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**THE BOARD OF ILLINOIS COMMUNITY COLLEGE  
DISTRICT NO. 515**

**SEVEN HUNDRED NINETY EIGHTH MEETING  
REGULAR MEETING**

**Tuesday – October 31, 2017  
Board Room (No. 2274)**

**Prairie State College  
202 South Halsted Street  
Chicago Heights, Illinois 60411  
(708) 709-3637**

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**AGENDA**

- 1. CALL TO ORDER**
- 2. ORAL/WRITTEN PUBLIC COMMUNICATIONS**
- 3. INTRODUCTIONS/RECOGNITIONS/PRESENTATIONS**
  - 3.1 Introduction and Recognition of Trustee Scholars
  - 3.2 “We Are Pioneers” Award
  - 3.3 Introduction of Ms. Katherine Sleyko, Outreach and User Services Librarian/Assistant Professor
  - 3.4 Check Presentation -- Enbridge
  - 3.5 Plante Moran - Audit Presentation
- 4. CONSENT ITEMS**

*The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.*

**798<sup>th</sup> REGULAR MEETING**

**October 31, 2017**

**Page 2**

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approve the items on the Consent Agenda.*

**Minutes**

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the Minutes of the Budget Hearing of September 26, 2017; the 797<sup>th</sup> Regular Meeting of September 26, 2017; and the Closed Session of September 26, 2017 (1); and the Closed Session of September 26, 2017 (2), as presented.*

- 4.1 Budget Hearing – September 26, 2017 (Enclosure)
- 4.2 797<sup>th</sup> Regular Meeting – September 26, 2017 (Enclosure)
- 4.3 Closed Session – September 26, 2017 (1) (Enclosure-Board Members Only)
- 4.4 Closed Session – September 26, 2017 (2) (Enclosure-Board Members Only)

**Personnel**

- 4.5 Full-Time Faculty Overloads, Adjunct Faculty Salaries, and Compensation for Administrators, Staff and Retired Faculty on Teaching Assignments – Fall 2017, Sixteen-Week Classes, First Eight-Week Classes, and Fourteen Week classes (Credit Courses) (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the full-time faculty overload compensation in the amount of \$225,943.38, adjunct faculty compensation in the amount of \$757,043.21, and compensation for administrators, staff and retired faculty on teaching assignments in the amount of \$27,031.56 for first eight-week classes, sixteen-week classes, and fourteen-week classes of the 2017 fall term (credit courses).*

- 4.6 Adjunct Faculty Compensation for the Fall 2017 Term (Non-Credit Courses) (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the adjunct faculty compensation in the amount of \$79,240.00 for the fall 2017 term (non-credit courses).*

**Financial**

- 4.7 Bills Payable –FY2018 (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approve the FY2018 List of Bills Payable for September (including trustee and employee travel expenditures), as indicated in the enclosure.*

**5. ACTION ITEMS**

*The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.*

**Personnel**

- 5.1 Approval of Agreement between Prairie State College/South Metropolitan Higher Education Consortium and Ms. Genevieve Boesen (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the Agreement between Prairie State College/South Metropolitan Higher Education Consortium and Ms. Genevieve Boesen.*

**Institutional**

- 5.2 First Reading, Board Policy C-14, Alcoholic Beverages on Campus (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves for First Reading, Board Policy C-14, Alcoholic Beverages on Campus, as revised.*

- 5.3 Program and Certificate Withdrawal – Paraprofessional Educator Program and Certificate (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the withdrawal of the Paraprofessional Educator certificate and Associate of Applied Science program.*

- 5.4 Program Withdrawal in Child Development (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the withdrawal of the Child Development Preschool Teacher Basic certificate program.*

- 5.5 Academic Calendar for Summer 2018 (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the revised academic calendar for the summer 2018 term.*

**Financial**

- 5.6 FY2018 Local Match Payment for Career Preparation Network (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the FY2018 Local Match Payment for Career Preparation Network.*

- 5.7 Service Agreement – Ferrilli (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves a Service Agreement with Ferrilli to provide consulting and training to the Financial Aid Department for their use of Colleague in the amount of \$27,650.*

- 5.8 Purchase Recommendation – Computer Aided Drafting Program (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the purchase of an upgrade to the computers use for the Computer Aided Drafting (CAD) program from CDW-G in the amount of \$24,979.87.*

- 5.9 Purchase Recommendation – Lynx Security Upgrade (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves an upgrade to the campus security server and desktop (Panic Alert) system from Lynx Systems for \$13,635.*
- 5.10 Bid Recommendation – Elevator Maintenance Contract (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees awards the Elevator Maintenance Contract to the lowest responsible bidder, Otis Elevator Company in the amount of \$6,840.00 for year one (1); \$7,113.60 for year two (2); and \$7,398.14 for year three (3) for a total of \$21,351.74 for a three (3) year contract.*
- 5.11 Contract Renewal – Adobe (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the renewal of the Adobe Create Cloud licenses for the Graphic Communications and Photo Lab with Discovery, in the amount of \$10,370.70.*
- 5.12 Contract Approval – Blue Cross/Blue Shield (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves a one-year contract with Blue Cross/Blue Shield for employee health insurance beginning January 1, 2018.*
- 5.13 Contract Approval – MetLife Company (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves a one-year contract with MetLife Company to provide employee dental insurance beginning January 1, 2018.*
- 5.14 Contract Approval – SunLife Company (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves a contract with SunLife Company to provide employee life/accidental death and dismemberment insurance for a period of one year beginning January 1, 2018.*
- 5.15 Contract Approval – Sun Life Assurance Company (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves a contract with Sun Life Assurance Company to provide employee Long Term Disability (LTD) dismemberment insurance for a period of one year beginning January 1, 2018.*
- 5.16 Contract Approval – VSP (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves a contract with VSP to provide employee vision care for a period of one year beginning January 1, 2018.*
- 5.17 Approval of Funds Transfer (Enclosure)  
*RECOMMENDATION:*  
*It is recommended that the Board of Trustees approves the resolution to transfer \$3,500,000 from the Working Cash Fund to the Education Fund.*

**798<sup>th</sup> REGULAR MEETING**

**October 31, 2017**

**Page 5**

- 5.18 Budget Transfers – September 2017 (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the budget transfers for September, as indicated in the enclosure.*

- 5.19 2017 Tentative Tax Year Levy (Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees approves the tentative tax levy for 2017.*

- 5.20 Presentation of FY2017 Comprehensive Annual Financial Report and Audit (Separate Enclosure)

*RECOMMENDATION:*

*It is recommended that the Board of Trustees accepts the FY2017 Comprehensive Annual Financial Report and Audit, as presented.*

**6. REPORTS**

- 6.1 President's Report (Enclosure)
- 6.2 President's Cabinet Monthly Reports (Enclosure)
- 6.3 Monthly Financial Report (Enclosure)
- 6.4 Tenth Day Report (Enclosure)
- 6.5 Sustainability Report (Separate Enclosure)

**7. ITEMS FROM THE BOARD OF TRUSTEES**

- 7.1 Schedule for Future Board/College Events (Enclosure)
- 7.2 ICCTA/ACCT Report
- 7.3 Prairie State College Foundation Report (Enclosure)
- 7.4 Faculty Report
- 7.5 Support Staff Report

**8. CLOSED SESSION**

*"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting." 5 ILCS 120/2(c) (11).*

- 8.1 Action As a Result of Closed Session, if necessary

**9. ADJOURNMENT**

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