

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Eight Hundred and Seventeenth Regular Meeting September 24, 2019

MINUTES

Mr. Marc Wiley, Chair, convened the 817th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:07 p.m., Tuesday, September 24, 2019, in the Board Room of the College.

ROLL CALL:

Board Members Present

Mr. Marc Wiley, Chair
Dr. Ronald White, Vice Chair
Mr. Christopher Baikauskas, Secretary
Ms. Joelle Mulhearn
Mr. Jay Readey
Mr. John Stanfa
Ms. Thalia Valdivia, Student Trustee

Board Members Absent

Ms. Camiella Williams

Table Participants Present

Dr. Terri L. Winfree, President
Ms. Jodi Pedersoli, Board Recorder
Dr. Marie Hansel, Vice President, Academic Affairs
Dr. Thomas Saban, Vice President, Finance and Administration
Mr. Craig Schmidt, Vice President, Community and Economic Development
Dr. Michael Anthony, Vice President, Student Affairs and Institutional Effectiveness
Mr. Eric Stach, Del Galdo Law Group
Mr. Thomas Nicholas, Faculty Representative
Mr. Fabian Lopez, President, Student Government Association

Table Participants Absent

Ms. Cheron Ricks, Support Staff Representative

Administrators Present

Dr. Anthony Martin; Mr. David Cronan; Ms. Deborah Havighorst; Mr. Greg Kain; Ms. Janice Kaushal; Mr. Timothy Kosiek; Ms. Patricia Gallagher Trost; Mr. Elighie Wilson

Faculty Members Present

Dr. Christa Adam; Ms. Jackie Dennis; Dr. Craig Mulling; Mr. George Nkulenu

Managers

Mr. Jay Barriga; Ms. Lisa Hansen

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Staff Members Present

Ms. Crystal Alston; Ms. Kimberly Pedersen

Others

Ms. Sharyl Inlow, Homewood-Flossmoor League

ORAL/WRITTEN PUBLIC COMMUNICATIONS

None

INTRODUCTIONS AND RECOGNITIONS

Introduction of Mr. George Nkulenu, Assistant Professor, Information Technology Cybersecurity

Dr. Marie Hansel introduced new faculty member, Mr. George Nkulenu, Assistant Professor, Information Technology Cybersecurity. Mr. Nkulenu will be in charge of the curriculum for the Cybersecurity program.

Presentation -- Mobile Training Centers

Mr. Craig Schmidt provided a presentation and answered questions regarding the Mobile Training Center. Mr. Jay Readey asked about other colleges' success rates with their mobile training centers. Mr. Schmidt replied that the other colleges report that their training units are never on campus and are always out. Mr. Schmidt reported that one college has ten training units.

Ms. Joelle Mulhearn asked if the College is the only one in the area with mobile training centers. Mr. Schmidt said the College of Lake County has a HVAC mobile training center, but that is the only one that the committee knows of in Illinois.

Mr. Christopher Baikauskas inquired about the advantages of having a mobile training center. Mr. Schmidt answered that the College can do training before, during, or after shift. Companies do not send their employees to training because it is on their own time. Bringing the training to the company saves time and money rather than sending their employees off-site and paying them for their workday and training time. It also allows consistent training throughout their organization.

Mr. Readey asked if the training centers could go out-of-district. Mr. Schmidt answered the training units can go anywhere, although it is easier to go to Indiana when going out-of-district. The trade show in Indianapolis is not only to showcase the unit but also to locate potential sponsorship and target organizations that have headquarters in different locations.

Mr. Baikauskas inquired about the fee structure for the units. Mr. Schmidt broke down the costs for a 30-60 mile/three day trip; which covers the driver, gas for tractor and generator, materials, supplies and travel time at approximately \$4,000. Training and tuition are above the flat rate. The College is currently recruiting for both full and part-time faculty for training services.

CONSENT ITEMS

Dr. White had a question regarding the July 23 and August 15, 2019 Bills Payable Expense to Mr. Scott Kalicki. The original contract with the Registry ended and these payments were made directly to Mr. Kalicki. The first payment was to continue as Vice President. The second payment was the transition with Dr. Michael Anthony and projects involving First Year Experience.

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Dr. White moved and Mr. Baikauskas seconded that the Board of Trustees approves the following items of consent:

Minutes

That the Board of Trustees approves the Minutes of the 815th Regular Meeting of July 30, 2019; and Minutes of the 816th Regular Meeting of August 27, 2019; as presented.

Resignation of Ms. Julie Wedster, Assistant Professor/Coordinator, Surgical Technology

That the Board of Trustees accepts the resignation of Ms. Julie Wedster, Assistant Professor/Coordinator of Surgical Technology, effective August 30, 2019.

Bills Payable – FY2020

That the Board of Trustees approves the FY2020 List of Bills Payable for July and August, (including trustee and employee travel expenditures), as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Mr. White	Aye
Mr. Wiley	Aye
Ms. Valdivia	Advisory (Aye)

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

Monday, December 23, 2019

Dr. White moved and Mr. Stanfa seconded that the Board of Trustees approves the closing of the College on Monday, December 23, 2019.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Mr. White	Aye
Mr. Wiley	Aye
Ms. Valdivia	Advisory (Aye)

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

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Bid Recommendation – 2020 Spring Course Schedule

Dr. White moved and Mr. Readey seconded that the Board of Trustees awards the bid for the spring 2020 course schedule to the lowest responsible bidder, Woodward Printing Services, in the amount of \$16,287 each for Credit, and \$16,287 for Non-Credit plus \$582 for an additional 4 pages (if needed), \$1,124 for an additional 8 pages (if needed) and \$140 per thousand for additional copies (if needed).

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Mr. White	Aye
Mr. Wiley	Aye
Ms. Valdivia	Advisory (Aye)

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation – Two 2016 Volvo Semi-Tractor Day Cabs

Mr. Baikauskas moved and Mr. Readey seconded that the Board of Trustees approves the purchase of two used 2016 Volvo Semi-Tractor Day Cabs from Arrow Truck Sales in Bolingbrook, Illinois in the amount of \$94,700.

Mr. Stanfa asked how many miles were on the trucks. Mr. Schmidt responded that there is 500,000 miles on one and 524,000 miles on the second. Mr. Schmidt confirmed that the trucks had gone through an inspection process by CDL truck-drivers. There were a few items that the drivers wanted addressed, which the seller will take care of. Mr. Wiley said that diesel engines on the semi-trucks are designed to drive all over the country; this is actually low miles for semi-trucks.

Ms. Thalia Valdivia asked is they were for training students. Mr. Schmidt clarified that the semi-tracks would not be used for student training but would be used to move the mobile training centers.

Mr. Readey followed-up on Ms. Valdivia question by adding that when the trucks go to corporate locations for manufactures, the College is enrolling new students from that business. It is less likely that on-campus students will be using the mobile training centers.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Mr. White	Aye
Mr. Wiley	Aye
Ms. Valdivia	Advisory (Aye)

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

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Payment Approval – South Metropolitan Higher Education Consortium

Mr. Baikauskas moved and Dr. White seconded that the Board of Trustees approves the payment to South Metropolitan Higher Education Consortium for fiscal year 2020 membership dues, in the amount of \$10,514.00.

Mr. Readey asked President Winfree if the dues go up and down according to enrollment. Dr. Winfree said that the membership dues are based on the size of the institutions and the amount of institutions in the program. The cost went slightly up due to one of the colleges dropping out this year, but should go down next year, if the two tentative institutions join next year.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Mr. White	Aye
Mr. Wiley	Aye
Ms. Valdivia	Advisory (Aye)

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

Payment Approval – Just A Dash d/b/a Nourish Food Service Group

Dr. White moved and Mr. Stanfa seconded that the Board of Trustees approves a payment of \$17,000 to Just A Dash d/b/a Nourish Food Service Group, for the contract period August 6, 2018 through August 5, 2019 to offset losses exceeding the original contracted amount experienced in operating the College's manual food service.

Ms. Mulhearn asked if Nourish submitted list of losses. Dr. Saban responded that Nourish submits a monthly loss report. Dr. Winfree spoke about the wide range of factors that could affect losses that the college cafeterias experience when trying to keep costs down for students. Not all institutions have to subsidize. The need to subsidize factors include location and size of the college. Dr. Winfree would like to see consistency in the cafeteria service, rather than have a food provider try it for one year and the next year they are out because they are losing money. Ms. Mulhearn appreciates that the College supports local organizations.

Mr. Readey asked about the ten-year food service trend for cafeterias. Dr. Saban said the College is spending less to outsource the cafeteria rather than having a full operational food service. As with the bookstore, it more efficient to outsource businesses that do not directly relate to teaching and learning. At one time, the cafeteria had a contract with the State who employed legally blind individuals. The College has had a couple different vendors since then. After the fire, the cafeteria was without a vendor and relied on pop-up kitchens. This is the College's first attempt at looking to subsidize the operation in order to keep the costs where it is affordable for students.

Mr. Baikauskas asked if the College is covering all of Nourish's losses. Dr. Saban said that the College is not covering all their losses; this is a negotiated amount. Nourish has reported a loss of \$59,000 in losses and after negotiations the College agreed to \$35,000 for each year. The \$17,000 is the amount that is left after the \$18,000 initial payment paid earlier in the year. The College has hungry students and wants to keep their students attentive and able to perform in class. It is a nation-wide problem and the College has

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to keep the costs low and does not have the volume of enrollment to succeed without a subsidy. Joliet Junior College along with other colleges subsidize. The cafeteria is known to help the students out when they are short money for their meal, allowing the students to pay the amount they have.

Mr. Readey checked some of the financials involved with the cafeteria and subsidizing. Estimating that the cafeteria is open 250 days a year and the College is subsidizing \$35,000 a year, which equals about \$130 dollars a day. Mr. Readey wanted to know what the gross revenues look like. Dr. Saban reported that the revenue was \$165,000 and the losses close to \$200,000 and the College subsidizing about a quarter of the total.

Dr. Saban believes the cafeteria is on an uphill swing and if enrollment continues to be stable, Nourish's profits should rise. Nourish is learning the business and will only get stronger. The College is going to revamp the cafeteria area over the summer, which should draw in more customers.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Mr. White	Aye
Mr. Wiley	Aye
Ms. Valdivia	Advisory (Aye)

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

Contract Approval – Just a Dash Shorewood d/b/a Nourish Food Service Group

Dr. Winfree presented Nourish Food Service contract moving forward for a two-year period. The previous discussion was about last year's contract. Dr. Winfree said a copy of the contract was included with their packet.

Mr. Readey pointed out that the dates on the agenda and the contract reflect a one-year contract. The one-year contract is Mr. Readey's preference.

Mr. Readey moved and Dr. White seconded that the Board of Trustees approves a contract with Just A Dash Shorewood d/b/a Nourish Food Service Group for complete manual food service for the period August 6, 2019 through August 5, 2020.

Ms. Mulhearn asked where the two-year contract came from because the agenda and attached contract refer to a one-year contract. Dr. Winfree answered that she had received a call to change it to a two-year contract. Mr. Baikauskas said in light of what Dr. Saban had reported about Nourish's business growing and Dr. Winfree wanting consistency, the two-year contract would be the best option.

Dr. White said that the College extends three-year contracts and should do the same for Nourish. Mr. Wiley responded that he had discussions with Dr. Winfree and Mr. Stach. Due to the previous one-year contract offered, offering a two-year contract would be reasonable. This would allow the College to focus on other items rather than revisiting the cafeteria contract next year. Dr. Winfree said the College would have a committee to work with Nourish on items that were brought to their attention from the e-mail survey taken by staff.

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Dr. White said that the two year would provide some consistency. Mr. Wiley pointed out that they could terminate the contract if Nourish breaches the contract. Mr. Readey recommended seeing the performance improve and then extend for another year. Dr. Saban is afraid that Nourish may walk with just a one-year contract and possibly two-year contract. Mr. Wiley would not like to have to revisit this next year and would like to go with the two-year. Mr. Stach discussed the College's contract with Nourish and the option to terminate the agreement if there is a breach in the terms or if they are not performing.

Mr. Readey suggested a one-year renewal option, based on the level of losses in response to their first year bid and the College needs to be a little cautious aggressively renewing a two-year contract that showed losses that were beyond what the College initially agreed to cover. Mr. Readey's preference would be to see improvement over one-year with the option to renew for an additional one or two-years, after monitoring quality, customer service and revenues.

Ms. Mulhearn inquired about Nourish's ways to improve. Dr. Saban said they currently meet with Nourish often and will meet with them monthly with the new contract. They discuss ways to improve the service from marketing, sampling items in the Atrium and providing home-cooked meals. Dr. Saban stressed that as an entrepreneur, the owner is looking to invest and may walk with a one-year and possibly a two-year contract.

Ms. Mulhearn asked if this is Nourish's first college. Dr. Saban responded that he believes it is. The owner of Nourish does have restaurants and food service/catering around the area.

Mr. Wiley would like to go forward with the two-year contract. Rather than revisiting this again in a year, there are other projects he would like to see the Board work on. Mr. Wiley said Nourish wanted a three-year and he is comfortable compromising with a two-year contract. Mr. Baikauskas agrees that only offering a one-year contract does not show much faith in the vendor. Dr. White pointed out that they can terminate the contract based on performance.

Mr. Readey would like Mr. Stach to comment on terminating a six-figure contract for service. Mr. Stach replied that the termination clause includes giving notice of breach within 24-hours of discovery of breach and allowing seven calendar days for a cure. Mr. Readey believes proposed contract termination is harder than a planned review. It would be more difficult to retain cafeteria service and one year is a long time to meet with a committee about quality reviews. Mr. Readey asked Dr. Saban about the quality responses from the mixed reviews regarding the cafeteria. Dr. Saban feels that the employee survey was less than good and the College should send the survey to students.

Dr. White moved and Mr. Baikauskas seconded that the Board of Trustees amend the contract with Just A Dash Shorewood d/b/a Nourish Food Service Group to reflect a two-year contract for complete manual food service for the period August 6, 2019 through August 5, 2021.

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Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Nay
Mr. Readey	Abstain
Mr. Stanfa	Aye
Mr. White	Aye
Mr. Wiley	Aye
Ms. Valdivia	Advisory (Aye)

The vote being four (4) Ayes, one (1) Nays, one (1) Abstention, and one (1) Advisory, the motion carried.

Contract Approval – PeopleAdmin Service Agreement

Mr. Baikauskas moved and Dr. White seconded that the Board of Trustees approves a one (1) year renewal of the annual subscription for the PeopleAdmin Service Agreement in the amount of \$33,388.36.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Mr. White	Aye
Mr. Wiley	Aye
Ms. Valdivia	Advisory (Aye)

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

Contract Approval – Target-X Customer Relationship Management for Higher Education

Mr. Baikauskas moved and Dr. White seconded that the Board of Trustees approves the contract with Target-X for Customer Relationship Management software for a period of five (5) years, at a total cost of \$456,500.

Mr. Readey asked if training will be included in the fees and Dr. Saban replied, yes.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Mr. White	Aye
Mr. Wiley	Aye
Ms. Valdivia	Advisory (Aye)

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

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Mutual Memorandum of Understanding with Governors State University

Mr. Baikauskas moved and Dr. White seconded that the Board of Trustees approves the Mutual Memorandum of Understanding with Governors State University to utilize the services of their Director of Information Security and Compliance position.

Mr. Readey asked if the College was engaging an Information Security Officer at one-third time. Dr. Winfree answered that for the first year the College proposed about one-third of the time since it is still using Sentinel and Governors State University is starting it. Next year the two executive directors of information technology resources at the College and Governors State will be conversing, but it will never be over 49%. The position would be a Governors State position and they will be providing all the benefits and insurance.

Mr. Readey asked if the College uses similar systems to Governors State or it one person dealing with two systems. Mr. Gregory Kain answered that both are Colleague shops and have similar network infrastructure. The College has the opportunity to get the same systems and share resources.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Mr. White	Aye
Mr. Wiley	Aye
Ms. Valdivia	Advisory (Aye)

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

Authorization to Enter into a Contract – Electrical Supplier

Mr. Baikauskas moved and Dr. White seconded that the Board of Trustees authorizes the College to enter into a one (1), two (2), or three (3) year contract with an electrical supplier based on the financial evaluation by the South Metropolitan Higher Education Consortium Energy Committee, of which the College is an active participant.

Dr. Winfree reported that Del Galdo Law Group is currently reviewing the contract. It is a good market to purchase due to the low electrical rates and it may be best to go with the three-year contract pending Del Galdo's evaluation.

Mr. Baikauskas wanted to verify that the College is not entering into a contract at this time, but allowing the College to decide on either a one, two, or three-year contract. Dr. Saban confirmed that there would be an additional vote after the financial evaluation.

Dr. Saban said the College is asking permission before it enters into the agreement and will bring the contract back for Board approval. At these low electricity rates, the College may want to go with three years, since it is unknown what will happen.

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Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Mr. White	Aye
Mr. Wiley	Aye
Ms. Valdivia	Advisory (Aye)

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

Capital Project Approval – Illinois Community College Board Deferred Maintenance: Exterior Systems – Mechanical Replacement

Mr. Baikauskas moved and Mr. Readey seconded that the Board of Trustees approves the Illinois Community College Board Exterior System – Mechanical Replacement project in the amount of \$5,320,000.

There are three separate projects. The State funds (Capital Development funds) will be releasing the funds and the local funds, which the College is responsible for, will be taken from the bond sale.

Mr. Kosiek explained that this is a State of Illinois project and will be managed by the Capital Development Board, which will start in about 12-18 months. The Capital Development Board will handle all design, drawings and bidding. The architect estimated the costs for the College.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Mr. White	Aye
Mr. Wiley	Aye
Ms. Valdivia	Advisory (Aye)

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

Recommendation – Underwriter Services

Mr. Baikauskas moved and Dr. White seconded that the Board of Trustees awards the request for proposal for underwriter services to Mesirow Financial, Inc. to underwrite the College's upcoming bond issue and Cabrera Capital Markets, LLC to co-manage the underwriting.

Mr. Readey asked Dr. Saban how the College works the rationale for co-writing. Dr. Saban responded that Cabrera does not have the experience nor the capitalization that Mesirow has. The College wants to involve Cabrera, which is a minority firm.

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Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Mr. White	Aye
Mr. Wiley	Aye
Ms. Valdivia	Advisory (Aye)

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

Renewal Recommendation – WOW! Business Internet Service Provider (ISP)

Dr. White moved and Mr. Readey seconded that the Board of Trustees approves the 3-year renewal of the College's high-speed internet connection provided by WOW! Business in the amount \$1,478 per month for a total of \$53,208.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Mr. White	Aye
Mr. Wiley	Aye
Ms. Valdivia	Advisory (Aye)

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

Lease Recommendation – Copier Project

Mr. Stanfa moved and Dr. White seconded that the Board of Trustees approves the lease of three (3) multi-functional devices from Proven Business Systems, LLC, for a term of five years at a monthly cost of \$802.80 for a total of \$48,168.

Mr. Readey asked if the College would get upgrades during the five-year period. Mr. Barriga replied that upgrades are not included. The new multi-functional devices will be moved to the high volume areas. The devices will reduce the number of copiers across the College from 28 to 22. Multiusers will be able to use the devices and encourages the use of USB/PDF files rather than paper copies.

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Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Mr. White	Aye
Mr. Wiley	Aye
Ms. Valdivia	Advisory (Aye)

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

Purchase Recommendation - Fall 2019 Student Lab Upgrades

Mr. Readey moved and Dr. White seconded that the Board of Trustees approves the purchase of IT equipment (with warranties) to update seven (7) student computer labs and ten (10) instructor stations from CDW-G, under Illinois Community College System Procurement Consortium pricing, not to exceed the amount of \$57,687.42

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Mr. White	Aye
Mr. Wiley	Aye
Ms. Valdivia	Advisory (Aye)

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

Budget Transfers – July and August 2019

Mr. Baikauskas moved and Mr. Stanfa seconded that the Board of Trustees approves the budget transfers for July and August, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Mr. Wiley	Aye
Mr. White	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Ms. Valdivia	Advisory (Aye)

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

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Adoption – FY2020 Final Budget and the Associated Resolution

Mr. Baikauskas moved and Dr. White seconded that the Board of Trustees adopts the FY2019 Final Budget and the Associated Resolution, as presented.

Dr. Winfree explained that this was presented at the Budget Hearing and the Board is now voting on it. Dr. Winfree also confirmed that the agenda should read FY2020 Final Budget.

Mr. Baikauskas moved and Dr. White seconded that the Board of Trustees adopts the FY2020 Final Budget and the Associated Resolution, as presented.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Mr. White	Aye
Mr. Wiley	Aye
Ms. Valdivia	Advisory (Aye)

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

REPORTS

President’s Report

Dr. Winfree pointed out the Beecher High School newsletter that highlights the College’s Open House and Dual Credit faculty. She also noted upcoming Veterans activities.

President’s Cabinet Monthly Reports

Dr. Hansel, Dr. Saban, Mr. Schmidt and Dr. Anthony were available for any questions regarding their reports.

Monthly Financial Report

Dr. Saban summarized the financial reports for both July and August.

ITEMS FROM THE BOARD OF TRUSTEES

Review of Board Policies

Mr. Stach reviewed Section A of the Board Policies that pertain directly to the Board and asked that they sign acknowledgement of the policies.

Board Goals

Dr. White moved and Mr. Baikauskas seconded the Board of Trustees adopts the FY2020 Board Goals as presented at previous meetings.

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Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Mr. White	Aye
Mr. Wiley	Aye
Ms. Valdivia	Advisory (Aye)

The vote being six (6) Ayes, no Nays, and one (1) Advisory, the motion carried.

President's Evaluation

This was moved to Closed Session at the end of meeting.

Schedule for Future Board/College Events

Dr. Winfree highlighted the Foundation Gala taking place on October 19th.

ICCTA/ACCT Report

Dr. Winfree attended the joint meeting ICCTA meeting.

Mr. Wiley was endorsed by the central region for the ACCT Diversity, Equity, and Inclusion Committee that will have an election at the end of October. Mr. Wiley is looking forward to representing the College for the next few years on the ACCT committee.

Prairie State College Foundation Report

August and September reports are included. Ms. Havighorst reported \$6,800 have been awarded to students so far this fall. Over 300 books have been donated to the Book Share program.

Faculty Report

Professor Valerie Nicholson received an award from the Chicago Jazz Philharmonic; she has been organizing the College's Jazz Fest for 31 of her 33 years at Prairie State College. Late start classes started this week and faculty are very busy.

Student Government Association Report

Fabian Lopez is excited to be part of SGA. They had a successful meeting with the members. Mr. Readey wanted to put on the record that he is happy to see SGA present.

Support Staff Report

None.

CLOSED SESSION

Mr. Baikauskas moved and Dr. White seconded that the Board of Trustees go into closed session for "the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity" 5 ILCS 120/2(c)(1).

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Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Readey	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Valdivia	Advisory (Aye)

The vote being six (6) Ayes, no (0) Nays; and one (1) Advisory, the motion carried, and the meeting adjourned to Closed Session at 6:44 p.m.

RETURN TO OPEN SESSION:

Mr. Stanfa moved and Mr. Readey seconded to return to Open Session at 8:41 p.m. All members voted Aye and the motion carried.

ADJOURNMENT

Mr. Baikauskas moved and Dr. White seconded that the Board of Trustees adjourn the meeting to go into Closed Session. All members present voted Aye, and the meeting adjourned at 8:42 p.m.

Mr. Marc Wiley, Chair

Mr. Christopher Baikauskas, Secretary

Jodi Pedersoli, Board Recorder
