

---

**THE BOARD OF ILLINOIS COMMUNITY COLLEGE  
DISTRICT NO. 515**

**EIGHT HUNDRED FORTY-SIXTH MEETING  
REGULAR MEETING**

**Tuesday – August 30, 2022**

**5:30 p.m.**

**Room 2274 (Board Room)**

**Prairie State College  
202 South Halsted Street  
Chicago Heights, Illinois 60411  
(708) 709-3637**

---

**AGENDA**

**1. CALL TO ORDER**

**2. OATH OF OFFICE/SEATING OF NEW TRUSTEE**

2.1 Oath of Office/Seating of New Trustee

**3. ORAL/WRITTEN PUBLIC COMMUNICATION**

**4. INTRODUCTIONS AND RECOGNITIONS**

4.1 Pioneer Award – DeShawn Nolan

4.2 Introductions – Jeri Bingham, Executive Director of Communications and Marketing; William Condon, Dean of Learning Resources and Assessment; William Ouchark, Interim Chief Information Officer

4.3 Prairie State College Foundation Update

**5. CONSENT ITEMS**

*The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.*

**846th REGULAR MEETING**

**August 30, 2022**

**Page 2**

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approve the items on the Consent Agenda.*

**Minutes**

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approve the Minutes of the 835th Regular Meeting of June 29, 2022; and Minutes of the Closed Session of June 30, 2022; as presented.*

5.1 845<sup>th</sup> Regular Meeting – June 30, 2022 (Enclosure)

5.2 Closed Session – June 30, 2022 (Enclosure-Board Members Only)

**Personnel**

5.3 Resignation of Elise Spencer, Associate Professor, English (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees accepts the resignation of Ms. Elise Spencer, Associate Professor of English, effective September 9, 2022.*

5.4 Retirement of Marcianne Schusler, Professor, Business (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees accepts the retirement of Ms. Marcianne Schusler, Professor of Business, effective June 30, 2024; and as per the 2020-2023 Agreement of the Board of Trustees of Community College District NO. 515 and the Prairie State College Federation of Teachers, Local 3816, I am requesting approval for the Early Retirement Program, Section 4.32, and the Final Year Salary Retiring Faculty Program, Section 4.33.*

**Financial**

5.5 Bills Payable – FY2022 and FY2023 (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the FY2022 List of Bills Payable for June and FY2023 List of Bills Payable for July (including trustee and employee travel expenditures), as indicated in the enclosure.*

**6. ACTION ITEMS**

*The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.*

**CLOSED SESSION**

*“The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c) (1).*

**Personnel**

- 6.1 Tenure Recommendation – Dr. LaTia Collins, Assistant Professor/Coordinator, Childhood Development  
*RECOMMENDATION:* (Enclosure)  
*It is recommended that the Board of Trustees awards a faculty tenure appointment to Dr. LaTia Collins, Assistant Professor/Coordinator, Childhood Development, effective January 2023.*
- 6.2 Tenure Recommendation – Heather Pevion, Assistant Professor/Coordinator, Surgical Technology  
*RECOMMENDATION:* (Enclosure)  
*It is recommended that the Board of Trustees awards a faculty tenure appointment to Heather Pevion, Assistant Professor/Coordinator, Surgical Technology, effective January 2023.*
- 6.3 Continued Employment and Issuance of Fourth Year Contract for the 2022-2023 Academic Year (Enclosure-Board Members/Executive Officers Only)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approve the continuation of employment and the issuance of a fourth-year contract for the 2022-2023 academic year for the eligible full-time faculty member.*
- 6.4 Award of Annual Contracts for the 2022-2023 Academic Year for Eligible Full-Time Tenure Track Faculty Members (Credit) (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the continuation of employment and the issuance of annual contracts for the full-time, tenure track faculty members listed on the attachment for the 2022-20232 academic year.*

**Institutional**

- 6.5 First Reading -- Board Policies (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves for First Reading, the following policies:*
- B-4 Positions Descriptions*
  - C-1 College Mission, Values, Vision and Philosophy*
  - C-21 Use of Information Resources Including World Wide Web and Internet*
  - E-1 Minimum Qualifications to Teach*
  - E-2 Degrees, Certificates, Courses and Programs*
  - E-4 Official Course Outline and Syllabus*
  - E-5 Curriculum Development*
  - E-7 Statement of Academic Freedom*
  - F-8 Student Records and Director Information*
  - F-15 Student Conduct*
  - F-16 Discipline of Students*
  - G-17 Evaluation of Faculty*
  - G-38 Employee Professional and Program Development*

**846th REGULAR MEETING**

**August 30, 2022**

**Page 4**

**Financial**

- 6.6 Bid Recommendation – Installation of Illuminating Concept, Ltd. (Enclosure)  
“Intellistreets Smart Campus Lighting”  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees awards the bid for the installation of Intellistreets Smart Campus Lighting to LiveWire Construction in the amount of \$97,680, including 10% contingency.*
- 6.7 Nourish Subsidy (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves adjustment of the Nourish Food Service agreement to pay \$6,500 monthly for ten (10) month beginning August 15, 2022.*
- 6.8 Risk Management Consortium Premium (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves payment of the insurance premiums to the Illinois Community College Risk Management Consortium effective July 1, 2022 through June 30, 2023 in the amount of \$498,592.*
- 6.9 Purchase Recommendation – Smart Campus Lighting Revision (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the cost increase in the amount of \$2,936 to the contractor for the purchase of Intelligents smart campus lighting from Illuminating Concepts Ltd, Inc.*
- 6.10 Purchase Recommendation – Allsteel Lockers (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the purchase of small storage lockers from Allsteel c/o Midwest Office Interiors, the State of Illinois consortia/sole source provider, in the amount of \$10,751.49.*
- 6.11 Purchase Recommendation – Epson Laser Projector (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the purchase of an Epson laser projector from CDW-G, the State of Illinois sole source provider, in the amount of \$13,412.20.*
- 6.12 Purchase Recommendation – John Deere All-Terrain Vehicle (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the purchase of a John Deere 4x4, All-Terrain Vehicle from Shorewood Home and Auto in the amount of \$28,059.41, including a 10 % contingency.*
- 6.13 Purchase Recommendation – RCN/Astound Internet Renewal (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the 36-month renewal of our RCN/Astound Internet Services for Main Campus for \$40,502.88 including a 10% contingency.*

**846th REGULAR MEETING**

**August 30, 2022**

**Page 5**

- 6.14 Contract Renewal – Absolute Best Cleaning Service, Inc. (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves a three-year contract renewal of the custodial cleaning services contract with Absolute Best Cleaning Service, Inc., extending the term of the contract to August 31, 2025, at an annual rate of \$785,112 for year one, \$816,516 for the second year, and \$849,180 for the third year.*

- 6.15 Contract Renewal - Comcast Internet Services (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the 2-year renewal of Comcast Internet Services for the Main Campus and Matteson Area Center for \$14,117.40 including a 10% contingency.*

- 6.16 License Renewal – Google Workspace for Education (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the license purchase agreement for Google Workspace for Education Suite for \$14,112.00 and for Google Voice for \$19,335.00 totaling \$33,447.00 with a 10% contingency for a total of \$36,791.70.*

- 6.17 Project Recommendation: Atrium Renovation (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the Atrium Renovation at an estimated cost of \$1,471,080 including architectural/engineering services, construction costs and contingency.*

- 6.18 Budget Transfers – June and July 2022 (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the budget transfers for June and July, as indicated in the enclosure.*

**7. REPORTS**

- 7.1 President and Cabinet Monthly Reports (Enclosure)

- 7.2 Monthly Financial Report (Enclosure)

**8. ITEMS FROM THE BOARD OF TRUSTEES**

- 8.1 First Amendment to President's Employment Contract (Enclosure)

- 8.2 Schedule for Future Board/College Events (Enclosure)

- 8.3 ICCTA/ACCT Report

- 8.4 Prairie State College Foundation Report (Enclosure)

- 8.5 Information Items (Enclosure)

**846th REGULAR MEETING**

**August 30, 2022**

**Page 6**

8.6 Faculty Report

8.7 Support Staff Report

**9. CLOSED SESSION**

9.1 Action As a Result of Closed Session, if necessary

**10. ADJOURNMENT**

---