

2022-2023 - Reduction of Income

Student Name _____ Prairie State ID# _____

Complete this form to report changes that have occurred since filing your 2022-23 FAFSA. If clarification of your situation is necessary, additional information or documentation may be requested. **You must provide all requested documentation.** Failure to support your circumstances with evidence will result in your appeal being DENIED. **Submission of this appeal doesn't guarantee a favorable change in your financial aid eligibility.**

REQUIRED DOCUMENTATION	
<input type="checkbox"/>	A copy of your and your parent(s) or your and your spouse's signed Federal Income Tax Return or Tax Transcript for 2020.
<input type="checkbox"/>	A copy of your and your parent(s) or your and your spouse's 2020 W-2 forms.
<input type="checkbox"/>	A copy of your and your parent(s) or your and your spouse's signed Federal Income Tax Transcript for 2021.
<input type="checkbox"/>	A copy of your and your parent(s) or your and your spouse's 2021 W-2 forms.
<input type="checkbox"/>	A copy of your parent(s) or you and your spouse's last pay stubs for 2021.
<input type="checkbox"/>	A letter detailing the date and circumstances of your parent(s) or you and your spouse's loss of/or reduction of income.

IMPORTANT: A reduction in income request will not be considered for the following situations: (1) high consumer debt, (2) home mortgage expenses, and (3) car payments/expenses.

REQUIRED DOCUMENTATION by circumstance:	
Reason(s) for Appeal: Select all that apply.	Submit:
<input type="checkbox"/> Marital Separation or Divorce Separation date:	<ul style="list-style-type: none"> • A copy of the divorce decree/separation papers or evidence of separate living accommodations. • Documentation of alimony received for 2021. • Documentation of child support received for 2021.
<input type="checkbox"/> Death of a parent or spouse Date of death:	<ul style="list-style-type: none"> • Copy of death certificate.
<input type="checkbox"/> Loss of employment due to layoff or involuntary termination Effective date:	<ul style="list-style-type: none"> • A letter of separation from employer on company letterhead (must include last day worked). • Copy of last pay stubs for all jobs held in 2021. • Copy of unemployment income showing benefit amount, start date or statement of ineligibility. • Documentation of severance pay received.
<input type="checkbox"/> Loss of benefits (received in 2019 and terminated in 2020) Effective date:	<ul style="list-style-type: none"> • Documentation of termination of benefits. • Documentation of 2021 benefits.
<input type="checkbox"/> Military Discharge Discharge date:	<ul style="list-style-type: none"> • Documentation of termination of benefits. • Documentation of 2021 benefits. • A copy of your release documentation (DD214 Member-4). • Copy of last pay stub.

Turn Over to Complete

