



AUTOMATIC PAYMENT PLAN

PAYMENT PLAN ENROLLMENT DEADLINES

Spring 2012 e-Cashier available on October 31. If you register on or before December 12, payments may be made on e-Cashier through December 12. Starting December 13, payment is due when you register.

Last day to enroll online	Required down payment	Number of payments	Months of payments
Nov 21	none	5	Dec–Apr
Dec 1	10%	4	Jan–Apr
Dec 21	15%	4	Jan–Apr
Jan 20	25%	3	Feb–Apr
Feb 15	50%	2	Mar & Apr

Summer 2012 e-Cashier available on March 17. If you register on or before May 9, payments may be made on e-Cashier. Beginning May 10, payment is due when you register.

Last day to enroll online	Required down payment	Number of payments	Months of payments
Apr 11	none	3	May–July
May 7	10%	2	June & July
May 28	25%	1	July only
June 13	50%	1	July only

Fall 2012 e-Cashier available on April 30. If you register on or before July 11, payments may be made on e-Cashier. Beginning July 12, payment is due when you register.

Last day to enroll online	Required down payment	Number of payments	Months of payments
May 21	none	5	July–Nov
June 18	10%	4	Aug–Nov
July 16	15%	4	Aug–Nov
Aug 20	25%	3	Sep–Nov
Sept 19	50%	2	Oct & Nov

NOTE: All down payments, full payments and enrollment fee are processed immediately!

Advantages

- Easy online enrollment
- Monthly payment plan
- No interest

Payment Methods

- Automatic bank payment (ACH)
- Credit/debit card

Payments are processed on the 5th of each month and will continue until the balance is paid in full.

You must have a minimum balance of \$100 to budget through the automatic payment plan.

Cost to Participate

- \$30 per semester nonrefundable enrollment fee (ACH & credit/debit card)
- Nonrefundable fee if a payment is returned

Simple Steps to Enroll in the Payment Plan

- Go to prairiestate.edu
- Click on the e-Cashier logo
- Enter your User ID and Password
- Select the correct term
- Click on Calculate Tuition

Before you click the Submit button, please read carefully through the Final Review and the Terms and Conditions. An immediate e-mail will be sent (if an e-mail address was provided for the person responsible for payment) confirming enrollment through e-Cashier.

e-Cashier Availability

Availability of e-Cashier is determined by Prairie State College. Please be aware the college may elect not to have e-Cashier available during specific times and dates during registration.

Balance Adjustments

Please do not assume your balance will automatically be adjusted if financial aid is received or a class is dropped or added. You should review your agreement balance online through mypaymentplan.com or contact the Prairie State College Business Office at 708.709-3577 to confirm the change.



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