

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Eight Hundred and Twenty-Ninth Regular Meeting December 1, 2020

MINUTES

Dr. Ronald White, Vice Chair, convened the 829th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:01 p.m., Tuesday, December 1, 2020, via Conference Call and in the Board Room of the College.

ROLL CALL:

Board Members Present

Dr. Ronald White, Vice Chair
Mr. Christopher Baikauskas, Secretary
Mr. Christian Ponce, Student Trustee

Board Members Present via Conference Call

Mr. Marc Wiley, Chair
Ms. Joelle Mulhearn
Mr. Jay Readey
Mr. John Stanfa
Ms. Camielle Williams

Table Participants Present

Dr. Thomas Saban, Interim President
Ms. Jodi Pedersoli, Board Recorder
Mr. Elighie Wilson, Interim Vice President, Academic Affairs
Dr. Michael Anthony, Vice President, Student Affairs and Institutional Effectiveness
Mr. Eric Stach, Del Galdo Law Group

Table Participants Present via Conference Call

Mr. Thomas Nicholas, Faculty Representative
Ms. Cheron Ricks, Support Staff Representative

Administrators Present

Mr. Gregory Kain; Mr. Timothy Kosiek; Dr. Anthony Martin; Dr. Charmaine Sevier; Ms. Deborah Smith Havighorst; Ms. Patricia Gallagher Trost

Administrators via Conference Call

Ms. Jan Bonavia; Ms. Tiffany Brewer; Ms. Carolyn Ciesla; Ms. Annette Dolph; Dr. Megan Hughes; Ms. Janice Kaushal; Ms. Kim Marisa Kunce; Ms. Kelly Lapetino; Ms. Grace McGinnis; Ms. Jaime Miller; Mr. Felix Simpkins; Ms. Cheri Taylor-Lawton

Faculty Members Present via Conference Call

Dr. Craig Mulling; Dr. Jessica Nastal; Ms. Katharine Sims-Drew; Dr. Kisha Wells

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Managers Present

Mr. Jay Barriga

Managers Present via Conference Call

Ms. Crystal Alston, Ms. Karla Boyd; Ms. Deanna Burghardt; Ms. Kristen Carrera; Ms. Julie DeLong; Dr. Gina De Rosier-Cook; Ms. Cindy Drew; Ms. Denise Edwards; Ms. Mary Fitzpatrick; Dr. Daniel Geiter; Mr. Gordon Griffin, II; Ms. Alysse Hansen; Ms. Helen Manley; Mr. Michael Moody; Mr. Lirim Neziroski; Ms. Jameta Rogers; Ms. Oshunda Williams; Mr. John Woodyatt

Staff Members Present via Conference Call

Ms. Lesia Barnes; Mr. William Berkeley; Mr. Michael Bertocchi; Ms. Renee Bickett; Ms. Erin Craven; Ms. Candace Dickerson; Ms. Victoria Kral; Ms. Elizabeth Logan; Ms. Kristin Milligan; Ms. Brittany Minor-Merriweather; Ms. Esther Pacheco; Ms. Karen Rhomberg; Mr. Aundrea Wilder

Others Present via Conference Call

Mr. Reginald Edwards; Dr. Nakia Hall; Dr. Marie Hansel; Ms. Miranda Nicolas; Dr. Debra Prendergast; Mr. James Rachlin, Meristem Advisors; Ms. Beverly Saban; Mr. Edward Schwarz, Olympia Fields Resident

ORAL/WRITTEN PUBLIC COMMUNICATIONS

Mr. Baikauskas read the following public communication for the record:

Good Evening,

I would first like to thank the Members of the Board for their rejection of the proposed RIF's that were on the agenda during the last board meeting. I would be remiss in not clearing up misinformation that was stated during the meeting and acknowledging that PSC, like every community college and most businesses in the United States, is facing tough financial times.

There were 17 positions that were on the list to be rified, and 52% of those were in Corporate and Continuing Education. This is in addition to the 3 positions that are vacant from employees leaving; one of which has a signed MOU to be refilled but is now not allowed. Repeatedly, it was stated these rifs were to align with PSC's Core Mission which I have copied below from the Prairie State College's website:

Prairie State College fosters collaborative relationships that empower students to achieve their education and career goals. The College embraces its diversity, nurtures life-long learning, and supports community and economic development.

As a member of the Corporate and Continuing Education, I feel it is necessary to rebut Dr. Saban's claim that the elimination of these positions "speaks directly to the core mission". The truth is that his eliminations are directly opposed to the stated mission to "empower students to achieve their education and career goals." He put forth the elimination of 47% of the remaining team members of Corporate and Continuing Education where a majority of vocational certification and life-long learning is implemented. While these career goals may not be credited, most count towards enrollment numbers and apportionment through ICCB and satisfy the education and career goals

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of many. The indication that they are not students while being okay with counting them in enrollment numbers and receiving apportionment for them is insensitive and disappointing.

Dr. Saban stated the people in these positions are "ineffective and haven't worked for months" is not only false, it is disrespectful to the entire staff who have worked diligently to ensure success even during these times making sure programs can still run. Additionally, he said these people "are not qualified to do what we are planning to do at this point". What is this "plan"? As a public community college, not only are we as employees, but those we serve, warranted in knowing this "plan".

On the Wednesday after the board meeting the Union president held an emergency meeting. In this meeting she stated the union was notified only a week prior of the proposed RIF's. It was stated during the board meeting that the union was thoroughly involved in negotiations, but with only a week's notice thorough sounds like a stretch. He also stated the positions were put forth by the VP's, but as you know Corp Ed did not have a VP at the time of the meeting. I find it hard to believe a Dean or VP of any department, already down 3 positions (not including the hourly positions already cut), would cut their staff (and essentially much of their programming) by an additional 42%. Is this indicative of the future of the department of Corporate and Continuing Education?

Again, thank you for the rejection of the rif's as put forward. Although my position was not on the list, this time, I feel I must speak up for the misinformation being given about employees who have been working non-stop in an environment no one thought we would see. Everyone at PSC, both credit and non-credit, are picking up extra responsibilities, figuring out different ways to offer programs, and cut costs. I understand the challenges all are facing during these times and would like to commend the board by looking at this as more than positions, but as people as well.

*Kristin Milligan
Corporate and Continuing Education Dept.*

INTRODUCTIONS/RECOGNITIONS

Government Finance Officers Award

Prairie State College was awarded the Certificate of Achievement for Excellence in Financial Reporting. The College's comprehensive annual financial report was submitted to the Government Officers Association in Chicago. According to their certificate, this achievement is the highest form of recognition in governmental accounting and financial reporting. The College satisfied the high standards of the program.

FINANCIAL PRESENTATION

Dr. Saban reviewed the financial insert provided in the board packet. Dr. Saban along with Mr. Jamie Rachlin of Meristem Advisors; Dr. Charmaine Sevier, Executive Director of Human Resources; and Ms. Cheri Taylor-Lawton, Controller, all collaborated on the presentation.

Dr. Saban stated the College is required to account for its cash in multiple funds, according to purpose. As a rule, cash can only be used for the legal purposes of that fund. As a result, much of the College's money cannot be used to support operations. Education and operations must be over time, sufficient to support the College's operations in those two categories. The working cash of \$6.2 million is available from time

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to time to replenish when operating funds are insufficient due to timing or cash shortfalls, but it must be paid back annually by June 30. The capital projects funds are initiated with the bond money and cannot be spent for anything else. The bond money has to be spent within three years of drawing. The \$7.5 million as of June 30, is what the College can use for operations. The College can borrow from the working cash, but it must be paid back by June 30. The other funds are strictly restricted. Until recently, cash for operations has remained stable. Last year's enrollment declines and COVID has changed this picture. Cash balances seem to be declining rapidly. The continuing trend in this direction is not sustainable. With the College experiencing a 40% drop in spring enrollment and assuming a 10% drop in property tax collections, the College will only collect about 87% of its lending. This slide is exaggerated and the College will deplete paying its operating fund balances, and most working cash in 2022 at current spending levels.

It is recommended that the Board review and stabilize this cash position and implement a plan to avoid running out of cash in the operating funds. A full 78% of the College's costs are employment related. Staff reductions are now recommended and have been recommended. The remaining 22% of the College's costs are operational, largely fixed with minor opportunities for reductions to impact overall costs. Non-personnel budgets have already been reduced, where possible. Early action prevents more dramatic reductions later.

Every community college is looking at this. According to the *Chronicle* article provided in the packet, there are two key issues on campuses today. Number one is campus mental health and number two is financial viability of the community college. Maybe this information would have been better presented prior to the RIF request. However, the College is overstaffed and enrollment is much less.

Mr. Wiley asked where the College was in regard to the capital funds. Dr. Saban answered that the College is on the first year and has two more years to use the capital fund in the required three years.

Ms. Taylor-Lawton added that the College pays about \$1.3 million a month for salaries before paying other bills. The \$1.3 million compared to the \$7 million in usable cash, is not a whole lot. The College is getting revenue in, but certainly not at the same pace that it is spending. The way that it is moving is not sustainable. The College is going to have to do something so that it can end up in a good position at the end of this.

Mr. Baikauskas asked Dr. Saban to clarify if enrollment was down 40% compared to last year at this time or year to date. Dr. Saban confirmed that is was compared to last year.

Mr. Baikauskas inquired about what other community colleges are facing as far as enrollment revenue. Dr. Saban answered that he has learned from his community college presidents' meeting that figures have ranged from 9-50%.

Dr. Anthony provided data from a recent article published in the *Chicago Tribune* that shows a breakdown. Unfortunately, the enrollment chart shows Prairie State College at the bottom; meaning the worse out of the 48 community colleges. Normally in a recession, community colleges will see an increase in enrollment. The big X factor this year was COVID-19. Many people made a decision not to go to school. They prioritized a number of things whether it was schooling their own children, medical concerns, finances, losing their job, etc. and it had a much bigger effect across the country than thought. The black and brown communities suffer more than the majority populations and the affluent communities do. All the community colleges have seen drops and then you start seeing the trends around black and Latin X populations. The College's population consists of mostly black and Latin X and has created more of an apparent drop in enrollment. Through student surveys and research, which is included in the packet, most of the College's students do not prefer online learning. Students are struggling to

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engage, and if they have choice they will just wait. Earlier this year, the College did a campaign about visiting here. Instead of a gap and taking time off, attend community college; take advantage of that instead of a four-year university. That did not land across the state. The trend across the state now are students opting not to do anything; they are not attending community or four-year universities.

Mr. Wilson added that there is a decline in community colleges' service to first generation students as well as returning adults. According to a recent *Chicago Tribune* article and other literature, those are the students that are electing not to go to school right now. The College has a lot of first generation and returning adults and that is what is hurting enrollment here and community colleges across the state. At the PSC academic officers meetings, everyone is talking about the decline in the adult education student population and the black and brown student population. Particularly black and brown first year students are electing not to go to school. Joliet Junior College, which serves a lot of rural students, along with Prairie State College are at the bottom in terms of the biggest losses and involvement.

Mr. Readey stated that he would like to see some more information about enrollment in particular. The data from the *Chicago Tribune* was very concerning to him, showing Prairie State College down 30% from last year to this year and other community colleges serving black and brown populations. He is uncomfortable with \$7.5 million in the general fund and reducing force to make a couple of hundred thousand dollars' worth of difference. He does not see the connection between the action that is being asked and the actions of the College. In addition, he feels like he has not seen much about mitigating the enrollment concerns relative to what he has been presented with in terms of the need to cut personnel. He believes it sends a bad signal to the community and for the College. In a time of economic distress, it is not healthy for communities. Given that tonight, the Board is also voting on the lobbying contract for the Ronan Group, and he would like to see the lobbyists go to work and put together a package for community colleges at the state level and Prairie State leading some of that call because there will be stimulus money coming out early 2021. He would much rather bid for some of that then cut people and increase unemployment in our local communities.

Mr. Stanfa said this is happening in other areas of business and possibly education, but instead of laying off, what if the College's personnel voluntarily took a pay cut until the financial situation improved. He is hoping for better things happening after the first of the year, but no one has been through the experience the pandemic has caused.

Dr. White commented that the College had made it through the impasse and will get through this as well. The College needs to continue to work together and come up with some viable options to look at.

Mr. Baikauskas asked whether the College had exhausted all the efficiencies either from the instructional plan, operating, corporate education or other college departments; minimizing everything possible before considering the RIF.

Dr. Saban said they generally have however, they have not with instructional and student services. He also wants to preserve all police and facilities that it takes to operate the College at this level. He has looked at areas with known inefficiencies as well as people that could not work. He believes those efficiencies have been outlined and there may be some other areas of nonproductivity such as CED. CED is an area that has had unsustainable losses. There is no way the College can sustain the losses that it had over the last few years.

Mr. Baikauskas asked if the CED Department was the only department that created losses for the College.

Dr. Saban responded that the CED Department is not supposed to create losses; they are supposed to break even. They lost \$1.3 million last year. Dr. Saban asked how the College could sustain that.

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Mr. Wiley asked Dr. Saban and Pat Trost to put something together with more breakdown and details of the big picture and send it out to the Board members.

Dr. White wanted to confirm that Mr. Wiley was asking for more details.

Mr. Wiley said yes and used the example that Mr. Readey wanted to see numbers and Mr. Stanfa asked about different options to possibly make this work. He would like to see different options and where the College is.

Ms. Mulhearn wanted the Board to think about the real issue, which is attracting more students. The discussions to market northwest Indiana and reaching out to potential students needs to be addressed. Cutting jobs will not be enough if the College does not have the students. The College needs to come up with the root reason as to why, outside of COVID, they are not attracting students to the College.

Dr. Anthony said that this is really the worst of all times with this pandemic. On February 28 the Board supported the reorganization of the Student Affairs division. Dr. Anthony assessed the department when he first arrived and agreed that the College did not have a strong recruitment and outreach arm. That arm was created and the department is in the process of really building that out. They are still doing good work; unfortunately, March 16 the College had to close down. The College is still committed to enhancing the recruitment efforts and believes there is more that can be done to get people at the College. He looks forward to the day when the College can activate some of that and reap the rewards.

Ms. Miller commented that while recruitment is a very important element to enrollment, the other element that is equally, if not more important is retention. Ms. Miller went on to say that, the College has seen a decline in its enrollment for the past decade. The problem with this pandemic has just exacerbated what is already occurring over a period of years at a slower pace. While the College constantly recruits whether from marketing communications or other avenues like our Target Next software or advising, all those pieces do not mean anything if the College cannot retain the students that they get. Right now, Prairie State retains less than half of the students that attend. The College has to focus not just on the recruitment piece, but also on the retention piece to have that sustained level of enrollment over a period of time.

CONSENT ITEMS

Mr. Wiley moved and Ms. Williams seconded that the Board of Trustees approves the following items of consent:

Minutes

That the Board of Trustees approves the Minutes of the 828th Regular Meeting of October 27, 2020; as presented.

Retirement of Lee Ann Burrough, Professor/Coordinator of Physical Science/Earth Science, and Geology

That the Board of Trustees accepts the retirement of Lee Ann Burrough, Professor/Coordinator of Physical Science/Earth Science and Geology, as outlined in Section 4.32, Item 1, of the 2017-2020 Federation of Teachers, Local 3816, AFT, AFL-CIO contract, effective June 2, 2021.

Full-Time Faculty Overloads and Adjunct Faculty Salaries on Teaching Assignments – Fall 2020, Twelve-Week Classes and Second Eight-Week Classes (Credit Courses)

That the Board of Trustees approves the full-time faculty overload compensation in the amount of \$135,173.24; and adjunct faculty compensation in the amount of \$261,681.91, for twelve-week classes, and second eight-week classes of the 2020 Fall Term (credit courses).

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Bills Payable – FY2021

That the Board of Trustees approve the FY2021 List of Bills Payable for, October and for November 1, 2020 to November 15, 2020 (including trustee and employee travel expenditures), as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Mulhearn | Aye |
| Mr. Readey | Aye |
| Mr. Stanfa | Aye |
| Dr. White | Aye |
| Mr. Wiley | Aye |
| Ms. Williams | Aye |
| Mr. Ponce | Advisory (Aye) |

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

Appointment of Assistant Professor of Surgical Technology

Ms. Mulhearn moved and Ms. Williams seconded that the Board of Trustees approves the appointment of Ms. Monique Campbell as Assistant Professor/Clinical Coordinator, Surgical Technology, effective January 5, 2021, at a salary of \$54,489.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Mulhearn | Aye |
| Mr. Readey | Aye |
| Mr. Stanfa | Aye |
| Dr. White | Aye |
| Mr. Wiley | Aye |
| Ms. Williams | Aye |
| Mr. Ponce | Advisory (Aye) |

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Resignation of Ezekiel Flannery, Non-Tenured, Assistant Professor of English as a World Language

Ms. Williams moved and Ms. Mulhearn seconded that the Board of Trustees accepts the resignation of Dr. Ezekiel Flannery, non-tenured, Assistant Professor, English as a World Language, effective May 14, 2021.

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Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Mulhearn | Aye |
| Mr. Readey | Aye |
| Mr. Stanfa | Aye |
| Dr. White | Aye |
| Mr. Wiley | Aye |
| Ms. Williams | Aye |
| Mr. Ponce | Advisory (Aye) |

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Bid Recommendation – Refuse and Recycling

Ms. Williams moved and Mr. Baikauskas seconded that the Board of Trustees approves the three-year contract for the refuse and recyclable material collection to the lowest responsible bidder, Republic Services, in the total amount of \$25,418.34.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Mulhearn | Aye |
| Mr. Readey | Aye |
| Mr. Stanfa | Aye |
| Dr. White | Aye |
| Mr. Wiley | Aye |
| Ms. Williams | Aye |
| Mr. Ponce | Advisory (Aye) |

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Contract Renewal – Blue Cross/Blue Shield of Illinois – Health Insurance 2021 Plan

Ms. Mulhearn moved and Ms. Williams seconded that the Board of Trustees approves a one-year contract renewal with Blue Cross/Blue Shield for employee health insurance beginning January 1, 2021.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Mulhearn | Aye |
| Mr. Readey | Aye |
| Mr. Stanfa | Aye |
| Dr. White | Aye |
| Mr. Wiley | Aye |
| Ms. Williams | Aye |
| Mr. Ponce | Advisory (Aye) |

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Contract Approval – Sun Life Company – Dental Insurance 2021 Plan

Ms. Williams moved and Ms. Mulhearn seconded that the Board of Trustees approves a one-year contract with Sun Life Company to provide employee dental insurance beginning January 1, 2021.

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Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Mulhearn | Aye |
| Mr. Readey | Aye |
| Mr. Stanfa | Aye |
| Dr. White | Aye |
| Mr. Wiley | Aye |
| Ms. Williams | Aye |
| Mr. Ponce | Advisory (Aye) |

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Contract Approval – Sun Life Company- Life/Accidental Death and Dismemberment Insurance Extension

Mr. Wiley moved and Ms. Williams seconded that the Board of Trustees approves the extension provided by Sun Life Company who currently provides life/accidental death and dismemberment coverage by extending coverage through December 31, 2023.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Mulhearn | Aye |
| Mr. Readey | Aye |
| Mr. Stanfa | Aye |
| Dr. White | Aye |
| Mr. Wiley | Aye |
| Ms. Williams | Aye |
| Mr. Ponce | Advisory (Aye) |

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Contract Renewal – OmniUpdate

Ms. Mulhearn moved and Mr. Wiley seconded that the Board of Trustees approves a one-year contract renewal with OmniUpdate, in the amount of \$19,500.00.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Mulhearn | Aye |
| Mr. Readey | Aye |
| Mr. Stanfa | Aye |
| Dr. White | Aye |
| Mr. Wiley | Aye |
| Ms. Williams | Aye |
| Mr. Ponce | Advisory (Aye) |

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

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Contract Renewal – South Metropolitan Higher Education Consortium Inside Higher Education Employment Recruitment Advertising

Mr. Stanfa moved and Ms. Williams seconded that the Board of Trustees approves the annual contract renewal of Inside Higher Education employment/recruitment advertising for the South Metropolitan Higher Education Consortium on behalf of five of its member institutions, in the amount of \$18,820.00.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Mulhearn | Aye |
| Mr. Readey | Aye |
| Mr. Stanfa | Aye |
| Dr. White | Aye |
| Mr. Wiley | Aye |
| Ms. Williams | Aye |
| Mr. Ponce | Advisory (Aye) |

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation – Adult Education Technology

Ms. Mulhearn moved and Ms. Williams seconded that the Board of Trustees approves the purchase of technology to support Distance Learning for Adult Education and Literacy Students in the amount of \$30,000.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Mulhearn | Aye |
| Mr. Readey | Aye |
| Mr. Stanfa | Aye |
| Dr. White | Aye |
| Mr. Wiley | Aye |
| Ms. Williams | Aye |
| Mr. Ponce | Advisory (Aye) |

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Lobbying Services Agreement – Alfred G. Ronan, Ltd.

Mr. Baikauskas moved and Ms. Mulhearn seconded that the Board of Trustees approves a one-year service contract with Alfred G. Ronan, Ltd. effective January 1, 2021 through December 31, 2021 at a rate of \$5,400.00 per month for lobbying services.

Mr. Readey stated that \$5,400 a month seemed like a lot of money for the reports that the Board receives each month that feels relatively boilerplate. He requested that Dr. Saban comment on the value received through the lobbying contract.

Dr. Saban said the lobbying firm is highly effective even though much more effective when the session is on. They work quite a bit behind the scenes; you may not see them take credit. They are effective when it comes to putting money into the equalization of the community colleges and making sure Prairie State College is getting its share. The College will use their services for requesting extensions and help with the new allied health building extensions.

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Dr. White added that they had not increased their rates for their services from last year or the year before. He believes that Alfred Ronan & Associates is being fair in what they are asking.

Mr. Readey said he would like to see Alfred Ronan & Associates get to work and see the value returned in terms of an appeal to the State for aid to come out of the pandemic.

Ms. Mulhearn asked if, as their employer, is the College able to ask Alfred Ronan for certain things or for items to be brought up on behalf of the College. She also inquired what the alternative would be if the College did not have a lobbyist in its corner.

Dr. White replied that the College may not have as strong of a voice down in Springfield when it comes time for monies and the College trying to garner state funds.

Mr. Baikauskas shared his personal philosophy regarding lobbyists. He looks at the lobbyist services as stock; stock that has different value at different time during its life. He believes that the lobbying firm is just like that; there are times of highs and times of low. Right now with no session, it is hard to get activity but this thing is not going to last forever. Ronan has the ability to get building funds and millions of dollars, and all of a sudden, it has become a small amount compared to the money brought in.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Mulhearn | Aye |
| Mr. Readey | Aye |
| Mr. Stanfa | Aye |
| Dr. White | Aye |
| Mr. Wiley | Aye |
| Ms. Williams | Aye |
| Mr. Ponce | Advisory (Aye) |

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Budget Transfers – October and November 2020

Mr. Stanfa moved and Ms. Mulhearn seconded that the Board of Trustees approves the budget transfers for October and November 1-15, 2020 as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Mulhearn | Aye |
| Mr. Readey | Aye |
| Mr. Stanfa | Aye |
| Dr. White | Aye |
| Mr. Wiley | Aye |
| Ms. Williams | Aye |
| Mr. Ponce | Advisory (Aye) |

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

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2020 Tax Levy Resolution

Ms. Mulhearn moved and Ms. Williams seconded that the Board of Trustees approves the Resolution to Adopt the 2020 Tax Levy, which establishes the level of taxes that will be requested for the College from Cook and Will Counties for the 2020 tax year.

Upon the call of roll, the vote was as follows:

| | |
|----------------|----------------|
| Mr. Baikauskas | Aye |
| Ms. Mulhearn | Aye |
| Mr. Readey | Aye |
| Mr. Stanfa | Aye |
| Dr. White | Aye |
| Mr. Wiley | Aye |
| Ms. Williams | Aye |
| Mr. Ponce | Advisory (Aye) |

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

REPORTS

President's Cabinet Monthly Reports

Dr. Saban highlighted his report.

Mr. Stanfa said the College should promote to new and existing students the wonderful work in regard to building and operations by using the website to show students the projects and updates as they are completed.

Mr. Wiley thought it was important to make it clear that the projects are not from general funds, but from the capital project funds. The College has needed these updates for years.

COVID-19 Student Survey Results

Dr. Anthony reported that the College had good response rates with the survey submitted to students. The survey allowed the College to gage how the students are coping with online learning and to assist the students in real-time with any issues or support they needed. The employees are currently taking a COVID survey as well to see how they are coping with the COVID issues.

Monthly Financial Report

Dr. Saban highlighted his monthly financial report.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Dr. White highlighted the calendar.

ICCTA/ACCT Report

No report.

Prairie State College Foundation Report

Ms. Havighorst highlighted the "Giving Tuesday" drive.

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Faculty Report

Mr. Nicholas said the semester is ending; next week is final exams. Most of the conversations with faculty have indicated that the students are struggling and faculty are doing their best to help them get through it.

Support Staff Report

No report

Mr. Wiley concluded the meeting with an update of the Attorney General's case filed against select board members for violating the Open Meetings Act. All the board members should have received a copy of the letter that concluded the allegations were unfounded. The Board will move forward and get things done. It is about the students and the school.

ADJOURNMENT

Dr. White moved and Ms. Williams seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 6:11 p.m.

Dr. Ronald J. White, Vice Chair

Christopher Baikauskas, Secretary

Jodi Pedersoli, Board Recorder
