
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**EIGHT HUNDRED SEVENTEENTH MEETING
REGULAR MEETING**

Tuesday – September 24, 2019
Immediately following the Budget Hearing
Board Room (No. 2274)

Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-3637

AGENDA

- 1. CALL TO ORDER**
- 2. ORAL/WRITTEN PUBLIC COMMUNICATIONS**
- 3. INTRODUCTIONS AND RECOGNITIONS**
 - 3.1 Introduction of Mr. George Nkulenu, Assistant Professor, Information Technology Cybersecurity
 - 3.2 Presentation -- Mobile Training Centers

4. CONSENT ITEMS

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

It is recommended that the Board of Trustees approve the items on the Consent Agenda.

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Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Minutes of the 815th Regular Meeting of July 30, 2019; and Minutes of the 816th Regular Meeting of August 27, 2019; as presented.

4.1 815th Regular Meeting – July 30, 2019 (Enclosure)

4.2 816th Regular Meeting – August 27, 2019 (Enclosure)

Personnel

4.3 Resignation of Ms. Julie Wedster, Assistant Professor/Coordinator, Surgical Technology

RECOMMENDATION:

It is recommended that the Board of Trustees accepts the resignation of Ms. Julie Wedster, Assistant Professor/Coordinator of Surgical Technology, effective August 30, 2019.

Financial

4.4 Bills Payable – FY2020 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the FY2020 List of Bills Payable for July and August, (including trustee and employee travel expenditures), as indicated in the enclosure.

5. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

Institutional

5.1 Monday, December 23, 2019 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the closing of the College on Monday, December 23, 2019.

Financial

5.2 Bid Recommendation – 2020 Spring Course Schedule (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees awards the bid for the spring 2020 course schedule to the lowest responsible bidder, Woodward Printing Services, in the amount of \$16,287 each for Credit, and \$16,287 for Non-Credit plus \$582 for an additional 4 pages (if needed), \$1,124 for an additional 8 pages (if needed) and \$140 per thousand for additional copies (if needed).

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- 5.3 Purchase Recommendation – Two 2016 Volvo Semi-Tractor Day Cabs (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the purchase of two used 2016 Volvo Semi-Tractor Day Cabs from Arrow Truck Sales in Bolingbrook, Illinois in the amount of \$94,7000.

- 5.4 Payment Approval – South Metropolitan Higher Education Consortium (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the payment to South Metropolitan Higher Education Consortium for fiscal year 2020 membership dues, in the amount of \$10,514.00.

- 5.5 Payment Approval – Just a Dash d/b/a Nourish Food Service Group (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves a payment of \$17,000 to Just A Dash d/b/a Nourish Food Service Group, for the contract period August 6, 2018 through August 5, 2019 to offset losses exceeding the original contracted amount experienced in operating the College's manual food service

- 5.6 Contract Approval – Just a Dash Shorewood d/b/a Nourish Food Service Group (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves a contract with Just A Dash Shorewood d/b/a Nourish Food Service Group for complete manual food service for the period August 6, 2019 through August 5, 2020.

- 5.7 Contract Approval – PeopleAdmin Service Agreement (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves a one (1) year renewal of the annual subscription for the PeopleAdmin Service Agreement in the amount of \$33,388.36.

- 5.8 Contract Approval – Target-X Customer Relationship Management for Higher Education

RECOMMENDATION:

It is recommended that the Board of Trustees approves the contract with Target-X for Customer Relationship Management software for a period of five (5) years, at a total cost of \$456,500.

- 5.9 Mutual Memorandum of Understanding with Governors State University (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Mutual Memorandum of Understanding (M-MOU) with Governors State University to utilize the services of their Director of Information Security and Compliance position.

- 5.10 Authorization to Enter into a Contract – Electrical Supplier (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees authorizes the College to enter into a one (1), two (2), or three (3) year contract with an electrical supplier based on the financial evaluation by the South Metropolitan Higher Education Consortium Energy Committee, of which the College is an active participant.

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- 5.11 Capital Project Approval – Illinois Community College Board Deferred Maintenance: Exterior Systems – Mechanical Replacement (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the Illinois Community College Board Exterior System – Mechanical Replacement project in the amount of \$5,320,000.
- 5.12 Recommendation – Underwriter Services (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees awards the request for proposal for underwriter services to Mesirow Financial, Inc. to underwrite the College’s upcoming bond issue and Cabrera Capital Markets, LLC to co-manage the underwriting.
- 5.13 Renewal Recommendation – WOW! Business Internet Service Provider (ISP) (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the 3-year renewal of the College’s high-speed internet connection provided by WOW! Business in the amount \$1,478 per month for a total of \$53,208.
- 5.14 Lease Recommendation – Copier Project (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the lease of three (3) multi-functional devices from Proven Business Systems, LLC, for a term of five years at a monthly cost of \$802.80 for a total of \$48,168.
- 5.15 Purchase Recommendation - Fall 2019 Student Lab Upgrades (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the purchase of IT equipment (with warranties) to update seven (7) student computer labs and ten (10) instructor stations from CDW-G, under Illinois Community College System Procurement Consortium pricing, not to exceed the amount of \$57,687.42
- 5.16 Budget Transfers – July and August 2019 (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the budget transfers for July and August, as indicated in the enclosure.
- 5.17 Adoption – FY2019 Final Budget and the Associated Resolution (Separate Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees adopts the FY2019 Final Budget and the Associated Resolution, as presented.

6. REPORTS

- 6.1 President’s Report (Enclosure)
- 6.2 President’s Cabinet Monthly Reports (Enclosure)
- 6.3 Monthly Financial Report (Enclosure)

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7. ITEMS FROM THE BOARD OF TRUSTEES

7.1 Review of Board Policies

7.2 Board Goals

(Enclosure -- Board Members Only)

7.3 President's Evaluation

7.4 Schedule for Future Board/College Events

(Enclosure)

7.5 ICCTA/ACCT Report

7.6 Prairie State College Foundation Report

(Enclosure)

7.7 Faculty Report

7.8 Support Staff Report

8. CLOSED SESSION

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c) (1).

8.1 Action As a Result of Closed Session, if necessary

9. ADJOURNMENT
