
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**EIGHT HUNDRED TWENTIETH MEETING
REGULAR MEETING**

**Tuesday – January 28, 2020
Board Room (No. 2274)
5:00 p.m.**

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-3637**

REVISED AGENDA

1. CALL TO ORDER
2. ORAL/WRITTEN PUBLIC COMMUNICATIONS
3. INTRODUCTIONS/RECOGNITIONS/PRESENTATIONS
 - 3.1 Pioneer Award – Mike Tomaszewski, Microcomputer Technician, ITR
 - 3.2 Comprehensive Annual Financial Report Presentation – GW & Associates
4. CONSENT ITEMS

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

RECOMMENDATION:

It is recommended that the Board of Trustees approves the items on the Consent Agenda.

Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Minutes of the 819th Regular Meeting of December 4, 2019; Minutes of the Closed Session of December 4, 2019; Minutes of the Special Meeting and Board Workshop of December 10, 2019; and Minutes of the Closed Session of December 10, 2019 as presented.

- 4.1 819th Regular Meeting – December 4, 2019

(Enclosure)

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- 4.2 Closed Session – December 4, 2019 (Enclosure-Board Members Only)
- 4.3 Special Meeting and Board Workshop – December 10, 2019 (Enclosure)
- 4.4 Closed Session – December 10, 2019 (Enclosure-Board Members Only)

Personnel

- 4.5 Resignation of Dr. Susan Foundos-Biegel, Assistant Professor/Supervising Dentist, Dental Hygiene (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees accepts the resignation of Dr. Susan Foundos-Biegel, Assistant Professor/Supervising Dentist, Dental Hygiene, effective December 13, 2019.
- 4.6 Resignation of Ms. Katherine Sleyko, Outreach and User Services Librarian/Associate Professor (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees accepts the resignation of Ms. Katherine Sleyko, Outreach and User Services Librarian/Associate Professor, effective December 13, 2019.
- 4.7 Resignation of Ms. Marisa Gray, Director, Business and Community Engagement (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees accepts the resignation of Ms. Marisa Gray, Director, Business and Community Engagement, effective November 21, 2019.

Financial

- 4.8 Bills Payable – FY2020 (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the FY2020 List of Bills Payable for November 16 - 30 and December 1-20 (including trustee and employee travel expenditures), as indicated in the enclosure.

5. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

CLOSED SESSION

“The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity” (5 ILCS 120/2(c)(1))

Personnel

- 5.1 Appointment of Assistant Professor/Coordinator, Certified Nursing Assistant (Board Members/Executive Officers Only)
RECOMMENDATION:
A recommendation for the appointment of an Assistant Professor/Coordinator, Certified Nursing Assistant will be made following discussion in Closed Session.

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- 5.2 Appointment of Assistant Professor/Coordinator, Childhood Development
RECOMMENDATION: (Board Members/Executive Officers Only)
A recommendation for the appointment of Assistant Professor/Coordinator, Childhood Development will be made following discussion in Closed Session.

- 5.3 Reorganization of Student Affairs and Institutional Effectiveness
RECOMMENDATION: (Board Members/Executive Officers Only)
It is recommended that the Board of Trustees approves the reorganization plan for Student Affairs and Institutional Effectiveness as presented.

Institutional

- 5.4 First Reading -- Board Policy C-9, Sexual Harassment (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves for First Reading, Board Policy C-9, Sexual Harassment, as revised and adopts the Associated Resolution.

Financial

- 5.5 Resolution authorizing and providing for an Installment Purchase Agreement and providing for the issue of not to exceed \$18,000,000 Debt Certificates
RECOMMENDATION:
It is recommended that the Board of Trustees approves the resolution authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for Community College District No. 515, Cook and Will Counties, Illinois, and to pay the cost of undertaking capital projects, including construction, maintaining, improving, and protecting buildings and other property, and acquiring and installing various equipment, and to pay for the cost of issuing debt certificates and to provide for capitalized interest, and authorizing and providing for the issue of not to exceed \$18,000,000 Debt Certificates, Series 2020A, of said Community College District evidencing the rights to payment under such Agreement, prescribing the details of the Agreement and Certificates, and providing for the security for and means of payment under the Agreement of the Certificates.
- 5.6 Project Recommendation – Illinois Community College Board FY2020 Deferred Maintenance Project Submission (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the Illinois Community College Board FY2020 Deferred Maintenance Project Submission.
- 5.7 Bid Recommendation – Summer 2020 Course Schedule (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees awards the bid for the Summer 2020 course schedule to the lowest responsible bidder, Woodward Printing Services, in the amount of \$16,780 plus \$662 for an additional four pages (if needed), for an additional eight pages (if needed) and \$150 per thousand for additional copies (if needed).

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- 5.8 Bid Recommendation – Charter Bus Service for PSC Athletic Team (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees awards the bid for charter bus service to Infinity Transportation, as the official transportation provider for Prairie State College student-athletes and coaches to away athletic contests. Infinity will provide this service at an estimated cost of \$4,100 per month (depending on the amount of road contests, which fluctuates from year to year and from sport to sport).
- 5.9 Bid Recommendation – Overnight Security Service (Enclosure)
Recommendation:
It is recommended that the Board of Trustees approves the award of the bid to provide overnight security services to Securatex Security Services in the amount of \$134,508.48 annually.
- 5.10 Purchase Recommendation – TRiO Upward Bound Program (Enclosure)
Recommendation:
It is recommended that the Board of Trustees approves the contract with King College Tours for \$32,988 for the TRiO Upward Bound Program Spring Break College Tour to New York and Washington D.C. from April 13 through April 17, 2020.
- 5.11 Purchase Recommendation – TRiO Upward Bound Program (Enclosure)
Recommendation:
It is recommended that the Board of Trustees approves the contract with King College Tours for \$34,854 for the TRiO Upward Bound Program Summer College Tour to Orlando, Florida and Atlanta, Georgia from July 6 through July 11, 2020.
- 5.12 Purchase Recommendation – Business Intelligence Software (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the purchase of software as an extension of our Ellucian enterprise system at a cost \$76,007, including a 10% contingency.
- 5.13 Contract Approval – Scantron Update (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the three-year service agreement with Scantron, for a project cost of \$42,597. This includes an annual fee of \$11,585 per year one cost.
- 5.14 Budget Transfers – November and December 2019 (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the budget transfers for November and December 2019, as indicated in the enclosure.
- 5.15 Presentation of FY2019 Comprehensive Annual Financial Report and Audit (Separate Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees accepts the FY2019 Comprehensive Annual Financial Report and Audit, as presented.

6. REPORTS

- 6.1 President's Report (Enclosure)
- 6.2 President's Cabinet Monthly Reports (Enclosure)

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6.3 Monthly Financial Report (Enclosure)

6.4 Sustainability Report (Separate Enclosure)

7. ITEMS FROM THE BOARD OF TRUSTEES

7.1 Schedule for Future Board/College Events (Enclosure)

7.2 ICCTA/ACCT Report

7.3 Prairie State College Foundation Report (Enclosure)

7.4 Faculty Report

7.5 Support Staff Report

7.6 Student Government Association Report

8. CLOSED SESSION

8.1 Action As a Result of Closed Session, if necessary

9. ADJOURNMENT
