

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Eight Hundred Thirtieth Regular Meeting January 26, 2021

MINUTES

Dr. Ronald White, Vice Chair, convened the 830th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:01 p.m., Tuesday, January 26, 2021, via Conference Call and in the Board Room of the College.

ROLL CALL:

Board Members Present

Dr. Ronald White, Vice Chair
Mr. Christopher Baikauskas, Secretary
Mr. Christian Ponce, Student Trustee

Board Members Present via Conference Call

Mr. Marc Wiley, Chair
Ms. Joelle Mulhearn
Mr. Jay Readey
Mr. John Stanfa
Ms. Camielle Williams

Table Participants Present

Dr. Thomas Saban, Interim President
Ms. Jodi Pedersoli, Board Recorder
Mr. Eric Stach, Del Galdo Law Group

Table Participants Present via Conference Call

Mr. Elighie Wilson, Interim Vice President, Academic Affairs
Dr. Michael Anthony, Vice President, Student Affairs and Institutional Effectiveness
Ms. Valerie Nicholson, Faculty Representative

Administrators Present

Mr. Gregory Kain; Mr. Timothy Kosiek; Dr. Anthony Martin; Dr. Charmaine Sevier; Ms. Deborah Smith Havighorst; Ms. Patricia Gallagher Trost

Administrators via Conference Call

Ms. Jan Bonavia; Ms. Tiffany Brewer; Ms. Carolyn Ciesla; Ms. Annette Dolph; Dr. Megan Hughes; Ms. Janice Kaushal; Ms. Grace McGinnis; Ms. Jaime Miller; Mr. Felix Simpkins; Ms. Cheri Taylor-Lawton; Dr. Kisha Wells

Faculty Members Present via Conference Call

Ms. Katharine Sims-Drew

830th REGULAR MEETING

January 26, 2021

Page 2

Managers Present

Mr. Jay Barriga

Managers Present via Conference Call

Ms. Crystal Alston; Ms. Deanna Burghardt; Ms. Kristen Carrera; Ms. Denise Edwards; Ms. Mary Fitzpatrick; Mr. Gordon Griffin, II; Ms. Alysse Hansen; Ms. Cristina Lazard; Ms. Helen Manley; Mr. Michael Moody; Mr. Lirim Neziroski; Mr. Joel Nightingale; Ms. Dawn Sterning; Ms. Oshunda Williams; Mr. John Woodyatt

Staff Members Present via Conference Call

Ms. Lesia Barnes; Mr. William Berkeley; Ms. Renee Bickett; Ms. Erin Craven; Mr. Mark Green; Ms. Victoria Kral; Ms. Carina Lowe; Ms. Kristin Milligan; Ms. Brittany Minor-Merriweather; Ms. Esther Pacheco; Ms. Karen Rhomberg; Mr. Daniel Vaci

Others Present via Conference Call

Ms. Capri Buie; Ms. Marva Campbell-Pruitt; Dr. Nakia Hall; Dr. Marie Hansel; Rev. Dr. James E. Hunt; Mr. William Morgan; Ms. Miranda Nicolas; Dr. Debra Prendergast; Mr. Edward Schwarz, Olympia Fields Resident; Mr. David Short; Ms. Kimberly Sorrell

ORAL/WRITTEN PUBLIC COMMUNICATIONS

None.

INTRODUCTIONS/RECOGNITIONS

None.

CONSENT ITEMS

Ms. Williams moved and Mr. Stanfa seconded that the Board of Trustees approves the following items of consent:

Minutes

That the Board of Trustees approves the Minutes of the 829th Regular Meeting of December 1, 2020; as presented.

Retirement of Dr. Patrice M. Eberhardt, Professor of Nursing

It is recommended that the Board of Trustees accepts the retirement of Dr. Patrice M. Eberhardt, Professor of Nursing, effective December 31, 2020.

Resignation of Ms. Kelly Lapetino, Dean of Corporate and Continuing Education

It is recommended that the Board of Trustees accepts the resignation of Ms. Kelly Lapetino, Dean of Corporate and Continuing Education, effective January 1, 2021.

Adjunct Faculty Compensation for Non-Credit Courses, 2020 Fall Term

It is recommended that the Board of Trustees approves the adjunct faculty compensation in the amount of \$41,819.62, for the fall 2020 term (non-credit courses).

Bills Payable – FY2021

It is recommended that the Board of Trustees approves the FY2021 List of Bills Payable for November 16-30 and December 1-23, 2020 (including trustee and employee travel expenditures), as indicated in the enclosure.

830th REGULAR MEETING

January 26, 2021

Page 3

Mr. Readey asked what determines when a personnel matter is on the consent agenda versus the regular agenda. In particular, Dean Lapetino's resignation and why this is a consent agenda item; rather than something that the Board would discuss. He added that it seemed like an HR matter and odd that at the level of her employment, the Board would not deliberate whether in closed session or otherwise as to why she is resigning.

Dr. White explained that Cabinet collaborates and brings agenda items to the Board. He is sure that Human Resources is aware of this and recommended that it go under personnel on the consent agenda.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Abstain
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Ponce	Advisory (Aye)

The vote being seven (6) Ayes, one (1) Abstain, no (0) Nays, and one (1) Advisory, the motion carried.

Review of Closed Session Minutes

Mr. Wiley moved and Ms. Williams seconded that the Board of Trustees have determined that all minutes or portions, thereof, of its closed meetings that are currently confidential, shall remain confidential and nonpublic at this time.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Ponce	Advisory (Aye)

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Review of Verbatim Recordings of Closed Session Meetings

Ms. Williams moved and Ms. Mulhearn seconded that the Board of Trustees authorizes the destruction, on or after January 26, 2021, of audio tapes of its closed meetings held on the following dates, as to which closed meetings official minutes have been approved and no litigation under the Open Meetings Act is pending:

April 30, 2019

June 4, 2019

Further, that the Board of Trustees find that audio tapes made of other closed meetings held by the Board during 2019 and 2020 require continued confidentiality and should be maintained as non-public at this time.

830th REGULAR MEETING

January 26, 2021

Page 4

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Ponce	Advisory (Aye)

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Schedule for Summer Work Hours

Mr. Stanfa moved and Ms. Williams seconded that the Board of Trustees approves that the College be closed on Fridays during the summer of 2021 from May 21 through August 13, Monday – Thursday; work and operating hours for employees will be adjusted accordingly.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Ponce	Advisory (Aye)

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

2020-2023 Agreement between the Board of Trustees of Community College District No. 515 and Illinois Council of Police Chapter of Prairie State College

Mr. Baikauskas moved and Mr. Wiley seconded that the Board of Trustees approves the 2020-2023 Agreement between the Board of Trustees of Community College District 515 and Illinois Council of Police (ICOPS) Chapter of Prairie State College.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Nay
Mr. Ponce	Advisory (Aye)

The vote being six (6) Ayes, one (1) Nay, and one (1) Advisory, the motion carried.

830th REGULAR MEETING

January 26, 2021

Page 5

Contract Renewal – QLess

Mr. Wiley moved and Ms. Williams seconded that the Board of Trustees approves the renewal of the QLess queuing software, which was originally approved by the Board on April 13, 2018 as the lowest responsible bidder, at an original cost of \$15,850 and a yearly maintenance renewal fee not to exceed \$7,500.

Ms. Mulhearn asked for details of the renewal.

Mr. Kain, Executive Director of Information Technology Resources, answered that it extends automated technology that is already implemented. They started out with the Advising Office using the service for scheduling appointments remotely. They are going to expand this software to Enrollment Services and Financial Aid.

Mr. Readey asked Dr. Saban what determines when the College puts things out for bid and when the College just renews the contract on something that was put out to bid a couple of years previous.

Dr. Saban responded that the College primarily evaluates the service from the vendor along with their partnership and relationship. As with QLess, the College has been using QLess and they are satisfied. However, they do have the option of issuing an RFP. That is why the College signs short-term, 3–5-year contracts in Information Technology.

Dr. Anthony added that it was an extension since the College already had an agreement with them. The College needed to move online and offer virtual services and this extension expands to multiple offices.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Ponce	Advisory (Aye)

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation – Faculty and Executive/Staff Laptops

Mr. Baikauskas moved and Mr. Stanfa seconded that the Board of Trustees approves the purchase laptops, with warranties, to extend the faculty laptop program and include Executive/Staff, from CDW-G, under Illinois Community College System Procurement Consortium pricing, with a 10% contingency in the amount of \$45,057.48.

830th REGULAR MEETING

January 26, 2021

Page 6

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Ponce	Advisory (Aye)

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation – Virtual Conferencing Monitors

Ms. Williams moved and Ms. Mulhearn seconded that the Board of Trustees approves the purchase of IT monitors, with warranties, with built-in microphones and cameras from CDW-G, under Illinois Community College System Procurement Consortium pricing, not to exceed the amount of \$11,552.52.

Mr. Readey asked about the \$150 difference between the quote and the amount in the resolution.

Mr. Barriga, Manager of ITR Operations and Client Services, answered that the equipment was not in stock. Due to COVID, some technologies are harder to secure. IT added the extra \$150 in case of an increase; they do not foresee an issue but wanted the extra cushion if needed.

Mr. Readey asked Mr. Barriga about the College’s experience with the quality and capabilities of monitors.

Mr. Barriga said that since the beginning of the pandemic the College has tried a couple different monitors and five different iterations on campus. The monitors the College are purchasing offer the best quality speaker and microphone. They also have a distortion microphone to eliminate background noise. Information Technology Resources chose a larger purchase for when the College reopens. People will still expect that remote capability and students may not want to come back as soon as staff and faculty do. This will help the College prepare for the future.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Ponce	Advisory (Aye)

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Project Recommendation – Atrium/Café Renovation Project

Ms. Williams moved and Ms. Mulhearn seconded that the Board of Trustees approves the Atrium/Café Renovation Project at an estimated cost of \$3,066,000 including architectural/engineering services, construction costs and contingency.

830th REGULAR MEETING

January 26, 2021

Page 7

Mr. Readey asked about the payment source.

Dr. White answered that it will be funded through the bonds.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Ponce	Advisory (Aye)

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Bid Rejection -- Hot Water Tank Replacement Tech Building Project

Ms. Williams moved and Ms. Mulhearn seconded that the Board of Trustees reject all bids for the Hot Water Tank Replacement Tech Building Project due to budgetary concerns and lack of received competitive bids.

Ms. Mulhearn asked for the process to be explained.

Mr. Kosiek, Executive Director of Facilities and Operations, said the Board of Trustees approved the original budget of \$72,000. The actual bid came in at \$114,000 with an alternate of \$25,000. Due to the amount being over budget by \$30,000 plus the lack of competitive bids receive, the College wants to reject the bids and will redesign accordingly to fit the budget that was approved by the Board of Trustees. In the past they have rejected bids that have not been competitive or not within the design budget. In a competitive bid-process with another bid or two, the College should be able to get better bids than what was originally received. Mr. Kosiek feels that the \$72,000 budget that the Board approved a year ago should be sufficient for the replacement of the hot water tanks.

Mr. Stanfa asked if it was feasible to use on-demand water heaters for this application or if the only option is hot water tanks.

Mr. Kosiek said he did look into the tankless demand water heaters. The tankless water heaters are point of use. The College has a lot of sinks and bathrooms, which will increase the quantity of tankless heaters needed. In addition, they would need to bring in an electric or gas source to the point of use heaters.

830th REGULAR MEETING

January 26, 2021

Page 8

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Ponce	Advisory (Aye)

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation – Automated Degree and Certificate Evaluator

Ms. Williams moved and Ms. Mulhearn seconded that the Board of Trustees approves the purchase and implementation of Ferrilli AutoGrad, an automated degree and certificate evaluator, at a cost of \$34,595, including a 10% contingency.

Mr. Readey inquired how to evaluate if this is saving the College money and if it is getting a better result.

Mr. Kain responded that at the end of the semester the College goes through the laborious process of looking through individual students' transcripts and comparing them against the catalog requirements for each program once they petition for a degree. It is a very time consuming process. With this software, not only does it evaluate the individuals that petition but the entire student body. That allows the opportunity for the College to show more completers. Better graduation rates and more certifications are good for the College's statistics.

Ms. Miller, Dean of Enrollment Management, concurred that it is currently a manual process. The program will allow reporting to and following the Department of Education's regulations more efficient. Many students receive stackable certificates in the process of completing a degree and this system will allow for better tracking of those certifications that the students may not be aware they completed or are approaching completion. It will serve a dual purpose.

Mr. Readey asked about technology and if AutoGrad will be able to talk to the College's other systems to track this information.

Mr. Kain answered that Ferrelli did a demo that Ms. Miller attended. Basically, the Colleague system knows what courses a student took and what courses the student has to take in order to complete a degree. Ferrelli has built the technology to do the comparison and identify the graduates and the certificate completers.

830th REGULAR MEETING

January 26, 2021

Page 9

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Ponce	Advisory (Aye)

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

Addendum Recommendation – Digital Architecture Services Agreement

Ms. Mulhearn moved and Mr. Readey seconded that the Board of Trustees approves the addendum to the Professional Services Agreement between Prairie State College and Digital Architecture, LLC (DIGARC) totaling \$2,800.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Ponce	Advisory (Aye)

The vote being seven (7) Ayes, no (0) Nays, and one (1) Advisory, the motion carried.

President’s Cabinet Monthly Reports

Dr. Anthony pointed out the revised strategic plan, which updates the College’s plan to accommodate for the large disruption of the pandemic.

Dr. Saban highlighted his monthly report.

Dr. Martin, Chief of Police, highlighted the details of the College being a mega site for the COVID vaccination.

Monthly Financial Report

Dr. Saban highlighted his monthly financial report.

Sustainability Report

Mr. Stanfa expressed his enthusiasm for the new electric and hybrid courses the Automotive Department will be offering.

Dr. Saban said the College is responding to that training for electric vehicles and actually integrating this sustainability and energy efficiency into the curriculum.

Mr. Nightingale, Sustainability Coordinator, said the College is excited to be moving in that direction.

830th REGULAR MEETING

January 26, 2021

Page 10

Strategic Plan Annual Report

The revised strategic plan updates the College's plan to accommodate for the large disruption of the pandemic.

2020-2021 Student Government Budget

The budget is presented for the Board of Trustees' review. Dr. Saban added that it is a single budget that is based on the student enrollment projections. He added that Student Government is a key component, and this is part of the recruiting and welcoming.

Schedule for Future Board/College Events

Dr. White highlighted upcoming board meetings and events.

ICCTA/ACCT Report

Ms. Mulhearn reported there was an upcoming ICCTA business meeting on Saturday and after that, she may have something to report.

Prairie State College Foundation Report

Ms. Havighorst shared a student's journey.

Information Items

Dr. White thanked the individuals for sending correspondence.

Faculty Report

No report.

Support Staff Report

No report.

Student Government Association Report

No report.

ADJOURNMENT

Dr. White moved and Ms. Williams seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 6:04 p.m.

Dr. Ronald J. White, Vice Chair

Christopher Baikauskas, Secretary

Jodi Pedersoli, Board Recorder
