

THE BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 515

Eight Hundred and Ninth Regular Meeting December 4, 2018

MINUTES

Ms. Jacqueline Agee, Chair, convened the 809th Regular Meeting of the Board of Illinois Community College District No. 515 at 5:01 p.m., Tuesday, December 4, 2018, in the Board Room of the College.

ROLL CALL:

Board Members Present

Ms. Jacqueline Agee, Chair
Mr. Marc Wiley, Vice Chair
Dr. Ronald White, Secretary
Ms. Camiella Williams
Mr. Benedict Shogunle, Student Trustee

Board Members Absent

Mr. Christopher Baikauskas
Ms. Joelle Mulhearn
Mr. John Stanfa

Table Participants Present

Dr. Terri L. Winfree, President
Ms. Patricia Gallagher Trost, Board Recorder
Dr. Marie Hansel, Vice President, Academic Affairs
Dr. Thomas Saban, Vice President, Finance and Administration
Mr. Craig Schmidt, Vice President, Community and Economic Development
Dr. Scott Kalicki, Interim Vice President, Student Affairs and Institutional Effectiveness
Mr. Eric Stach, Del Galdo Law Group
Mr. Thomas Nicholas, Faculty Representative
Ms. Cheron Ricks, Support Staff Representative
Ms. Rachel Eastman, Student Representative (*arrived at 5:10 p.m.*)

Administrators Present

Mr. David Cronan; Ms. Carol Fawcett; Ms. Deborah Havighorst; Mr. Greg Kain; Ms. Janice Kaushal; Mr. Timothy Kosiek; Ms. Marina Krtinic; Ms. Kim Kunce; Ms. Kelly Lapetino; Mr. George Pfothenauer; Mr. Elighie Wilson

Faculty Members Present

Mr. Kevin McNulty; Mr. Aurelius Raines; Dr. Patrick Reichard; Mr. Paul Rinaldi;
Ms. Cecil Wagner

Staff Members Present

Ms. Crystal Alston; Mr. Jay Barriga; Ms. Alysse Hansen; Ms. Jodi Pedersoli; Mr. Robert Pinnow;
Mr. William Woods

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Others

Ms. Brenda Ayres; Ms. Tiffany Ayres-Dunn, PSC student; Mr. Charlie Bassett, DEPCO; Ms. Sharyl Inlow, League of Women Voters; Mr. Justin Kopesky, Haldeman-Homme, Inc.; Mr. Jerry Leahy, PSC student; Ms. Ann Moser, PSC student; Mr. William Moser, PSC student; Mr. Darren Perry, Haldeman-Homme, Inc.; Mr. Rick Sult, PSC student; Ms. Christina Zayicek; Forefront Power;

ORAL/WRITTEN PUBLIC COMMUNICATIONS

There was none.

INTRODUCTIONS AND RECOGNITIONS

There was none.

Presentation - Board of Trustees Art Collection

Two new art pieces were presented for the Board of Trustees Art Collection: *Reflections I* by Kacey Culbreth and *Lighthouse* by Jerry Leahy.

Mr. Paul Rinaldi, professor of arts, introduced Mr. Jerry Leahy. Mr. Leahy thanked Mr. Rinaldi and the entire art faculty for their support. Mr. Rinaldi thanked Dr. Winfree, Dr. Hansel and Ms. Havighorst for the partnership with the Art Institute. Students can go to the Art Institute free of charge. Most of our students who take any of the art courses offered venture to the Art Institute to do some research. This has been extended to the entire college community. It is a very vital connection and everyone should take advantage of it.

Skyway Writer's Festival Presentation

Dr. Patrick Reichard, professor of English, coordinated the Writer's Competition and Festival. It is an annual writing competition between writers from Prairie State College and writers from seven other colleges.

(Ms. Eastman arrived at this time.)

Prairie State College had 20 finalists and four winners. Dr. Reichard introduced the winners: Ms. Tiffany Ayres-Dunn who placed second in poetry; Mr. Rick Sult who placed third in drama for a screenplay; Mr. William Moser placed third in non-fiction; and Ms. Mia Dominik who received an honorable mention in non-fiction. Ms. Dominick was unable to attend tonight's meeting.

Dr. Reichard added that the students do a ton of writing within the curriculum, but they do not always have an opportunity to do creative writing. This year there were enough students to offer these creative writing courses. He thanked the Board for supporting and his dean for promoting this course so there were enough students to run it.

Skyway Jazz Festival Presentation

Mr. Kevin McNulty is coordinating this semester while Ms. Valerie Nicholson is on sabbatical. Mr. McNulty introduced the Jazz Ensemble went to Oakton Community College for the jazz festival. They select a small number of people for solos. Prairie State College had two who were selected as outstanding soloists: Mr. Clarence Rasheed and Mr. Thomas Konieczny. He added that Mr. Eugene Vineyard is a pro who has taken experienced and inexperienced players to another level.

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Recognition of Public Relations and Marketing -- National Council of Marketing and Public Relations 2018 Medallion Awards

Ms. Andrea Small, manager of public relations announced that the Public Relations and Marketing Department recently received five Medallion awards from the National Council of Marketing and Public Relations for their work:

Electronic Catalog, Schedule, Viewbook, Annual Report
Summer 2018 Enrollment Guide - GOLD

E-Cards
Happy Holidays from Prairie State College (2017) - GOLD

College Promotional Brand Video
The Making of a Nurse: A Snapshot – SILVER

Television/Video Advertisement (single or series)
60 Years of Studying - BRONZE

Digital Ad
Geo Fencing Ads for #StartSmart Campaign - SILVER

Dr. Winfree introduced Mr. William Woods, manager of support services; and Ms. Jodi Pedersoli, who is the executive assistant in the president's office.

CONSENT ITEMS

Dr. White moved and Ms. Williams seconded that the Board of Trustees approves the following items of consent:

Minutes

That the Board of Trustees approves the Minutes of the 808th Regular Meeting of October 30, 2018; as presented.

Full-Time Faculty Overloads, Adjunct Faculty Salaries, and Compensation for Administrators, Staff and Retired Faculty on Teaching Assignments – Fall 2018, Twelve-Week Classes and Second Eight-Week Classes (Credit Courses)

That the Board of Trustees approves the full-time faculty overload compensation in the amount of \$26,434.80, adjunct faculty compensation in the amount of \$162,359.39, and compensation for staff on teaching assignments in the amount of \$1,540.00, for twelve-week classes, and second eight-week classes of the 2018 Fall Term (credit courses).

Final Reading, Board Policy Review

That the Board of Trustees approve for Final Reading the following Board policies:

Board of Trustees

A-25 Public Participation at Board Meetings

President

B-4 Positions Descriptions

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Finance

- D-4 *Purchasing and Bidding*
- D-12 *Investment of College Funds*

Instruction

- E-1 *Minimum Qualifications to Teach*
- E-3 *Program Advisory Committees*
- E-4 *Official Course Outline and Syllabus*
- E-5 *Curriculum Development*
- E-7 *Statement of Academic Freedom*
- E-9 *Global Education*

Student Services

- F-2 *Academic Skills Assessment and Placement*
- F-11 *Student Government Association*
- F-12 *Student Rights and Responsibilities*

Human Resources

- G-6 *Employee and Dependents Tuition and Fees Waiver/Reimbursement Benefits*
- G-17 *Evaluation of Faculty*
- G-28 *Release of Addressees/Telephone Numbers of Employees*
- G-38 *Employee Professional and Program Development*
- G-42 *Confidential Reporting of Unethical or Illegal Activity*

Bills Payable – FY2019

That the Board of Trustees approve the FY2019 List of Bills Payable for October and for November 1, 2018 to November 15, 2018 (including trustee and employee travel expenditures), as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being four (4) Ayes, no Nays, and one (1) Advisory, the motion carried.

ACTION ITEMS

Appointment of Assistant Professor of Dental Hygiene

Dr. White moved and Ms. Williams seconded that the Board of Trustees approves the appointment of Mrs. Gail Szewczyk as Assistant Professor, Dental Hygiene, effective January 7, 2019, at an annual salary of \$56,379.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being four (4) Ayes, no Nays, and one (1) Advisory, the motion carried.

Appointment of Instruction and Reference Librarian and Assistant Professor

Dr. White moved and Mr. Wiley seconded that the Board of Trustees approves the appointment of Mr. William Condon as Instruction and Reference Librarian and Assistant Professor, effective January 7, 2019, at an annual salary of \$54,501.00.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being four (4) Ayes, no Nays, and one (1) Advisory, the motion carried.

Participation in the Professional Exchange Sponsored by the Illinois Consortium for International Studies and Programs (ICISP)

Dr. White moved and Mr. Shogunle seconded that the Board of Trustees approves the participation of Ms. Jennifer Eick-Magan, Associate Professor, English-As-A-Second Language, in the professional exchange program sponsored by the Illinois Consortium for International Studies and Programs, at a cost not to exceed \$2,000.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being four (4) Ayes, no Nays, and one (1) Advisory, the motion carried.

Contract Approval -- 2018-2021 Adjunct Instructors United Agreement, IEA-NEA of Prairie State College

Mr. Wiley moved and Ms. Williams seconded that the Board of Trustees approves the 2018-2021 Agreement between the Board of Trustees of Community College District No. 515 and the Adjunct Instructors United, IEA-NEA of Prairie State College.

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Dr. Winfree thanked Dr. Marie Hansel; Mr. Elighie Wilson; Mr. David Cronan; Ms. Cydney Williams; Ms. Carolyn Ciesla; Ms. Cydney Williams; Ms. Cecil Wagner; Mr. Auerilius Raines; Mr. Ken Kouba, and Ms. Jane Daley for their work on the contract. They met four times between May and November.

Dr. White thanked everyone for doing a great job on this.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being four (4) Ayes, no Nays, and one (1) Advisory, the motion carried.

First and Final Reading, Board Policy Review

Dr. Winfree announced that Board Policy G-3, Employee Retirement and Early Retirement Benefits, was pulled and not included in this motion.

Mr. Wiley moved and Ms. Williams seconded that the Board of Trustees approve for First and Final Reading:

Board of Trustees

A-17 Board Meetings
A-22 Presentation of Items to the Board
A-24 Board Minutes

President

B-7 Citizens Advisory Committee
B-8 Affirmative Action/Equal Opportunity
B-11 Administrative Procedures

General Institutional

C-9 Sexual Harassment
C-19 Crime Awareness and Campus Safety and Security

Instruction

E-2 Degrees, Certificates, Courses and Programs

Student Services

F-3 Student Transcript Evaluation
F-6 Grade Change
F-8 Student Records and Directory Information

Human Resources

G-1 Employee Health Insurance Benefits
G-2 Employee Life Insurance Benefits
G-4 Employee Long-Term Disability Insurance Benefits
G-5 Employee Workers' Compensation Benefits
G-7 Employee Paid Holiday Benefits

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- G-8 *Employee Leaves of Absence*
- G-9 *Tenure of Faculty*
- G-10 *Faculty Proficiency in Oral English*
- G-12 *Appointment of Full Time, Temporary and Adjunct Faculty*
- G-13 *Employment of Manager/Professional Employees, Confidential Support Staff and Grant Funded Employees*
- G-14 *Classification/Reclassification of Non-Faculty Positions*
- G-16 *Performance Evaluation of Administrative Employees, Manager/Professional Employees, Contractual Support Staff, Police Officers, Confidential Support Staff and Grant-Funded Employees*
- G-19 *Discipline of Administrative Employees and Manager/Professional Employees*
- G-20 *Discipline of Faculty*
- G-21 *Discipline of Contractual Support Staff, Confidential Support Staff and Grant-Funded Employees*
- G-22 *Dismissal of Administrative Employees for Cause*
- G-23 *Dismissal of Faculty*
- G-24 *Reduction in Force of Administrative Employees, Manager/Professional Employees, Contractual Support Staff, Police Officers, Confidential Support Staff and/or Grant-Funded Employees*
- G-25 *Reduction in Force of Faculty*
- G-26 *Employee Advancement*
- G-27 *Nepotism in Employment*
- G-29 *Employee Official Personnel Files*
- G-30 *Employee Health Examinations*
- G-31 *Conduct and Appearance of Employees*
- G-32 *Employee Conflict of Interest and Impropriety*
- G-33 *Support Staff Work Week (Overtime and Compensatory Time)*
- G-34 *Hourly Employee Salary Rate Schedule*
- G-35 *Grievances/Complaints by College Employees*
- G-36 *Employment of Hourly, Non-Benefitted Personnel*
- G-37 *Employee Code(s) of Ethics and Professional Conduct*
- G-39 *Americans with Disabilities Act Compliance*
- G-40 *Drug-Free and Alcohol-Free Workplace*
- G-41 *Employee Travel/Related Business Expenses*

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being four (4) Ayes, no Nays, and one (1) Advisory, the motion carried.

Schedule for Summer Work Hours

Ms. Agee moved and Mr. Wiley seconded that the Board of Trustees approves that the College be closed on Fridays during the summer of 2019 from May 24 through August 9. Monday – Thursday work and operating hours for employees will be adjusted accordingly.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being four (4) Ayes, no Nays, and one (1) Advisory, the motion carried.

Lobbying Services Agreement – Alfred G. Ronan, Ltd.

Mr. Baikauskas moved and Mr. Wiley seconded that the Board of Trustees approves the Lobbying Services Agreement with Alfred G. Ronan, Ltd. effective January 1, 2019 through December 31, 2019, in the amount of \$5,400 per month.

Dr. White would like to see monthly reports sent to the Board as to what is transpiring. Dr. Winfree sends the Board what she receives from them. Dr. White wants an accounting of what they are lobbying for and what the College is getting.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being four (4) Ayes, no Nays, and one (1) Advisory, the motion carried.

2018 Tax Levy Resolution

Ms. Williams moved and Mr. Baikauskas seconded that the Board of Trustees approves the Resolution to Adopt the 2018 Tax Levy, which establishes the level of taxes that will be requested for the College from Cook and Will Counties for the 2018 tax year.

Upon the call of roll, the vote was as follows:

Ms. Agee	Nay
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being three (3) Ayes, one (1) Nay, and one (1) Advisory, the motion carried.

Project Recommendation – Main Building Roof Replacement

Ms. Williams moved and Mr. Baikauskas seconded that the Board of Trustees approves the Main Building Roof Replacement Project at an estimated cost of \$2,340,000 including architectural/engineering services, construction costs and contingency.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being four (4) Ayes, no Nays, and one (1) Advisory, the motion carried.

Project Recommendation – Classroom Renovations for Room A140 in the Adult Training & Outreach Center and Room 116 at the Matteson Area Center

Mr. Shogunle moved and Mr. Wiley seconded that the Board of Trustees approves the classroom renovations for Room A140 in the Adult Training & Outreach Center and Room 116 at the Matteson Area Center at an estimated cost of \$111,360 including architectural/engineering services, construction costs and contingency.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being four (4) Ayes, no Nays, and one (1) Advisory, the motion carried.

Project Recommendation – Mobile Training Centers

Mr. Wiley moved and Ms. Williams seconded that the Board of Trustees awards the Mobile Training Centers construction to Haldeman Homme, the lowest responsible bidder, in the amount of \$1,198,106.00.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being four (4) Ayes, no Nays, and one (1) Advisory, the motion carried.

Project Recommendation – Chemistry Lab and Science Room Improvements

Dr. White moved and Mr. Wiley seconded that the Board of Trustees approves the Chemistry Lab and Science Room Improvements Project at an estimated cost of \$797,520 including architectural/engineering services, construction costs and contingency.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being four (4) Ayes, no Nays, and one (1) Advisory, the motion carried.

Bid Recommendation – ADA Door Operators

Ms. Williams moved and Mr. Shogunle seconded that the Board of Trustees awards the ADA Entry Door Operator Project to the lowest responsible bidder, Chicago Heights Construction Company in the amount of \$40,995.00 for base bid plus a 10% construction contingency of \$4,099.50 for a total construction prices not to exceed \$45,094.50.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being four (4) Ayes, no Nays, and one (1) Advisory, the motion carried.

Contract Approval – Ferrilli

Mr. Wiley moved and Ms. Williams seconded that the Board of Trustees approves a Service Agreement with Ferrilli, effective January 1, 2019 through December 31, 2019, at a rate of \$4,200 per month, for a total of \$50,400.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being four (4) Ayes, no Nays, and one (1) Advisory, the motion carried.

Contract Approval – Solar Project

Mr. Wiley moved and Dr. White seconded that the Board of Trustees approves the contract with FFP Origination, LLC to commence development of the College roof-top solar project.

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being four (4) Ayes, no Nays, and one (1) Advisory, the motion carried.

Contract Renewal – South Metropolitan Higher Education Consortium Inside Higher Education
Employment Recruitment Advertising

Mr. Wiley moved and Ms. Williams seconded that the Board of Trustees approves the annual contract renewal of Inside Higher Education employment/recruitment advertising for the South Metropolitan Higher Education Consortium on behalf of five of its member institutions, in the amount of \$19,066.00.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being four (4) Ayes, no Nays, and one (1) Advisory, the motion carried.

Budget Transfers – October and November 2018

Dr. White moved and Ms. Williams seconded that the Board of Trustees approves the budget transfers for October and November, as indicated in the enclosure.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being four (4) Ayes, no Nays, and one (1) Advisory, the motion carried.

Tuition Rate and Fees Changes

This item was pulled from the agenda.

REPORTS

President's Report

Dr. Winfree reviewed her report. In the Board's folders were athletic schedules and invitations for upcoming events – the Fire Science Graduation; EMT Graduation; and CNA Graduation.

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Dr. White acknowledged the fire science and EMT program as being one of the top programs in the country at number 10 and thanked everyone involved making it one of the best in the country.

President's Cabinet Monthly Reports

Dr. Hansel, Dr. Saban, Mr. Schmidt, and Dr. Kalicki were available for any questions on their reports.

Ms. Agee heard that the Veterans Art Show was a huge success. Dr. Winfree said everything the Veterans Center does is well done.

2018-2019 Student Government Budget

This is for information purposes only.

Information Technology Resources – Strategic Plan

This is for information purposes only.

Monthly Financial Report

Dr. Saban reviewed the financial report. He explained that 33% of the year is gone and the College has collected 43% of its revenue. Dr. Saban is concerned about that number because it should be higher. He added that the expenses are okay.

ITEMS FROM THE BOARD OF TRUSTEES

Schedule for Future Board/College Events

Dr. Winfree reviewed some of the upcoming dates.

ICCTA/ACCT Report

A regional ICCTA meeting was held at Joliet Junior College and it was well attended. Ms. Joelle Mulhearn was responsible for coordinating the event. It was a good meeting.

Prairie State College Foundation Report

Dr. Winfree reviewed the report. Ms. Havighorst announced they made over \$40,000 from the Gala. It is not too late to give to the Foundation before the end of the year.

Faculty Report

On behalf of faculty, Mr. Nicholas thanked the Board for their support of their adjunct colleagues by approving their contract.

Support Staff Report

Ms. Ricks thanked the Board for approving Fridays off in the summer.

CLOSED SESSION

Ms. Williams moved and Mr. Baikauskas seconded that the Board of Trustees go into Closed Session for "the discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Open Meetings Act." (5 ILCS 120/2(c)(21)).

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Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being four (4) Ayes, and no (0) Nays, one (1) Advisory, the motion carried and the meeting adjourned to Closed Session at 5:50 p.m.

RETURN TO OPEN SESSION:

Ms. Williams moved and Mr. Wiley seconded to return to Open Session at 6:00 p.m. All members voted Aye and the motion carried.

Review of Closed Session Minutes

Dr. White moved and Mr. Wiley seconded that the Board of Trustees reviewed the minutes of all closed meetings of the Board of Trustees that have not been previously made available for public inspection, and has determined that the minutes or portions thereof no longer require confidential treatment as follows: **April 25, 2017; July 25, 2017; September 26, 2017; December 5, 2017; March 27, 2018; April 24, 2018; and June 26, 2018.**

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

The vote being four (4) Ayes, no Nays, and one (1) Advisory, the motion carried.

Review of Verbatim Recordings of Closed Session Meetings

Dr. White moved and Ms. Williams seconded that the Board of Trustees authorizes the destruction, on or after December 5, 2017, of audio tapes of its closed meetings held on the following dates, as to which closed meetings official minutes have been approved and no litigation under the Open Meetings Act is pending: **December 6, 2016, January 31, 2017, April 25, 2017 (#1) and April 25, 2017 (#2).**

Further, that the Board of Trustees find that audio tapes made of other closed meetings held by the Board during 2017 and 2018 require continued confidentiality and should be maintained as non-public at this time.

Upon the call of roll, the vote was as follows:

Ms. Agee	Aye
Dr. White	Aye
Mr. Wiley	Aye
Ms. Williams	Aye
Mr. Shogunle	Advisory (Aye)

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The vote being four (4) Ayes, no Nays, and one (1) Advisory, the motion carried.

ADJOURNMENT

Mr. Baikauskas moved and Mr. Shogunle seconded that the Board of Trustees adjourn the meeting. All members present voted Aye, and the meeting adjourned at 6:04 p.m.

Jacqueline J. Agee, Chair

Dr. Ronald White, Secretary

Patricia Gallagher Trost, Board Recorder