
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**SEVEN HUNDRED NINETIETH MEETING
REGULAR MEETING**

**Tuesday – January 31, 2017
Board Room (No. 2274)
5:00 p.m.**

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-3637**

AGENDA

1. CALL TO ORDER
2. ORAL/WRITTEN PUBLIC COMMUNICATIONS
3. INTRODUCTIONS/RECOGNITIONS
 - 3.1 Mr. Georges Sanon, Coordinator of Student Veterans Center and Senior Vice Commander Anita Granville, VFW Illinois Post 311
 - 3.2 Ms. Deborah Havighorst, Executive Director of Institutional Advancement and the PSC Foundation; Mr. Brent Frank, Foundation President; Ms. Susan Sebastian, Coordinator of Scholarships and Alumni Relations; Ms. Kathy Kane, Administrative Assistant to the Foundation
 - 3.3 Introduction of Ms. Carolyn Ciesla, Interim Associate Dean of Learning Resources and Assessment
4. CONSENT ITEMS

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

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RECOMMENDATION:

It is recommended that the Board of Trustees approves the items on the Consent Agenda.

Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Minutes of the 789th Regular Meeting of December 6, 2016; and Minutes of the Closed Session of December 6, 2016; as presented.

4.1 789th Regular Meeting – December 6, 2016 (Enclosure)

4.2 Closed Session Meeting – December 6, 2016 (Enclosure-Board Members Only)

Financial

4.3 Bills Payable – FY2017 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the FY2017 List of Bills Payable for December, as indicated in the enclosure.

5. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

CLOSED SESSION

Personnel

5.1 Tenure Recommendation – Angela Hung, Assistant Professor of Nursing (Enclosure)

RECOMMENDATION:
It is recommended that the Board of Trustees awards a faculty tenure appointment to Angela Hung, Assistant Professor of Nursing, effective August 2017.

5.2 Tenure Recommendation – Dr. Justin Pariseau, Assistant Professor of History (Enclosure)

RECOMMENDATION:
It is recommended that the Board of Trustees awards a faculty tenure appointment to Dr. Justin Pariseau, Assistant Professor of History, effective August, 2017.

5.3 Tenure Recommendation – Matthew Robert Steele, Assistant Professor of the Library and Distance Education (Enclosure)

RECOMMENDATION:
It is recommended that the Board of Trustees awards a faculty tenure appointment to Matthew Robert Steele, Assistant Professor of the Library and Distance Education, effective August 2017.

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- 5.4 Award of Annual Contracts for the 2017-2018 Academic Year for Eligible Full-Time Tenure Track Faculty Members (Credit) (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the continuation of employment and the issuance of annual contracts for the full-time, tenure track faculty members listed on the attachment for the 2017-2018 academic year.
- 5.5 Final Reading – Board Policy A-9, Board Compensation and Expenses (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves Board Policy A-9, Board Compensation and Expenses, as revised.
- 5.6 Final Reading – Board Policy A-30, Travel for Board Members (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves Board Policy A-30, Travel for Board Members, as revised.
- 5.7 Final Reading – Board Policy E-9, Global Education (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves Board Policy E-9, Global Education, as revised.
- 5.8 Final Reading – Board Policy G-41, Employee Travel/Related Business Expenses(Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves Board Policy G-41, Employee Travel/Related Business Expenses, as revised.

Financial

- 5.9 Bid Recommendation – Summer 2017 Course Schedule (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees awards the bid for the Summer 2017 schedule to the lowest responsible bidder, Woodward Printing Services, in the amount of \$13,255 plus \$654 for an additional four (4) pages (if needed); \$1,015 for an additional eight (8) pages (if needed), and \$112 per thousand for additional copies (if needed).
- 5.10 Purchase Recommendation – Furniture Replacement (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the purchase of Counseling and Advising and Learning Achievement Center office furniture for a total delivered and installed in an amount not to exceed \$21,101.22.

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- 5.11 Service Agreement – Ferrilli (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves a Service Agreement with Ferrilli, effective February 1, 2017 through June 30, 2017, at a rate of \$4,000.00 per month, for a total of \$20,000.00.
- 5.12 Purchase Recommendation – Computers (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the purchase of new equipment to improve student computer access in the college's student services areas and computer labs from CDW-G under Illinois Community College System Procurement Consortium pricing in the amount of \$62,670.59.
- 5.13 Project Recommendation – Auto Shop Trench Drain (Enclosure)
RECOMEMNDATION:
It is recommended that the Board of Trustees approves the Auto Shop Trench Drain Project at an estimated cost of \$228,000 including architectural/engineering services, construction costs and contingency.
- 5.14 Contract Recommendation – Agreement with National Able Network (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the Agreement for Contracted Education between Prairie State College and National Able Network to provide IT certification courses as set forth in Section 3(c) of the Agreement through June 30, 2017.
- 5.15 Contract Recommendation – Alfred G. Ronan, Ltd. (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the Lobbying Services Agreement with Alfred G. Ronan, Ltd. effective January 1, 2017 through December 31, 2017, in the amount of \$5,400 per month.
- 5.16 Budget Transfers – December 2016 (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the budget transfers for December 2016, as indicated in the enclosure.

6. REPORTS

- 6.1 President's Report (Enclosure)
- 6.2 President's Cabinet Monthly Reports (Enclosure)
- 6.3 Monthly Financial Report (Enclosure)
- 6.4 Organizational Charts (Separate Enclosure)

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7. ITEMS FROM THE BOARD OF TRUSTEES

7.1 Schedule for Future Board/College Events (Enclosure)

7.2 ICCTA/ACCT Report

7.3 Prairie State College Foundation Report (Enclosure)

7.4 Faculty Report

7.5 Support Staff Report

8. CLOSED SESSION

Nevels v. Prairie State College - Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded or entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11)(2014))."

9. ADJOURNMENT
