

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

**Six Hundred Seventy Fifth Meeting
May 30, 2006**

MINUTES

Ms. Janice Pearson, Chair, convened the 675th Meeting of the Board of Illinois Community College District No. 515 at 5:00 p.m., Tuesday, May 30, 2006 in the Board Room of the College.

ROLL CALL:

Board Members Present

Ms. Janice Pearson, Chair
Mr. Mark Fazzini, Vice Chair
Mr. Michael Camilli, Secretary
Ms. Peg Donohue
Ms. Kathleen Doyle
Ms. Mary Lee Johnson
Ms. Klaudia Smith, Student Trustee

Board Members Absent

Mr. John Marks

Table Participants Present

Dr. Paul J. McCarthy, President
Ms. Patricia Trost, Board Recorder
Dr. Linda Uzureau, Vice President, Academic Affairs
Mr. Robert Tenuta, Vice President, Business & Information Services
Dr. Stephen Nunes, Vice President, Community & Economic Development
Ms. Mary Reaves, Vice President, Student Affairs
Mr. John Flannigan, Faculty Representative
Ms. Sue Braasch, Staff Representative
Mr. Richard Ray, Student Representative

Administrative Staff Members

Ms. Debbie Allen; Ms. Celeste Branding; Ms. Gwen Dean; Ms. Betsy Elliot; Mr. Art Jackson;
Mr. Chuck Jenrich; Ms. Cathy Kloss; Mr. Ron Leet; Ms. Cathy Robinson; Mr. Randy
Sonnemaker; Dr. Susan Solberg; Ms. Terri Winfree

Support Staff Members

Ms. Joan Johns; Ms. Jill Yott

Faculty Members

Ms. Vivian Zimmerman

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News Media

Ms. Clare Walters, *The Star*

Other

Mr. Cal Bellamy; PSC Foundation; Ms. Cathy Bellamy; Mr. Thomas Donovan, Tri-Electronics; Ms. Carrie Ganand, State Farm Insurance; Mr. Dale Lofquist, Midco; Ms. Sande McCarthy; Ms. Anne Oppenheimer, PSC Foundation; Mr. Gary Staigy, RS2 Technologies

ORAL/WRITTEN PUBLIC COMMUNICATIONS

There were none.

INTRODUCTIONS/RECOGNITIONS

Ms. Johnson introduced Mr. Cal Bellamy, who received the 2006 Michael R. Monteleone Community Service Award. Mr. Bellamy, retired CEO and Chairman of Bank Calumet, is also a Director of the Prairie State College Foundation.

Mr. Bellamy thanked the Board for the award. Supporting Prairie State College is high on his priority list and although he supports a number of educational institutions, he does not believe there is any better than Prairie State College. It is a well run institution that provides a vital service to the community and its residents. It is a tribute to the trustees and the administration and the community that supports it.

Mr. Thomas Donovan of Tri-Electronics addressed the Board. He explained his company was the low bidder on the swipe lock bid. Mr. Donovan explained his company's bid was \$100,000 less than the company who will be awarded the bid. He expressed his concern about the difference in price. Ms. Pearson thanked him for addressing the Board.

CONSENT ITEMS

Mr. Camilli moved and Mr. Fazzini seconded that the Board of Trustees approve the following items of consent:

Minutes

That the Board of Trustees approve the Minutes of the 674th Regular Meeting of April 25, 2006 and Minutes of the Executive Session of April 25, 2006; with a release date of one year; as presented.

Approval of New Certificate – Portrait Photography

That the Board of Trustees approve a new certificate program, Portrait Photography.

Bills Payable – FY2006

That the Board of Trustees approve the FY2006 List of Bills Payable for May, as indicated in the enclosure.

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Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

EXECUTIVE SESSION

Mr. Fazzini moved and Ms. Donohue seconded that the Board of Trustees go into Executive Session for “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity,” “collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees,” “litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting,” and “discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act.”

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the meeting adjourned to Executive Session at 5:21 p.m.

RETURN TO OPEN SESSION:

Mr. Fazzini moved and Ms. Johnson seconded to return to Open Session. All members present voted Aye, and the meeting returned to Open Session at 6:25 p.m.

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Faculty Appointment – Dental Hygiene/Supervising Dentist

Mr. Fazzini moved and Ms. Doyle seconded that Dr. Patricia Stifter to a full time faculty position as Assistant Professor of Dental Hygiene/Supervising Dentist effective August 15, 2006, at a salary of \$65,329.00.

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Review of Closed Session Minutes

Mr. Fazzini moved and Ms. Donohue seconded that the Board of Trustees reviewed the Executive Session minutes and determined the minutes that are presently closed will remain closed until their designated release date except for minutes of September 27, 2005. The minutes of September 27, 2005 will remain closed until October 25, 2007

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Review of Verbatim Recordings of Closed Session Meetings

Mr. Camilli moved and Ms. Donohue seconded that the Board of Trustees authorize the destruction, on or after May 31, 2006, of audio tapes of its closed meetings held on the following dates, as to which closed meetings official minutes have been approved and no litigation under the Open Meetings Act is pending: June 3, 2004, June 28, 2004 and October 25, 2004. Further, that the Board of Trustees find that audio tapes made of other closed meetings held by the Board during 2004, and of Board closed meetings held during 2005, require continued confidentiality and should be maintained as non-public at this time.

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Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Appointment of Ethics Officer

Ms. Donohue noted she believes a Board member should not be appointed as ethics officer of the Board of Trustees. It should be someone outside who will be reviewing how the Board acts. Mr. Fazzini stated there could always be a conflict no matter who is in the position. Ms. Doyle asked Dr. McCarthy what the difference is between the ethics officer he appointed and the ethics officer the Board appoints. Dr. McCarthy stated he appointed the one required by the Attorney General who considers the employees of College as employees of the state. This appointment is the ethics officer for the district when it is considered a unit of local government. At the moment, those two responsibilities exist in tandem. Until it is clarified, College Counsel suggested both be appointed.

Mr. Fazzini asked if the two ethics officers end up working together, who is ultimately responsible. Dr. McCarthy noted the matter needs to be clarified.

Mr. Camilli stated the City of Chicago Heights has three different ethics officers. There is someone from the community, someone from city government and someone from the local employees. The community person at one time was Sr. Mary Paul of Marian Catholic High School and Father John. Mr. Camilli agreed the state has not settled this issue. The College is doing what we can to comply at the moment. He believes having people from different walks of life is good.

Ms. Johnson thinks Mr. Camilli is a wonderful person. He mentioned other local units appointed a religious person. She believes Board members are too close to the issue to police a situation involving the Board. She understands other colleges have hired someone from their law firm or a religious order or someone who has no connection to the Board. Mr. Camilli noted the City of Chicago Heights has a committee of three.

Mr. Fazzini stated a Board policy calls for three: the Board Chair, a Board member and outside person. Dr. McCarthy noted the existence of that policy is in limbo. Mr. Fazzini stated it exists for the Board. Ms. Johnson believes the third person should be someone without a vested interest. Mr. Camilli suggested the Chair table the recommendation. Ms. Pearson stated she did not want to table the recommendation and asked Mr. Camilli to accept the appointment. Mr. Camilli agreed.

Mr. Fazzini asked Ms. Pearson to consider a community member to be appointed to the ethics commission at a future meeting. Ms. Pearson stated she would. She inquired about the board policy.

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Dr. McCarthy noted until this issue is clarified, it is better to leave the policy as is.

Ms. Doyle stated she agrees with Ms. Donohue that the appointment needs to be an outside person with no ties to the Board. Ms. Pearson asked why Ms. Doyle and Ms. Johnson asked for the position. Ms. Doyle noted she originally thought it would only be fair that someone other than the three Board officers be appointed. Once she had an understanding of exactly what the position entailed, she had a different understanding and decided no one on the Board should be appointed.

Ms. Johnson stated approximately two weeks ago she contacted Ms. Pearson about the position. She felt she would be qualified due to her credentials as a counselor and having served on other ethics-type committees. Ms. Johnson stated she did not hear from Ms. Pearson. However, after she thought about it, she thought it was much better to have a non-involved person. Therefore, Ms. Johnson stated she did not follow up on it.

Mr. Fazzini moved and Ms. Pearson seconded that the Board of Trustees appoint Mr. Michael Camilli to the position of Ethics Officer for Community College District 515 Board of Trustees.

Upon the roll of call, the vote was as follows:

Mr. Camilli	Nay
Ms. Donohue	Nay
Ms. Doyle	Nay
Mr. Fazzini	Aye
Ms. Johnson	Nay
Ms. Pearson	Aye
Ms. Smith	Aye

The vote being two (2) Ayes, four (4) Nays, and one (1) Advisory, the motion failed.

Purchase of President's Car

Mr. Fazzini moved and Ms. Johnson seconded that the Board of Trustees approve the purchase of the President's car.

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Bid Recommendation – Door Access Control System/Third and Fourth Floors

Mr. Tenuta explained this is the swipe lock project which will be integrated into the main building. He is recommending Midco be awarded the bid since they were able to meet or exceed the software requirements. In addition, they were able to prove higher education institutions using the software integrating with Datatel. Tri Electroncis did not provide that information. Mr. Camilli asked if that information was in the specifications. Mr. Tenuta explained the bid included specifications for particular software which the bidder had to meet or exceed. Mr. Camilli asked if Tri-Electronics had done that. Mr. Tenuta stated they came in with different software; however, they did not give higher education institutions using the software.

Mr. Fazzini noted the College presently has an access control system, Johnson Control Systems, which does not connect with Datatel. He asked if once the Midco project is done, if those doors will also be working with a the single card. Mr. Tenuta stated they will work and the only change will be the card. Mr. Fazzini stated once Midco's work is completed, those cards will work in the ATOC and the third and fourth floors. Mr. Fazzini is under the impression from Ms. Branding that the ATOC doors will have to have two cards. The hardware will work, but two cards will be needed. Ms. Branding stated that until that software is updated, two cards will be needed. The ATOC will have their own card. Unfortunately, when the ATOC was built, Datatel was still new.

Mr. Fazzini asked Mr. Dale Lofquist, the Midco representative, what will need to be done to the doors in the Johnson Controls area. Mr. Fazzini noted Midco does work for the College of DuPage and he knows Mr. Dale Lofquist. Mr. Lofquist stated the controllers will probably have to be changed; however, the doors will work and the wiring will probably be fine. Mr. Fazzini asked how many doors are in ATOC. Mr. Leet stated there are 98 doors.

Ms. Donohue noted the cost of the swipe cards is miniscule compared to replacing keys. Mr. Fazzini stated he was told there was only going to be a single card at the end of this work, but that is not true because there will be two cards for a period of time. The bid should have included the 98 doors so the College could have a single card access system which included the third and fourth floors. By adding the 98 doors, tax dollars could have been maximized because the College could have gotten a better price. Mr. Fazzini has a difficulty supporting this bid when there is going to be a two tier system when it is stated a one tier system is desired. He suggested the College go out to bid again and add the 98 doors to create a one tier system. Mr. Tenuta stated he wants the entire main building to have the swipe locks; however, he has budget constraints which is why he is bidding out the project in parts. Next year he will have the money in the budget to continue the project.

Mr. Fazzini understands the budget constraints and does not want the College to bid out the whole project at this time. However, he suggested the College go out for a single floor plus the 98 doors. The following year, the College could bid out the three floors. This way it will be accomplishing the concept of the single card. Right now, for a year or two, there will be two cards. Mr. Tenuta stated by redoing the bid, he will miss the FY2006 timeline which will delay the project for a year. Mr. Fazzini stated that the College has lived with the conditions this way for years and adding another six months or a year to do it right the first time does not seem inappropriate. Mr. Fazzini will not be able to support this.

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Ms. Doyle stated Mr. Fazzini's suggestions do not seem to be the right way to handle this. The College is not getting the second and third floor. Mr. Fazzini stated everyone is carrying two cards now and by the end of the summer everyone will be carrying one card. Although potentially not as much of the project will be completed; however, next year you can get the rest of it completed. Ms. Doyle stated that in less than a year, there will be one card. Ms. Donohue stated if the College waits, prices will probably increase.

Mr. Jackson stated the College has an antiquated stand alone system that is battery operated. The system breaks often and the company is in Canada. The card readers are antiquated. They don't make them anymore. Mr. Jackson stated about a year or so ago, some of the electronic components just gave out. It took about two months to get 58 of them repaired and replaced. About a month or so ago, the input recorder stopped working altogether. It couldn't be repaired. In the interim, a number of faculty members suffered through it. He noted there is a real problem with the system the College has now. The College can't get parts for it and it will break down again. In terms of manhours, it takes about 4 hours to go through the process. It is something that the College can do toward the future and certainly integrate with Datatel. He suggested the Board move forward with this.

Mr. Fazzini stated Mr. Jackson is not speaking to the doors in the ATOC, but the doors that will be replaced. He said he is talking about the whole system which includes the ATOC. Mr. Jackson stated most of the card holders for the ATOC and Children's Learning Center are for employees in those areas. It is not going to effect those who work in the main campus building.

Ms. Doyle noted if the College just did the first floor, it would still have the same issues with the third and fourth floors in terms of manpower, cost, etc. Mr. Jackson pointed out this is a security issue especially with the third and fourth floors that have smart classrooms. It was because of the security issues that exist that those floors were chosen. The cards can also be programmed very quickly.

Mr. Fazzini stated the College wants the third and fourth floors completed this year and the first and second floors and the 98 doors next year. He suggested the College rebid the third and fourth floors and the 98 doors for this year and then bid out the first and second floors next year. By adding the 98 doors this year, the College could save money.

Mr. Camilli asked Ms. Branding why the Johnson Controls software has to expire before it can be switched over to Datatel. She explained the software will not expire, but will be outdated. He asked if Johnson Controls is able to tie their system to Datatel. Ms. Branding said they are not able to do so.

Ms. Pearson asked how many locks are included in the \$349,700. Ms. Branding stated 98 or 99 locks. She asked how many locks will be included on the first and second floors. That total has not been determined yet. Ms. Pearson asked if a price lock is included in future additions. No price lock is part of future additions.

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Mr. Fazzini stated he does not believe the Board can extend the motion without knowing the price. It will have to be re-bid. Mr. Tenuta stated it will not have not be rebid; however, it will be brought back to the Board for approval. Mr. Fazzini stated the future additions are unspecified. It cannot be approved tonight.

Dr. McCarthy stated that sentence is there to make sure the future additions will be compatible with the system. Mr. Fazzini asked what the “College’s best interest is served” means. He believes the statement is ambiguous. The Board agreed to add “upon approval of the Board” to the motion.

Ms. Johnson moved and Ms. Donohue seconded that the Board of Trustees award the bid for the door access control system for the third and fourth floors on the main campus, to the lowest responsible bidder, Midco in the amount of \$349,700 for the total bid and that future additions to this system be purchased from Midco, if the College’s best interest is served, upon approval of the Board.

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Nay
Ms. Johnson	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

The vote being five (5) Ayes, one (1) Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation – Partners in Leadership

Ms. Debbie Allen gave an overview of the two Oz Principle workshops she attended.

Ms. Donohue moved and Mr. Fazzini seconded that the Board of Trustees award a contract of \$24,000 plus \$500 per day travel expenses (one consultant, two days) to provide Accountability Training for Prairie State College.

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Authorization Signatories for College/Financial Accounts

Mr. Camilli moved and Ms. Doyle seconded that the Board of Trustees authorize as signatories for the College's financial accounts: Paul J. McCarthy, President; Robert M. Tenuta, Treasurer; Randall K. Sonnemaker, Controller/Director of Business Services; and Michele DuTour-Walavich, Assistant Controller.

Upon the roll of call, the vote was as follows:

Mr. Camilli	Aye
Ms. Donohue	Aye
Ms. Doyle	Aye
Mr. Fazzini	Aye
Ms. Johnson	Aye
Ms. Pearson	Aye
Ms. Smith	Aye

The vote being six (6) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

REPORTS

President's Report

Dr. McCarthy reported the College received an award from United Way. It was honored as one of the top five donor institutions in this area this year. Ms. Carole Van Kirk, Payroll Specialist, has been instrumental in organizing the College's United Way campaign. She will be retiring at the end of September.

Mr. T.J. Roberts, a PSC art student won second prize in the Juried College Student Art Exhibit held at the Gretchen Carlton Art Gallery in Kankakee. He also received an honorable mention at the Illinois Community College Board exhibit held at Joliet Junior College. Dr. McCarthy shared with the Board two books. One contained the artwork from the Illinois Community College Board art exhibit; the other contained Prairie State College student artwork.

Dr. McCarthy received a card from Ms. Allison Lessner, a fourth grade student from Flossmoor. Ms. Lessner attended the Math Bowl recently held in the BCEC. She thanked the College for supporting it. Dr. McCarthy asked Mr. Tenuta to update the Board on two financial issues. Mr. Tenuta reported the recovery of a receivable, outstanding since 1999, in the amount of \$901,000 from the Health Tech Center. He also reported the receipt of \$250,000 from the Department of Commerce and Economic Opportunity for a road re-connection project for Lots E and F.

President's Cabinet Monthly Reports

Dr. Uzureau, Mr. Tenuta, Dr. Nunes and Ms. Reaves were available for questions on their monthly reports.

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Ms. Donohue inquired about the truck driving program and its new location. Dr. Nunes reported the new location is working out great and he is negotiating with them in order to develop a new forklift training program. Ms. Pearson pointed out Ms. Reaves's report noting the Children's Learning Center recently hosted the model classroom workshop held by the Illinois Resource Center. Ms. Johnson stated she recently visited the Children's Learning Center with her grandson who is two years old and has special needs. The staff was welcoming and the toys are very appropriate for a special needs child.

Ms. Donohue attended the athletic awards banquet and congratulated Mr. Robert Fairbank, Director of Athletics/Physical Education on running a great program. She was very impressed with the number of attendees.

Financial Aid Report

Ms. Reaves gave an overview of the Financial Aid Report.

Monthly Financial Report

Mr. Tenuta gave an overview of the Monthly Financial Report.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Dr. McCarthy reminded the Board the Foundation's golf outing is scheduled for Monday, June 5th and the ICCTA Convention and Presidents Council meeting are scheduled for June 8th and 9th.

ICCTA/ACCT Report

Ms. Donohue stated she will be attending the upcoming ICCTA Convention. Ms. Johnson reported the next ACCT meeting is scheduled for October in Orlando, Florida.

Prairie State College Foundation Report

Ms. Donohue congratulated Mr. Cal Bellamy. She will be attending the dinner after the golf outing.

Services Committee

The Board discussed the Services Committee. Ms. Pearson asked Ms. Donohue to chair the committee. It was agreed to review the banking services at the August or September 2006 meeting.

Table Participant Comments

Mr. Flannigan thanked the Board for approving the appointment of Dr. Stifter and congratulated Mr. Bellamy. He thanked the administration for the leadership conference he attended at Starved Rock.

Ms. Braasch also thanked the administration for the leadership conference noting she learned a lot.

Mr. Ray congratulated Mr. Bellamy. Commencement was a wonderful event. He is looking forward to attending the golf outing dinner on Monday.

Ms. Doyle stated Commencement was very well done. She added the dental and nursing pinning ceremonies were also wonderful.

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Ms. Johnson noted the Oz Principle is a very wise choice.

Mr. Fazzini welcomed Dr. Stifter. He thought Commencement went well. He inquired about the empty rows in the front. It was noted the marshals missed the rows and it will be corrected next year.

Mr. Camilli welcomed Ms. Smith. He recently attended a Ward 6 meeting in Chicago Heights. The neighbors on Coolidge Street praised the College for stopping people from parking on Coolidge Street. They also asked about bringing back the lighting in the back of the building. It is very dark and it attracts seedy characters. Mr. Tenuta will check on keeping the lights on.

Ms. Donohue stated she loved Commencement. She invited the Board to hold a meeting in Park Forest in the near future.

ADJOURNMENT

Mr. Fazzini moved and Ms. Doyle seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 7:45 p.m.

Janice Pearson, Chair

Michael Camilli, Secretary

Patricia G. Trost, Board Recorder
