

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Seven Hundred Eighty-Ninth Regular Meeting December 6, 2016

MINUTES

Ms. Jacqueline Agee, Chair, convened the 789th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:00 p.m., Tuesday, December 6, 2016, in the Board Room of the College.

ROLL CALL:

Board Members Present

Ms. Jacqueline Agee, Chair
Mr. Marc Wiley, Vice Chair
Dr. Ronald White, Secretary
Mr. Wendell Mosby
Ms. Joelle Mulhearn
Mr. Octavio Origel, Student Trustee (*arrived at 5:10 p.m.*)

Board Members Absent

Mr. Christopher Baikauskas
Ms. Brunetta Hill-Corley

Table Participants Present

Dr. Terri L. Winfree, President
Ms. Patricia Gallagher Trost, Board Recorder
Mr. Elighie Wilson, Dean, Liberal Arts and Social Sciences
Dr. Thomas Saban, Vice President, Finance and Administration
Mr. Craig Schmidt, Vice President, Community and Economic Development
Dr. Gregory Thomas, Vice President, Student Affairs and Dean of Students
Ms. Emily Witt, Del Galdo Law Group
Ms. Valerie Nicholson, Faculty Representative
Ms. Peggy Jones, Support Staff Representative
Mr. Jesus Franco, Student Representative (*arrived at 5:10 p.m.*)

Administrators Present

Mr. David Cronan; Mr. Greg Kain; Mr. Tim Kosiek; Ms. Kim Kunce; Dr. Debra Prendergast; Mr. Felix Simpkins; Ms. Patty Zuccarello

Faculty Members Present

Mr. Michael Maddox; Mr. Patrick Reichard; Mr. Ed Schwarz; Ms. Vivian Zimmerman

Staff Members Present

Ms. Crystal Alston; Mr. Jay Barriga; Ms. Andrea Small; Mr. Al Thompson

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Others

Ms. Janice Black, PSC Student; Ms. Wilmus C. Buckner, Guest; Mr. Lawrence Davis III, PSC Student; Mr. Lawrence Davis, Jr., Guest; Ms. Sherricka L. Davis, Guest; Mr. Dean Erickson, Guest; Mr. Rudy Erickson, Guest; Ms. Sharyl Inlow, Homewood-Flossmoor League of Women Voters; Ms. Kellie Lachata, PSC Student; Mr. Bill Moser, PSC Student; Mr. Alex Rosales, PSC Student; Mr. Ruben Rosales, Jr., Guest; Ms. Joan Strohm, Homewood-Flossmoor League of Women Voters; Ms. Anita Villarreal, Guest; Ms. Cora L. Williams, Guest

ORAL/WRITTEN PUBLIC COMMUNICATIONS

Ms. Agee thanked everyone at the college for their support on the passing of her father.

INTRODUCTIONS AND RECOGNITIONS

Presentation – Board of Trustees Art Collection

Mr. Michael Maddox, professor/coordinator, graphic communications introduced the students whose artwork was being added to the Board of Trustees Art Collection:

Ms. Janice Black - *Koru: Awakening Passion*

Alex Rosales - *Toxicity*

Lawrence Davis III - *Void*

Kellie Lachata - *Carry Me Away*

Skyway Writer's Festival – Patrick Reichard, Professor of English

Mr. Patrick Reichard, professor of English, introduced Mr. Phil Moser, a student in Professor Reichard's Creative Writing: Nonfiction class, who won first place in the Nonfiction category at the recent Skyway Writer's Festival. Mr. Moser is also a One Million Degrees mentor and has been a student at the college for five years.

CONSENT ITEMS

Ms. Mulhearn moved and Ms. Agee seconded that the Board of Trustees approves the following items of consent:

Minutes

That the Board of Trustees approves the Minutes of the 788th Regular Meeting of October 25, 2016; as presented.

Full-Time Faculty Overloads, Adjunct Faculty Salaries, and Compensation for Staff and Retired Faculty on Teaching Assignments – Fall 2016, Fourteen-Week Classes, Twelve-Week Classes, and Second Eight-Week Classes (Credit Courses)

That the Board of Trustees approves the full-time faculty overload compensation in the amount of \$636,331.15, and compensation for retired faculty on teaching assignments in the amount of \$1,954.00, for twelve-week classes, and second eight-week classes of the 2016 Fall Term (credit courses).

Bills Payable –FY2017

It is recommended that the Board of Trustees approves the FY2017 List of Bills Payable for October and November, as indicated in the enclosure.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being five (5) Ayes, no Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

Appointment of Interim Associate Dean of the Library

Dr. White moved and Mr. Wiley seconded that the Board of Trustees approves the appointment of Ms. Carolyn Ciesla as Interim Associate Dean of the Library for one year, effective January 3, 2017, at an annual salary of \$75,000.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being five (5) Ayes, no Nays, and one (1) Advisory, the motion carried.

Schedule for Summer Work Hours

Mr. Mosby moved and Ms. Agee seconded that the Board of Trustees approves that the College be closed on Fridays during the summer of 2017 from May 26 through August 11. Monday - Thursday work and operating hours for employees will be adjusted accordingly.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being five (5) Ayes, no Nays, and one (1) Advisory, the motion carried.

Resolution to Regulate Travel Expense Reimbursement

Mr. Mosby moved and Ms. Mulhearn seconded that the Board of Trustees approves the Resolution to Regulate Travel Expense Reimbursement.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being five (5) Ayes, no Nays, and one (1) Advisory, the motion carried.

First Reading – Board Policy A-9, Board Compensation and Expenses

Mr. Mosby moved and Ms. Mulhearn seconded that the Board of Trustees approves Board Policy A-9, Board Compensation and Expenses, as revised.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being five (5) Ayes, no Nays, and one (1) Advisory, the motion carried.

First Reading – Board Policy A-30, Travel for Board Members

Mr. Mosby moved and Ms. Mulhearn seconded that the Board of Trustees approves Board Policy A-30, Travel for Board Members, as revised.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being five (5) Ayes, no Nays, and one (1) Advisory, the motion carried.

First Reading – Board Policy E-9, Global Education

Mr. Mosby moved and Ms. Mulhearn seconded that the Board of Trustees approves Board Policy E-9, Global Education, as revised.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being five (5) Ayes, no Nays, and one (1) Advisory, the motion carried.

First Reading – Board Policy G-41, Employee Travel/Related Business Expenses

Mr. Wiley moved and Mr. Mosby seconded that the Board of Trustees approves Board Policy G-41, Employee Travel/Related Business Expenses, as revised.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being five (5) Ayes, no Nays, and one (1) Advisory, the motion carried.

Contract Renewal – South Metropolitan Higher Education Consortium Inside Higher Education Employment Recruitment Advertising

Ms. Mulhearn moved and Mr. Mosby seconded that the Board of Trustees approves the annual contract renewal of Inside Higher Education employment/recruitment advertising for the South Metropolitan Higher Education Consortium on behalf of five of its member institutions, in the amount of \$19,065.

Dr. Winfree explained that the college is now the fiscal agent for the South Metropolitan Higher Education Consortium. However, the college stopped participating in this about two years ago. The individual institutions pay for their share of the cost.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being five (5) Ayes, no Nays, and one (1) Advisory, the motion carried.

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Purchase Recommendation – Server

Mr. Mosby moved and Ms. Mulhearn seconded that the Board of Trustees approves the purchase of a server from CDW to upgrade computer equipment in the amount of \$39,699.23.

Dr. Winfree noted that the conversion should happen in February or March.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being five (5) Ayes, no Nays, and one (1) Advisory, the motion carried.

Budget Transfers – October and November 2016

Mr. Mosby moved and Ms. Mulhearn seconded that the Board of Trustees approves the budget transfers for October and November, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being five (5) Ayes, no Nays, and one (1) Advisory, the motion carried.

Resolution – Approval of Tax Anticipation Warrants

Mr. Mosby moved and Mr. Wiley seconded that the Board of Trustees approves the Resolution authorizing the issuance of not to exceed \$6,000,000 Taxable 2016 Educational Purposes Tax Anticipation Warrants in anticipation of the collection of taxes levied for the year 2016 by the Board of Trustees of Community College District No. 515, for educational purposes and authorizing the sale of said warrants to the purchasers thereof.

Dr. Winfree explained that the tax anticipation warrants approved last January have been paid back. If this is approved, these tax anticipation warrants will need to be paid back by December of 2017.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being five (5) Ayes, no Nays, and one (1) Advisory, the motion carried.

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2016 Tax Levy Resolution

Mr. Mosby moved and Mr. Wiley seconded that the Board of Trustees approves the Resolution to Adopt the 2016 Tax Levy, which establishes the level of taxes that will be requested for the College from Cook and Will Counties for the 2016 tax year.

Upon the call of roll, the vote was as follows:

Ms. Agee	Nay
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being four (4) Ayes, one (1) Nay, and one (1) Advisory, the motion carried.

REPORTS

President's Report

The Vietnam 50th Anniversary Commemoration event was well attended. This is the first time the college has hosted this event. Mr. Georges Sanon, coordinator of the student veterans center, and his team did a great job. Congresswoman Robin Kelly spoke at the event. Approximately 60 Vietnam veterans walked across the stage to receive a certificate. Dr. Winfree shared with the Board the Resolution prepared by State Representative Anthony DeLuca and passed by the Illinois House of Representatives.

On Thanksgiving Day, Ms. Lee Helbert, manager of first year experience, and Dr. Loretta Kucharczyk, retired director of first year experience, took some of the college's laptops to an event where Navy recruits from Great Lakes are able to use the laptops to communicate with family members that they have not been able to speak to in some time using FaceTime, Facebook, etc. Dr. Winfree thanked the employees in IT for their assistance. She shared pictures of the event with the Board.

President's Cabinet Monthly Reports

Mr. Wilson (in place of Dr. Hansel), Dr. Saban, Mr. Schmidt, and Dr. Thomas were available for questions on their monthly reports.

Community and Economic Development FY2016 Annual Enrollment Report

This annual report is at each trustee's place. Dr. White thanked Mr. Schmidt for the information. Mr. Schmidt said he is available to sit down and discuss it with any of the trustees.

2016-2017 Student Government Budget

The budget is shared with the Board for information purposes only.

Program Advisory Committee Memberships

Members of the community along with some adjunct faculty members and full time staff and faculty meet twice a year to review programs and gain insight on current trends in the industry.

Citizen/Special Advisory Committee Memberships

These committees are similar to the Program Advisory Committees, but are for non-academic programs. The Area Planning Committee is required by the Adult Education grant to have specific members on its committee.

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Monthly Financial Report

Dr. Saban reviewed the report.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Basic Firefighter graduation ceremony is scheduled for Thursday, December 15; the EMT graduations is scheduled for Monday, December 19. The Annual Employee Holiday Luncheon will be held on Friday, December 16.

ICCTA/ACCT Report

There was no report.

Prairie State College Foundation Report

The 50th Anniversary Celebration of the college's nursing program was held on November 15. Dr. Winfree thanked Dr. White and Mr. Baikauskas for attending the event. The annual special event, *Set Sail for Scholarships*, will be held on March 4 at Olympia Fields Country Club.

Faculty Report

Ms. Nicholson said it is hard to come back after experiencing something life changing. Mr. Leo Alexander was a really good guy and they shared music stories. Leo was a drummer and Ms. Agee's mother let him have his drum set set up in the living room. Ms. Agee said he was drumming even in his last hours. Ms. Nicholson added that she has taught for over 30 years and has never seen more talented or motivated students that she does right now. The music students are remarkable and dedicated. It is a reflection of the dynamics of the offices; it is a good vibe on campus.

Support Staff Report

Ms. Jones thanked the Board and administration for working so well with support staff during these hard times. The staff loves their summer Fridays. Happy holidays to everyone.

CLOSED SESSION

Mr. Mosby moved and Mr. Wiley seconded that the Board of Trustees go into Closed Session for the "discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act." 5 ILCS 120/2(c) (21).

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being five (5) Ayes, no (0) Nays, and one (1) Advisory, the motion carried and the meeting adjourned to Closed Session at 5:40 p.m.

RETURN TO OPEN SESSION

Ms. Hill-Corley moved and Ms. Agee seconded that the Board of Trustees return to Open Session at 5:43 p.m. All members voted Aye, and the motion carried

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Review of Closed Session Minutes

Mr. Mosby moved and Ms. Mulhearn seconded that the Board of Trustees reviewed the Closed Session minutes and determined the minutes that are presently closed will remain closed until their designated release date.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being five (5) Ayes, no Nays, and one (1) Advisory, the motion carried.

Review of Verbatim Recordings of Closed Session Meetings

*Mr. Wiley moved and Ms. Mulhearn seconded that the Board of Trustees authorizes the destruction, on or after December 6, 2016, of audio tapes of its closed meetings held on the following dates, as to which closed meetings official minutes have been approved and no litigation under the Open Meetings Act is pending: **May, 27, 2014; June 24, 2014; October 28, 2014; November 25, 2014; January 27, 2015; and April 28, 2015.** Further, that the Board of Trustees find that audio tapes made of other closed meetings held by the Board during 2015 and 2016 require continued confidentiality and should be maintained as non-public at this time.*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Mosby	Aye
Ms. Mulhearn	Aye
Dr. White	Aye
Mr. Wiley	Aye
Mr. Origel	Advisory

The vote being five (5) Ayes, no Nays, and one (1) Advisory, the motion carried.

ADJOURNMENT

Mr. Mosby moved and Ms. Mulhearn seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 5:47 p.m.

Jacqueline Agee, Chair

Dr. Ronald White, Secretary

Patricia Gallagher Trost, Board Recorder