

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Eight Hundred and Twenty-Eighth Regular Meeting October 27, 2020

MINUTES

Dr. Ronald White, Vice Chair, convened the 828th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:01 p.m., Tuesday, October 27, 2020, via Conference Call and in the Board Room of the College.

ROLL CALL:

Board Members Present

Dr. Ronald White, Vice Chair
Mr. Christopher Baikauskas, Secretary
Mr. Christian Ponce, Student Trustee

Board Members Present via Conference Call

Mr. Marc Wiley, Chair
Ms. Joelle Mulhearn
Mr. Jay Readey
Mr. John Stanfa
Ms. Camielle Williams

Table Participants Present

Dr. Thomas Saban, Interim President
Ms. Jodi Pedersoli, Board Recorder
Mr. Elighie Wilson, Interim Vice President, Academic Affairs
Dr. Michael Anthony, Vice President, Student Affairs and Institutional Effectiveness
Mr. Eric Stach, Del Galdo Law Group

Table Participants Present via Conference Call

Mr. Thomas Nicholas, Faculty Representative
Ms. Cheron Ricks, Support Staff Representative

Administrators Present

Mr. Gregory Kain; Mr. Timothy Kosiek; Dr. Charmaine Sevier; Ms. Deborah Smith Havighorst;
Ms. Patricia Gallagher Trost

Administrators via Conference Call

Ms. Jan Bonavia; Ms. Tiffany Brewer; Ms. Carolyn Ciesla; Ms. Annette Dolph; Dr. Megan Hughes; Ms. Janice Kaushal; Ms. Kim Marisa Kunce; Ms. Kelly Lapetino; Ms. Jaime Miller;
Mr. Felix Simpkins; Ms. Cheri Taylor-Lawton

Faculty Members Present via Conference Call

Dr. Jessica Nastal; Mr. Chad Vietstra

Managers Present

Ms. Crystal Alston, Mr. Jay Barriga

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Managers Present via Conference Call

Ms. Karla Boyd; Ms. Deanna Burghardt; Ms. Kristen Carrera; Ms. Julie DeLong;
Dr. Gina De Rosier-Cook; Ms. Cindy Drew; Ms. Denise Edwards; Ms. Mary Fitzpatrick;
Dr. Daniel Geiter; Mr. Gordon Griffin, II; Ms. Alysse Hansen; Ms. Cristina Lazard;
Ms. Helen Manley; Mr. Lirim Neziroski; Ms. Jameta Rogers; Ms. Dawn Sterning;
Ms. Oshunda Williams; Mr. John Woodyatt

Staff Members Present via Conference Call

Ms. Lesia Barnes; Mr. William Berkeley; Ms. Renee Bickett; Mr. Deneen Brackett;
Ms. Erin Craven; Ms. Carmen Dover; Mr. Mark Green; Ms. Victoria Kral; Ms. Elizabeth Logan;
Ms. Carina Lowe; Ms. Kristin Milligan; Mr. Joel Nightingale; Mr. Bradley Schmidt;
Mr. Aundrea Wilder

Others Present

Mr. James Cecil, Del Galdo Law Group

Others Present via Conference Call

Mr. David Clark; Dr. Marie Hansel; Ms. Miranda Nicolas; Dr. Debra Prendergast; Ms. Beverly Saban; Mr. Edward Schwarz, Olympia Fields Resident

ORAL/WRITTEN PUBLIC COMMUNICATIONS

Mr. Baikauskas read the following public communication:

Hello,

My name is Craig Mulling, Professor of Social Sciences at Prairie State College and resident of Homewood, Illinois.

I have one question:

Given the Reduction in Force agenda item for tonight's meeting and as I understand it the possibility of future Reduction in Force proposals, what is the rationale for spending nearly \$5 million dollars--\$3 million on café renovations alone-as part of the Board's agenda this evening?

Regards,

Craig Mulling

INTRODUCTIONS AND RECOGNITIONS

None.

CONSENT ITEMS

Mr. Baikauskas moved and Ms. Williams seconded that the Board of Trustees approves the following items of consent:

Minutes

That the Board of Trustees approves the Minutes of the Budget Hearing of September 29, 2020; and Minutes of the 827th Regular Meeting of September 29, 2020; as presented.

Full-time Faculty Overloads, Adjunct Faculty Salaries and Compensation for Retired Faculty on Teaching Assignments – Fall 2020, First Eight-Week Classes, Sixteen-Week Classes, and Fourteen-Week Classes (Credit Courses)

That the Board of Trustees approves the full-time faculty overload compensation in the amount of \$299,182.70, adjunct faculty compensation in the amount of \$478,376.34, and compensation for retired

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faculty on teaching assignments in the amount of \$10,067.74, for first eight-week classes, sixteen-week classes, and fourteen-week classes of the Fall 2020 term (credit courses).

Bills Payable – FY202

That the Board of Trustees approve the FY2021 List of Bills Payable for September (including trustee and employee travel expenditures), as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Ponce	Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

Reduction in Force

Ms. Williams moved and Mr. Readey seconded that that the Board of Trustees approves a Reduction in Force involving the following filled positions with approximate salaries:

- Continuing Professional Education Specialist
- Library Technical Assistant
- Duplication/Assistant Mail Clerk
- Experiential Learning Coordinator
- Receptionist, Student Success Center
- Operations Support Specialist
- Library Technical Assistant
- Coordinator Sports Info
- First Year Experience Specialist
- Coordinator Career Training
- Manager, Talent Pipeline Program
- Manager, Continuing Education
- Manager, Apprenticeship Program
- Manager, Reconciliations, Compliance, and Return of Funds
- Cashier
- Accounts Payable Clerk
- Coordinator – Program Conference Center
- Manager, Conference Center

Dr. White stated for discussion the salaries depicted in the Board packets totaled \$923,000 annually.

Dr. Saban said this is a critical step that is necessary. The College's tuition is down due to limited enrollment. The College is only receiving 87% of its tax levy and is planning for a 10% tax reduction along with a 17% reduction in tuition and fees. It needs to consolidate and focus on its core mission. When things are difficult, you pull back and focus on what you do best, which happens to be full credit higher education. Many of these positions have been unable to work. The Governor's message expired, to

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keep people employed, expired quite some time ago. But frankly, Prairie State has kept people employed for as long as it can sustain without this RIF. The College has to come up with \$750,000 current expenses that it's been able to cut. All positions that are open have been cancelled which gives a vacancy savings of about \$100,000. The College has looked under every rock. This must be done. This is not unusual. Every single school district in the state of Illinois and maybe other states are doing something similar. The College has to downsize to be able to sustain itself. And this is the way that Cabinet decided is the most appropriate way at this time.

Mr. Baikauskas said he requested information from Dr. Saban on two separate occasions over the weekend, which he did not receive. As a result, he filed a FOIA to gain that information. Since he did not have the pertinent information he needed to make a decision on this agenda item, Mr. Baikauskas recommended to the other Board members to do the necessary due diligence. He spent time looking over the information and financials trying to figure out how much is bond money. Given all the missing information and the other contents of the FOIA, which involve tax collection and a financial impact study on how this affects the College, he feels it is important to be diligent and compassionate during COVID to these employees.

Dr. Saban explained that the College could not afford it. There is going to be quite a lot repercussion if this does not go through. There is going to be program elimination from instructional areas. The College has not touched any instruction or student support services; only touched peripheral areas. If this does not pass, the College will have to touch instruction, and dig deeper and this will affect students. This affects non-credit students, and it affects areas that are not being utilized at this time. It will be a tremendous stress on the institution if this is not approved.

Dr. White asked if it was possible, with the consideration of the impositions that are imposed due to COVID, to see how this plays out. Maybe wait just a month or two, after the election results, to see how things go in terms of people going back to work and all the other actions the Governor has begun to restrict.

Dr. Saban said he would not recommend waiting a month or two. If the College waits, then it will be Christmas and no one wants to have a RIF during Christmas. This is something if it is not done, the College will suffer and the students will suffer. Not the faculty, not the College, the students if this does not pass. No tuition increase has been requested, but the College may need one if this does not go through.

Mr. Wiley asked Dr. Saban to share the discussions that he has had with the union.

Dr. Saban said that this has been discussed and negotiated thoroughly with the Support Staff Union. Dr. Saban asked Dr. Sevier to answer since she had done most of the preparation.

Dr. Sevier said they have had multiple conversations with the Support Staff Union regarding the potential impact on their membership. The College has been sure to take extra care and caution as it is are trying to go through this process, because this is not an easy decision. It is not something that is entered into lightly. We are trying to make sure that we take care of our employees as best as we can. So, there are some considerations that have been put into place, should this be approved and passed that will take care of members and employees until the end of the year. There have been conversations with the Support Staff Union in regards to the RIF.

Ms. Mulhearn asked if there would be any impact on these cuts if people decide to take the early retirement. She also asked Dr. Saban to provide specific examples of how not passing this would impact the students.

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Dr. Saban said they had made a commitment not to touch anything that would affect student instruction and learning and has not done so. This list has been developed over several weeks that would save the students, basically, from the impact of COVID plus the fact that the money has been going down every year. For example, the College has \$37 million which \$17 million is bond money that leaves \$20 million for operating funds. Two years ago, the College had \$23 million. It is dwindling and there is an opportunity to stop it. The College cannot sustain this extended program. No specific areas of instruction have been identified that would be cut. This is substantial; it is over \$3 million that the College needs to crack. There is \$750,000 in expenses that have been taken, the reduction in force is going to save over \$1 million. It's needed. There are open positions; the vacancies savings equals \$100,000. The College does not want to touch what it does best, the core mission. If this does not pass, it affects the core mission. If this passes, it does not.

Dr. Seiver answered Ms. Mulhearn's question regarding the Early Retirement Incentive program. She said the Early Retirement Incentive program is completely separate from the Reduction in Force. There may be individuals eligible for early retirement that are on the Reduction in Force list. However, should they choose not to retire early they will remain on the Reduction in Force list. The College is doing the Early Retirement Incentive Program on a staggered basis. Meaning it is being offered to support staff, managers/professionals first. The College does not know who will take the incentive. It has been offered in the past, and not everyone has taken advantage of the opportunity. At this point, it cannot determine the entire savings, because it is still up in the air as to who might take the early retirement incentive or not.

Mr. Stanfa asked Dr. Saban if there is a possibility to shift the responsibilities of the positions affected, changing what they may do on a day-to-day basis, and utilize their skills to help the College increase enrollment.

Dr. Saban answered that they did thoroughly discuss the idea that these employees could be redeployed. But they are not qualified for what the College is planning to do. At this point, the College needs the relief and does not need these positions.

Dr. White asked if this is basically eliminating these positions or in the future would the College bring back these positions as with a layoff.

Mr. Cecil responded said the reduction in force is basically the elimination of the positions. Those individuals in the support staff union do have recall rights for one year. If positions do open in the future, they do have those rights of their collective bargaining agreements. A layoff would not really change the analysis. It would still be a reduction in force.

Mr. Wiley said that he had discussions with Dr. Saban about whether the reduction in force was necessary. At that point, Dr. Saban told him that he had met with the union including different chapters from Chicago along with the Human Resource Director and they have ironed some things out. Mr. Wiley said he is not in favor of reducing any positions, but he is also not in favor of tuition increase, which the Board had stood by before. He pointed out that this was not taken lightly, and a lot of work was put into this.

Mr. Ponce said the concern here, as student trustee, is the possible tuition increase. He understands the difficulty in eliminating positions especially close to the holidays. But he knows this area serves low-income households and he also comes from a low-income household. Any tuition increase would create a drop in attendance. Normally, in a perfect world where no one would have to be dealing with a pandemic, these positions would still be here. Any tuition increase or anything that affects the student's ability to go to school will not be easy.

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Dr. White wanted to verify that if this item passes that the persons in these positions would be taken care of until the end of the year. Dr. Sevier confirmed that anticipated end dates would be November 27th, but payouts would go until December 31st.

Mr. Baikauskas said that Dr. Saban's figures added up to \$37.7 million total cash as of September 30th and \$17.9 in bond proceeds which he was unsure if the College had spent some of those monies. He had requested that information and had not received it. Mr. Baikauskas said he came up with \$19.8 million in total cash. Last year the College had \$23 million in cash. He asked how the \$3 million difference in total cash drastically affects the operations of the College.

Dr. Saban said that it is exactly the amount that the College is planning to offset. It will be done by offsetting \$740,000 incurred expenses, \$150,000 in hourly employees being reduced, vacancy savings of \$100,000, the RIF will be \$1 million, and open positions are about \$350,000. The College is still about \$300,000 short; but can make it up.

Mr. Baikauskas wanted to know how the shortage is going to affect the College when it still has \$19 million left in cash.

Dr. Saban said that in 2018 the College had \$23 million, in 2019 it had \$22 million. He explained that it is going down and they must plan for the future. There is a lot of the bond money spent and planned for with this atrium. The bond money is for the future. Right now, Dr. Saban is trying to sustain the College. Seventy-five percent of the cost is people. These positions are not necessary at this time. Many have not worked for months.

Dr. White said the Board has a tough decision to make with the holidays coming up but also with COVID. People have to pay their bills and it is difficult. This institution is a team and everyone helps each other.

Mr. Stanfa would like to know, although he cannot know tonight, how many people take the early retirement. Subtract it from that million dollars and find out that maybe the College is not going to lose a million dollars by keeping some of these people. Maybe it will make up most of the difference with the early retirement incentive. Dr. Saban replied that the early retirees are needed to balance the budget and it will still need more. Everybody in the state is facing this. Look at Lori Lightfoot.

Mr. Stanfa said he does not disagree with trying to save money. He asked if the Board should pass this through, will the College for sure save a million dollars. If half of the qualified employees take the early retirement package, than we will save half the money in the Early Retirement Incentive.

Dr. Sevier said while some individuals may qualify or be eligible for early retirement, they are not guaranteed to take the early retirement. Individuals will still have an option not to accept the early retirement. We cannot guarantee who will or will not take retirement. Just because individuals are eligible, does not mean they will take it.

Mr. Stanfa stated that if two-thirds of the individuals take the early retirement, maybe at that point the College only needs to let that part of the workforce go. Because once the people retire, the job can be abolished and no longer need to be filled. Dr. Saban said that was correct. That is what is included in the vacancy savings and open positions.

Ms. Mulhearn asked for the exact number of employees who qualify for the early retirement. Dr. Sevier was going to pull that information for Ms. Mulhearn.

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Mr. Readey wanted clarification on the retirement package. He understands people get a \$5,000 payout and they get medical and dental benefits. He asked if they also than get retirement pay. Whatever they would be eligible for, if they retired on time or is it just the lump sum cash payment.

Mr. Cecil said for the early retirement program for both the managers and the support staff there would be a lump sum payment of approximately \$5,000. They would be entitled to health insurance for a number of years up to the age of 65 and they would also qualify for pension payments as well. They have a three-year max on the health insurance.

Mr. Readey asked how the pension payments work. Mr. Cecil said they would apply for their pension through the SURS retirement fund. If they qualify, which they will as part of the program, then they would receive pension payments through SURS. Mr. Ready asked what percentage of their salary would the pension payments be equivalent to for the average employee. Mr. Cecil said he did not know exactly. He thought that SURS has a maximum of 75% of their income, but it depends on the years of service of the individual and their age, as to whether they qualify for that full 75%.

Dr. White asked if anyone has spoken to the 17 people that will be affected by this RIF to garner their feelings as to elimination of these positions.

Dr. Sevier said communication has not gone out to any individual yet because no one was sure if this was going to be approved or not. Since this requires board approval, no conversations were had with individuals, because it could potentially be unnecessary to have those conversations. There will be plan, should this be approved to begin communications with individuals as early as tomorrow.

Mr. Baikauskas said when he, as an administrator in education, had to RIF people he notified them before the board meeting.

Ms. Mulhearn asked if listening to the board meeting tonight is how people in these positions are finding out their they may possibly get RIFed for the first time.

Dr. Saban responded that that is correct. They did not have the authority to talk to anyone as Dr. Sevier said.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Nay
Ms. Mulhearn	Nay
Mr. Readey	Nay
Mr. Stanfa	Nay
Dr. White	Nay
Mr. Wiley	Abstain
Ms. Williams	Nay
Mr. Ponce	Advisory (Aye)

The vote being zero (0) Ayes, six (6) Nays, one (1) abstain, and one (1) Advisory, the motion failed.

Early Retirement Incentive

Ms. Williams moved and Ms. Mulhearn seconded that the Board of Trustees approves the temporary offering of an Early Retirement Incentive Program to Managers/Professionals and Support Staff.

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Dr. Saban said that this was an early retirement program for managers and support staff as opposed to faculty and administrators, which will be offered later in the year. The application is due no later than November 20th. Dr. Saban asked Mr. Cecil to provide a brief summary.

Mr. Cecil said the program offers the financial incentive to both support staff and managers of \$5,000 to retire early along with health insurance for a maximum of three years or until they reach the age of 65, whichever comes earlier. They would qualify for their pension payments through SURS. Through the early retirement program, they would have to submit an application to the Human Resources Department by November 20th, with the Retirement date no later than December 31, 2020.

Ms. Mulhearn asked if the early retirement plan in response to COVID or is this normal proceeding that happens annually or every so many years.

Dr. Saban said it is more in response to the economic conditions and COVID and to be sensitive to employees plus to relieve the budget. This is not something that is done every year. The College has only done a RIF three times in the past thirty years and two or three times have they offered early retirement.

Ms. Mulhearn expressed her concern about the November 20th deadline and lack of time individuals would have to make a decision.

Dr. Saban responded that it helps for the College to plan if it knows. Half of the plans benefit the College for the balance of the year. If it is not done now, it does not help much in terms of budget support for the balance of the year. And people are ready right now.

Dr. Sevier responded to Ms. Mulhearn's previous question regarding how many people qualify for the early retirement program. Dr. Sevier said this is a staggered approach to early retirement being offered for support staff, managers/professionals, at this point in time. It is approximately 41 people that would be eligible. That does not include other individuals from faculty, administration, police, or confidential.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Nay
Mr. Ponce	Advisory (Aye)

The vote being six (6) Ayes, one (1) one Nay, and one (1) Advisory, the motion carried.

Resource Allocation Management Plan (RAMP) Submission

Ms. Williams moved and Mr. Wiley seconded that the Board of Trustees approves the submission of the FY2022 Resource Allocation Management Plan (RAMP) to the Illinois Community College Board.

Dr. Saban said this is the annual submission called the Resource Allocation Management Plan. The top priority for the College is the Allied Health Building; a \$19 million project. The second priority is the Student Life & Campus Center, reconfiguration and electrical lighting improvements as third, and Music & Fine Arts Building is fourth. Without a little political help none of these things will come true. However, there is something going relative to expansion of the Health Tech Center, if these particular priorities are not approved.

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Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Ponce	Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation – Police Communications

Mr. Wiley moved and Mr. Readey seconded that the Board of Trustee approves the purchase of communication services, including technology and police radios from the Cook County Sheriff's 911 Center in the amount of \$119,632.14.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Nay
Mr. Ponce	Advisory (Aye)

The vote being seven (6) Ayes, one (1) Nay, and one (1) Advisory, the motion carried.

Purchase Recommendation – Personal Protective Equipment

Mr. Readey moved and Mr. Baikauskas seconded that the Board of Trustees approves the purchase of personal protection equipment from Safety-Med Products, Inc. of Burlington, Wisconsin, in the amount of \$12,690 and \$22,038, for a total amount of \$34,728.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Ponce	Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

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Purchase Recommendation – Hybrid Solar Trainer for HVAC

Ms. Williams moved and Ms. Mulhearn seconded that the Board of Trustees approves the purchase of a Hybrid Solar Trainer to provide state of the art equipment and instruction support of the HVAC program in the amount of \$43,172.00.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Nay
Mr. Ponce	Advisory (Aye)

The vote being six (6) Ayes, one (1) Nay, and one (1) Advisory, the motion carried.

Purchase Recommendation – Academic Impressions

Ms. Mulhearn moved and Ms. Williams seconded that the Board of Trustees approves the purchase of a one-year membership with Academic Impressions for 50 users, in the amount of \$13,500.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Ponce	Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Renewal of Library Database Subscriptions

Ms. Williams moved and Mr. Readey seconded that the Board of Trustees approves renewal of library database subscriptions from Cengage Learning in the amount of \$10,480.00, from September 7, 2020 through September 7, 2021.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Ponce	Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

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Lease Agreement – Xerox Monochrome Production Equipment Lease

Mr. Stanfa moved and Ms. Williams seconded that the Board of Trustees approves the Lease Agreement with Proven IT for Xerox Monochrome Production Equipment in the amount of \$3,994 per month for five years, totaling \$239,622.

Dr. White added that this offers some savings that helps the College in the long run.

Mr. Readey asked whether this is continuing the lease with a cost savings or replacing a set of smaller units with one larger unit.

Ms. Lazard replied that currently within Institutional Support Services there are two pieces of monochrome equipment. One is a larger Konica Minolta and then there is a secondary machine, a Canon. So, with that, the Canon is through Proven IT and the Konica Minolta is through Konica. What she is asking of the Board is to be able to move away from a Konica and Canon with two separate companies. Institutional Support Services is still replacing two machines, but they would all be managed by Proven IT.

Mr. Readey asked if the College was done with the contract with Konica. Ms. Lazard responded that they were not done with the contract. The contract is up in July 2021, but Proven IT will pay out the rest of the lease agreement. The Canon lease is up.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Ponce	Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Contract Renewal – Adobe Creative Cloud Licenses

Ms. Williams moved and Ms. Mulhearn seconded that the Board of Trustees approve the renewal of Adobe Creative Cloud licenses for the College from CDW-G, under Illinois Community College System Procurement Consortium pricing with a 10% contingency, in the amount of \$28,249.

Mr. Readey inquired about the renewal date and if it is \$28,000 per year or for three years.

Mr. Barriga answered the lease starts November 20th. The College is paying \$25,000 per year. It is a higher cost due to the students working remotely and the license has changed. Mr. Barriga confirmed that it is a one-year license. And if it goes back to normal next year, the College will go back to its \$12,000 per year.

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Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Ponce	Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Project Recommendation – Exterior Signage Project

Mr. Wiley moved and Ms. Mulhearn seconded that the Board of Trustees approves the Exterior Signage Project at an estimated cost of \$566,880 including architectural/engineering services, construction costs and contingency.

Mr. Baikauskas said this is related to the questions that he had emailed to Dr. Saban and did not hear from him over the weekend. Some of this relates to financial questions that was put in the FOIA. He would like to know what the grand scheme is. It seems like on the agenda there are piecemeal projects. He does not know what the long-term vision is or the total costs. Mr. Baikauskas recommended tabling this item and coming back to it at a later time.

Ms. Mulhearn and Mr. Readey stated their support of the recommendation.

Mr. Wiley rescinded his motion and Ms. Mulhearn agreed. Mr. Stanfa moved and Ms. Williams seconded to table the motion.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Ponce	Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Project Recommendation – Microsoft Azure Active Directory Connect

Ms. Williams moved and Mr. Baikauskas seconded that the Board of Trustees approves the project costs associated with the implementation of Microsoft Azure Active Directory Connect and the configuration services to set up single sign-on for each enterprise application at a cost of \$39,401, including a 10% contingency.

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Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Ponce	Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Project Recommendation – Atrium/Café Renovation Project

Ms. Williams moved and Mr. Wiley seconded that the Board of Trustees approves the Atrium/Café Renovation Project at an estimated cost of \$3,066,000 including architectural/engineering services, construction costs and contingency.

Mr. Baikauskas said the same discussion used for Item 5.11 applies to 5.13. He does not know what the plans or total costs are, and if the funds are coming from bond proceeds. He does not have a clear understanding of what Dr. Saban's vision is. Mr. Baikauskas recommended that the Board table this item.

Mr. Readey voiced his agreement with Mr. Baikauskas and considered the public statement made by Dr. Mulling at the beginning of the meeting. He is uncomfortable voting in favor the atrium renovations right now when the College is talking about ending people's jobs and a permanent reduction in force. He would like to table this as he believes the world will change a lot over the next two of months due to the election and chances with the virus. He believes the Board will be better suited to understand spending plans and growth for the College at that time.

The Board was in favor. Ms. Williams and Mr. Wiley withdrew their motion. Mr. Stanfa moved and Ms. Williams seconded tabling the motion until a future date.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Ponce	Nay

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Budget Transfers – September 2020

Ms. Williams moved and Ms. Mulhearn seconded that the Board of Trustees approves the budget transfers for September, as indicated in the enclosure.

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Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Ponce	Aye

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

2020 Tentative Tax Year Levy

Ms. Williams moved and Mr. Baikauskas seconded that the Board of Trustees approves the tentative tax levy for 2020.

Dr. Saban highlighted the tentative 2020 tax levy.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Ponce	Aye

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

REPORTS

President's Cabinet Monthly Reports

Dr. Saban highlighted the projects that Facilities and Operations are working on to move towards the future. Although there is the pandemic, the College has used the bond money to revitalize this institution for the next millennium. The College will not be able to continue with a burden on top of it, unless it has that flexibility to raise tuition, or look other places.

Monthly Financial Report

Dr. Saban highlighted his monthly financial report.

Mr. Wiley requested that Dr. Saban provide the information that Mr. Baikauskas requested and to also send it to the other board members.

Schedule for Future Board/College Events

Dr. White highlighted upcoming dates.

ICCTA/ACCT Report

No report

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Prairie State College Foundation Report

Ms. Havighorst highlighted her report that was included in the Board packet.

Faculty Report

No report.

Support Staff Report

No report.

ADJOURNMENT

*Mr. Baikauskas moved and Mr. Readey seconded that the Board of Trustees adjourn the meeting. **All members present voted Aye, and the meeting adjourned at 6:27 p.m.***

Dr. Ronald White, Vice Chair

Christopher Baikauskas, Secretary

Jodi Pedersoli, Board Recorder
