

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Seven Hundred Ninety-Third Regular Meeting April 25, 2017

MINUTES

Ms. Jacqueline Agee, Chair, convened the 793rd Regular Meeting of the Board of Illinois Community College District No. 515 at 5:52 p.m., Tuesday, April 25, 2017, in the Board Room of the College.

ROLL CALL:

Board Members Present

Ms. Jacqueline Agee, Chair
Mr. Marc Wiley, Vice Chair
Dr. Ronald White, Secretary
Mr. Christopher Baikauskas
Ms. Joelle Mulhearn
Mr. John Stanfa
Ms. Camiella Williams

Table Participants Present

Dr. Terri L. Winfree, President
Ms. Patricia Gallagher Trost, Board Recorder
Dr. Marie Hansel, Vice President, Academic Affairs
Dr. Thomas Saban, Vice President, Finance and Administration
Mr. Craig Schmidt, Vice President, Community and Economic Development
Dr. Gregory Thomas, Vice President, Student Affairs and Dean of Students
Ms. Julie Diemer, Del Galdo Law Group
Mr. Andrew Schott, Faculty Representative
Ms. Peggy Jones, Support Staff Representative

Administrators Present

Ms. Carolyn Ciesla; Dr. Stefanie Coleman; Mr. David Cronan; Mr. Greg Kain; Mr. Tim Kosiek;
Ms. Kelly Lapetino; Mr. George Pfothenauer; Dr. Debra Prendergast; Mr. Felix Simpkins; Mr.
Elihu Wilson;

Faculty Members Present

Ms. Alexandra Green; Mr. Joshua Green; Mr. Thane Montaner; Ms. Valerie Nicholson; Mr. Ed
Schwarz; Ms. Kate Sims-Drew; Ms. Dana Trunnell; Ms. Vivian Zimmerman

Staff Members Present

Ms. Crystal Alston; Mr. Jay Barriga; Ms. Andrea Small

Others

Ms. Allison Jordan, Guest; Ms. Michele Baikauskas, Guest; Ms. Toni Baikauskas, Guest; Ms.
Alyssa Beverly, Student; Chuck Dieringer, Thorn Creek Watershed; Ms. Glenda Franklin, Guest;
Ms. Sharyl Inlow, Homewood-Flossmoor League of Women Voters; Ms. Lakeysa Moutry,
Student; Mr. Joseph Patrick Stanfa, Guest; Mr. Vince Stanfa, Guest; Mr. Curtis Straczek, Guest;
Ms. Rachel Thompson, Guest

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ORAL/WRITTEN PUBLIC COMMUNICATIONS

None.

INTRODUCTIONS AND RECOGNITIONS

None.

CONSENT ITEMS

Dr. White moved and Mr. Wiley seconded that the Board of Trustees approves the following items of consent:

Minutes

That the Board of Trustees approves the Minutes of the 793rd Regular Meeting of March 28, 2017, as presented.

Retirement of Ms. Marian Kelly, Professor, Biology

That the Board of Trustees accepts the retirement of Ms. Marian Kelly, Professor of Biology, effective June 1, 2018.

Full-time Faculty Overloads, Adjunct Faculty Salaries and Compensation for Administrators, Staff, and Retired Faculty on Teaching Assignments – Spring 2017, Fourteen-Week Classes, Twelve-Week Classes, and Second Eight-Week Classes (Credit Courses)

That the Board of Trustees approves the full-time faculty overload compensation in the amount of \$18,390.80, adjunct faculty compensation in the amount of \$185,565.36, and compensation for retired faculty on teaching assignments in the amount of \$4,470.12, for fourteen-week classes, twelve-week classes, and second eight-week classes of the 2017 Spring term (credit courses).

Resolution – Payment of Bills

That the Board of Trustees adopts the resolution authorizing the Treasurer to pay any outstanding bills that come due during the month of May, 2017.

Bills Payable – FY2017

That the Board of Trustees approves the FY2017 List of Bills Payable for March (including trustee and employee travel expenditures), as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye

The vote being seven (7) Ayes, and no (0) Nays; the motion carried.

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ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

CLOSED SESSION

Ms. Agee moved and Ms. Mulhearn seconded that the Board of Trustees go into closed session for the "the discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act." (5 ILCS 120/2(c)(21)).

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye

The vote being seven (7) Ayes, and no (0) Nays; the motion carried and the meeting adjourned to Closed Session at 5:55 p.m.

RETURN TO OPEN SESSION:

Ms. Agee moved and Ms. Mulhearn seconded to return to Open Session at 6:00 p.m. All members voted Aye and the motion carried.

Approval of 2017-2018 Regular Board Meeting Day, Time and Place

Ms. Agee moved and Ms. Mulhearn seconded that the Board of Trustees hold the 2017-2018 Regular Meetings of the Board of Trustees of Community College District 515 on the last day of each month, except for November 2017 (no meeting); December (meeting to be held on December 5); and May 2018 (no meeting) at 5:00 p.m. in the Board Room (Room 2274) at the College.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye

The vote being seven (7) Ayes, and no (0) Nays; the motion carried.

Review of Closed Session Minutes

Ms. Agee moved and Dr. White seconded had the opportunity to review the Closed Session minutes and determined the minutes that are presently closed will remain closed until their designated release date.

Upon the call of roll, the vote was as follows:

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Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye

The vote being seven (7) Ayes, and no (0) Nays; the motion carried.

Review of Verbatim Recordings of Closed Session Minutes

Ms. Agee moved and Mr. Wiley seconded that the Board of Trustees authorizes the destruction, on or after April 25, 2017, of audio tapes of its closed meetings held on the following dates, as to which closed meetings official minutes have been approved and no litigation under the Open Meetings Act is pending: May 26, 2015; August 19, 2015; August 25, 2015; and September 29, 2015.

Further, that the Board of Trustees find that audio tapes made of other closed meetings held by the Board during 2015, 2016, and 2017 require continued confidentiality and should be maintained as non-public at this time.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye

The vote being seven (7) Ayes, and no (0) Nays; the motion carried.

First Reading, Board Policy D-4, Purchasing and Bidding

Ms. Agee moved and Mr. Baikauskas seconded that the Board of Trustees approves for First and Final Reading, Board Policy D-4, Purchasing and Bidding, as revised.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye

The vote being seven (7) Ayes, and no (0) Nays; the motion carried.

Renewal Recommendation – IT/Maintenance License Renewal

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Ms. Mulhearn moved and Mr. Wiley seconded that the Board of Trustees approves the annual renewal of the software license agreement for IT Incident/Insight and Maintenance DirectPro from SchoolDude.com, Inc. in the amount of \$21,090.37.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye

The vote being seven (7) Ayes, and no (0) Nays; the motion carried.

Renewal Recommendation – Storage and Network System Maintenance Contract (Enclosure)

Dr. White moved and Mr. Wiley seconded that the Board of Trustees approves the renewal of the maintenance contract with CDW-G for the Storage and Network System for one (1) year, in the amount of \$11,955.95

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye

The vote being seven (7) Ayes, and no (0) Nays; the motion carried.

Renewal Recommendation – Ellucian Colleague Enhancement and Support Services Agreement and Solution Partners Maintenance Agreement

Dr. Winfree noted that the College has worked with Ellucian since 2001. This contract is for five years. Although the College is still negotiating this contract, Ms. Agee would like to get this passed so she is going to restate the motion.

Ms. Agee moved and Ms. Mulhearn seconded that the Board of Trustees approves the renewal of the annual Colleague Enhancement and Support Services Agreement and Solution Partners Maintenance Agreement for Ellucian for a five (5) year term effective July 1, 2017 with the first year amount of \$319,621, increasing 5% each year thereafter for any amount lower and any term that is less than said amount.

Mr. Stanfa asked if the College still wanted the 5% increase each year. Dr. Winfree explained that they have given the College a formula, i.e., if the term is seven (7) years, the increase would be 4% each year. The College would like to research this more to make sure we are 100% certain. Ms. Agee stated that is why in her motion she stated it had to be below \$319,621 and the College has the Board's permission to go higher on the years to get below that which would then lessen the percentage.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye

The vote being seven (7) Ayes, and no (0) Nays; the motion carried.

Bid Recommendation -- Physical Inventory Count and Insurance Appraisal Count

Ms. Mulhearn moved and Dr. White seconded that the Board of Trustees awards the Physical Inventory Count and Insurance Appraisal Project to the lowest responsible bidder, Duff & Phelps, in the amount of \$19,800.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye

The vote being seven (7) Ayes, and no (0) Nays; the motion carried.

Bid Recommendation – Tennis Court Surface Repair Work

Ms. Mulhearn moved and Mr. Wiley seconded that the Board of Trustees awards the Tennis Court Surface Repair Work to the lowest responsible bidder, Larsen Contracting, in the amount of \$28,500, plus a 10% construction contingency of \$2,850 for a total construction price not to exceed \$31,350.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye

The vote being seven (7) Ayes, and no (0) Nays; the motion carried.

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Bid Recommendation – Fire System Inspection and Testing

Dr. White moved and Ms. Mulhearn seconded that the Board of Trustees awards the bid for the Fire System Inspection and Testing to the lowest responsible bidder, Advance Fire & Security System, for the Main, Matteson Area Center, and Transportation, Warehouse & Logistics buildings in the amount of \$16,137 for year one (1); \$16,137 for year two (2); and \$18,869 for year three (3) for a total of \$51,143 for a three (3) year contract, upon satisfactory acceptance by the owner per the bid specifications.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye

The vote being seven (7) Ayes, and no (0) Nays; the motion carried.

Project Recommendation – Main Building Ejector Pump Replacement

Dr. White moved and Mr. Wiley seconded that the Board of Trustees approve the Main Building Ejector Pump Replacement Project at an estimated cost of \$70,800, including architectural/engineering services, construction costs, and contingency.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye

The vote being seven (7) Ayes, and no (0) Nays; the motion carried.

Budget Transfers – March 2017

Mr. Stanfa moved and Ms. Mulhearn seconded that the Board of Trustees approves the budget transfers for March 2017, as indicated in the attachment.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye

The vote being seven (7) Ayes, and no (0) Nays; the motion carried.

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President's Report

Dr. Winfree would be happy to answer any questions on her report. She noted a number of items in their folders, including events that they might be interested in. It would be great to see a few Board members at the events. The annual ICCTA convention is scheduled for Friday, June 2. A sign-up sheet was passed to Board members so they could sign up for the trustee training and/or the awards banquet.

President's Cabinet Reports

Dr. Hansel, Dr. Saban, Mr. Schmidt, and Dr. Thomas were available for any questions on their reports.

Monthly Financial Report

Dr. Saban reviewed the report. Mr. Baikauskas asked if the figure was the same as discussed two Board meetings ago that the College was to receive \$3 million, but it only received \$600,000. Dr. Saban said that nothing has changed.

Schedule for Future Board/College Events

In addition to Commencement on Saturday, May 21, there is a Firefighter graduation and EMT graduation. Dr. Winfree encouraged the Board to attend art gallery events. She gives the Board a link to the College's event calendar in her weekly reports.

ICCTA/ACCT Report

None.

Prairie State College Foundation Report

The report is included in the packet.

Faculty Report

Mr. Schott congratulated and welcomed the new board members. The faculty looks forward to working with the Board and continuing their relationship in delivering premier education in the southland state.

Support Staff Report

None.

CLOSED SESSION

Ms. Agee moved and Mr. Baikauskas seconded that the Board of Trustees go into Closed Session for "the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity" (5 ILCS 120/2(c)(1)).

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Mr. Baikauskas	Aye
Ms. Mulhearn	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye

The vote being seven (7) Ayes, and no (0) Nays; the motion carried and the meeting adjourned to Closed Session at 6:34 p.m.

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RETURN TO OPEN SESSION:

Mr. Stanfa moved and Ms. Williams seconded to return to Open Session at 6:50 p.m. All members voted Aye and the motion carried.

ADJOURNMENT

Ms. Mulhearn moved and Mr. Wiley seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 6:52 p.m.

Jacqueline Agee, Chair

Dr. Ronald White, Secretary

Patricia Gallagher Trost, Board Recorder