
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**EIGHT HUNDRED TWENTY-FIRST MEETING
REGULAR MEETING**

**Tuesday – February 25, 2020
5:00 p.m.
Board Room (No. 2274)**

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-3637**

AGENDA

1. **CALL TO ORDER**
2. **ORAL/WRITTEN PUBLIC COMMUNICATIONS**
3. **INTRODUCTIONS/RECOGNITIONS/PRESENTATIONS**

3.1 Pioneer Award Recognition – Mr. Michael Tomaszewski, Microcomputer Technician, ITR

Pioneer Award Recognition – Ms. Karen Rhomberg, Programmer Analyst, ITR;
Ms. Angela White, Enrollment Services Manager, Enrollment Services; Mr. Gordon Griffin II,
Administrative Systems and Database Administrator, ITR; and Ms. Jaime Miller, Executive
Director, Enrollment and Financial Aid

4. **CONSENT ITEMS**

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the items on the Consent Agenda.

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Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Minutes of the 819th Regular Meeting of December 4, 2019; Minutes of the Closed Session of December 4, 2019; Minutes of the Special Meeting and Board Workshop of December 10, 2019; and Minutes of the Closed Session of December 10, 2019; Minutes of the 820th Regular Meeting of January 28, 2020 as presented.

- 4.1 819th Regular Meeting – December 4, 2019 (Enclosure)
- 4.2 Closed Session – December 4, 2019 (Enclosure-Board Members Only)
- 4.3 Special Meeting and Board Workshop – December 10, 2019 (Enclosure)
- 4.4 Closed Session – December 10, 2019 (Enclosure-Board Members Only)
- 4.5 820th Regular Meeting – January 28, 2020 (Enclosure)

Personnel

- 4.6 Resignation of Dr. Susan Foundos-Biegel, Assistant Professor/Supervising Dentist, Dental Hygiene (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees accepts the resignation of Dr. Susan Foundos-Biegel, Assistant Professor/Supervising Dentist, Dental Hygiene, effective December 13, 2019.
- 4.7 Resignation of Ms. Katherine Sleyko, Outreach and User Services Librarian/Associate Professor (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees accepts the resignation of Ms. Katherine Sleyko, Outreach and User Services Librarian/Associate Professor, effective December 13, 2019.
- 4.8 Resignation of Ms. Marisa Gray, Director, Business and Community Engagement (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees accepts the resignation of Ms. Marisa Gray, Director, Business and Community Engagement, effective November 21, 2019.

Institutional

- 4.9 Full-time Faculty Overloads, Adjunct Faculty Salaries and Compensation for Administrators, Staff and Retired Faculty on Teaching Assignments – Spring 2020, First Eight-Week Classes and Sixteen-Week Classes (Credit Courses) (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the full-time faculty overload compensation in the amount of \$268,992.24, adjunct faculty compensation in the amount of \$682,971.87, and compensation for retired faculty on teaching assignments in the amount of \$13,692.48, for first eight week classes and sixteen-week classes of the Spring 2020 term (credit courses).

Financial

- 4.10 Bills Payable – FY2020 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the FY2020 List of Bills Payable for November 16 – 30, December 1-20, and January 2020 (including trustee and employee travel expenditures), as indicated in the enclosure.

5. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

CLOSED SESSION

“The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity” (5 ILCS 120/2(c)(1))

Personnel

- 5.1 Tenure Recommendation – Ms. Brianna Abaté, Assistant Professor, Communications (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees awards a faculty tenure appointment to Ms. Brianna Abate, Assistant Professor, Communications, effective August 2020.

- 5.2 Tenure Recommendation – Ms. Kathleen Karwoski, Assistant Professor, Dental Hygiene (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees awards a faculty tenure appointment to Ms. Kathleen Karwoski, Assistant Professor, Dental Hygiene, effective August 2020.

- 5.3 Award of Annual Contracts for the 2020-2021 Academic Year (Enclosure)

RECOMMENDATION

It is recommended that the Board of Trustees approves the continuation of employment and the issuance of annual contracts for the full-time, tenure track faculty members listed below for the 2020-2021 academic year.

- 5.4 Appointment of Assistant Professor/Coordinator, Certified Nursing Assistant

RECOMMENDATION: (Board Members/Executive Officers Only)

A recommendation for the appointment of an Assistant Professor/Coordinator, Certified Nursing Assistant will be made following discussion in Closed Session.

- 5.5 Appointment of Assistant Professor/Coordinator, Childhood Development

RECOMMENDATION: (Board Members/Executive Officers Only)

A recommendation for the appointment of Assistant Professor/Coordinator, Childhood Development will be made following discussion in Closed Session.

5.6 Reorganization of Student Affairs and Institutional Effectiveness

RECOMMENDATION: (Board Members/Executive Officers Only)

It is recommended that the Board of Trustees approves the reorganization plan for Student Affairs and Institutional Effectiveness as presented.

Institutional

5.7 First and Final Reading -- Board Policy C-9, Sexual Harassment

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves for First and Final Reading, Board Policy C-9, Sexual Harassment, as revised and approves the Resolution Amending Board Policy C-9, Sexual Harassment, for Illinois Community College District No. 515, Counties of Cook and Will, State of Illinois.

5.8 Approval of New Program - Wind Turbine Certificate

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves a new certificate program – Wind Turbine.

5.9 Approval of New Program - Solar Photovoltaic Certificate

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves a new certificate program – Solar Photovoltaic.

Financial

5.10 Project Recommendation – Illinois Community College Board FY2020 Deferred Maintenance

Project Submission

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Illinois Community College Board FY2020 Deferred Maintenance Project Submission.

5.11 Project Recommendation: Tech Wing – Hot Water Tank Replacement

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Tech Wing Hot Water Tanks Replacement Project at an estimated cost of \$72,000, including architectural/engineering services, construction costs and contingency.

5.12 Bid Recommendation – Summer 2020 Course Schedule

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees awards the bid for the Summer 2020 course schedule to the lowest responsible bidder, Woodward Printing Services, in the amount of \$16,780 plus \$662 for an additional four pages (if needed), for an additional eight pages (if needed) and \$150 per thousand for additional copies (if needed).

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- 5.13 Bid Recommendation – Charter Bus Service for PSC Athletic Team (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees awards the bid for charter bus service to Infinity Transportation, as the official transportation provider for Prairie State College student-athletes and coaches to away athletic contests. Infinity will provide this service at an estimated cost of \$4,100 per month (depending on the amount of road contests, which fluctuates from year to year and from sport to sport).
- 5.14 Bid Recommendation – Overnight Security Service (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the award of the bid to provide overnight security services to Securatex Security Services in the amount of \$134,508.48 annually.
- 5.15 Bid Recommendation – Purchase of Renewable Energy Trainers (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the award of the bid to for two (2) units of Alternative Energy Trainers with associated curriculum and one (1) Turbine Nacelle Trainer with associated curriculum to the lowest responsible bidder, Advanced Technology Consultants Inc., in the amount of \$108,368.
- 5.16 Bid Recommendation – Motor Control Trainers and Instrumentation and Process Control Trainer (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the award of the bid for five (5) units of Motor Control Trainers with associated curriculum and one (1) Instrumentation and Process Control Trainer with associated curriculum to the bidder, Advanced Technology Consultants Inc. Option 1, in the amount of \$58,730.
- 5.17 Purchase Recommendation – TRiO Upward Bound Program (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the contract with King College Tours for \$32,988 for the TRiO Upward Bound Program Spring Break College Tour to New York and Washington D.C. from April 13 through April 17, 2020.
- 5.18 Purchase Recommendation – TRiO Upward Bound Program (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the contract with King College Tours for \$34,954 for the TRiO Upward Bound Program Summer College Tour to Orlando, Florida and Atlanta, Georgia from July 6 through July 11, 2020.
- 5.19 Purchase Recommendation – TRiO Educational Talent Search Program (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the contract with King Tours and Transportation for \$49,895 for the TRiO Educational Talent Search Program Spring Break College Tour to North Carolina, South Carolina and Georgia from March 22 through March 26, 2020.

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- 5.20 Purchase Recommendation – Business Intelligence Software Implementation (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the purchase and implementation of Business Intelligence software at a cost \$76,007, including a 10% contingency.

- 5.21 Purchase Recommendation – Three (3) Tractors and Three (3) Trailers for the CDL Program (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees authorizes and approves the purchase of three used tractors and three used trailers from Arrow Truck Sales in Bolingbrook, IL for the Commercial Truck Driver (CDL, Class A) program. The tractors are estimated at \$39,950 each and the trailers are estimated at \$18,000. The total purchase price includes a two-year warranty and will not exceed \$215,000.

- 5.22 Contract Approval – Scantron Update (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the three-year service agreement with Scantron, for a project cost of \$42,597.

- 5.23 Contract Approval – Desire2Learn (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the 3-year Service Agreement with Desire2Learn, at a cost of \$326,780.64. This consists of three annual payments of \$108,926.88.

- 5.24 Contract Approval – Holiday Tours, Inc. (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the contract with Holiday Tours, Inc. for a charter bus for the baseball team in the amount of \$10,500.00.

- 5.25 Resolution – Intent to Issue Funding Bonds (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Resolution setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to issue not to exceed \$18,500,000 bonds for the purpose of paying claims against Community College District No. 515, Cook and Will Counties, Illinois, and directing that notice of such intention be published as provided by law.

- 5.26 Budget Transfers – November, December 2019 and January 2020 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the budget transfers for November 2019, December 2019, and January 2020, as indicated in the enclosure.

6. REPORTS

- 6.1 President's Report (Enclosure)

- 6.2 President's Cabinet Monthly Reports (Enclosure)

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6.3 Monthly Financial Report (Enclosure)

6.4 Sustainability Report (Separate Enclosure)

7. ITEMS FROM THE BOARD OF TRUSTEES

7.1 Schedule for Future Board/College Events (Enclosure)

7.2 ICCTA/ACCT Report

7.3 Community Service Awards (Nomination Process)

7.4 Prairie State College Foundation Report (Enclosure)

7.5 Faculty Report

7.6 Support Staff Report

7.7 Student Government Association Report

7.8 President's Employment Contract

8. CLOSED SESSION

8.1 Action As a Result of Closed Session, if necessary

9. ADJOURNMENT
