

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Seven Hundred Ninety-Fifth Regular Meeting July 25, 2017

MINUTES

Mr. Marc Wiley, Vice Chair, convened the 795th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:00 p.m., Tuesday, July 25, 2017, in the Board Room of the College.

ROLL CALL:

Board Members Present

Mr. Marc Wiley, Vice Chair
Dr. Ronald White, Secretary
Mr. Christopher Baikauskas
Mr. John Stanfa
Ms. Camiella Williams

Board Members Absent

Ms. Jacqueline Agee, Chair
Ms. Joelle Mulhearn

Table Participants Present

Dr. Terri L. Winfree, President
Ms. Patricia Gallagher Trost, Board Recorder
Dr. Marie Hansel, Vice President, Academic Affairs
Dr. Thomas Saban, Vice President, Finance and Administration
Mr. Craig Schmidt, Vice President, Community and Economic Development
Dr. Gregory Thomas, Vice President, Student Affairs and Dean of Students
Ms. Julie Diemer, Del Galdo Law Group
Mr. Andrew Schott, Faculty Representative (*left at 5:40 p.m.*)
Ms. Valerie Nicholson, Faculty Representative (*arrived at 5:40 p.m.*)
Ms. Cheron Ricks, Support Staff Representative

Administrators Present

Ms. Carolyn Ciesla; Dr. Stefanie Coleman; Mr. David Cronan; Ms. Carol Fawcett; Ms. Deborah Havighorst; Mr. Greg Kain; Ms. Janice Kaushal; Mr. Timothy Kosiek; Ms. Kim Kunce; Ms. Marina Krtinic; Mr. George Pfothenauer; Mr. Felix Simpkins; Mr. Elighie Wilson

Faculty Members Present

Mr. Ed Schwarz

Staff Members Present

Ms. Crystal Alston; Ms. Elizabeth Logan; Ms. Kimberly Pedersen; Ms. Andrea Small

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Others

Ms. Sharyl Inlow, Homewood-Flossmoor League of Women Voters

ORAL/WRITTEN PUBLIC COMMUNICATIONS

None.

INTRODUCTIONS AND RECOGNITIONS

Dr. Marie Hansel, vice president of academic affairs introduced Ms. Carol Fawcett, dean of allied health and emergency services; and Ms. Janice Kaushal, dean of career and technical education.

Dr. Winfree introduced Ms. Cheron Ricks, accounts payable clerk and newly elected president of the support staff union.

CONSENT ITEMS

Mr. Stanfa asked that Item 4.4, Bills Payable be pulled from the consent agenda.

Dr. White moved and Mr. Baikauskas seconded that the Board of Trustees approves the following items of consent:

Minutes

That the Board of Trustees approve the Minutes of the 794th Regular Meeting of June 27, 2017; and Closed Session of June 27, 2017; as presented.

Full-Time Faculty Overloads, Adjunct Faculty Salaries and Compensation for Administrators, Staff and Retired Faculty on Teaching Assignments – Summer 2017, First and Second Session (Credit Courses)

That the Board of Trustees approves the full-time faculty overload compensation in the amount of \$367,667.28, adjunct faculty compensation in the amount of \$256,273.59, and compensation for administrators, staff and retired faculty on teaching assignments in the amount of \$10,490.00, for the first and second eight session classes of the 2017 Summer term (credit courses).

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Guevara	Advisory (Aye)

The vote being five (5) Ayes, no (0) Nays; and one (1) Advisory, the motion carried.

Bills Payable – FY2017

Dr. White moved and Mr. Stanfa seconded that the Board of Trustees approves the FY2017 List of Bills Payable for June 2017 (including trustee and employee travel expenditures), as indicated in the enclosure.

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Mr. Stanfa asked about the following payments listed on the Bill List:

Page 1 - Evening Sun Tanning Spa

Dr. Gregory Thomas, vice president of student affairs, explained that there was a donation being made to the athletics department to have signs placed. There was a miscommunication on the size of the signs. Since the business was not satisfied with the signage, the money was refunded.

Page 4 - \$2,000 to TFW Towing Incorporated

Dr. Hansel explained that the college purchases wrecked cars for the fire science program so the students can learn how to put out fires and extract dummies from the cars. Cars are bought a couple of times a semester.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Guevara	Advisory (Aye)

The vote being five (5) Ayes, no (0) Nays; and one (1) Advisory, the motion carried.

ACTION ITEMS

CLOSED SESSION

Mr. Baikauskas moved and Ms. Williams seconded that the Board of Trustees go into closed session for the "the discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act." (5 ILCS 120/2(c)(21)).

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye

The vote being five (5) Ayes, and no (0) Nays; and one (1) Advisory, the motion carried and the meeting adjourned to Closed Session at 5:12 p.m.

RETURN TO OPEN SESSION:

Mr. Stanfa moved and Ms. Williams seconded to return to Open Session at 5:40 p.m. All members voted Aye and the motion carried.

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Recommendation -- Termination for Just Cause

Mr. Baikauskas moved and Ms. Williams seconded that the Board of Trustees terminate the employment of Michael Maddox for just cause in accordance with Chapter 122, Section 103B-4 of the Illinois Public Community College Act.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Guevara	Advisory (Aye)

The vote being five (5) Ayes, no (0) Nays; and one (1) Advisory, the motion carried.

Appointment of Assistant Professor of Dental Hygiene

Mr. Stanfa moved and Ms. Williams seconded that the Board of Trustees approves the appointment of Dr. Susan Foundos-Biegel as Assistant Professor, Dental Hygiene, effective August 15, 2017, at an annual salary of \$75,621.00.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Guevara	Advisory (Aye)

The vote being five (5) Ayes, no (0) Nays; and one (1) Advisory, the motion carried.

Appointment of Assistant Professor of Communication

Dr. White moved and Ms. Williams seconded that the Board of Trustees approves the appointment of Ms. Brianna Abate as Assistant Professor, Communication, effective August 15, 2017, at an annual salary of \$58,346.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Guevara	Advisory (Aye)

The vote being five (5) Ayes, no (0) Nays; and one (1) Advisory, the motion carried.

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First Reading, Board Policy A-7, Student Trustee

Dr. White moved and Mr. Baikauskas seconded that the Board of Trustees approves for First and Final Reading, Board Policy A-7, Student Trustee, as revised.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Guevara	Advisory (Aye)

The vote being five (5) Ayes, no (0) Nays; and one (1) Advisory, the motion carried.

First Reading, Board Policy D-9, Tuition Waiver for Selected Populations

Dr. White moved and Ms. Williams seconded that the Board of Trustees approves for First and Final Reading, Board Policy D-9, Tuition Waiver for Selected Populations, as revised.

Mr. Baikauskas asked what other options would be offered to committee members. Dr. Winfree said the college would offer admission to concerts, the Jazz Fest reception, etc. The committees meet twice a year and there is no work in between the meetings.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Guevara	Advisory (Aye)

The vote being five (5) Ayes, no (0) Nays; and one (1) Advisory, the motion carried.

First Reading, Board Policy D-13, Child Care Center Fees

Mr. Baikauskas moved and Ms. Williams seconded that the Board of Trustees approves for First and Final Reading, Board Policy D-13, Child Care Center Fees, as revised.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Guevara	Advisory (Aye)

The vote being five (5) Ayes, no (0) Nays; and one (1) Advisory, the motion carried.

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First Reading, Board Policy E-8, Guarantee of Educational Effectiveness

Dr. White moved and Mr. Baikauskas seconded that the Board of Trustees approves for First and Final Reading, Board Policy E-8, Guarantee of Educational Effectiveness, as revised.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Guevara	Advisory (Aye)

The vote being five (5) Ayes, no (0) Nays; and one (1) Advisory, the motion carried.

First Reading, Board Policy F-23, Mission of Child Care Services

Mr. Stanfa moved and Mr. Baikauskas seconded that the Board of Trustees approves for First and Final Reading, Board Policy F-23, Mission of Child Care Services, as revised.

Ms. Williams asked if these policies can be reinstated if the college decides to run a child care center in the future. Dr. Winfree said they could.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Guevara	Advisory (Aye)

The vote being five (5) Ayes, no (0) Nays; and one (1) Advisory, the motion carried.

CurrIQūnet

Mr. Stanfa moved and Ms. Williams seconded that the Board of Trustees approves payment of \$7,650.50 for the annual maintenance cost of CurrIQūnet.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Guevara	Advisory (Aye)

The vote being five (5) Ayes, no (0) Nays; and one (1) Advisory, the motion carried.

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2017 Master Plan Update

Mr. Baikauskas moved and Dr. White seconded that the Board of Trustees approves the 2017 Master Plan Update for submission to the Illinois Community College Board.

This plan is required to be submitted to the Illinois Community College Board every five (5) years.

Mr. Baikauskas asked if there was any capital money since the budget was passed. Dr. Saban said there are some capital items in the budget. The college's rooftop air is in the budget for about \$3 million. It should just be funded. There is about \$180 million and it includes all the projects for the universities and community colleges. The college is at the bottom, but the whole thing is supposed to be funded. Some projects from other colleges did not get in. Dr. Winfree lobbied for it and other people worked on it for the college. Dr. Winfree added that some projects are on a list, but the college's projects are not near the top. With regard to some of the projects on the top of the list, the colleges have found other funding to get those projects done. The lobbyist has also been helpful. The design has been completed. It is unclear as to when the funds for the rooftop air will be released.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Guevara	Advisory (Aye)

The vote being five (5) Ayes, no (0) Nays; and one (1) Advisory, the motion carried.

Project Recommendation – Parking Lot A Improvements

Mr. Baikauskas moved and Dr. White seconded that the Board of Trustees approves the Parking Lot A Improvements Project at an estimated cost of \$2,964,000 including architectural/engineering services, construction costs, and contingency.

Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Guevara	Advisory (Aye)

The vote being five (5) Ayes, no (0) Nays; and one (1) Advisory, the motion carried.

Budget Transfers – June 2017

Dr. White moved and Mr. Baikauskas seconded that the Board of Trustees approves the budget transfers for June, as indicated in the enclosure.

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Upon the call of roll, the vote was as follows:

Mr. Baikauskas	Aye
Mr. Stanfa	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Guevara	Advisory (Aye)

The vote being five (5) Ayes, no (0) Nays; and one (1) Advisory, the motion carried.

REPORTS

President's Report

Dr. Winfree pointed out that in their folders are two invitations, one for the CNA graduation ceremony tonight; and one for the EMT graduation for tomorrow tonight. In addition, there are photos from Commencement.

She congratulated Dr. White who was recently sworn in as Vice President of the International Conference of Police Chaplains.

Professor Valerie Nicholson and the Prairie State College Jazz Band will be playing at Festival of the Vine sponsored by the Olympia Fields Park District on Friday, July 28. Tickets are still available.

President's Cabinet Monthly Reports

Dr. Hansel, Dr. Saban, Mr. Schmidt, and Dr. Thomas were available for questions on their reports.

Monthly Financial Report

Dr. Saban reviewed the financial report.

Mr. Baikauskas asked how the passage of the budget impacts the college's budget and if the college will have to redo the tentative budget. Dr. Saban the college will redo the tentative budget. For now, the college will stay with the budget it has because there is still some uncertainty because the college does not know when it will get the money. Also, there is the college's responsibility of the pension liability. Mr. Baikauskas asked how much money the college has in its account for pension liability. The college does not have any money for pension liability. Dr. Saban added the college is going to put away \$100,000 and may add some of the state money to the pension liability and start coming up with some substantive money to offset the pension liability as it comes.

Dr. White said that Dr. Saban, Dr. Winfree, the administration, faculty, staff who had a hand in this budget did a fantastic job when there was nothing. He looks forward to that still continuing, as the college will have. He appreciates the efforts, commends everyone, thanks everyone, and looks forward to greater days for the college.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Dr. Winfree reviewed the upcoming dates.

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ICCTA/ACCT Report

None.

Prairie State College Foundation Report

The Foundation Report is in the packet. There are a few tickets and t-shirts left for the July 30 PSC Family and Alumni Day at Guaranteed Rate Field. Also, save the date for the Foundation's Special Event, October 20, 2018.

Faculty Report

Ms. Nicholson is looking forward to meeting her new colleagues and thanks the Board for supporting the positions. She re-echoed Dr. White's sentiments regarding Dr. Saban. The faculty and administration have tried to buffer the students without tainting or compromising what faculty are doing in the classroom. It has been tricky. Faculty are doing the best they can with what they have.

Support Staff Report

Ms. Ricks said she is looking forward to the next three years as president of the support staff union.

ADJOURNMENT

Mr. Baikauskas moved and Ms. Williams seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 6:16 p.m.

Marc Wiley, Vice Chair

Dr. Ronald White, Secretary

Patricia Gallagher Trost, Board Recorder