
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**EIGHT HUNDRED THIRD MEETING
REGULAR MEETING**

**Tuesday – April 24, 2018
5:00 p.m.
Board Room (No. 2274)**

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-3637**

AGENDA

- 1. CALL TO ORDER**
- 2. ORAL/WRITTEN PUBLIC COMMUNICATIONS**
- 3. INTRODUCTIONS/RECOGNITIONS**
 - 3.1 Recognition of 2017-2018 Student Trustee Hector Guevara
 - 3.2 Seating of New Student Trustee
 - 3.3 Introduction and Recognition of Nominees for ICCTA Full-Time and Part-Time Faculty of the Year
 - 3.4 Introduction and Recognition of the Phi Theta Kappa All-Illinois Academic Team Members
 - 3.5 Introduction and Recognition of Model Illinois Government Participants
 - 3.6 Introduction and Recognition of Forensics Team
 - 3.7 Introduction and Recognition of Ed Schwarz, Professor of Communication

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4. CONSENT ITEMS

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the items on the Consent Agenda.

Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Minutes of the 793rd Regular Meeting of March 28, 2017; and Closed Session Minutes of March 27, 2018, as presented.

4.1 802nd Regular Meeting – March 27, 2018 (Enclosure)

4.2 Closed Session Minutes – March 27, 2018 (Enclosure-Board Members Only)

Personnel

4.3 Full-time Faculty Overloads, Adjunct Faculty Salaries and Compensation for Administrators, Staff, and Retired Faculty on Teaching Assignments – Spring 2018, Twelve-Week Classes, and Second Eight-Week Classes (Credit Courses) (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the full-time faculty overload compensation in the amount of \$27,788.38, adjunct faculty compensation in the amount of \$149,501.99, and compensation for retired faculty on teaching assignments in the amount of \$1,064.72, for twelve-week classes, and second eight-week classes of the 2018 Spring term (credit courses).

Financial

4.4 Resolution – Payment of Bills (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees adopts the resolution authorizing the Treasurer to pay any outstanding bills that come due during the month of May, 2018.

4.5 Bills Payable – FY2018 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the FY2018 List of Bills Payable for March (including trustee and employee travel expenditures), as indicated in the enclosure.

5. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

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CLOSED SESSION

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity" (5 ILCS 120/2(c)(1)); and "the discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act." (5 ILCS 120/2(c) (21)).

Personnel

5.1 Appointment of Professor of Dental Hygiene

RECOMMENDATION: (Enclosure-Board Members/Executive Officers Only)

A recommendation for the appointment of a Professor of Dental Hygiene will be made following discussion in Closed Session.

5.2 Sabbatical Leave Request – Valerie L. Nicholson, Professor of Music

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves a one semester sabbatical leave in fall 2018 for Valerie L. Nicholson, Professor of Music, according to the provisions in Section 4.25 of the faculty contract.

Institutional

5.3 Approval of New Program – Web Developer Technician

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves a new program in Information Technology, Web Developer Technician Certificate.

5.4 Approval of New Program – Web Master Technician

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves a new program in Information Technology, Web Master Technician Certificate.

5.5 Approval of New Program – Web Junior Technician

(Enclosure)

RECOMMENDATION:

That the Board of Trustees approves a new program in Information Technology, Web Junior Technician Certificate.

5.6 Approval of New Program – Physical Therapist Assistant Associate in Applied Science Degree

(Enclosure)

RECOMMENDATION:

That the Board of Trustees approves a new program in Allied Health and Emergency Services, Physical Therapist Assistant Associate in Applied Science degree.

5.7 First Reading, Board Policy A-11, Board Organization

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves for First Reading, Board Policy A-11, Board Organization.

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- 5.8 First Reading, Board Policy C-1, College Mission, Values, Vision and Philosophy (Enclosure)
RECOMMENDATION:

It is recommended that the Board of Trustees approves for First Reading, Board Policy C-1, College Mission, Values, Vision and Philosophy.

- 5.9 First Reading, Board Policy F-3, Student Transcript Evaluation (Enclosure)
RECOMMENDATION:

It is recommended that the Board of Trustees approves for First Reading, Board Policy F-3, Student Transcript Evaluation.

- 5.10 First Reading, Board Policy F-10, Co-Curricular and Extra-Curricular Activities (Enclosure)
RECOMMENDATION:

It is recommended that the Board of Trustees approves for First Reading, Board Policy F-10, Co-Curricular and Extra-Curricular Activities, as revised.

- 5.11 Review of Closed Session Minutes (Enclosure-Board Members Only)
RECOMMENDATION:

In accordance with the guidelines of the Open Meetings Act, the Board of Trustees will determine the release/non-release of Closed Session minutes.

- 5.12 Review of Verbatim Recordings of Closed Session Minutes (Enclosure-Board Members Only)
RECOMMENDATION:

In accordance with the guidelines of the Open Meetings Act, the Board of Trustees will determine whether verbatim recordings of Closed Session meetings will be destroyed.

Financial

- 5.13 Purchase Recommendation – New and Used Furniture (Enclosure)
RECOMMENDATION:

It is recommended that the Board of Trustees approves the purchase of new and used furniture from Southland Health Care Forum in the amount of \$16,004.00.

- 5.14 Purchase Recommendation – Windows 10 Upgrade (Enclosure)
RECOMMENDATION:

It is recommended that the Board of Trustees approves the purchase of hardware for Windows 10 upgrade from CDW-G under Illinois Community College System Procurement Consortium pricing in the amount of \$12,901.02.

- 5.15 Lease Recommendation – Xerox Versant 180 Press (Enclosure)
RECOMMENDATION:

It is recommended that the Board of Trustees approves the Lease Agreement with Proven IT for the Xerox Versant 180 Press with an EFI Fiery Interface, in the amount of \$3,660.10 per month with copies over 40,000 charged at \$0.04 for color copies and \$0.01 for black and white copies.

- 5.16 Contract Approval – Dude Solutions, Inc. (Enclosure)
RECOMMENDATION:

It is recommended that the Board of Trustees approves the annual renewal of the software license agreement for TechnologyEssentials- IT Incident and Maintenance DirectPro from Dude Solutions, Inc. in the total amount of \$11,014.32.

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- 5.17 Contract Approval – Toad Code, Inc. (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the contract with Toad Code, Inc. to support the Colleague application from July 1, 2018 through June 30, 2019, in the amount of \$34,800.
- 5.18 Contract Approval – Sentinel Technologies, Inc. (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the contract with Sentinel Technologies, Inc. to support and monitor the College network infrastructure in the amount of \$42,704, plus 10% contingency for a total of \$46,974.40.
- 5.19 Contract Approval – Illinois Century Network (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the contract with Illinois Century Network from May 1, 2018 through May 31, 2021 in the amount of \$1,070 per month.
- 5.20 Project Recommendation – Main Building Electrical Testing and Maintenance (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the Main Building Electrical Testing and Maintenance Project at an estimated cost of \$85,800 including architectural/engineering services, construction costs, and contingency.
- 5.21 Bid Recommendation – Student Queuing Software (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees awards the bid for student queuing software to the lowest responsible bidder, QLess, in the amount of \$15,850 and yearly maintenance not to exceed \$7,500.
- 5.22 Bid Recommendation – Parking Lot A and Asphalt Improvement Project (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees awards the Parking Lot Improvement Project to the lowest responsible bidder, Gallagher Asphalt, in the amount of \$1,008,095.00 for base bid and Alternate 1,2,3,4, and 5 plus a 10% % construction contingency of \$100,809.50 for a total construction price not to exceed \$1,108,904.50.
- 5.23 Bid Recommendation – Kitchen Grease Trap Replacement Project (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees awards the Kitchen Grease Trap Replacement Project to the lowest responsible bidder, Calumet City Plumbing, Inc. in the amount of \$57,965.00 for base bid plus a 10% construction contingency of \$5,796.50 for a total construction price not to exceed \$63,761.50.
- 5.24 Budget Transfers – March 2018 (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the budget transfers for March 2017, as indicated in the attachment.

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6. REPORTS

- 6.1 President's Report (Enclosure)
- 6.2 President's Cabinet Monthly Reports (Enclosure)
- 6.3 Monthly Financial Report (Enclosure)

7. ITEMS FROM THE BOARD OF TRUSTEES

- 7.1 Schedule for Future Board/College Events (Enclosure)
- 7.2 ICCTA/ACCT Report
- 7.3 Request for Proposals -- Audit
- 7.4 Prairie State College Foundation Report (Enclosure)
- 7.5 Faculty Report
- 7.6 Support Staff Report

8. CLOSED SESSION

- 8.1 Action As a Result of Closed Session, if necessary

9. ADJOURNMENT
