Learning for all-ages at PSC! Check out the wide variety of career training, personal enrichment and Kids@College courses offered this summer.

KIDS@COLLEGE

INVENTIONS
TECHNOLOGY
ARTS

iSTEAM

SCIENCE
ENGINEERING
MATHEMATICS

Learn more on pages 21-22.
prairiestate.edu/kids
Prairie State College (PSC) offers manufacturing shop skills training with a proven success record in skills enhancement and development. The Industrial Readiness Certificate Program (IRCP) is a pre-apprenticeship training program consisting of three classes:

1. **Shop Arithmetic**
   With practical application of shop problems, this course reviews basic arithmetic including whole numbers, fractions, decimals, signed numbers, grouping symbols, and square roots. Ratio and proportions, flat and round tapers, simple and complex gear ratios, and practical industrial shop problems are employed.

2. **Machine Tool Blueprint Reading**
   This course offers an introduction to blueprint reading, including interpretation of various types of lines, position views, symbols, conventions, dimensional practices, sectioning, auxiliary views, and symmetry, with emphasis on techniques employed to show details in relation to assembly drawings.

3. **Trade Related Preparation**
   Assessed through an overview of industrial processes, this course offers preparation for a career in the trades. Major applications include review of math, blueprint reading, and measuring tools relative to shop applications. Students receive diagnostic evaluation through testing in these major areas.

Get the facts on Apprenticeship Training:

- More than 150,000 employers and labor management organizations benefit from apprenticeships.
- There are more than 545,000 apprentices nationwide in more than 1,000 occupations.
- For every dollar spent on apprenticeship, employers get approximately $1.50 ROI.

Contact us today for registration information or to discuss a customized program for your organization.

phone: (708) 709-2957 | fax: (708) 709-7883
continuingeducation@prairiestate.edu
### Non-Credit

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**Connect With Us**

- Facebook: PrairieStatecollegeCED
- Twitter: @PrairieStateCED
- LinkedIn: Prairie State College

Check WebAdvisor for up-to-date course information: webadvisor.prairiestate.edu
Directions to Main Campus - 202 South Halsted Street, Chicago Heights

From the north: Drive south on I-94 to I-80 west exit. Follow I-80 west about two miles to Halsted Street south exit (Route 1). Take Halsted Street south about three miles to the campus.

From the north/west: Take the Tri-State Tollway (I-294) south to I-80/94 east. Follow I-80/94 east about one mile to Halsted Street south exit (Route 1). Take Halsted Street south about three miles to the PSC campus.

From the south: Drive north on I-57 to the Vollmer Road exit. Follow Vollmer Road east about five miles to the PSC campus on your right.

From the east: Follow I-80 west to Halsted Street south exit (Route 1). Take Halsted Street south about three miles to the campus.

Directions to Matteson Area Center - 4821 Southwick Drive, Matteson

From Lincoln Highway (Route 30) turn south on Cicero Avenue. Turn right at the second traffic light onto Southwick Drive. The MAC will be on your left.

Key to Prairie State College Buildings

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<th>Location</th>
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| ATOC     | Adult Training and Outreach Center  
|          | PSC Main Campus |
| CNTR     | Conference Center  
|          | PSC Main Campus |
| FH       | Fitness and Health Complex  
|          | Franciscan Fitness Center  
|          | 100 W. 197th Pl., Chicago Heights |
| K        | K Building- North Campus  
|          | 202 S. Halsted St., Chicago Heights |
| L        | Health/Tech Center- North Campus  
|          | 202 S. Halsted St., Chicago Heights |
| MAC      | Matteson Area Center  
|          | 4821 Southwick Dr., Matteson |
| PSC      | Main Campus  
|          | 202 S. Halsted St., Chicago Heights |
| T        | Technology/Education Center  
|          | 202 S. Halsted St., Chicago Heights |
| TWL      | Transportation, Warehousing, and Logistics  
|          | 191 S. Halsted St., Chicago Heights |

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<td>This icon indicates training will take place online.</td>
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<td>This icon indicates a textbook must be purchased for the class. Textbooks may be purchased at the Barnes &amp; Noble College Bookstore on the main campus.</td>
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<td>WIOA</td>
<td>The Workforce Innovation and Opportunity Act (WIOA) helps eligible individuals obtain new job skills through training. This icon indicates the course is “WIOA-Approved.”</td>
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Non-Credit Registration and Payment

Registration Options

1. Register online
Visit prairiestate.edu/webadvisor. Click on Continuing Education: Instant Enrollment

select Register and Pay for Non-Credit Courses and Programs.

2. Register in person
Stop by Enrollment Services on the main campus or at the Matteson Area Center (MAC) on weekdays. Please note that only credit and debit card payments are accepted at the MAC.

3. Register by phone
Call (708) 709-3516 or (708) 709-3750. Please have your course code and credit or debit card information ready.

4. Register by mail
Complete the registration form on page 34. Send payment with completed registration form to Prairie State College, Attn: Enrollment Services, 202 South Halsted St., Chicago Heights, IL 60411.

Payment Options

Payment is due in full at the time of registration.

1. Cash
Cash payments are accepted in person only at the main campus Business Office.

2. Personal Check
Make checks payable to Prairie State College. Driver’s license number and phone number must be included on the check. Check payments can be mailed or made in person at the main campus Business Office.

3. Credit/Debit Card
Visa, Discover, MasterCard, or Debit Card are accepted online through instant enrollment, in person at the main campus Business Office or MAC, by phone or mail.

Refunds and Drops

If you register for a non-credit class, but are unable to attend, you are required to fill out an Add/Drop form to officially withdraw from the course. This can be accomplished by visiting Enrollment Services at our main campus or the MAC during business hours. Dependent on the course, students also can withdraw from courses via WebAdvisor 48 hours prior to the start date of the course. No refunds will be issued unless requested 48 hours before the first class meeting (excluding weekends and holidays). Refunds are issued by check every Friday, after the end of the refund period. No refunds will be paid in cash. If requested, credit card payments may be refunded as a credit to the card used for payment. The card must be presented to the cashier at the time of your request.

Tuition Assistance Through the Workforce Innovation and Opportunity Act

The Workforce Innovation and Opportunity Act (WIOA) has helped many individuals obtain new job skills and training to make them more employable. If you meet eligibility requirements and funding is available, WIOA may help pay for your tuition, books, and other fees associated with college courses. Courses that qualify are noted with the icon WIOA✓ after the course titles. For more information on WIOA, contact the South Suburban American Job Center at Prairie State College at (708) 709-7975.

Tuition for Senior Citizens

Senior citizens (60 years of age and older) are permitted to enroll in most non-credit courses for a 20% discount. Proof of age must be presented at the time of registration. Some restrictions apply. For more information, call (708) 709-3750.
Adult Education Programs
Classes are free of charge.

Adult Basic Education (ABE)
Classes integrate college and career readiness skills with basic reading, writing, and math instruction.

Adult Literacy
Trained volunteers offer tutorial support for one-on-one or small group instruction in reading, writing, and math. By appointment only.

To become a volunteer literacy tutor, contact the Adult Literacy program for information about requirements.

High School Equivalency
Classes offer preparation for the Illinois High School Equivalency Exam, the nationally accepted equivalent of a high school diploma. The four tests are science, social studies, mathematical reasoning, and reasoning through language arts. Classes integrate these subjects with college and career readiness skills.

Students who are 16-17 years old must bring documentation proving formal withdrawal from high school.

Career Preparation Courses

ESL Bridge to Healthcare Careers
prepares advanced non-native speakers of English to begin their studies toward a healthcare career. Students will improve their English language and math skills, explore career options in the healthcare industry, and receive support services to help them achieve their academic and career goals.

Bridge to Careers
prepares adults for the Illinois High School Equivalency Exam, while introducing career pathways in Healthcare, Manufacturing, Transportation, and Information Technology. Adult learners will improve academic skills, explore career options, develop job skills, and receive transition services to help them achieve their academic and career goals.

Registration and Contact Information

Adult Basic Education and High School Equivalency:
(708) 709-7931 or (708) 709-7880

Adult Literacy:
(708) 709-3724

English as a Second Language:
(708) 709-3722 or (708) 709-7922

Career Preparation Courses:
(708) 709-3721

According to the Stevens Amendment Act, the grant funded portion of the Adult Education and Family Literacy program at Prairie State College for Fiscal Year 2017 is financed with federal funds totaling $225,840.00.

English as a Second Language (ESL)
Classes teach speaking, listening, reading, and writing skills to adults whose native language is not English. English language classes are open to non-native English speakers over the age of 18.
Conference Center and Room Rental
Host your next successful meeting or event at the Conference Center. We support your event goals, offering flexible room arrangements, audio visual equipment, and catering. Our professional staff will assist you with creating a memorable experience for your attendees. Our venue specializes in meetings from 10 to 200 and the Barnes & Noble College Auditorium seats 486. Take a virtual tour of the facility at prairiestate.edu/conference center. To schedule a site visit or check available dates, call (708) 709-3602.

Additional room rentals are available at the MAC. Call (708) 709-3750 for details.

Construction Business Development Center
The Construction Business Development Center (CBDC) provides free assistance to small, veteran, minority, and women contractors who would like to bid on agency and municipality projects. Bid opportunities include roadwork, carpentry, building repairs, electrical, landscaping, fencing, HVAC, plumbing, and many other areas. The CBDC is a partnership of select community colleges made possible by the Illinois Tollway Authority.

For more information: (708) 709-3692 or cbdc.info.

Corporate Education and Training
PSC offers innovative training solutions that increase efficiency and enhance operations with positive impact to the bottom line. With partnered program development, training can be presented at your company facilities or one of our campus locations. Committed to lifelong learning, the Corporate Education and Training Department offers customized results-oriented training in industries including, but not limited to business, healthcare, manufacturing/trades, government, and non-profit organizations.

Specialized/Customized training areas include:
- Business Writing and Communication
- Customer Service/Relations
- Leadership
- Change Management
- Compliance
- Manufacturing Practices
- Safety
- Team Development
- Software and Technology
- Sales Training
- Onboarding/New Employee Orientation
- Management/Supervision
- Executive Development
- Strategic Planning
- Project Management
- Budgeting and Finance
- Business Development
- 1-on-1 Personal Development/Coaching

For more information, call (708) 709-7895, email continuingeducation@prairiestate.edu, or visit prairiestate.edu/training.

SCORE
SCORE is a national nonprofit association and part of the U.S. Small Business Administration (SBA). FREE business consulting is available at the MAC. To schedule an appointment, call (312) 353-7724 or visit scorechicago.org.

100% CUSTOMER SATISFACTION RATE WITH TRAINING DELIVERY.
CAREER READINESS

Career Readiness for Employment Success (CRES)
This course is designed to equip employment candidates with the understanding of how individual contributions in the workplace drive career success and organizational results. Learn workplace accountability tools, the importance of job performance and operational contribution, how to support a team structure, and workplace responsibility, as well as understanding management and employer expectations.

code: GSCOR-032-C1  cost: $325
dates: June 11-June 14  days: MTWTh
time: 1:00PM-6:00PM  location: ATOC 130

code: GSCOR-032-C2  cost: $325
dates: July 16-July 19  days: MTWTh
time: 5:00PM-10:00PM  location: ATOC 130

code: GSCOR-032-C3  cost: $325
dates: August 6-August 9  days: MTWTh
time: 5:00PM-10:00PM  location: ATOC 130

Quick Changeover
Quick Changeover, sometimes referred to as Setup Reduction or SMED (Single-Minute Exchange of Die), eliminates or reduces non-value added activities in the setup and teardown processes of manufacturing, allowing companies to quickly and efficiently change from one product to another. Quick Changeover is a critical component of Lean Manufacturing, allowing companies to reduce batch sizes and shorten lead time, making it easier to meet customer demands for high-quality, low-cost products, delivered quickly and without the expense of excess inventory.

code: GSCOR-021-C1  cost: $319
dates: July 19  days: Th
time: 8:00AM-5:00PM  location: CNTR 1315

PROJECT MANAGEMENT

Virtually everyone manages projects, even if it’s not your job title. The skills of “informal authority” are more important than ever before, so team members are inspired to contribute to the project’s success. Your organization will save time and money and improve the morale of those involved by learning to complete projects on time, on budget, and with the highest quality.

code: GSCOR-019-C1  cost: $299
dates: June 8  days: F
time: 8:00AM-5:00PM  location: CNTR 1315

The Corporate and Continuing Education Department strengthens our surrounding communities by providing the tools and resources to develop a skilled workforce. We serve hundreds of businesses across a number of industries to enhance the skills of their workforce. Training and business development programs are designed to help companies enhance their competitive stance in the marketplace. In addition to the offerings below, customized training opportunities are available. For more information, call (708) 709-7895 or visit prairiestate.edu/training.

Build Your Workforce • Infinite Possibilities • Exceptional Results

Your Business Partner for Success
The Corporate and Continuing Education Department offers results-oriented training to meet employers’ workforce needs. Customized programs can be presented at a company’s facilities or on our campus. For more information, visit prairiestate.edu/training.
ARE YOU LOOKING FOR WORK?
No-cost training can update your job skills.

If you would like to update your job skills for a new career, The Chicago Heights Workforce Center at Prairie State College can help. Attend an orientation and find out if you qualify for training at no cost to you.

Visit nationalable.org or call (708) 709-7975.

WIOA Approved Courses and Programs
The Workforce Innovation and Opportunity Act (WIOA) helps many individuals obtain new job skills and training to make them more employable. If you meet the eligibility requirements and funding is available, WIOA may help pay for your tuition, books, and other fees associated with college courses. Courses that qualify are noted as WIOA ✓ after the course titles. For more information on WIOA, contact the South Suburban American Job Center at Prairie State College at (708) 709-7975.

AUTOMOTIVE
Automotive Lube Technician
This course covers the basics of automotive maintenance and light repair, which includes changing engine oil and filters, rotating tires, checking tire pressure, lubricating suspension fittings, and completing vehicle safety inspections. The class will begin to prepare students to for the ASE Maintenance and Light Repair Exam (G1).

code: GSVSK-004-MC  cost:  $199
dates:  May 31-Aug 16  days:  Th
time:  5:30PM-9:30PM  location:  T 130

CDL COMMERCIAL TRUCK DRIVER TRAINING PROGRAM
Start a new career with higher earning potential. Train to be a truck driver at the KLLM Driving Academy, Inc., a fully accredited training program, in partnership with Prairie State College. In a matter of weeks, you can earn a Class A Commercial Driver’s License using state of the art training equipment. Plus, you can obtain full time employment with KLLM Transport Services at the conclusion of training. All of this with no out-of-pocket expenses.

• Full-tuition scholarships valued at $4000
• Job Offer with KLLM upon completion of training
• Highest quality training using state of the art equipment
• Choice in your career direction
• Earning potential while in training
• Comprehensive benefits package and a 401(k) retirement plan

Have a Class A CDL, but it’s been a while since you’ve been on the road? Ask about our six-day refresher course.

KLLM is an equal opportunity employer. You must be 21 or older to apply and pass the DOT physical and drug test. For more information on this program, call (800) 925-KLLM or visit kllmdrivingacademy.com.

Check WebAdvisor for up-to-date course information: webadvisor.prairiestate.edu
FORKLIFT AND REACH TRUCK OPERATOR

Forklift/Reach Truck/Walkie Training - 20hr
This hands-on certification course teaches the basics in the operation of a forklift, narrow aisle reach truck, and electric walkie. Many employers are looking to hire individuals who are already certified as a material handling equipment operator. This course satisfies that requirement. The new skill sets acquired in this course will allow the student to become OSHA certified on three types of material handling equipment. Upon successful completion of this course, students will receive a certificate of completion and certification card showing that the OSHA guidelines were met for operating this equipment. Information about current job opportunities are always available to students in class. No senior discount.

code: GSTRS-058-PS  cost: $298
dates: July 9- July 16  days: MTWTh

time: 5:00PM-9:00PM  location: TWL 113

code: GSTRS-058-P1  cost: $298
dates: July 30-August 6  days: MTWTh

time: 5:00PM-9:00PM  location: TWL 113

Advanced Forklift/Reach Truck/Walkie Training - 40hr
(OSHA 10-Hour General Industry Safety Training included) This hands-on, advanced certification course teaches the basics along with additional skills training in the operation of the forklift, narrow aisle reach truck, and the electric walkie. Many employers are looking for individuals who are already certified on material handling equipment. This course satisfies that requirement. There is more practice time available, along with an additional certification for OSHA 10-Hour General Industry Safety Training. The new skill sets learned in this course will help the student become a proficient operator of these three types of material handling equipment. These types of equipment are commonly used in warehouse, shipping dock, and distribution center operations. Hands-on training includes pre-shift inspections, moving freight in and out of rack systems, simulated loading/unloading a trailer, double-stacking, and other relevant exercises handling freight. Safe operation of the equipment and working in fast-paced logistics operations are discussed throughout the course. Information about current job opportunities is always available to students in class. Upon successful completion of this course, students will receive the OSHA 10-Hour certification, a certificate of completion, and an operator certification card showing that the student has met the OSHA guidelines for operating these three types of equipment. No senior discount.

code: GSTRS-060-PS  cost: $498
dates: June 4- June 19  days: MTWTh

time: 5:00PM-9:00PM  location: TWL 113

code: GSTRS-056-PS  cost: $99
dates: June 26- June 27  days: TW

time: 5:00PM-9:00PM  location: TWL 113

code: GSTRS-056-P1  cost: $99
dates: July 28  days: S

time: 8:00AM-4:00PM  location: TWL 113

Reach Truck/Walkie Operator Training - 8hr
PREREQUISITE: STUDENT MUST HOLD A CURRENT FORKLIFT OPERATOR CERTIFICATION FOR CLASS I, IV, OR V EQUIPMENT. This certification course covers the basic reach truck and electric walkie driving skills needed to obtain your OSHA certification. Learning how to double-stack freight and moving freight in and out of rack systems are a couple of the skills practiced with the reach truck. Hands-on training with the electric walkie will include moving freight, staging shipments, and learning how to work in sync with other types of material handling equipment. Having additional operator certifications with these types of equipment can be very beneficial when seeking employment. Upon successful completion of this course, students will receive a certificate of completion and certification card showing that the student has met OSHA’s guidelines for operating both types of material handling equipment. No senior discount.

code: GSTRS-056-PS  cost: $99
dates: June 26- June 27  days: TW

time: 5:00PM-9:00PM  location: TWL 113

code: GSTRS-056-P1  cost: $99
dates: July 28  days: S

time: 8:00AM-4:00PM  location: TWL 113
HEALTHCARE

Medical Billing and Coding Specialist Program
Medical billing/coding specialist review patient records, calculate charges for procedures and services, and prepare itemized statements for third-party payment. This program prepares students with the skills to transform verbal descriptions of diseases, injuries, and procedures into numeric or alphanumeric designations. The revision of the program consists of five courses and can be completed in about 31 weeks and is nationally accredited program.

A Vocational Certificate of Continuing Education will be issued upon successful completion of the required courses and students may sit for certification with American Academy of Professional Coders (AAPC). Course can be taken individual or be applied to a vocational certificate:

Medical Terminology GSMED-017
Computerized Medical Billing GSMED-040
Pathophysiology GSMED-009
Introduction to CPT-4 Coding GSMED-045
Introduction to ICD-10 GSMED-010

Spanish for Health Care Workers
As a healthcare professional, the need to communicate with non-English speaking patients is critical to successful treatment. Coursework includes grammar concepts, vocabulary and dialogues that follow the order in which patient visits take. You will learn to greet a patient, take vital signs, interview to find out chief complaints, review medical history, give a physical exam, and recommend prescription or follow-up instructions.

code: GSLAN-073-MC cost: $59
dates: June 2-June 16 days: S
time: 9:00AM-12:00PM location: TBA

Clinical Medical Assistant Program WIOA
If you are interested in working on a healthcare team, are detail-oriented, and enjoy interacting with others, Clinical Medical Assisting may be a good career fit. According to the Bureau of Labor and Statistics, Clinical Medical Assisting is projected to be among America's fastest-growing occupations through the year 2020, with an expected national job growth of 31 percent. The program provides administrative and clinical training including EKG and phlebotomy. Students also will be trained in CPR and offered an opportunity to participate in on the job training through our externship program.

code: GSMED-008-M1 cost: $2,488
dates: June 4-August 22 days: MWTh
time: 6:00PM-10:00PM location: MAC 116

code: GSMED-008-MC cost: $2,488
dates: June 4-September 10 days: MWTh
time: 9:00AM-1:00PM location: MAC 116

Computerized Medical Billing
This course introduces students to computerized medical billing. Learn how to input patient information, schedule appointments, handle billing, produce reports, and process insurance claim forms electronically. A USB drive will be needed.

code: GSMED-040-MC cost: $279
dates: June 12-July 5 days: TTh
time: 6:00PM-9:00PM location: MAC 115

dialysis Technician WIOA
Kidney dialysis makes the difference between life and death for those who suffer from renal failure. Dialysis Technicians play a crucial role in the care of patients with end stage kidney disease. They deliver quality care and help the person receive a course of treatment that often allows them to lead a relatively normal life. If you have a compassion for helping others, this may be the career for you.

code: GSMED-095-M1 cost: $1,188
dates: May 28-July 18 days: MW

time: 6:00PM-9:30PM location: MAC 108

code: GSMED-095-MC cost: $1,188
dates: May 28-July 18 days: MW

time: 9:00AM-12:30PM location: MAC 108

Health Unit Coordinator WIOA
Become an important member of a professional healthcare team by assisting the nursing staff in a hospital or extended care facility. Training as a Health Unit Coordinator could lead to your new career. Health Unit Coordinators coordinate the care for patients in a particular unit. Course topics will include instruction in medical charts and forms, transcription of physician orders, interpreting abbreviations and symbols, coordinating diagnostic testing, prioritizing orders and tasks, ensuring patient confidentiality, and performing routing quality assurance on charts. Upon completion of this course, along with Microsoft Office, Keyboarding, and Medical Terminology, you will receive a non-credit vocational certificate.

code: GSMED-035-MC cost: $259
dates: July 2-July 16 days: W

time: 6:00PM-9:00PM location: MAC 112

Intro to Health Information Technology
With the implementation of Electronic Health Records (EHR), healthcare professionals need to have an understanding of how health information is transferred and how that information can improve the quality of healthcare. This course offers hands-on training on how to use an EHR program in a doctor’s office, while providing additional information on how tasks might be completed in a hospital setting. Please bring a headset to class.

code: GSMED-033-MC cost: $239
dates: June 4-July 23 days: M

time: 6:00PM-9:00PM location: MAC 112

Introduction to CPT-4 Coding WIOA
Prerequisite: GSMED 017 - Medical Terminology
Are you a healthcare professional or new to healthcare and want to learn CPT-4 Coding (Current Procedural Terminology, Fourth Edition)? Then, this is the course for you. CPT-4 coding is a set of codes, descriptions, and guidelines to describe procedures and services performed by physicians and other healthcare professionals. The resulting code is used to report medical procedures and third-party payment. This program prepares students with the skills to transform verbal descriptions of diseases, injuries, and procedures into numeric or alphanumeric designations. The revision of the program consists of five courses and can be completed in about 31 weeks and is nationally accredited program.

code: GSMED-045-MC cost: $425
dates: June 14-August 9 days: TTh

time: 6:30PM-9:30PM location: MAC 112

Check WebAdvisor for up-to-date course information: webadvisor.prairiestate.edu
Communication and Interpersonal Skills for Home Health Workers **WIOA✓**
Home Services Workers provide in-home care to individuals who choose to remain in their home, but need assistance with daily care. Topics include types of home care workers, communication and interpersonal skills, safety and nutrition, and personal care. Classes may be taken individually, or the total cost for all four classes is $299. No senior discount.

Communication and Interpersonal Skills
This course provides guidelines for effective communication with individuals from a different culture, hard-of-hearing, limited vision, and other special needs that directly relate to the home service industry. Topics include stages of human development (infancy to older adulthood), mental health, and legal, ethical, and end of life issues.

- **Code:** GSMED-020-MC
- **Cost:** $59
- **Dates:** June 26 - July 24
- **Time:** 6:00PM-9:00PM
- **Location:** MAC 114

Safety and Nutrition
Are you concerned with the safety and nutrition of yourself and others? This course provides guidelines for home safety, nutrition planning, housekeeping, infection control, and meal planning, preparation, and food sanitation. Time, resources, and money management also are discussed.

- **Code:** GSMED-001-MC
- **Cost:** $59
- **Dates:** May 29 - June 26
- **Time:** 6:00PM-9:00PM
- **Location:** MAC 118

Personal Care
Are you responsible for the personal care of another? This course provides an overview of personal care services provided to others, including grooming, body mechanics, and assistive devices.

- **Code:** GSMED-002-MC
- **Cost:** $130
- **Dates:** May 30 - June 30
- **Time:** 6:00PM-9:00PM
- **Location:** MAC 118

CPR/AED Training
Learn basic life-saving skills including CPR/AED training and how to handle choking emergencies. You will receive a two-year certification from the American Heart Association.

- **Code:** PIIES-013-MC
- **Cost:** $51
- **Dates:** June 18
- **Time:** 6:00PM-7:30PM
- **Location:** MAC 118

**Intro to ICD-10-CM Coding ** **WIOA✓**
Prerequisites: GSMED 017 - Medical Terminology, GSMED 045 - Introduction to CPT-4 Coding, and GSMED 009 - Pathophysiology. Instructor consent required. ICD-10-CM (International Classification of Diseases, 10th Revision, Clinical Modification) is a continuation in the coding series. ICD-10 CM allows for the capture of data regarding signs, symptoms, risk factors, and comorbidities to better describe the healthcare visit. Course work will expand to include health-related conditions and to provide greater specificity at the sixth and seventh character level.

- **Code:** GSMED-010-MC
- **Cost:** $425
- **Dates:** August 14 - September 6
- **Time:** 6:30PM-9:30PM
- **Location:** MAC 114

**Medical Central Service Technology ** **WIOA✓**
Be a part of the most critical safety team in healthcare. Medical Central Service Technicians play a vital role in maintaining the cleanliness, functionality, and inventory of healthcare instrumentation and equipment. As a technician, your work ensures that patients avoid infections and illnesses, and that doctors, nurses, and allied health professionals are able to access the instrumentation and equipment they need immediately. Topics presented include anatomy and physiology, medical terminology, infection prevention and control, tools for cleaning safety, and decontamination.

- **Code:** GSMED-080-MC
- **Cost:** $499
- **Dates:** May 7 - August 7
- **Time:** 6:00PM-9:00PM
- **Location:** MAC 111

**Medical Terminology ** **WIOA✓**
Learning Medical Terminology is the first step to take before working in healthcare. Learn Latin and Greek roots of medical terms, along with definitions and proper use of medical terms. An up-to-date medical dictionary is recommended.

- **Code:** GSMED-017-MC
- **Cost:** $359
- **Dates:** May 7 - June 20
- **Time:** 6:00PM-9:30PM
- **Location:** MAC 114

- **Code:** GSMED-017-M1
- **Cost:** $359
- **Dates:** May 19 - August 4
- **Time:** 9:00am-1:00pm
- **Location:** ATOC 131

**Medical Office Assistant ** **WIOA✓**
Are you compassionate and friendly and interested in healthcare, but prefer not to interface directly with a patient's care? As a Medical Administrative Assistant, you are the front-office person who ensures medical offices operate efficiently, foster friendly and positive patient experiences, schedule appointments, and provide other administrative office support as necessary. Upon completion of this course, along with Microsoft Office, Keyboarding, Spanish for Healthcare Professionals and Medical Terminology, you will receive a non-credit vocational certificate.

- **Code:** GSMED-097-MC
- **Cost:** $299
- **Dates:** June 5 - July 3
- **Time:** 6:00PM-10:00PM
- **Location:** MAC 108

**Pathophysiology ** **WIOA✓**
Learn the body systems and changes due to diseases, the cause of the changes, and treatment plans for the disease processes and diagnostics. Pathophysiology is required for and specific to the ICD-10 coding process, and may be taken as an elective class for healthcare professionals.

- **Code:** GSMED-009-MC
- **Cost:** $299
- **Dates:** May 8 - June 12
- **Time:** 6:00PM-9:00PM
- **Location:** MAC 112
Pharmacy Technician WIOA

You can have a new career as a Pharmacy Technician in less than four months. Pharmacy Technicians help licensed pharmacists dispense medication. Technicians work in pharmacies, including those found in grocery and drug stores and hospitals. Course content includes medical terminology specific to the pharmacy, reading, interpreting prescriptions, and defining drugs by generic and brand names. Learn dosage calculations, I.V. flow rates, drug compounding, dose conversions, dispensing of prescriptions, inventory control, and billing and reimbursement.

code: GSMED-090-MC cost: $1,099
dates: May 29-July 19 days: TTh
time: 9:00AM-12:30PM location: MAC 108

code: GSMED-090-M1 cost: $1,099
dates: May 29-July 19 days: TTh
time: 6:00PM-9:30PM location: MAC 108

code: GSMED-090-M2 cost: $1,099
dates: June 2-July 28 days: S
time: 9:00AM-3:00PM location: ATOC 132

Pharmacy Technician

You can have a new career as a Pharmacy Technician in less than four months. Pharmacy Technicians help licensed pharmacists dispense medication. Technicians work in pharmacies, including those found in grocery and drug stores and hospitals. Course content includes medical terminology specific to the pharmacy, reading, interpreting prescriptions, and defining drugs by generic and brand names. Learn dosage calculations, I.V. flow rates, drug compounding, dose conversions, dispensing of prescriptions, inventory control, and billing and reimbursement.

code: GSMED-090-MC cost: $1,099
dates: May 29-July 19 days: TTh
time: 9:00AM-12:30PM location: MAC 108

code: GSMED-090-M1 cost: $1,099
dates: May 29-July 19 days: TTh
time: 6:00PM-9:30PM location: MAC 108

code: GSMED-090-M2 cost: $1,099
dates: June 2-July 28 days: S
time: 9:00AM-3:00PM location: ATOC 132

Thinking about starting or finishing your degree or certificate?

Prairie State College offers programs and certificates in a broad range of academic programs. Earn your associate degree or certificate and start a career. Or, transfer to a four-year institution to earn your bachelor’s degree.

Learn more at prairiestate.edu/academics.


Legal Secretary
This course covers instruction provided under contract from a third-party course or program provider. Are you interested in improving your skills and working more efficiently within the law office? Improve your skills though topics, including legal terminology, legal process, jurisdiction and venue, ethics, written communications, filing procedures, billing and accounting, records management, legal research, and citation format. Job search strategies and placement possibilities also will be discussed. No senior discount. To receive a non-credit vocational certificate, participants must successfully complete this course offered in partnership with Legal Studies.

code: PILGL-004-M1  cost: $645

dates: April 30-June 15  location: online

code: PILGL-004-M2  cost: $645

dates: June 25-August 10  location: online

Paralegal
This course covers instruction provided under contract from a third-party course or program provider. Students will be trained to interview witnesses, investigate complex fact patterns, research the law, prepare legal documents, and assist in preparing cases for courtroom litigation. The instruction is practice-oriented and relates to such areas as legal terminology, documents, and ethics and the litigation process; introduction to the evidentiary predicate; identifying relevant authority; introduction to legal research and practice; and legal writing and appellate procedure. Job-hunting techniques also will be discussed. There are no prerequisites to take this course. No senior discount. To receive a non-credit vocational certificate, participants must successfully complete this course offered in partnership with Legal Studies.

code: PILGL-003-M1  cost: $1,289

dates: April 30-June 15  location: online

code: PILGL-003-M2  cost: $1,289

dates: June 25-August 10  location: online

Manufacturing

Chemical Process Operator (SOCMA Endorsed)
In addition to having an understanding of chemical processes, the chemical operator must possess advanced knowledge of mechanical and electrical processes, have a solid background in math, science, and computer skills, and be team oriented and able to communicate effectively with all levels of plant management. This training will help you to launch a career or enhance your existing one. This course covers basic mechanical systems, fundamental safety, health and environmental issues, basic math and science, and workplace communications and is endorsed by the Society of Chemical Manufacturers & Affiliates (SOCMA). For more information, call (708) 709-3782.

National Institute for Metalworking Skills (NIMS)
Earn a nationally recognized accreditation and six different certifications while gaining the skills that manufacturing companies are looking for. There is an immediate need for skilled men and women in today’s manufacturing sector. Gain the knowledge to apply for one of these in-demand and excellent salaried positions.

REAL ESTATE

Real Estate Broker Pre-License Topics - 75 Hr
Do you want to help others find their dream home while working for yourself? Then, this course is for you. This 75-hour course is the first of two courses that fulfill the state of Illinois’ 90-hour pre-licensing education requirements to become a Real Estate Broker (formerly Real Estate Salesperson). This course is for those individuals who are interested in entering the real estate sales field and will eventually become licensed to sell and list real estate. Upon successful completion of both courses, you will be able to sit for the Illinois Real Estate Broker Exam. Attendance is mandatory per state regulations. Students must be able to meet state and industry requirements.

code: GSRE-077-MC  cost: $299

dates: May 29-July 16  days: MWTh

time: 6:00PM-10:00PM  location: MAC 111

Broker Applied Real Estate Principles - Interactive
Now that you have helped others find their dream home, help them seal the deal! This is an interactive course that provides the training necessary to be proficient at participating in real estate transactions. This 15-hour course is the second course of the two courses that fulfill the state of Illinois’ 90-hour pre-licensing education requirements to become a real estate broker. Upon the successful completion of both courses, you will be able to sit for the Illinois Real Estate Broker Exam. The same textbook is used for both courses. Attendance is mandatory per state regulations. Students must be able to meet state and industry requirements.

code: GSRE-079-MC  cost: $199

dates: May 29-August 2  days: MWTh

time: 6:00PM-10:00PM  location: MAC 111

The ABC’s Property Management
Whether you are purchasing your first two flat as an investment, an investor who owns several investment properties, or a property manager, this class will teach you the basics of being a landlord. Topics will include advertising, finding and keeping good tenants, dealing with problems tenants, evictions, fair housing issues, and participating in Section 8 housing program.

code: GSRE-077-MC  cost: $299

dates: May 30-July 16  days: MWTh

time: 6:00PM-10:00PM  location: MAC 111

VETERINARY ASSISTANT

Veterinary Assistant
Veterinary Assistants are an important part of the veterinary medical team. Students will learn to feed, water, and examine pets and other non farm animals for signs of illness, disease, or injury in laboratories and animal hospitals and clinics. You also will learn how to clean and disinfect cages and work areas and sterilize laboratory and surgical equipment. Instruction on providing routine post-operative care, administering medication orally or topically, or preparing samples for laboratory analysis will also be discussed.

code: GSMED-046-MC  cost: $649

dates: May 29-August 2  days: TTh

time: 6:30PM-8:30PM  location: MAC 112
Get Licensed in 2018!

Home Inspection License
This course is designed to fulfill the Illinois and Indiana state requirements for pre-license education for home inspectors and prepares students to take the state home inspector examination for both Illinois and Indiana.

Code: G5RE-020-MC  
Cost: $1,259

Real Estate Broker Pre-License
Topics
Upon successful completion of both real estate courses, you will be eligible to sit for the Illinois Real Estate Broker exam. Courses are held at the Matteson Area Center.

Real Estate Broker Pre-License Course
Cost: $299  
Dates: May 30 – July 16  
Time: 6 – 10 p.m.  
Code: G5RE-077-MC

Applied Real Estate Principles
Cost: $199  
Dates: July 23 – July 30  
Time: 6 – 10 p.m.  
Code: G5RE-079-MC

To register:
1. Visit prairiestate.edu/webadvisor  
2. Click on Instant Enrollment  
3. Click register and pay for non-credit courses  
4. Use course code

For more information and to register, call (708) 709-3750 or visit prairiestate.edu/webadvisor

Prairie State College
Corporate and Continuing Education

Check WebAdvisor for up-to-date course information: webadvisor.prairiestate.edu
INFORMATION SESSION FOR HEALTHCARE VOCATIONAL CERTIFICATE COURSES

Our Healthcare Vocational Certificate Courses give you the skills you need to enter or advance a career in the healthcare field. Bring your questions, meet our staff, learn about possible funding options through WIOA, and find out more about the courses at our information sessions. Sessions are held at the Matteson Area Center.

There is no cost to attend, but registration is required. For additional questions and to register, call (708) 709-3750 or email psceducation@prairiestate.edu.

TUESDAY APRIL 3 | 9 A.M. AND 6 P.M.
WEDNESDAY MAY 2 | 9 A.M. AND 6 P.M.
THURSDAY JUNE 7 | 9 A.M. AND 6 P.M.

- Clinical Medical Assistant
- Dialysis Technician
- Health Unit Coordinator
- Medical Administrative Assistant
- Medical Billing/Coding Specialist
- Medical Central Services
- Pharmacy Technician

Visit prairiestate.edu/pscpreview for more information.

I always tell people to consider Prairie State College’s CMA program. It is an accelerated program, and you can get all your certifications in just three months! Because it is a hands-on program, and I am a very visual learner, it was the perfect program for me.

Ariana Riley
Clinical Medical Assistant Program Graduate

Ariana Riley had just left her full-time job at a fast food restaurant to care for her newborn daughter. After a couple months, she decided it was time to go back to work, but she wanted to try something new. When she received the Prairie State College schedule, she decided to enroll in the Clinical Medical Assistant (CMA) program.

In a few short months, she began her externship at a local internal medicine practice. Upon completion of the program, she was hired full time.
CALLING ALL HIGH SCHOOL SENIORS!

Do you have a strong desire to help people?
Do want to get your foot into the healthcare industry?

Enroll in our Clinical Medical Assistant (CMA) or Pharmacy Technician program and be ready to start your career in as little as 12 weeks.

- Day and evening classes available.
- WIOA funding available to students who qualify.
- Open to individuals age 17-24.

#H2H HIGH SCHOOL TO HEALTHCARE

For more information, please call (708) 709-3750 or email psceducation@prairiestate.edu.

Prairie State College
Matteson Area Center
4821 Southwick Dr., Matteson, IL 60443

Check WebAdvisor for up-to-date course information: webadvisor.prairiestate.edu
COMPUTER APPLICATIONS

Cloud Computing
There are many cloud computing systems that are available at little to no cost to consumers. This course offers an overview on the different cloud services such as data storage, groupware, and backup sites that are offered at no charge by companies. Students will be guided on options available and how to sign up for these services.

- **code:** PICOM-058-MC  
  - **cost:** $29
  - **dates:** June 23  
  - **time:** 10:00AM-1:00PM  
  - **location:** ATOC 141

Google Tools for Business
Do you know all the basic tools Google offers? Learn the basics of website Google Analytics to make sure your business website is up-to-date when "googled" by a consumer, and begin to understand your website visitors and traffic to increase your business visibility. Learn what the Google term of "Search Engine Optimization" means and how to install Google Analytics to your website.

- **code:** PICOM-061-MC  
  - **cost:** $29
  - **dates:** July 28  
  - **time:** 10:00AM-1:00PM  
  - **location:** ATOC 141

What Is Groupware?
Groupware refers to programs that help people work together collectively while located remotely from each other. Programs that enable real time collaboration are called synchronous groupware. This course will help you explore the types of groupware available that do not require a license or fee.

- **code:** PICOM-059-MC  
  - **cost:** $29
  - **dates:** July 14  
  - **time:** 10:00AM-1:00PM  
  - **location:** ATOC 141

COMPUTER EXPRESS

Microsoft Word - Step 1
Microsoft Word 2016 is an essential program of Microsoft Office Suite. Use the top word processing software for personal and business use and learn to prepare documents, letters, and more. Topics includes downloading templates, creating, editing, saving, and printing documents.

- **code:** PICOM-005-MC  
  - **cost:** $29
  - **dates:** June 18  
  - **time:** 5:30PM-9:30PM  
  - **location:** MAC 114

- **code:** PICOM-005-M1  
  - **cost:** $29
  - **dates:** July 16  
  - **time:** 5:30PM-9:30PM  
  - **location:** MAC 114

Microsoft Excel - Step 1
Get organized and use Excel for personal and business ventures, as well as to assist organizations to which you belong. Create spreadsheets and use other tools in the software applications. Practice using spreadsheets for data entry and creating lists for inventory and supplies. Plus, learn formulas for easy calculations.

- **code:** PICOM-006-MC  
  - **cost:** $29
  - **dates:** July 30  
  - **time:** 5:30PM-9:30PM  
  - **location:** MAC 114
Microsoft PowerPoint - Step I
Visual presentations can make a difference in learning, sales, and all business areas concepts. Use Microsoft PowerPoint 2016 to create animated presentations; select slides; and add color, text, clip art, pictures, shapes, charts, text, objects, and hyperlinks.

- **Code**: PICOM-009-MC  
  - **Cost**: $49
- **Dates**: June 12
- **Days**: T
- **Time**: 5:30PM-9:30PM
- **Location**: MAC 114

- **Code**: PICOM-009-M1  
  - **Cost**: $49
- **Dates**: July 10
- **Days**: T
- **Time**: 5:30PM-9:30PM
- **Location**: MAC 114

Microsoft Outlook Step I
Get up to speed with the latest developments in Outlook, including how to manage your email, calendar, and contacts. Learn how to get the most out of program tools, including Search Folders and Quick Steps.

- **Code**: PICOM-036-MC  
  - **Cost**: $29
- **Dates**: July 30
- **Days**: M
- **Time**: 5:30PM-9:30PM
- **Location**: MAC 114

Keyboarding
Are you tired of looking at the keyboard and typing finger to finger? Learn how to touch-type or improve your existing typing skills. A textbook and USB flash drive must be purchased and brought to the first class.

- **Code**: GSVS-091-MC  
  - **Cost**: $149
- **Dates**: May 29-July 10
- **Days**: T
- **Time**: 6:30PM-9:30PM
- **Location**: MAC 114

Microsoft Office
Students are required to bring their own USB flash drive. Classwork and homework must be saved on your flash drive.

- **Introduction to Computers**
  If you need hands-on experience using a personal computer, this is the class for you. Get practice turning the PC on and off, using a mouse, searching the Internet, bookmarking websites, printing, and more.

  - **Code**: GSVS-067-MC  
    - **Cost**: $99
  - **Dates**: June 19-July 10
  - **Days**: T
  - **Time**: 6:30PM-9:30PM
  - **Location**: MAC 114

- **Microsoft Office**
  The Microsoft Office Suite 2016 update is here. Acquire the essentials of a professional in the new updates for Word, Excel and PowerPoint. Microsoft Office is the most recognized office suite professional software used for business and personnel nationwide.

  - **Code**: GSVS-089-MC  
    - **Cost**: $199
  - **Dates**: May 31-July 26
  - **Days**: Th
  - **Time**: 9:00AM-1:00PM
  - **Location**: MAC 114

  - **Code**: GSVS-089-PS  
    - **Cost**: $199
  - **Dates**: June 2-July 28
  - **Days**: S
  - **Time**: 9:00AM-1:00PM
  - **Location**: ATOC 141

Microsoft Excel - Beginning
Become familiar with using Microsoft Excel 2016 and discover countless shortcuts, tricks, and features for creating and formatting worksheets quickly and efficiently. Take your skills to the next level as you master charts, graphs, PivotTables, and more.

- **Code**: GSVS-094-MC  
  - **Cost**: $159
  - **Dates**: May 30-June 27
  - **Days**: W
  - **Time**: 6:30PM-9:30PM
  - **Location**: MAC 114

- **Code**: GSVS-094-M1  
  - **Cost**: $159
  - **Dates**: July 11-August 8
  - **Days**: W
  - **Time**: 6:30PM-9:30PM
  - **Location**: MAC 114

Microsoft Publisher
Learn Microsoft Publisher basics to create page layouts and designs for your photos by using simple effects, swapping pictures, online pictures, and picture backgrounds. After learning editing techniques, you can share with family and friends using email or cloud.

- **Code**: PICOM-060-MC  
  - **Cost**: $29
  - **Dates**: May 31
  - **Days**: Th
  - **Time**: 6:30PM-9:30PM
  - **Location**: MAC 114

QuickBooks
Master the advanced features of QuickBooks and learn to manage multiple company files, create customer statements, process payments, enter price levels for inventory, and much more. Upon successful completion of the course, you will be able to set up accounting records for a service and merchandising business.

- **Code**: GSCST-052-PS  
  - **Cost**: $199
  - **Dates**: June 2-July 14
  - **Days**: S
  - **Time**: 10:00AM-1:00PM
  - **Location**: ATOC 141

Check WebAdvisor for up-to-date course information: webadvisor.prairiestate.edu
**MUSIC**

**Jazz Ensemble**
This band is for intermediate to advanced musicians who want to develop their improvising and ensemble techniques. Several performances will be scheduled on campus and in the community. An audition for placement may be requested. No senior discount.

code: GSMUS-005-PS  cost: $25  
dates: May 29–June 26  days: T  
time: 7:00PM—10:00PM  location: K 105

**PHOTOGRAPHY**

**Picture Perfect/ Photography I**
Do you struggle to take clear pictures of your family and friends with your digital camera? Want to get some basic photography tips to help you take pictures for your scrapbook or to post on social media? Learn sure fire steps on how to capture the beauty you see. A digital camera (phones excluded) is required for this class.

code: GSPHO-001-PS  cost: $49  
dates: June 9–July 7  days: S  
time: 9:00AM-12:00PM  location: ATOC 141

**Picture Perfect/ Photography II**
Capturing nature's beauty can be hard if you don't have experience, but we can help. Learn easy to follow steps to taking pictures of the great outdoors during this hands-on class. Students will step outside to practice their new craft. A digital camera (phones excluded) is required for this class.

code: GSPHO-002-PS  cost: $49  
dates: July 21–August 18  days: S  
time: 9:00AM-12:00PM  location: ATOC 141

**SEWING**

**Basic Sewing**
Basics of Sewing can give you the sewing skills you always wanted. Get hands-on training and learn about the terminology, layout, pinning, marking, cutting, and sewing of a basic garment. Students must bring a sewing machine to class and the instructor will provide a list of additional materials needed for classroom projects. Whether you want to develop your skills for personal or professional reasons, this course is a great way to jump-start your training.

code: PIPIN-056-PS  cost: $99  
dates: June 2–August 2  days: S  
time: 9:00AM-12:00PM  location: ATOC 141

**WEDDING AND EVENT PLANNING**

**Best Kids Party on a Budget**
Want to throw a great party for your children without spending tons of money? This class will teach you how to plan the Best Kids Party on a Budget! Whether it is a 5 year-old backyard bash or a sweet 16 extravaganza, we will teach you how to make it a memorable event without the financial regret.

code: PICRF-091-MC  cost: $20  
dates: June 4  days: M  
time: 6:00PM-8:00PM  location: MAC 118

**Wedding and Event Planning**
Do you have an eye for detail and design? Would you love to plan the wedding of your dreams? Do you like to organize and plan for parties and events? Then this class is for you! Come and learn how to plan beautiful weddings and organize milestone parties, business meetings, and industry events for private and corporate clients.

code: PICRF-085-MC  cost: $159  
dates: May 30–July 11  days: W  
time: 6:00PM-9:30PM  location: MAC 112
Let learning and fun continue year round by enrolling your child in a Kids@College class. Students ages five to 17 can develop new skills and explore topics in creative settings. These quality and innovative classes provide enrichment to prepare our youth and teens for the future in technology and beyond.

Student safety remains our highest priority. Please walk students directly to the designated classroom. Students should not be dropped off more than 10 minutes prior to class, and should be picked up immediately at class dismissal. Please do not drop your child off without confirming that he/she has been greeted by the instructor.

**CRAFTS**

**Cuddly Blankets**
Join us for a no-sew parent and child knotting day! Spend quality time with your little one and create something fun together.

code: PICRF-080-MC  cost: $10

dates: July 10  days: T

time: 5:00PM-7:00PM  location: MAC 112

**Jewelry Basics**
Create jewelry with your own personal style. Projects may include string, beads, and wiring to make bracelets and earrings unique as you are. A supply list is available to bring to class. Please call (708) 709-3750 for more information. Ages 11-17.

code: PICKAR-020-MC  cost: $35

dates: June 9  days: S

time: 10:00AM-12:00PM  location: ATOC 141

**Let’s Learn Spanish Basics**
Students will gain knowledge of the Spanish language by the natural approach in participating in songs, games, and various play that will help them develop an interest and easily learn the language by speaking personal greetings, common words, and numbers. Ages 7-10

code: PIKAR-022-PS  cost: $25

dates: June 2  days: S

time: 10:00AM-11:00PM  location: ATOC 141

code: PIKAR-022-P1  cost: $25

dates: June 9  days: S

time: 10:00AM-11:00PM  location: ATOC 141

**Slimeapalooza**
It’s slime time! Come out and make Prairie State Putty. We supply everything you need to make, customize, and enjoy your favorite slime.

code: PICKAR-047-MC  cost: $5

dates: June 28  days: Th

time: 4:30PM-5:45PM  location: MAC 111

**Video Game Making**
Do you want to create video games instead of playing them? Learn to design parts of different video games in this exciting introduction course.

code: PIKCO-013-PS  cost: $39

dates: June 2-June 30  days: S

time: 11:30AM-12:30PM  location: ATOC 131

**Young Picasso**
Enjoy step by step paint instruction with a real artist. Children will be taking home their work of art.

code: PIKAR-011-MC  cost: $10

dates: May 31  days: Th

time: 5:00PM-6:00PM  location: MAC 112

code: PIKAR-011-M1  cost: $10

dates: July 5  days: Th

time: 5:00PM-6:00PM  location: ATOC 141

**PSC Star Studded Student Theater Camp**
Classes are filled with action-packed drama, learning, excitement, and production. Students will be introduced to play writing, acting for the camera, improv, staging, set design, and musical production. The camp will conclude with all students participating in the “PSSST!” original performance.

code: PICKAR-025-MC  cost: $199

dates: June 25-July 16  days: M

time: 5:00PM-7:00PM  location: TBA

**GO GREEN!**
**EARTH DAY EVENT**

Save the Date
Saturday, May 12, 2018

Check WebAdvisor for up-to-date course information: webadvisor.prairiestate.edu
Enroll your curious explorers in Kids@College at PSC this summer! The iSTEAM program is designed to help enhance the problem solving skills of children (ages 5-10) through fun, hands-on, team building activities. Sign up for the weeks that fit your schedule.

**Full day:** $138 a week  
**Half day:** $75 a week  
**6-week, Full-Day Deal! Only $725!**  
*Payment plan available.*

**Monday through Thursday**  
June 25 through August 9  
8 a.m. to 4 p.m.  
*Before and after care available.*

**Week 1 – June 25-28:** Inventions  
**Week 2 – July 9-12:** Science  
**Week 3 – July 16-19:** Technology  
**Week 4 – July 23-26:** Engineering  
**Week 5 – July 30-Aug. 2:** Arts  
**Week 6 – Aug. 6-9:** Mathematics
HOME BUYING

The 1, 2, 3’S of Home Buying
Are you looking to purchase your first home? Not sure if you qualify or even where to start? Learn the important steps in our extensive first homebuyer’s class. We will cover the following topics: pre-approval process, loan products, closing costs, finding a property, the purchase contract, addendums, and the REO and short sale bidding process, and closing the deal. We also will discuss post purchase steps to ensure homeowner success through financial budgeting.

code: PIBUS-124-MC  cost: $35
dates: July 21-July 28  days: S
time: 9:00AM-12:00PM  location: ATOC 132

House and Home: Do It Yourself

Construction Project Estimating
This class is for anyone who is a weekend-warrior or wants to start their own rehabbing or remodeling business. Our resident construction expert will teach you step-by-step how to calculate materials, estimate costs, and develop a construction schedule so your projects will stay under budget and will be completed on time. There will be a hands-on group project in class where a construction project will be estimated for materials and cost. For information on some of our other exciting, hands-on construction training, call (708) 709-7711.

code: PIHIM-037-PS  cost: $59
dates: May 26  days: S
time: 9:00AM-2:00PM  location: K 115

How to Become a Miss Or Mr. Fix It
This hands-on course will get you doing your own home repairs in no time! Why pay someone else to do the basic repairs around your home when you can do them yourself, professionally? Learn how to use the most common power and hand tools safely and productively. Topics covered in class include choosing the right paint, stain or caulk, patching a wall, hanging a shelf, plumbing repairs/ installations, electrical repairs/ installations, replacing a lockset, and much more. All tools are provided for this hands-on training course. NOTE: This class also contains the hands-on training that was provided in the former Electrical Wiring Repairs class.

code: PIHIM-090-PS  cost: $99
dates: June 5-June 19  days: T
time: 6:00PM-9:00PM  location: K 115

Ceramic Tile Installation
This is a hands-on training class. Learn about using the correct underlayment, surface prep, tile layout, adhesives and thinset, installing floor and wall tile, using a wet saw, and grouting. Also learn how to estimate materials and costs and which tools are needed to complete your project. All tools and safety equipment are provided for classroom training.

code: PIHIM-007-PS  cost: $59
dates: June 28  days: Th
time: 6:00PM-9:30PM  location: K 115

Plumbing Repairs Made Easy
Learn how to do plumbing repairs around your home in this hands-on class. Students will learn how to replace the floor seal on a toilet, how to change out the components in a toilet tank, how to install a faucet, sweating copper pipe, and how to work with PVC pipe and fittings. The instructor shows how all of these repairs can be done with a little practice and knowing which tools to use.

code: PIHIM-001-PS  cost: $49
dates: July 18  days: W
time: 6:00PM-9:30PM  location: K 115

Drywall 101: Installation, finish and repairs
This introductory course covers the basics for installing, finishing, and repairing drywall. The hands-on exercises in this class give the students practice hanging drywall, proper “mudding” techniques and how to repair existing drywall issues. This class will help you get that professional look when doing those drywall projects around your home.

code: PIHIM-003-PS  cost: $79
dates: July 5-July 12  days: Th
time: 6:00PM-9:00PM  location: K 115

Basic Deck Building
A deck not only is a great place to entertain, it can also add value to your home! Let our resident construction expert show you how to build that perfect deck so you and your family can enjoy it for years to come. Students will learn how to do the layout, estimate materials, frame, install decking and railings, and how to cut stairs. This basic training will provide enough hands-on experience to give you the know-ho and confidence to complete the project.

code: PIHIM-010-PS  cost: $99
dates: May 22-May 24  days: TTh
time: 6:00PM-10:00PM  location: K 115

Check WebAdvisor for up-to-date course information: webadvisor.prairiestate.edu
MATURE LEARNING

LANGUAGE

A Travelers Guide to Spanish I
Spanish language skills are introduced and everyday vocabulary are emphasized in this exciting course.
code: PILAN-047-MC  cost:  $69
dates: July 7- July 14  days:  S
time:  9:30- 11:30  location:  ATOC 130

A Travelers Guide to Spanish II
Advance your Spanish vocabulary so you can communicate in a foreign land. Describe the buildings or person you are looking for or negotiate a price of an item while on vacation. This class will build upon the information taught in Spanish I to help students learn to communicate in different situations throughout the Spanish speaking world.
code: PILAN-049-PS  cost:  $69
dates: July 21-July 28  days:  S
time:  9:30PM- 11:30PM  location:  ATOC 141

FREE MEDICARE SEMINARS

Turning 65: Understanding Medicare Part D
This seminar explains Medicare Part D, including enrollment periods, formulary guidelines, initial coverage amounts, the gap, and catastrophic coverage.
code: PILIF-034-MC  cost:  Free
dates: June 6  days:  W
time:  12:30PM-2:00PM  location:  MAC 118

Turning 65: UNDERSTANDING Medicare Part D
This seminar explains Medicare Part D, including enrollment periods, formulary guidelines, initial coverage amounts, the gap, and catastrophic coverage.
code: PILIF-034-MC  cost:  Free
dates: June 6  days:  W
time:  12:30PM-2:00PM  location:  MAC 118

Understanding Dementia
Dementia is a collection of symptoms including memory loss, personality change, and impaired intellectual functions resulting from disease or trauma to the brain. If someone you know suffers from dementia, it can be a hard thing to handle. Learn more to better understand, and help your loved ones.
code: PIHTH-007-MC  cost:  $10
dates: June 13  days:  W
time:  7:00PM-8:30PM  location:  MAC 112

Healthy Eating on the Run
It can be challenging to eat healthy while you’re on the go. This 1-hour class will teach you how to prepare food for the day and we will provide helpful tips on choosing better options so you can stay healthy no matter where you go.
code: PISNR-019-PS  cost:  $10
dates: July 7  days:  S
time:  10:00AM- 11:00AM  location:  ATOC 141

Movement for Strength, Arthritis & Pain
Learn simple patterns of movement, combined with breathing awareness principles. This can help maintain strength, build strength, and help students relax. Whenever possible, movements are done to soft, soothing, and relaxing music. This class is excellent for seniors with arthritis.
code: PISP-017-MC  cost:  $79
dates: May 30-June 27  days:  W
time:  10:00AM- 11:00AM  location:  MAC 111
LEARN MORE. WHEN AND WHERE YOU WANT!

ONLINE CAREER AND PERSONAL TRAINING

BROWSE BY COURSES OR REGISTER ONLINE AT ED2GO.COM/MAC

PSC offers hundreds of quality online courses that are affordable, convenient and designed just for you. All courses are led by expert instructors.

This course covers instruction provided under contract from a third-party course or program provider.

BENEFITS OF ONLINE COURSES INCLUDE:

<table>
<thead>
<tr>
<th>6 Weeks of Instructions</th>
<th>24-Hour Access</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online Discussion Areas</td>
<td>Expert Instructor</td>
</tr>
</tbody>
</table>

HOW TO REGISTER:
1. Visit ed2go.com/MAC
2. Search and select your desired course
3. Enroll and pay for your course
4. When your course starts, return to the classroom link and sign in.

REQUIREMENTS:
All courses require Internet access, e-mail and the Microsoft Internet Explorer or Mozilla Firefox Web browser. Some courses may have additional requirements. Please visit our Online Instruction Center for more information.

Check WebAdvisor for up-to-date course information: webadvisor.prairiestate.edu
BUSINESS
Accounting
Achieving Success with Difficult People
Building Teams That Work
Creating a Successful Business Plan
Customer Service Fundamentals
Distribution and Logistics Management
Effective Selling
Employment Law Fundamentals
Fundamentals of Supervision and Management
Leadership
Leadership Suite
Mastering Public Speaking
Nonprofit Fundraising Essentials
Stocks, Bonds, and Investing: Oh, My!
Where Does All My Money Go?
Workplace Law Essentials
Writing Effective Grant Proposals

COLLEGE PREP
GMAT Preparation
GRE Preparation - Part 1 (Verbal and Analytical)
GRE Preparation - Part 2 (Quantitative)
LSAT Preparation
SAT/ACT Preparation - Part 1
SAT/ACT Preparation - Part 2

HEALTHCARE
Certificate in Brain Health
Certificate in End of Life Care
Certificate in Food, Nutrition, and Health
Certificate in Gerontology
Certificate in Holistic and Integrative Health
Certificate in Integrative Mental Health
Certificate in Legal and Ethical Issues in Healthcare
Certificate in Pain Assessment and Management
Explore a Career in Nursing
Handling Medical Emergencies
HIPAA Compliance
Introduction to Natural Health and Healing
Legal Nurse Consulting

LANGUAGES
Discover Sign Language
Italian
Japanese
Spanish
Speed Spanish

PERSONAL DEVELOPMENT
Event Planning
Finances
Gardening
GED Prep
Grammar ESL
Interior Design
Introduction to Math
Marketing your Business Online
Money Management
Nutrition and Health
Photography
Project Management Professional (PMP)
Social Media in Business
Starting Your Online Business
Weight Loss

TEACHING AND EDUCATION
Courses qualify for Professional Development (PDs).
Please call (708) 709-3570 for more information.
Creating a Classroom Website
Creating Classroom Centers
Creating the Inclusive Classroom: Strategies for Success
Differentiated Instruction in the Classroom
Empowering Students With Disabilities
Guided Reading and Writing Strategies
Homeschool With Success
Integrating Technology in the Classroom
Ready, Set, Read!
Response to Intervention: Reading Strategies That Work
Response to Intervention: Reading Strategies That Work
Singapore Math Strategies: Advanced Model Drawing for Grades 6-9
Singapore Math Strategies: Model Drawing for Grades 1-6
Singapore Math: Number Sense and Computational Strategies
Solving Classroom Discipline Problems
Spanish in the Classroom
Teaching Adult Learners
Teaching ESL
Teaching Smarter With SMART Boards
Teaching Students With Learning Disabilities
Teaching Writing: Grades K-3
The Creative Classroom
Understanding Adolescents

TECHNOLOGY
Adobe
Blogging and Podcasting for Beginners
C3 Programming Series
Camtasia Studio 8
CompTIA Security
Digital Photography
Flash
Illustrator
InDesign
Introduction to Internet Writing Markets
Introduction to Screen Writing
Light Room
Microsoft Office Courses
Photoshop
Python 3
Quickbooks
Structured Query Language SQL
Website Design
Writing and Publishing

WRITING AND PUBLISHING
Beginner’s Guide to Getting Published
Beginning Writer
Creative Writing Value Suite
Drawing for the Absolute Beginner
Enhancing Language Development in Childhood
Introduction to Journaling
Mystery Writing
Publish and Sell Your E-Books
Research Methods for Writers
Romance Writing
The Keys to Effective Editing
Writing for Children
RECREATION AND WELLNESS

FITNESS

Movement for Strength, Arthritis & Pain
Learn simple patterns of movement, combined with breathing awareness principles. This can help maintain strength, build strength, and help students relax. Whenever possible, movements are done to soft, soothing, and relaxing music. This class is excellent for seniors with arthritis.

code: PISPF-017-MC  cost:   $79
dates: May 29-June 27  days:   W
time:  10:00AM- 11:00AM  location: MAC 111

Aerobics I- Pilates/ Yoga/ Walking
This class is designed for the beginning exercise enthusiast with the emphasis on walking, yoga, and pilates.

code: GSSPE-005-P1  cost:   $171
dates: May 29-August 3  days:   MW
time:  12:00PM-1:20PM  location: T 130

code: GSSPE-005-P2  cost:   $171
dates: May 30-August 3  days:   WF
time:  9:30AM- 10:50AM  location: T 130

Aerobics II - Step Aerobics/ Kickboxing
This class is an intermediate workout combining step aerobics, kickboxing, and toning exercises.

code: GSSPE-006-P1  cost:   $171
dates: May 29-August 3  days:   MW
time:  1:30PM-2:50PM  location: T 130

Aerobics III - Aqua Aerobics
This class is a workout combining aerobics and toning exercises in the challenging environment of the pool.

code: GSSPE-007-P1  cost:   $171
dates: May 29-August 3  days:   MWTTh
time:  7:00AM-7:55AM  location: FH POOL

code: GSSPE-007-P2  cost:   $171
dates: May 29-August 3  days:   MW

time:  6:00PM-6:55PM  location: FH POOL

Aerobics IV- Boot Camp Style
This class provides a workout combining aerobic dance, boot-camp style, and indoor cycling. It is designed for those individuals who want a more intense and physically challenging workout.

code: GSSPE-008-P3  cost:   $171
dates: May 30-August 3  days:   TTh
time:  10:00AM- 12:20PM  location: T 130

Golf
This class covers the basic rules and fundamentals of golf.

code: GSSPE-009-PS  cost:   $171
dates: May 30-July 20  days:   MW
time:  10:00AM- 11:50AM  location: T 130

Fitness Center
Help achieve your health or fitness-related goals by exercising in the PSC Fitness Center. The PSC Fitness Center is located on main campus in the "T" wing. For just a fraction of the price of many other health clubs in the area, the fitness center offers much of the same. We have treadmills, free weights, elliptical trainers, stationary bikes, selectorized weight machines and much more! The fitness center staff are all trained, knowledgeable, personal trainers that can help you achieve those goals. It's up to you to take that first step. You exercise at your own pace, time, and day.

code: PISPF-099-01  cost:   $50
dates: May 29-August 3  days:   MTWTHFS
time:  any time  location: T 136

Check WebAdvisor for up-to-date course information: webadvisor.prairiestate.edu
SAFETY AND SECURITY

CONCEAL CARRY

Conceal Carry 16 Hr
This 16-hour course is for individuals seeking certification to carry a concealed weapon in the state of Illinois. It is specifically for individuals who do not possess the Illinois State Police required training credits. The course includes basic knowledge in the use of deadly force, firearms transportation, transfer, and record keeping. It also includes the mandatory range training and qualification as required by the Illinois State Police. Registration is for classroom instruction. Arrangements for off-site range qualification will be discussed in class. Range fees must be paid by the student on range day. Students are responsible for fingerprinting and application fees. Call (708) 709-3750 for dates and times. No senior discount.

OSHA

OSHA 10-Hr Training
(Also part of Forklift and Reach Truck Operator 40-hour training course) This 10-hour general Industry program covers mandated safety and health standards for OSHA. This includes walking and working surfaces, means of egress and fire protection, tag-out/lock-out procedures, electrical safety, and other related topics. Upon successful completion, a 10-hour OSHA safety card will be awarded. Textbook is included. No senior discount.

code: GSCST-007-PS  cost: $99
dates: June 11-June 13  days: MTW
time: 5:00PM-8:30PM  location: TWL 113

code: GSCST-007-P1  cost: $99
dates: July 23-July 25  days: MTW
time: 5:00PM-8:30PM  location: TWL 113
WORK-RELATED TRAINING

ARBORIST, LANDSCAPE, AND HORTICULTURE

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Cost</th>
<th>Dates</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>Landscape Concepts</td>
<td>Explore the variety of landscape components available within the industry. Learn the difference between permanent structures, water features and living elements of plants and trees. Understand the advantages and disadvantages of each to make appropriate selections when incorporating them into your landscape concept. Approved for 8.0 CEUs from the National Association of Landscape Professionals (NALP) for an additional fee.</td>
<td>$99</td>
<td>June 2-June 23</td>
<td>S</td>
<td>9:00AM-12:00PM</td>
<td>ATOC 131</td>
</tr>
<tr>
<td>Landscape Plants: Application &amp; Usage</td>
<td>Learn proper plant selection to create functional and eye appealing landscapes for your clients. Through interactive activities, explore the ways plants, shrubs, trees, and ground covers impact the site components and maintenance. Approved for 8.0 CEUs from the National Association of Landscape Professionals (NALP) for an additional fee.</td>
<td>$99</td>
<td>June 30-July 21</td>
<td>S</td>
<td>8:00AM-12:00PM</td>
<td>ATOC 131</td>
</tr>
<tr>
<td>Residential Landscape Design</td>
<td>Design residential and commercial landscapes that create attractive and functional green spaces for your customers. Learn step-by-step methods to establish client goals, produce site drawings, create the job budget, develop the proposal, and sell the landscape plan. Approved for 8.0 CEUs from the National Association of Landscape Professionals (NALP) for an additional fee.</td>
<td>$99</td>
<td>July 28-August 18</td>
<td>S</td>
<td>8:00AM-12:00PM</td>
<td>ATOC 131</td>
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BUSINESS

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<tr>
<th>Course</th>
<th>Description</th>
<th>Cost</th>
<th>Dates</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>How to Become an Entrepreneur</td>
<td>This class is designed for start-up entrepreneurs to learn business concepts in order to better prepare themselves to work through the various stages of business growth and development. Students will learn about market research, marketing strategies, business fundamentals, and how to raise money to fund their enterprise. There will be an opportunity to develop a start-up business plan during the course to test the feasibility of the business concept and to act as the blueprint for the individual's start-up venture.</td>
<td>$159</td>
<td>May 5-June 2</td>
<td>S</td>
<td>9:00AM-1:00PM</td>
<td>ATOC 139</td>
</tr>
<tr>
<td>Small Business Management</td>
<td>This course addresses the functional operations of any small business such as accounting, organization, personnel management, marketing, managerial controls, and government-business relations. Students will learn management concepts to help enhance and grow their small business.</td>
<td>$149</td>
<td>July 14-August 18</td>
<td>S</td>
<td>8:00AM-4:30PM</td>
<td>ATOC 141</td>
</tr>
</tbody>
</table>

Check WebAdvisor for up-to-date course information: webadvisor.prairiestate.edu
FIRE SCIENCE

Fire Service - Instructor II
This course is a continuation of Fire Service - Instructor I. It provides basic information on program management, program development, lesson plan development, instructional development, and techniques used to create evaluation instruments. Course final exam is OSFM equivalency for certification.

code: GSFST-009-PS  cost:  $150
dates: May 29-July 19  location: online

FOOD PREPARATION AND SANITATION

Food Preparation Sanitation and Safety Certification

Food Service Sanitation
Do you have your own business? Do you work in restaurants? Do you handle food? If so, are you certified? Our course prepares you for the state exam. A refresher course option is no longer available. Once you are licensed, you will have to take this course every five years as a part of the license renewal process. A picture ID is required in order to take the exam. Re-take exams for those individuals that have tested within the last 90 days now are available.

code: GSVS-066-M1  cost:  $195
dates: June 12-June 14  days: TTh  time: 4:00PM-10:00PM  location: MAC 108

code: GSVS-066-PS  cost:  $195
dates: June 23-June 30  days: S  time: 8:30AM-4:30PM  location: ATOC 131

code: GSVS-066-PS1  cost:  $195
dates: July 7-July 14  days: S  time: 8:30AM-4:30PM  location: ATOC 141

code: GSVS-066-M2  cost:  $195
dates: July 24-July 26  days: TTh  time: 4:00PM-10:00PM  location: MAC 108

MEI-CAR

Medi-Car and Service Car Safety Training
The Illinois Department of Healthcare and Family Services requires drivers and attendants of Medi-Car, and other service car transportation providers who transport participants of the Department's medical assistance programs, to complete a safety training program. This course fulfills the State's CE requirements for these employees, which is renewable every three years. The three-hour training course covers passenger assistance; safe driving, safe operation, and emergency procedures; and blood borne pathogens. Tuition fee includes class materials and a three-year certification card. Attendance and promptness are mandatory per State regulations. This class also satisfies the State requirements for recertification (Refresher). No senior discount.

code: PIMED-032-PS  cost:  $99
dates: June 5  days: T  time: 6:00PM-9:00PM  location: TWL 113

code: PIMED-032-P1  cost:  $99
dates: June 30  days: S  time: 9:00AM-12:00PM  location: TWL 113

code: PIMED-032-P2  cost:  $99
dates: July 17  days: T  time: 6:00PM-9:00PM  location: TWL 113

code: PIMED-032-P3  cost:  $99
dates: August 2  days: Th  time: 6:00PM-9:00PM  location: TWL 113
Get your new project off to a great start!
Learn the procedures and techniques that take the guesswork out of successful project completion.

Friday, June 8, 2018
8 a.m. – 5 p.m.
Prairie State College
Conference Center, Room 1315
Cost: $299

For more information, contact:
B.J. Schmidt
Business Solutions Coordinator
(708) 709-3782
bschmidt@prairiestate.edu

Project Management Institute Registered Education Provider. FranklinCovey is a Registered Education Provider (REP) of the Project Management Institute (PMI), the world’s largest membership association for the project management profession. We offer training to satisfy the project management education requirement for PMI Certification as well as Professional Development Education units (PDUs) needed by PMI credential holders.

Check WebAdvisor for up-to-date course information: webadvisor.prairiestate.edu
Prairie State College

Community Celebrations

Prairie State College invites members of each community to our campus for an evening of networking, fun, and a chance to learn more about YOUR community college!

As PSC celebrates its 60th anniversary in 2018, we invite you to become a part of our history. Hear about all the great opportunities we have to offer our district residents and businesses.

Steger/South Chicago Heights – Thursday, March 29

Olympia Fields/Tinley Park – Thursday, April 12

Sauk Village/Ford Heights – Tuesday, May 15

Monee/University Park – Thursday, June 28

Matteson – Wednesday, July 18

Crete/Beecher – Thursday, August 30

Richton Park/Park Forest – Wednesday, September 12

Hazel Crest/Country Club Hills – Wednesday, November 14

5 to 7 PM.

CHRISTOPHER ART GALLERY

Hors d’oeuvres and refreshments will be served.

Please RSVP at prairiestate.edu/pscis60.
CELEBRATIONS

The Conference Center at Prairie State College provides the perfect setting for your special event.

The Conference Center has flexible seating arrangements with a variety of room layouts, a beautiful rotunda, art gallery, and auditorium. Ample parking and free Wi-Fi are available for your guests. Our professional staff will assist you with your event planning.

- Birthdays
- Showers
- Family Reunions
- Receptions
- Graduations
- Retirements

For more information, please email conferencecenter@prairiestate.edu or call (708) 709-3602. Se habla español.

To take a virtual tour, visit prairiestate.edu/conferencecenter.
Non-Credit Registration Form

Please Print

Student ID Number __________________________ Social Security Number __________________________
(You must provide a social security number to receive a 1098T form for tax purposes at the end of the year.)

Last Name __________ First __________ Middle __________

Residential Address

City __________________________ State __________________________ Zip Code __________

County __________________________

Primary Phone __________________________ Alternate Phone __________________________ E-mail __________________________

Name of Employer __________________________

Gender: [ ] Male [ ] Female Date of Birth __________________________ Month/Day/Year

I accept responsibility for the selection of courses as indicated above. I authorize the PSC Business Office to collect any and all fees associated with my account. Fees must be paid in full at the time of registration. No refund will be issued unless received 48 business hours before the first class meeting. If you register for a non-credit class but are unable to attend, you must come to the Enrollment Services Office or the Matteson Area Center to complete a drop form.

Signature __________________________ Date __________________________

To pay by credit card, complete the following: [ ] Visa [ ] Mastercard [ ] Discover

Card Holder: __________________________

Expiration Date: __________________________ Security Code: __________________________

If paying by check, driver’s license number and phone number must be indicated on check. Check should be made payable to Prairie State College. Mail to:

Prairie State College
202 S. Halsted St. | Chicago Heights, IL 60411

ANNUAL CLERY SAFETY REPORT (ASR) NOTICE
At PSC we are committed to assisting the PSC community in providing for their own safety and security. The annual CLERY security compliance document is available at the PSC Police Department website: prairiestate.edu/security with other safety information. If you would like to receive the ASR in booklet form, visit the PSC Police Department (PSCPD) located on main campus in room 1103 or call PSCPD at (708) 709-7777. The website and booklet contain information regarding campus security and personal safety such as crime prevention and reporting, police law enforcement authority, disciplinary procedures and other related security policies. Also the statistics for the three previous years for all PSC campuses, property owned and controlled by PSC District 515 and on public property immediately adjacent to PSC campuses. This information is required by law and is made available by the PSCPD.

Term __________________________
Spring 20 __________
Summer 20 __________
Fall 20 __________

Enrollment Status __________________________
First-Time Student
Continuing PSC Student

Ethnic Background __________________________
Are you Hispanic or Latino? __________________________
Yes, Hispanic or Latino
Not Hispanic or Latino

Please identify your primary racial/ethnic group. (Please check one) __________________________
1. [ ] American Indian or Alaska Native
2. [ ] Asian
3. [ ] Black or African American
4. [ ] Hispanic or Latino
5. [ ] Native Hawaiian/Pacific Islander
6. [ ] White
7. [ ] Choose not to respond

Are you from one or more of the following racial groups? (Select all that apply) __________________________
1. [ ] American Indian or Alaska Native
2. [ ] Asian
3. [ ] Black or African American
4. [ ] Native Hawaiian/Pacific Islander
5. [ ] White
6. [ ] Choose not to respond

Are you in the United States on a Visa-Nonresident Alien? __________________________
1. [ ] Yes on a Visa - Type __________________________
   Provide country of origin __________________________
2. [ ] Not on a Visa

Community College Certificate or Degree Objective __________________________
1. [ ] Only complete one or several courses
2. [ ] To complete a certificate
3. [ ] To complete an Associate’s degree

Please provide us with the following required information, which is used for state reporting.

Highest Degree Earned __________________________
1. [ ] None
2. [ ] GED
3. [ ] High School Diploma
4. [ ] Some College
5. [ ] Certificate Degree
6. [ ] Associate’s Degree
7. [ ] Bachelor’s Degree
8. [ ] Master’s Degree
9. [ ] Doctoral Degree
10. [ ] Other __________________________

Questions: (708) 709-3750
psceducation@prairiestate.edu
Dustin Spates completed the PSC CDL program, offered in partnership with KLLM Transportation, Inc. After completing a six-week, over-the-road training with KLLM, he can begin his career with the company. Dustin was a supervisor at a hazardous waste company before he found out about the PSC program online. He says that he has wanted to be a truck driver for a long time, but his daughter was too young.

“Now that she is older and in college, I am ready to get started.”

“I really enjoyed the CDL program at Prairie State College, and absolutely recommend it. I can see myself in this career for a long time.”
READY TO MAKE MORE MONEY IN A NEW CAREER?

Come train to be a truck driver at Prairie State College in partnership with the KLLM Driving Academy.

- Start a new career in your community
- Accredited institution and registered apprenticeship program
- Earn your CDL-A in 22 days
- No out-of-pocket tuition costs
- Employment opportunities with KLLM Transport Services and FFE
- Paid driver training and internship

CLASSES START EVERY MONDAY!

800-925-5556
WWW.KLLMDRIVINGACADEMY.COM

Students must meet hiring standards, successfully complete training and commit to 12 months of employment with KLLM. KLLM, FFE and PSC are equal opportunity employers.