
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

FY2019 BUDGET HEARING

Tuesday – September 25, 2018

5:00 p.m.

Board Room (No. 2274)

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-3637**

AGENDA

- 1. CALL TO ORDER**
- 2. ORAL/WRITTEN PUBLIC COMMUNICATIONS**
- 3. FY2019 BUDGET HEARING**

3.1 Presentation of FY2019 Budget

(Separate Enclosure)

- 4. ADJOURNMENT**
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**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**EIGHT HUNDRED SEVENTH MEETING
REGULAR MEETING**

**Tuesday – September 25, 2018
Immediately following the Budget Hearing
Board Room (No. 2274)**

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-3637**

AGENDA

- 1. CALL TO ORDER**
- 2. ORAL/WRITTEN PUBLIC COMMUNICATIONS**
- 3. INTRODUCTIONS/RECOGNITIONS**
 - 3.1 Walk of Hope – Helen Manley, Coordinator of Student and Campus Life
 - 3.2 Introduction and Recognition of the John and Suanne Roueche Excellence Award Recipient
 - 3.3 Introduction and Recognition of Pioneer Award Recipients
- 4. CONSENT ITEMS**

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the items on the Consent Agenda.

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Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Minutes of the 806th Regular Meeting of August 28, 2018; as presented.

- 4.1 806th Regular Meeting – August 28, 2018 (Enclosure)

Personnel

- 4.2 Sabbatical Request – Professor George Streeter (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves a one semester sabbatical in spring 2019 for Dr. George Streeter, Associate Professor of Humanities, according to the provisions in Section 4.25 of the faculty contract.

Institutional

- 4.3 Program Withdrawal - Associate of Arts in Teaching Secondary Math (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the withdrawal of the Associate of Arts in Teaching Secondary Mathematics (AAT.MATH) program.

- 4.4 Designation of Deputies for April 2019 Election (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees confirms their approval of the designation of Ms. Patricia Trost, Ms. Andrea Small, and Ms. Crystal Alston, as the persons authorized to accept nominating petitions from prospective candidates on behalf of the Secretary of the Board of Trustees for the Election to be held on Tuesday, April 2, 2019, and furthermore that Ms. Trost be designated as the local election official to act on behalf of the Secretary of the Board of Trustees for the election.

Financial

- 4.5 Bills Payable – FY2019 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the FY2019 List of Bills Payable for August (including trustee and employee travel expenditures), as indicated in the enclosure.

5. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

CLOSED SESSION

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c) (1).

Personnel

- 5.1 Recommendation – Appointment of Assistant Professor of English as a Second Language
RECOMMENDATION: (Enclosure-Board Members/Executive Officers Only)
A recommendation for the appointment of a full-time Assistant Professor of English as a Second Language, will be made following discussion in Closed Session.

Institutional

- 5.2 First Reading, Board Policy A-31, Dress Code for Board Members (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves for First Reading, Board Policy A-31, and Dress Code for Board Members.
- 5.3 First Reading, Board Policy F-4, Grade Codes/Grade Point Average (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves for First Reading, Board Policy F-4, Grade Codes/Grade Point Average, as revised.
- 5.4 First Reading, Board Policy Review (Enclosures)
RECOMMENDATION:
It is recommended that the Board of Trustees approve for First Reading the following Board policies:

Board

- A-1 Authority of the Board of Trustees
- A-2 Board Policies
- A-3 Duties/Responsibilities of the Board of Trustees
- A-4 Board Member Code of Ethics
- A-5 Board Member Conflict of Interest and Impropriety
- A-7 Student Trustee
- A-8 Orientation of New Board Members
- A-16 College Constituency Group Representation for Board Meetings
- A-21 Board Meeting Agenda

President

- B-1 Appointment of College President and Responsibilities of Position

Financial

- 5.5 Contract Recommendation – Greenest Region Corps (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the Agreement between the Metropolitan Mayors Caucus and the South Metropolitan Higher Education Consortium to participate in the Greenest Region Corps program supported by AmeriCorps and administered by the Serve Illinois Commission with assistance from the U.S. EPA and contribute matching funds to support their AmeriCorps/Greenest Region Corps at a cost of \$11,700.00.

- 5.6 Contract Recommendation – Just a Dash d/b/a Nourish Food Service Group (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the contract for complete manual food service operation to Just a Dash d/b/a Nourish Food Service Group, for the period August 6, 2018 through August 5, 2019.

- 5.7 Project Recommendation – Phase 2 of Ellucian Self-Service Portal (Enclosure)

Implementation

RECOMMENDATION:

It is recommended that the Board of Trustees approves the project costs associated with the implementation of Phase 2 of the Ellucian Self Service portal at a cost of \$65,496 which includes a 10% contingency.

- 5.8 Project Recommendation – ADA Door Operators (Enclosure)

RECOMMENDATION:

It is recommended that the Board approves the ADA Door Operators for the Conference Center and Art Gallery Project at an estimated cost of \$42,000, including architectural/engineering services, construction costs and contingency.

- 5.9 Purchase Recommendation – Core Network Switches (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the purchase of two (2) Core HPE Network Switches with installation and warranties from CDW-G, under Illinois Community College System Procurement Consortium pricing, in the amount of \$72,630.52.

- 5.10 Bid Recommendation – 2019 Spring Course Schedule

RECOMMENDATION:

It is recommended that the Board of Trustees approves the bid for the 2019 spring course schedule to the lowest responsible bidder, _____, in the amount of \$ _____ plus \$ _____ for an additional 4 pages (if needed), \$ _____ for an additional 8 pages (if needed) and \$ _____ per thousand for additional copies (if needed).

- 5.11 Budget Transfers – August 2018 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the budget transfers for August, as indicated in the enclosure.

- 5.12 Adoption – FY2019 Final Budget and the Associated Resolution

RECOMMENDATION:

(Separate Enclosure)

It is recommended that the Board of Trustees adopts the FY2019 Final Budget and the Associated Resolution, as presented.

6. REPORTS

- 6.1 President's Report (Enclosure)

- 6.2 President's Cabinet Monthly Reports (Enclosure)

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6.3 Monthly Financial Report (Enclosure)

6.4 Program Review Report (Separate Enclosure)

7. ITEMS FROM THE BOARD OF TRUSTEES

7.1 Schedule for Future Board/College Events (Enclosure)

7.2 ICCTA/ACCT Report

7.3 Prairie State College Foundation Report (Enclosure)

7.4 Faculty Report

7.5 Support Staff Report

7.6 Discussion of Trustees' Adherence to Board Policy

8. CLOSED SESSION

"Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting." 5 ILCS 120/2(c) (11).

8.1 Action As a Result of Closed Session, if necessary

9. ADJOURNMENT
