. Diane A. Miller

Dr. White moved and Ms. Mulhearn seconded that the Board of Trustees awards a faculty tenure appointment to Ms. Diane A. Miller, Assistant Professor of Nursing, effective January 2017.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

Tenure Recommendation – Thane A. Montaner, Assistant Professor/Collection Management, Library

Ms. Kristina Howard, associate dean of the library, introduced Mr. Thane A. Montaner

Dr. White moved and Ms. Hill-Corley seconded that the Board of Trustees awards a faculty tenure appointment to Mr. Thane A. Montaner, Assistant Professor Collection Management Librarian, effective January 2017.

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Upon the call of roll, the vote was as follows

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

Tenure Recommendation – Martin R. Wolfe, Assistant Professor/Coordinator, Welding and Industrial Manufacturing

Dr. Marie Hansel, vice president of academic affairs, introduced Mr. Martin Wolfe.

Ms. Mulhearn moved and Ms. Hill-Corley seconded that the Board of Trustees awards a faculty tenure appointment to Mr. Martin Wolfe, Assistant Professor/Coordinator of Welding and Industrial Manufacturing, effective January 2017.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

Ms. Agee announced a recess at 6:11 p.m.

(Mr. DeFranco left at this time.)

The meeting reconvened at 6:31 p.m

CONSENT ITEMS

Mr. Origel asked that Item 5.3 – Increase in Testing Fees be pulled from the Consent Items for discussion

Ms. Hill-Corley moved and Mr. Wiley seconded that the Board of Trustees approves the following items of consent:

Minutes

That the Board of Trustees approve the Minutes of the 785th Regular Meeting of July 26, 2016: as presented.

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Resignation of Kristina Howard, Associate Dean of the Library and Instructional Services

That the Board of Trustees accepts the resignation of Kristina Howard, Associate Dean of the Library and Instructional Services, effective September 13, 2016.

Bills Payable – FY2017

That the Board of Trustees approves the FY2017 List of Bills Payable for July, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

Increase in Testing Fees

Dr. White moved and Mr. Wiley seconded that the Board of Trustees approves an increase in testing fees for CLEP, proficiency and proctored exams.

	<i>Current</i>	<i>Proposed</i>
<i>CLEP</i>	<i>\$20</i>	<i>\$25</i>
<i>Proficiency</i>	<i>\$10</i>	<i>\$25</i>
<i>Proctored</i>	<i>\$20</i>	<i>\$25</i>

Dr. Winfree explained that these classes are not technically for PSC students. If a student is taking is taking an online class at an out-of-state college while in the area, their final exam needs to be proctored. The student goes to a local college to take the exam. This is a common practice.

Also, the college works with Pearson Vue where students can take an exam to become an esthetician, for example. Again, these students are not attending the college, but simply coming to the college to take an exam.

The increase in fees is to keep the college in line with other testing centers.

Ms. Hill-Corley asked if the college checked with other testing centers.

Mr. Origel explained that the reason he separated this from the other Consent Items was to ask the Board to agree with him and to consider the increase in testing fees to be unnecessary and not a strategic decision. He finds that the \$5.00 increase in testing fees is unnecessary because at the March 29, 2016 Board meeting, the Board was originally financially satisfied with the \$9.00 per credit hour which was then amended to \$12.00 and the \$25.00 per credit hour increase for dental hygiene, nursing, and surgical technology. The approved proposition is doing what it is meant to do which is to keep students coming, keep the college in good financial standing, and be financially solvent. Therefore, because of this, there should be no increase in testing fees when the college is fully operating because of the tuition increase.

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Mr. Origel noted that he could reassure the Board that the college could be in good standing if the college continued to build partnerships just as it has been doing recently, and, as a reminder, it is the college's fair and reasonable prices, staff, resources, and its programs that attracts people. With this \$5.00 increase, he believes the Board is just following what other colleges do. He believes it is unique that the college keeps the \$20 because it attracts more students.

Ms. Agee asked how this relates to the tuition increase.

Mr. Origel stated that originally he thought the college was increasing the fee due to a financial issue. He wanted to back his statements up with the tuition increase. Ms. Agee understood and noted that this increase does not have anything to do with the students who pay tuition. Mr. Origel understands that, but he was considering those students who want to come and believes this is very competitive for the college to charge \$20.00 rather than \$25.00. Ms. Hill-Corley explained that this proposed increase is not for the college's student population that attends now; it is for the student that comes to use the testing center. It is as if the college is an "out-source" center.

Mr. Origel noted that these are students somewhere. The college wants to attract students and offer the best prices. He asked the Board to consider his position. Ms. Agee appreciates Mr. Origel's input.

Ms. Mulhearn asked if the college was losing money if the fee stayed the same. Mr. Jay Barriga, manager of ITR operations and client services, explained that there is a significant amount of work that goes into the testing center in order to be compliant with all the testing provided by the college. It includes technology, space, hardware, and payment to those who are proctoring the exams. Dr. Debra Prendergast, dean of business, math and science, and director of the student success center and testing, added that there are payroll costs. Even if there is just one student testing, the proctor still needs to be paid. The fee does not cover the cost of the employee for that hour or the utilities. Some of the tests are three hours long. The college is really looking at cost recovery.

Mr. Baikauskas asked what kind of tests are offered. Dr. Prendergast responded that the college offers CLEP exams, Pearson Vue and tests for students from other colleges. The college will also be doing some testing for firefighters. Mr. Baikauskas asked if the college offered the ILTS teaching credentials exams. Ms. Lisa Hansen, manager of the student success center and testing would know for sure, but the college handles a variety of requests.

Upon the call of roll, the vote was as follows

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory (Nay)

The vote being six (6) Ayes, one (1) Nay, the motion carried.

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ACTION ITEMS

Award of Annual Contracts for the 2017-2018 Academic Year for Eligible Full-Time Tenure Track Faculty Members (Credit)

Ms. Mulhearn moved and Ms. Hill-Corley seconded that the Board of Trustees approves the continuation of employment and the issuance of annual contracts for the full-time, tenure track faculty members listed on the attachment for the 2017-2018 academic year.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

FY2017 Salaries for Hourly Employees, Confidential Support Staff, Managers, and Administrative Employees

Mr. Wiley moved and Mr. Baikauskas seconded that the Board of Trustees approves the salary increase for hourly employees, confidential support staff, police sergeants, managers and administrative employees for FY2017 as recommended by the President and within the parameters approved by the Board of Trustees.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

Intergovernmental Agreement – Crete Township Fire Protection District

Ms. Mulhearn moved and Ms. Hill-Corley seconded that the Board of Trustees approves an intergovernmental agreement with the Crete Township Fire Protection District to receive a 1981 E-One Ford 8000 retiring fire engine in exchange for \$10,000 in non-credit tuition waivers, beginning the fall 2016 term.

Dr. Winfree noted that Ms. Patty Zuccarello, dean of allied health and emergency services and the Fire Chief Jeffrey Panega from Crete did a lot of work to get this going.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

Bid Recommendation – Spring 2017 Class Schedule

Ms. Hill-Corley moved and Ms. Mulhearn seconded that the Board of Trustees awards the bid for the Spring 2017 schedule to the lowest responsible bidder, Woodward Printing Services, in the amount of \$18,851, plus \$477 for an additional 4 pages (if needed), \$813 for an additional 8 pages (if needed), and \$163 per thousand for additional copies (if needed).

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

REPORTS

President's Report

Dr. Winfree pointed out that last week was very busy having faculty and students back on campus and convocation. The *Ask Me Campaign* had so many people involved in it and it was a wonderful initiative. In each of their folders are flyers for upcoming events, including the Veterans Families Matters on September 14; and the November 10 Veterans Day activities. Mr. Georges Sanon, coordinator of the student veterans center would like Board members to participate in the activities, if available. Also included is the flyer announcing the Fall Leadership Series; Board meeting schedule; and the updated ICCTA directory.

President's Cabinet Monthly Reports

Dr. Hansel, Dr. Saban, Mr. Schmidt and Dr. Thomas were available for questions on their reports.

Program Review Report

The Program Review Report is filed with Illinois Community College Board (ICCB) every year.

Monthly Financial Report

Dr. Saban reviewed the report. The Board thanked Dr. Saban and his colleagues for keeping everything in check.

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ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

The 20th Anniversary of the Christopher Art Gallery is being held on September 29 along with the Chicago Heights/Sister Cities exhibition of art from Ghana. The college will also be hosting the Ghana delegation for a luncheon that same day.

The Veterans Day events were highlighted earlier.

ICCTA/ACCT Report

There were no reports.

Prairie State College Foundation Report

Prairie State College Cubs Day is scheduled for Sunday, September 18. The Foundation offices have been moved to Room 2266.

Faculty Report

Mr. Schott appreciates the fact that the Board recognizes the "it" factor of the faculty and voted to approve tenure. The tenure process is taken very seriously. The faculty understand that you appreciate the fact that faculty are held to a high standard. He thanked Dr. Winfree for another nice Convocation and luncheon. Mr. Schott mentioned that it was five years ago that the Student Veterans Center was established which was the peak for returning veterans from Iraq and Afghanistan. It provided space and resources for those individuals. He appreciates the commitment from the administration and the Board to keep that space and to hire a fulltime coordinator so the college can touch the veterans. Because of the center, the college has been able to take advantage of a lot of federal programs over the past five years.

Mr. Schott applauded Mr. Origel noting that he has not seen a student representative come so well-prepared about an issue that was troubling him and raised concerns that sparked a discussion that opened up the issue completely. Mr. Origel did exactly what he should do every meeting. The Board members embraced it, and they asked questions. Mr. Origel did an outstanding job.

Ms. Agee added that Mr. Origel sent her and Dr. Winfree a very professional email yesterday saying that he would like the increase in fees pulled and that he was going to discuss it as opposed to just doing it out of the blue.

Support Staff Report

It has been a rough start to the semester and thanked Cabinet for helping out with some issues.

Ms. Agee had asked Chief George Pfothauer to pull the police report with regard to Mr. D'Marco Griffin so the Board could see it and if anyone else wanted to look at it. She does not think it is fair to the police department for someone to come in and make accusations, without responding to it. But at the same time, it is fair for Mr. Griffin to come up and express his opinion. She wants to make sure that both sides of the incident were seen. She was unsure if anyone was going to reach out to Mr. Griffin. Chief Pfothauer said that Mr. Felix Simpkins, dean of student development and campus life met with him earlier today and thought that everything was taken care of.

Chief Pfothauer reviewed the incident with the Board members and a discussion ensued. Ms. Hill-Corley expressed her concern about how the officer approached the student. She added that the college needs to make sure that proper protocol is being used when approaching people. Ms. Mulhearn stated

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that these things are brought to the Board's attention and the Board needs to address them in an appropriate manner. They are eye-opening experiences. The college needs to have protocols when these things happen.

Ms. Agee asked that the college find a grant to get body cameras.

CLOSED SESSION

Ms. Mulhearn moved and Mr. Wiley seconded that the Board of Trustees go into closed session for the "appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity." 5 ILCS 120/2(c)(1).

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Hill-Corley	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried and the meeting adjourned to Closed Session at 7:10 p.m.

RETURN TO OPEN SESSION

Ms. Hill-Corley moved and Ms. Agee seconded that the Board of Trustees return to Open Session at 7:57 p.m. All members voted Aye, and the motion carried.

ADJOURNMENT

Ms. Hill-Corley moved and Ms. Mulhearn seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 7:58 p.m.

Jacqueline Agee, Chair

Dr. Ronald White, Secretary

Patricia Gallagher Trost, Board Recorder