

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Eight Hundred and Twenty-Sixth Regular Meeting August 25, 2020

MINUTES

Dr. Ronald White, Vice Chair, convened the 826th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:04 p.m., Tuesday, August 25, 2020, via Conference Call and in the Board Room of the College.

ROLL CALL:

Board Members Present

Mr. Christopher Baikauskas, Secretary
Mr. Christian Ponce, Student Trustee
Dr. Ronald White, Vice Chair

Board Members Present via Conference Call

Mr. Marc Wiley, Chair
Mr. Jay Readey
Mr. John Stanfa
Ms. Camielle Williams

Board Members Absent

Ms. Joelle Mulhearn

Table Participants Present

Dr. Thomas Saban, Interim President
Ms. Jodi Pedersoli, Board Recorder
Mr. Elighie Wilson, Interim Vice President, Academic Affairs
Dr. Michael Anthony, Vice President, Student Affairs and Institutional Effectiveness
Mr. Eric Stach, Del Galdo Law Group

Table Participants Present via Conference Call

Mr. Thomas Nicholas, Faculty Representative

Administrators Present

Mr. Gregory Kain; Mr. Timothy Kosiek; Dr. Anthony Martin; Dr. Charmaine Sevier;
Ms. Patricia Gallagher Trost

Administrators via Conference Call

Ms. Jan Bonavia; Ms. Tiffany Brewer; Ms. Deborah Smith Havighorst; Ms. Janice Kaushal;
Ms. Kelly Lapetino; Ms. Grace McGinnis; Ms. Jaime Miller; Mr. Felix Simpkins;
Ms. Cheri Taylor-Lawton

Faculty Members Present

Dr. Maureen Grady

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Faculty Members Present via Conference Call

Dr. Danielle Coleman; Ms. Valerie Nicholson; Mr. Edward O'Donnell

Managers Present

Ms. Crystal Alston, Mr. Jay Barriga

Managers Present via Conference Call

Ms. Deanna Burghardt; Ms. Kristen Carrera; Ms. Denise Edwards; Ms. Mary Fitzpatrick;
Ms. Alysse Hansen; Ms. Helen Manley; Dr. Jermaine Morales; Ms. Jameta Rogers

Staff Members Present via Conference Call

Mr. William Berkeley; Joel Nightingale

Others Present via Conference Call

Mr. Charles Dieringer, Chicago Heights Kiwanis; Mr. Shawn Jackson; Mr. Edward Schwarz,
Olympia Fields Resident

ORAL/WRITTEN PUBLIC COMMUNICATIONS

None.

INTRODUCTIONS AND RECOGNITIONS

Dr. Saban introduced the new Executive Director of Human Resources, Dr. Charmaine Sevier. Dr. Sevier thanked the College for the opportunity and looks forward to the exciting journey ahead.

Dr. Saban announced the unveiling of firetrucks will be held on September 24th from 3:30 – 4:45 p.m. More information will be sent as the event gets closer.

Mr. Ponce and Mr. Readey joined the meeting at 5:08 p.m.

CONSENT ITEMS

Ms. Williams moved and Mr. Wiley seconded that the Board of Trustees approves the following items of consent:

Minutes

That the Board of Trustees approve the Minutes of the 825th Regular Meeting of July 28, 2020; as presented.

Designation of Deputies for April 2021 Election

That the Board of Trustees confirms their approval of the designation of Ms. Patricia Trost, Ms. Crystal Alston, and Ms. Jodi Pedersoli as the persons authorized to accept nominating petitions from prospective candidates on behalf of the Secretary of the Board of Trustees for the Election to be held on Tuesday, April 6, 2021, and furthermore that Ms. Trost be designated as the local election official to act on behalf of the Secretary of the Board of Trustees for the election.

Bills Payable – FY2020

That the Board of Trustees approves the FY2020 List of Bills Payable for July, (including trustee and employee travel expenditures), as indicated in the enclosure.

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Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Mr. Readey | Aye |
| Mr. Stanfa | Aye |
| Dr. White | Aye |
| Mr. Wiley | Aye |
| Ms. Williams | Aye |
| Mr. Ponce | Advisory (Aye) |

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

Award of Annual Contracts for the 2020-2021 Academic Year for Eligible Full-Time Tenure Track Faculty Members (Credit)

Ms. Williams moved and Mr. Readey seconded that the Board of Trustees approves the continuation of employment and the issuance of annual contracts for the full-time, tenure track faculty members listed below for the 2020-2021 academic year.

Faculty Entering Third Year at PSC (Credit)

*William Condon, Instruction and Reference Librarian/ Assistant Professor
Gail Szewczyk, Assistant Professor, Dental Hygiene*

Faculty Entering Second Year at PSC (Credit)

*LaTia Collins, Assistant Professor/Coordinator, Childhood Development
Kimberly Pina, Assistant Professor/Coordinator, Certified Nursing Assistant*

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Mr. Readey | Aye |
| Mr. Stanfa | Aye |
| Dr. White | Aye |
| Mr. Wiley | Aye |
| Ms. Williams | Aye |
| Mr. Ponce | Advisory (Aye) |

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Appointment of Assistant Professor of Physical Therapist Assistant

Mr. Readey moved and Mr. Wiley seconded that the Board of Trustees approves the appointment of Ms. Rhonda White as Assistant Professor/Clinical Coordinator, Physical Therapy Assistant, effective August 26, 2020, at an annual salary of \$72,856.

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Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Mr. Readey | Aye |
| Mr. Stanfa | Aye |
| Dr. White | Aye |
| Mr. Wiley | Aye |
| Ms. Williams | Aye |
| Mr. Ponce | Advisory (Aye) |

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Appointment of Assistant Professor of Nursing

Mr. Stanfa moved and Mr. Readey seconded that the Board of Trustees approves the appointment of Ms. Jessica Hanson as Assistant Professor, Nursing, effective August 26, 2020, at an annual salary of \$57,064.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Mr. Readey | Aye |
| Mr. Stanfa | Aye |
| Dr. White | Aye |
| Mr. Wiley | Aye |
| Ms. Williams | Aye |
| Mr. Ponce | Advisory (Aye) |

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Payment Approval – South Metropolitan Higher Education Consortium

Ms. Williams moved and Mr. Readey seconded that the Board of Trustees approves the payment to South Metropolitan Higher Education Consortium for fiscal year 2021 membership dues, in the amount of \$10,514.00.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Mr. Readey | Aye |
| Mr. Stanfa | Aye |
| Dr. White | Aye |
| Mr. Wiley | Aye |
| Ms. Williams | Aye |
| Mr. Ponce | Advisory (Aye) |

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

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Project Recommendation -- Nature Preserve Trail

Mr. Baikauskas moved and Mr. Readey seconded that the Board of Trustees approves the Nature Preserve Trail Project at an estimated cost of \$205,080, including architectural/engineering services, construction costs and contingency with two-thirds of the cost paid by an IDNR grant.

Mr. Baikauskas asked if the costs included permit fees required due to the waterway. Mr. Kosiek said the College has been in contact with the Metropolitan Water Reclamation District and other navigable waterway systems to ensure that the work is approved. There is also notification out to Thorn Creek and the IDNR.

Mr. Readey was concerned about the lack of use with the existing trails and the amount of money the College is spending on the project. He inquired about the efforts to market the trails along with the health benefits. Dr. Saban said new trail is changing the existing project and making it more accessible creating more traffic. The College will definitely do some marketing and signage.

Mr. Stanfa asked if the Biology lab use the area for research. Mr. Nightingale responded that the biology faculty like to study the native species and the beehives are out there as well. Mr. Nightingale agreed with Dr. Saban that the effort would allow better access without walking along the street or across the river. The project includes ADA access. Many people will have access to it whether it be for class or other reasons.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Mr. Readey | Aye |
| Mr. Stanfa | Aye |
| Dr. White | Aye |
| Mr. Wiley | Aye |
| Ms. Williams | Aye |
| Mr. Ponce | Advisory (Aye) |

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Contract Renewal – Microsoft Enrollment for Education Solutions

Ms. Williams moved and Mr. Wiley seconded that the Board of Trustees approves the renewal of the Microsoft Enrollment for Education Solutions campus agreement from CDW-G, under Illinois Community College System Procurement Consortium pricing, in the amount of \$26,282.59 for the period September 1, 2020 through August 31, 2021.

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Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Mr. Readey | Aye |
| Mr. Stanfa | Aye |
| Dr. White | Aye |
| Mr. Wiley | Aye |
| Ms. Williams | Aye |
| Mr. Ponce | Advisory (Aye) |

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Budget Transfers – July 2020

Ms. Williams moved and Mr. Wiley seconded that the Board of Trustees approves the budget transfers for July, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Mr. Readey | Aye |
| Mr. Stanfa | Aye |
| Dr. White | Aye |
| Mr. Wiley | Aye |
| Ms. Williams | Aye |
| Mr. Ponce | Advisory (Aye) |

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

REPORTS

President's Cabinet Monthly Reports

Dr. Saban highlighted the College's projects including the HVAC renovation, campus lighting, biology lab, atrium and dental hygiene flooring. The Sustainability Department collaborates on projects such as the solar panels and beehives which the Biology professors use. Mr. Kain highlighted the a few projects that the IT Department has worked on in regards to the CARES Act. The biggest project has been technology for all. The College has ordered 200 laptops along with hotspots, carrying cases and webcams. They have provided the technology for the students, faculty and staff to succeed. They will also be upgrading the wifi to include the parking lot. Dr. Anthony spoke of CARES Act monies being used for virtual lab kits in the Chemistry, Biology and Microbiology classes so students have the best virtual clinical possible. Some funding also went towards the Dental Hygiene Department. Mr. Barriga added that software has been purchased for remote teaching and learning along with devices that would help Math, Science and Biology.

Dr. White acknowledged the Prairie State College's marketing efforts. He also acknowledged and thanked the entire staff for their hard work during this trying year.

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Monthly Financial Report

Dr. Saban highlighted his monthly financial report.

Schedule for Future Board/College Events

Dr. White outlined the upcoming events and meetings.

ICCTA/ACCT Report

No Report.

Prairie State College Foundation Report

Ms. Havighorst announced that the Foundation received 142 applications for scholarships from students. This is more students than applied last year at this time. Even if enrollment is down, the need is not only still there but has increased.

Faculty Report

Mr. Nicholas said Student Affairs was doing a great job getting students to classes. He has been talking with his colleagues who are excited that every student is logged in and every student is working.

Support Staff Report

No report.

ADJOURNMENT

*Mr. Baikauskas moved and Mr. Readey seconded that the Board of Trustees adjourn the meeting. **All members present voted Aye, and the meeting adjourned at 5:35 p.m.***

Marc Wiley, Chair

Christopher Baikauskas, Secretary

Jodi Pedersoli, Board Recorder
