Ms. Jacqueline Agee, Chair, convened the 803rd Regular Meeting of the Board of Illinois Community College District No. 515 at 5:02 p.m., Tuesday, April 24, 2018, in the Board Room of the College.

ROLL CALL:

Board Members Present
Ms. Jacqueline Agee, Chair
Mr. Marc Wiley, Vice Chair
Dr. Ronald White, Secretary
Mr. Christopher Baikauskas
Ms. Joelle Mulhearn
Mr. John Stanfa
Ms. Camiella Williams
Mr. Hector Guevara, Student Trustee
Mr. Benedict Shogunle, Student Trustee

Table Participants Present
Dr. Terri L. Winfree, President
Ms. Patricia Gallagher Trost, Board Recorder
Dr. Marie Hansel, Vice President, Academic Affairs
Dr. Thomas Saban, Vice President, Finance and Administration
Mr. Craig Schmidt, Vice President, Community and Economic Development
Dr. Gregory Thomas, Vice President, Student Affairs and Dean of Students
Ms. Emily Witt, Del Galdo Law Group
Mr. Andrew Schott, Faculty Representative
Ms. Cheron Ricks, Support Staff Representative
Mr. Anthony Dickerson, Student Representative

Administrators Present
Mr. David Cronan; Ms. Carol Fawcett; Ms. Deborah Havighorst; Ms. Janice Kaushal; Mr. Timothy Kosiek; Ms. Marina Krinic; Ms. Paulette Maurer; Mr. George Pfotenhauer; Ms. Debra Prendergast; Mr. Felix Simpkins; Mr. Elighie Wilson

Faculty Members Present
Dr. Alanna Cotch; Mr. Joshua Green; Dr. Megan Hughes; Ms. Barbara Kelly-Gorbitz; Ms. Marian Kelly; Dr. Justin Pariseau; Mr. Ed Schwarz; Ms. Dana Trunnell; Ms. Rebecca Wolfe

Staff Members Present
Ms. Crystal Alston; Mr. Jay Barriga; Ms. Lisa Hansen; Ms. Kimberly Pedersen; Ms. Andrea Small
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Others
Ms. Chelsea Boyde, PSC Student; Mr. Bradley Cazeau, PSC Student; Mr. Charles Dieringer, resident; Mr. Anthony Harris, PSC Student; Ms. Sharyl Inlow, Homewood-Flossmoor League of Women Voters; Ms. Esmeralda Manzo, PSC Student; Mr. Omar Martinez, PSC student; Ms. KellyAnn Rinearson, PSC Student

ORAL/WRITTEN PUBLIC COMMUNICATIONS
There was none.

INTRODUCTIONS AND RECOGNITIONS

Recognition of 2017-2018 Student Trustee Hector Guevara
Dr. Winfree introduced Mr. Hector Guevara, 2017-2018 student trustee. She presented him with a plaque and a book. A copy of the book will be donated to the library in his name.

Mr. Guevara presented Ms. Marian Kelly, professor of biology a plaque in appreciation for her support and assistance of students.

Seating of New Student Trustee
Dr. White administered the Oath of Office to newly elected student trustee, Mr. Benedict Shogunle.

Introduction and Recognition of Nominees for ICCTA Full-Time and Part-Time Faculty of the Year
Mr. Eligie Wilson, dean of liberal arts and sciences introduced Dr. Megan Hughes, associate professor of English. Dr. Hughes is the College’s nominee for the Illinois Community College Trustees Association Full-Time Faculty of the Year Award. Ms. Carol Fawcett, dean of allied health and emergency services, introduced Ms. Rebecca Wolfe, adjunct professor of certified nursing assistant program. Ms. Wolfe is the College’s nominee for the Illinois Community College Trustees Association Part-Time Faculty of the Year Award. They will be recognized at the Illinois Community College Trustees Association annual convention in Springfield on June 1.

Dr. Winfree announced that Dr. Hughes and Ms. Wolfe will also participate in the annual Faculty Showcase.

Introduction and Recognition of the Phi Theta Kappa All-Illinois Academic Team Members
Dr. Justin Pariseau, associate professor of history introduced Mr. Anthony Dickerson and Mr. Omar Martinez, members of the Phi Theta Kappa All-Illinois Academic Team.

Introduction and Recognition of Model Illinois Government Participants
Mr. Andrew Schott, professor of political science announced that each year since 2007 he takes students to Springfield to participate in Model Illinois Government where students role play legislators and participate in debates. Many of Prairie State College’s students who have participated in the past have transferred to Governors State and have won the election for Governor and for State’s Attorney. So not only does this program give students an opportunity to participate and role-play, but it has worked out to be a transfer program to Governors State, the University of Illinois-Springfield and Northern Illinois University. This year was the 40th anniversary of Model Illinois Government. He took seven Prairie State students to Springfield; two of the students were recognized for their accomplishments. Ms. KellyAnn Rinearson was recognized as an outstanding freshman senator. Ms. Rinearson thanked Mr. Schott for changing her life. Mr. Schott recognized Mr. Bradley Cazeau who won outstanding committee person. Mr. Cazeau and Ms. Rinearson were in the same committee, but on opposite sides – one was a Democrat and one was a Republican.
Mr. Schott thanked the College for supporting Model Illinois Government starting with Dr. Linda Uzureau and continuing with Dr. Hansel. Mr. Schott thanked Dr. Saban and his staff. Three or four years ago, the College started overseeing the Model Illinois Government account.

Ms. Williams added that she is a former Model Illinois Government participant. It is a phenomenal program and she is happy that the program is continuing.

**Introduction and Recognition of Forensics Team**

Ms. Dana Trunnell, assistant professor of communication thanked the Board, Dr. Winfree, Dr. Hansel and Mr. Wilson for their support of the Forensics Team. She also thanked Ms. Brianna Abate, assistant professor of communication who was supportive in assisting the students to get ready for the tournaments; the athletics department for letting the team use the bus; and Ms. Deborah Havighorst, executive director of institutional advancement and the Foundation and Ms. Kathleen Kane, administrative assistant to the Foundation for helping start COMM Day and many other things.

Ms. Trunnell said that Mr. Shogunle participated in the COMM 101 Informative Speaking competition and he was a finalist. She was happy to see Mr. Martinez give a speech today and he did a good job.

Two members of the team were not able to attend tonight’s meeting, Ms. Elisha Rivers and Mr. Mario Fleming. Ms. Esmeralda Manzo and Ms. Chelsea Boyde joined the team in January and did a couple of events this year. They are first year students and looking forward to having them back on the team next year. Two second year students were representatives at the national tournament. Ms. Trunnell introduced Mr. Destin Patton-Warner who was quite successful this year. He has broken at almost every tournament and that includes the national tournament. Mr. Patton-Warner received the bronze award for dramatic interpretation at the national tournament. She introduced Mr. Anthony Harris who also has broken at almost every tournament and almost broke at national. Mr. Harris was the recipient of the first annual Ed Schwarz Outstanding Student Achievement Award in Communication. This award recognizes students who have been successful in two or more Communication classes and/or have participated in communication related activities on campus.

Ms. Trunnell announced that a recent graduate, Mr. Patrick Sheard who helps with the Summer Speech Camp, he competed for the Four Year National national tournament with Illinois State University and he was twice overocto finalist.

About 100 students participated in COMM Day, including alumni. A new award was started, Prairie State College Forensics Hall of Fame. Three people were inducted this year: Mr. Michael Hopkins, who competed for the team in 1998-2000; Dr. Linda F. Uzureau, former Vice President of Academic Affairs from 1997-2009 for her initial support of the team; and Ms. Favian Apata, who competed for the team in 2006-2008 and who also continues to serve as one of the Speech Team coaches in the summer. Mr. Green was the Region 4 nominee and recipient of the National Collie Taylor Award that recognizes a coach from each region who is seen as having the most fellowship toward students. The students selected him for this award.

**Introduction and Recognition of Ed Schwarz, Professor of Communication**

Dr. Winfree awarded Mr. Schwarz with the National Institute for Staff and Organizational Development (NISOD) Excellence Award. This award recognizes those who do extraordinary work on their campuses. Mr. Schwarz’s contributions include innovative teaching and learning; mentoring faculty; high school summer speech camp; Forensics Team; sustainability initiatives, both curriculum and projects; supporting the athletic program; and the Foundation events.
Mr. Wilson congratulated Mr. Schwarz on the award. He said that there is not enough time to talk about all the excellent things about Professor Schwarz. He said it has been an honor, privilege and joy to work with him over the last 18 years. He has been supportive of everything about Prairie State College. When Mr. Wilson was hired in 2000, Mr. Schwarz made it very clear that Prairie State was a place he could call his home and his family. He attributes his own longevity at the College to Mr. Schwarz’s support and encouragement. Mr. Schwarz never asked anyone to do something he would not do himself. Mr. Wilson appreciates his professionalism. When anyone thinks of Prairie State College, they think of Mr. Schwarz. He supports the College. Mr. Wilson said he has worked with wonderful people throughout his career, but he would put Mr. Schwarz in the top five. He thanked Mr. Schwarz for his commitment, friendship, his collegiality, and his leadership. Mr. Schwarz will be missed.

Mr. Schwarz said he was humbled. He came to the College and he made a very wise chose. He came to the College because he recognized that the people were people he wanted to work with. He is not just talking about students; he is talking about staff and faculty. It has been his pleasure to work with tremendous people from the time he started until now. His one wisdom is finding people who are better than he is and that he can work with and that make him look good. He does not know that he deserves any of this. It has been his pleasure to work with everyone at the College.

Mr. Schott said that Mr. Schwarz was one of the reasons he is at the College. Mr. Schwarz was on his tenure committee. Mr. Schott added that his time at the College would be less in all aspects if Mr. Schwarz was not at Prairie State. Mr. Schott appreciates his leadership. He is one to get faculty involved. He is an inspiration. Mr. Schott thanked Mr. Schwarz and his retirement is a huge loss for the institution. He will be missed.

Mr. Schwarz said his goal in hiring is to look for new people who are better than he is and that was the case with Mr. Schott.

CONSENT ITEMS
Dr. White moved and Mr. Wiley seconded that the Board of Trustees approves the following items of consent:

Minutes
That the Board of Trustees approves the Minutes of the 803rd Regular Meeting of March 27, 2018 and Minutes of the Closed Session of March 27, 2018; as presented.

Full-time Faculty Overloads, Adjunct Faculty Salaries and Compensation for Administrators, Staff, and Retired Faculty on Teaching Assignments – Spring 2018, Twelve-Week Classes, and Second Eight-Week Classes (Credit Course)
That the Board of Trustees approves the full-time faculty overload compensation in the amount of $27,788.38, adjunct faculty compensation in the amount of $149,501.99, and compensation for retired faculty on teaching assignments in the amount of $1,064.72, for twelve-week classes, and second eight-week classes of the 2018 Spring term (credit courses).

Resolution – Payment of Bills
That the Board of Trustees adopts the resolution authorizing the Treasurer to pay any outstanding bills that come due during the month of May, 2018.
Bills Payable - FY2018

That the Board of Trustees approves the FY2018 List of Bills Payable for March (including trustee and employee travel expenditures), as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

- Ms. Agee: Aye
- Mr. Baikauskas: Aye
- Ms. Mulhearn: Aye
- Mr. Stanfa: Aye
- Dr. White: Aye
- Mr. Wiley: Aye
- Ms. Williams: Aye
- Mr. Shogunle: Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

Appointment of Assistant Professor of Dental Hygiene

Ms. Mulhearn moved and Ms. Williams seconded that the Board of Trustees approves the appointment of Ms. Rebecca Buckle as Assistant Professor of Dental Hygiene, effective May 14, 2018, at an annual salary of $51,416.

Upon the call of roll, the vote was as follows:

- Ms. Agee: Aye
- Mr. Baikauskas: Aye
- Ms. Mulhearn: Aye
- Mr. Stanfa: Aye
- Dr. White: Aye
- Mr. Wiley: Aye
- Ms. Williams: Aye
- Mr. Shogunle: Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Sabbatical Leave Request - Valerie L. Nicholson, Professor of Music

Ms. Mulhearn moved and Ms. Williams seconded that the Board of Trustees approves a one semester sabbatical leave in fall 2018 for Valerie L. Nicholson, Professor of Music, according to the provisions in Section 4.25 of the faculty contract.

Upon the call of roll, the vote was as follows:

- Ms. Agee: Aye
- Mr. Baikauskas: Aye
- Ms. Mulhearn: Aye
- Mr. Stanfa: Aye
- Dr. White: Aye
Mr. Wiley  Aye
Ms. Williams  Aye
Mr. Shogunle  Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Approval of New Program – Web Developer Technician
Ms. Mulhearn moved and Mr. Wiley seconded that the Board of Trustees approves a new program in Information Technology, Web Developer Technician Certificate.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Mr. Baikauskas  Aye
Ms. Mulhearn  Aye
Mr. Stanfa  Aye
Dr. White  Aye
Mr. Wiley  Aye
Ms. Williams  Aye
Mr. Shogunle  Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Approval of New Program – Web Master Technician
Mr. Wiley moved and Ms. Williams seconded that the Board of Trustees approves a new program in Information Technology, Web Master Technician Certificate.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Mr. Baikauskas  Aye
Ms. Mulhearn  Aye
Mr. Stanfa  Aye
Dr. White  Aye
Mr. Wiley  Aye
Ms. Williams  Aye
Mr. Shogunle  Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Approval of New Program – Web Junior Technician
Ms. Mulhearn moved and Mr. Wiley seconded that the Board of Trustees approves a new program in Information Technology, Web Junior Technician Certificate.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Mr. Baikauskas  Aye
Ms. Mulhearn  Aye
The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Approval of New Program – Physical Therapist Assistant Associate in Applied Science Degree
Ms. Williams moved and Ms. Mulhearn seconded that the Board of Trustees approves a new program in Allied Health and Emergency Services, Physical Therapist Assistant Associate in Applied Science degree.

Upon the call of roll, the vote was as follows:

- Ms. Agee: Aye
- Mr. Baikauskas: Aye
- Ms. Mulhearn: Aye
- Mr. Stanfa: Aye
- Dr. White: Aye
- Mr. Wiley: Aye
- Ms. Williams: Aye
- Mr. Shogunle: Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

First Reading, Board Policy A-11, Board Organization
Mr. Wiley moved and Mr. Baikauskas seconded that the Board of Trustees approves for First and Final Reading, Board Policy A-11, Board Organization.

Upon the call of roll, the vote was as follows:

- Ms. Agee: Aye
- Mr. Baikauskas: Aye
- Ms. Mulhearn: Aye
- Mr. Stanfa: Aye
- Dr. White: Aye
- Mr. Wiley: Aye
- Ms. Williams: Aye
- Mr. Shogunle: Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

First Reading, Board Policy C-1, College Mission, Values, Vision and Philosophy
Dr. White moved and Ms. Mulhearn seconded that the Board of Trustees approves for First and Final Reading, Board Policy C-1, College Mission, Values, Vision and Philosophy.
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April 24, 2018  
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Upon the call of roll, the vote was as follows:

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<th>Name</th>
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<tr>
<td>Ms. Agee</td>
<td>Aye</td>
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<td>Mr. Baikauskas</td>
<td>Aye</td>
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<td>Ms. Mulhearn</td>
<td>Aye</td>
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<td>Mr. Stanfa</td>
<td>Aye</td>
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<td>Dr. White</td>
<td>Aye</td>
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<td>Mr. Wiley</td>
<td>Aye</td>
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<td>Ms. Williams</td>
<td>Aye</td>
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<tr>
<td>Mr. Shogunle</td>
<td>Advisory (Aye)</td>
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The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

(Ms. Agee left at this time).

First Reading, Board Policy F-3, Student Transcript Evaluation

Dr. White moved and Ms. Mulhearn seconded that the Board of Trustees approves for First and Final Reading, Board Policy F-3, Student Transcript Evaluation.

(Ms. Agee returned at this time).

Dr. White is happy to see this great opportunity for the veterans.

Upon the call of roll, the vote was as follows:

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<tr>
<td>Ms. Agee</td>
<td>Abstain</td>
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<td>Mr. Baikauskas</td>
<td>Aye</td>
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<td>Ms. Mulhearn</td>
<td>Aye</td>
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<td>Mr. Stanfa</td>
<td>Aye</td>
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<td>Dr. White</td>
<td>Aye</td>
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<td>Mr. Wiley</td>
<td>Aye</td>
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<td>Ms. Williams</td>
<td>Aye</td>
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<td>Mr. Shogunle</td>
<td>Advisory (Aye)</td>
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The vote being six (6) Ayes, one (1) Abstain, no Nays, and one (1) Advisory, the motion carried.

First Reading, Board Policy F-10, Co-Curricular and Extra-Curricular Activities

Ms. Williams moved and Ms. Mulhearn seconded that the Board of Trustees approves for First and Final Reading, Board Policy F-10, Co-Curricular and Extra-Curricular Activities, as revised.

Upon the call of roll, the vote was as follows:

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<tr>
<td>Ms. Agee</td>
<td>Aye</td>
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<td>Mr. Baikauskas</td>
<td>Aye</td>
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<td>Ms. Mulhearn</td>
<td>Aye</td>
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<td>Mr. Stanfa</td>
<td>Aye</td>
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<td>Dr. White</td>
<td>Aye</td>
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<td>Mr. Wiley</td>
<td>Aye</td>
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<tr>
<td>Ms. Williams</td>
<td>Aye</td>
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</table>
Mr. Shogunle           Advisory (Aye)

*The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.*

Purchase Recommendation – New and Used Furniture

Ms. Williams moved and Mr. Wiley seconded that the Board of Trustees approves the purchase of new and used furniture from Southland Health Care Forum in the amount of $16,004.00.

*Upon the call of roll, the vote was as follows:*

- Ms. Agee: Aye
- Mr. Baikauskas: Aye
- Ms. Mulhearn: Aye
- Mr. Stanfa: Aye
- Dr. White: Aye
- Mr. Wiley: Aye
- Ms. Williams: Aye
- Mr. Shogunle: Advisory (Aye)

*The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.*

Purchase Recommendation – Windows 10 Upgrade

Dr. White moved and Ms. Mulhearn seconded that the Board of Trustees approves the purchase of hardware for Windows 10 upgrade from CDW-G under Illinois Community College System Procurement Consortium pricing in the amount of $12,901.02.

*Upon the call of roll, the vote was as follows:*

- Ms. Agee: Aye
- Mr. Baikauskas: Aye
- Ms. Mulhearn: Aye
- Mr. Stanfa: Aye
- Dr. White: Aye
- Mr. Wiley: Aye
- Ms. Williams: Aye
- Mr. Shogunle: Advisory (Aye)

*The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.*

Lease Recommendation – Xerox Versant 180 Press

Ms. Williams moved and Mr. Wiley seconded that the Board of Trustees approves the Lease Agreement with Proven IT for the Xerox Versant 180 Press with an EFI Fiery Interface, in the amount of $3,660.10 per month with copies over 40,000 charged at $0.04 for color copies and $0.01 for black and white copies.

*Upon the call of roll, the vote was as follows:*

- Ms. Agee: Aye
- Mr. Baikauskas: Aye
The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Contract Approval – Dude Solutions, Inc.
Ms. Mulhearn moved and Dr. White seconded that the Board of Trustees approves the annual renewal of the software license agreement for Technology Essentials- IT Incident and Maintenance DirectPro from Dude Solutions, Inc. in the total amount of $11,014.32.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Mr. Baikauskas  Aye
Ms. Mulhearn  Aye
Mr. Stanfa  Aye
Dr. White  Aye
Mr. Wiley  Aye
Ms. Williams  Aye
Mr. Shogunle  Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Contract Approval – Toad Code, Inc.
Ms. Mulhearn moved and Ms. Williams seconded that the Board of Trustees approves the contract with Toad Code, Inc. to support the Colleague application from July 1, 2018 through June 30, 2019, in the amount of $34,800.

Upon the call of roll, the vote was as follows:

Ms. Agee  Aye
Mr. Baikauskas  Aye
Ms. Mulhearn  Aye
Mr. Stanfa  Aye
Dr. White  Aye
Mr. Wiley  Aye
Ms. Williams  Aye
Mr. Shogunle  Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Contract Approval – Sentinel Technologies, Inc.
Ms. Mulhearn moved and Mr. Wiley seconded that the Board of Trustees approves the contract with Sentinel Technologies, Inc. to support and monitor the College network infrastructure in the amount of $42,704, plus 10% contingency for a total of $46,974.40.
Upon the call of roll, the vote was as follows:

- Ms. Agee: Aye
- Mr. Baikauskas: Aye
- Ms. Mulhearn: Aye
- Mr. Stanfa: Aye
- Dr. White: Aye
- Mr. Wiley: Aye
- Ms. Williams: Aye
- Mr. Shogunle: Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Contract Approval – Illinois Century Network
Ms. Williams moved and Ms. Mulhearn seconded that the Board of Trustees approves the contract with Illinois Century Network from May 1, 2018 through May 31, 2021 in the amount of $1,070 per month.

Upon the call of roll, the vote was as follows:

- Ms. Agee: Aye
- Mr. Baikauskas: Aye
- Ms. Mulhearn: Aye
- Mr. Stanfa: Aye
- Dr. White: Aye
- Mr. Wiley: Aye
- Ms. Williams: Aye
- Mr. Shogunle: Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Project Recommendation – Main Building Electrical Testing and Maintenance
Mr. Wiley moved and Ms. Williams seconded that the Board of Trustees approves the Main Building Electrical Testing and Maintenance Project at an estimated cost of $85,800 including architectural/engineering services, construction costs, and contingency.

Upon the call of roll, the vote was as follows:

- Ms. Agee: Aye
- Mr. Baikauskas: Aye
- Ms. Mulhearn: Aye
- Mr. Stanfa: Aye
- Dr. White: Aye
- Mr. Wiley: Aye
- Ms. Williams: Aye
- Mr. Shogunle: Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.
Bid Recommendation – Student Queuing Software
Dr. White moved and Ms. Williams second that the Board of Trustees awards the bid for student queuing software to the lowest responsible bidder, QLess, in the amount of $15,850 and yearly maintenance not to exceed $7,500.

Upon the call of roll, the vote was as follows:

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<td>Ms. Agee</td>
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<td>Mr. Baikauskas</td>
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<td>Ms. Mulhearn</td>
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<td>Ms. Williams</td>
<td>Aye</td>
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<td>Mr. Shogunle</td>
<td>Advisory (Aye)</td>
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The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Bid Recommendation – Parking Lot A and Asphalt Improvement Project
Ms. Williams moved and Mr. Wiley seconded that the Board of Trustees awards the Parking Lot Improvement Project to the lowest responsible bidder, Gallagher Asphalt, in the amount of $1,008,095.00 for base bid and Alternate 1, 2, 3, 4, and 5 plus a 10%% construction contingency of $100,809.50 for a total construction price not to exceed $1,108,904.50.

Upon the call of roll, the vote was as follows:

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<td>Ms. Agee</td>
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<td>Mr. Baikauskas</td>
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<td>Ms. Mulhearn</td>
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<td>Dr. White</td>
<td>Aye</td>
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<td>Mr. Wiley</td>
<td>Aye</td>
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<tr>
<td>Ms. Williams</td>
<td>Aye</td>
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<td>Mr. Shogunle</td>
<td>Advisory (Aye)</td>
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The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Bid Recommendation – Kitchen Grease Trap Replacement Project
Mr. Wiley moved and Ms. Williams seconded that the Board of Trustees awards the Kitchen Grease Trap Replacement Project to the lowest responsible bidder, Calumet City Plumbing, Inc. in the amount of $57,965.00 for base bid plus a 10% construction contingency of $5,796.50 for a total construction price not to exceed $63,761.50.

Upon the call of roll, the vote was as follows:

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<td>Ms. Agee</td>
<td>Aye</td>
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<td>Mr. Baikauskas</td>
<td>Aye</td>
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<td>Ms. Mulhearn</td>
<td>Aye</td>
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<tr>
<td>Mr. Stanfa</td>
<td>Aye</td>
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</table>
The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Budget Transfers – March 2018
Dr. White moved and Ms. Williams seconded that the Board of Trustees approves the budget transfers for March 2018, as indicated in the attachment.

Upon the call of roll, the vote was as follows:

<table>
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<th>Member</th>
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<tr>
<td>Ms. Agee</td>
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<td>Aye</td>
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<tr>
<td>Ms. Williams</td>
<td>Aye</td>
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<td>Mr. Shogunle</td>
<td>Advisory (Aye)</td>
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The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

REPORTS

President’s Report
Dr. Winfree reviewed her report and noted a number of items in the Board’s green folders including the next Community Event on May 15; the Foundation Golf Outing on June 4; the Flag Retirement Ceremony on May 1; Firefighter Graduation on May 17; and EMT Graduation on May 18.

Dr. Winfree shared with the Board members a thank you card from former South Chicago Heights Mayor David Owen that included a picture of his Prairie State College ID.

President’s Cabinet Monthly Reports
Dr. Hansel, Dr. Saban, Mr. Schmidt, and Dr. Thomas were available for questions on their reports.

Monthly Financial Report
Dr. Saban reviewed the financial report.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events
Dr. Winfree reviewed the calendar.

ICCTA/ACCT Report
There was no report.
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Prairie State College Foundation Report  
The report is included in the packet.

Faculty Report  
The College had its last Vietnam Commemorative panel. He thanked Mr. Georges for enrolling the 
College in the 50th Anniversary of the Vietnam Commemoration. For three or four years, the College has 
been hosting these types of panels. He is looking forward to the end of the semester and graduation.

Support Staff Report  
There was none.

Request for Proposals -- Audit  
Dr. Winfree explained that there was a question of whether or not the Board needed to vote on the RFP or 
not so it was not listed as an agenda item. She received a call from the attorneys just before the meeting. 
They said if it is not a sealed bid, the College does not need to go out for an RFP so the Board does not 
have to vote on it. The attorneys added that a strict reading would be the Board would vote and then the 
RFP would be posted as approved by the Board. The attorneys said they like being conservative. That is 
when Ms. Agee said the Board would vote on it.

Ms. Agee stated that since the Board is voting on the wording of the RFP, she said the Board would take a 
ten-minute recess to read it at 6:30 p.m.

The Board returned at 6:40 p.m.

Mr. Baikauskas moved and Dr. White seconded that the Board of Trustees approves the wording for the 
Request for Proposal for External Audit Services and approves the posting of same.

Ms. Mulhearn asked if all RFPs are the same. Dr. Saban stated that is not the same as what the College 
had the previous years. It is very similar. Ms. Agee added that an RFP for auditing would be different 
from an RFP for the cafeteria. Dr. Saban said there would be some similar things such as insurance 
requirements. Ms. Witt added that it is specific to the service requested. Ms. Mulhearn said that if the 
College is looking for someone who audits higher education, she was curious if the wording would be 
different from anything else. Ms. Agee said that this RFP opens it up to anyone that meets the 
qualifications and then administration takes it from there and rank them. The Board ultimately decides on 
it.

Upon the call of roll, the vote was as follows:

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The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.
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Mr. Charles Dieringer distributed information from the Kiwanis Club about sustainability. They meet every Wednesday at Carlos Lorenzetti’s in Chicago Heights at 12:30 p.m. He added that there is a 15-minute segment on YouTube describing the vulnerability of the electric grid. Mr. Dieringer will be attending Lobby Day in Springfield with the Sierra Club. He suggested that the College look at using pervious pavers for the parking lot renovation. Gallagher Asphalt can make them. They serve the same purpose as pavement, but provide the environmental benefit of storm water treatment and capture. Communities can improve their water quality. Mr. Kosiek will meet with Mr. Dieringer.

CLOSED SESSION
Mr. Baikauskas moved and Ms. Mulhearn seconded that the Board of Trustees go into closed session for the “the discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act.” (5 ILCS 120/2(c) (21)).

Upon the call of roll, the vote was as follows:

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The vote being seven (7) Ayes, and no (0) Nays; the motion carried and the meeting adjourned to Closed Session at 6:49 p.m.

RETURN TO OPEN SESSION:
Mr. Stanfa moved and Ms. Williams seconded to return to Open Session at 6:58 p.m. All members voted Aye and the motion carried.

Review of Closed Session Minutes
Dr. White moved and Mr. Baikauskas seconded that the Board of Trustees reviewed the minutes of all closed meetings of the Board of Trustees that have not been previously made available for public inspection, and has determined that the minutes or portions thereof no longer require confidential treatment as follows: June 27, 2017; and determined that the need for confidentiality still exists to all or part of the minutes as follows: April 25, 2017, July 25, 2017, September 26, 2017, and December 5, 2017.

Upon the call of roll, the vote was as follows:

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</table>
Mr. Shogunle Advisory (Aye)

The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Review of Verbatim Recordings of Closed Session Minutes
Mr. Baikauskas moved and Ms. Williams seconded that the Board of Trustees authorizes the destruction, on or after April 24, 2018, of audio tapes of its closed meetings held on the following dates, as to which closed meetings official minutes have been approved and no litigation under the Open Meetings Act is pending: August 30, 2016 and October 13, 2016.

Further, that the Board of Trustees find that audio tapes made of other closed meetings held by the Board during 2016, 2017 and 2018 require continued confidentiality and should be maintained as non-public at this time.

Upon the call of roll, the vote was as follows:

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The vote being seven (7) Ayes, no Nays, and one (1) Advisory, the motion carried.

Ms. Agee announced that the RFP for the auditor will be posted on the College’s website on Wednesday, April 25. No one can see it until it is posted.

ADJOURNMENT
Dr. White moved and Mr. Baikauskas seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 7:02 p.m.

Jacqueline Agee, Chair

Dr. Ronald White, Secretary

Patricia Gallagher Trost, Board Recorder