
**THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515**

**EIGHT HUNDRED TENTH MEETING
REGULAR MEETING**

**Tuesday – January 29, 2019
Board Room (No. 2274)
5:00 p.m.**

**Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-3637**

AGENDA

- 1. CALL TO ORDER**
- 2. ORAL/WRITTEN PUBLIC COMMUNICATIONS**
- 3. INTRODUCTIONS/RECOGNITIONS**
- 4. CONSENT ITEMS**

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

RECOMMENDATION:

It is recommended that the Board of Trustees approves the items on the Consent Agenda.

Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Minutes of the 809th Regular Meeting of December 4, 2018; and Minutes of the Board Workshop of January 16, 2019; as presented.

- 4.1 809th Regular Meeting – December 4, 2018 (Enclosure)
- 4.2 Board Workshop– January 16, 2019 (Enclosure)

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Personnel

- 4.3 Retirement of Linda A. Zroskie, Professor of Nursing (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees accepts the retirement request of Linda Zroskie, Professor of Nursing, effective June 30, 2019.
- 4.4 Retirement of Joseph E. Berlinski, Professor of Business (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees accepts the retirement request of Joseph E. Berlinski, Professor of Business, effective May 2020.

Institutional

- 4.5 Approval of New Program – Junior Programming Certificate (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves a new certificate, Junior Programming.
- 4.6 Approval of New Program – Robotics Technician Certificate (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves a new certificate in Industrial Technology, Robotics Technician Certificate.
- 4.7 Approval of New Program – Community Service Officer Training Certificate (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves a new certificate program, Community Service Officer Training.
- 4.8 Approval of New Program – Mechatronics Technician Certificate (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves a new certificate program in Industrial Technology, Mechatronics Technician Certificate.
- 4.9 Inactivation of Program – Surgical Technology Certificate (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the inactivation of the Surgical Technology Certificate.

Financial

- 4.10 Bills Payable – FY2019 (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the FY2019 List of Bills Payable for November 16-30 and December (including trustee and employee travel expenditures), as indicated in the enclosure.

5. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

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CLOSED SESSION

"The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity" (5 ILCS 120/2(c)(1))

Personnel

- 5.1 Tenure Recommendation – Dana Trunnell, Assistant Professor of Communication (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees awards a faculty tenure appointment to Dana Trunnell, Assistant Professor of Communication, effective August 2018.
- 5.2 Appointment of Full-Time Temporary Assistant Professor for One Semester, Surgical Technology (Enclosure-Board Members/Executive Officers Only)
RECOMMENDATION:
A recommendation for the appointment of a temporary full-time temporary Assistant Professor for one semester, Surgical Technology, will be made following discussion in Closed Session.
- 5.3 Award of Annual Contracts for the 2019-2020 Academic Year for Eligible Full-Time Tenure Track Faculty Members (Credit) (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the continuation of employment and the issuance of annual contracts for the full-time, tenure track faculty members listed on the attachment for the 2019-2020 academic year.

Institutional

- 5.4 First and Final Reading, Board Policy A-13, Board Officers and Responsibilities of the Chair (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves for First and Final Reading, Board Policy A-13, Board Officers and Responsibilities of the Chair, as revised.
- 5.5 First and Final Reading, Board Policy F-16, Discipline of Students (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves for First and Final Reading, Board Policy F-16, Discipline of Students, as revised.
- 5.6 First and Final Reading, Board Policy F-25, Academic Code of Conduct (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves for First and Final Reading, Board Policy F-25, Academic Code of Conduct, as revised.

Financial

- 5.7 Bid Recommendation – Summer 2019 Course Schedule (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees awards the bid for the Summer 2019 course schedule to the lowest responsible bidder, Woodward Printing Services, in the amount of \$15,620 plus \$735 for an additional four pages (if needed), \$1,347 for an additional eight pages (if needed) and \$140 per thousand for additional copies (if needed).

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- 5.8 Bid Recommendation – Digital Panoramic X-Ray Unit (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees awards the bid for a Digital Panoramic X-ray unit from Dental Equipment and Supply of Illinois in the amount of \$23,000.
- 5.9 Purchase Recommendation – Health Tech Lab Room 114 Update (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the purchase of thirty thin clients, one personal computer (PC) systems, thirty-one monitors, one network switch and peripherals with warranties from CDW-G, under Illinois Community College System Procurement Consortium pricing, in the amount of \$15,451.44.
- 5.10 Purchase Recommendation – Virtual Host Server (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the purchase of a Virtual Host Server with warranties from CDW-G, under Illinois Community College System Procurement Consortium pricing, in the amount of \$26,349.51.
- 5.11 Project Recommendation – Main Building Bathroom Renovations Phase 2 (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the Main Building Bathroom Renovations Phase 2 Project at an estimated cost of \$94,920, including architectural/engineering services, construction costs and contingency.
- 5.12 Project Recommendation – Exterior Site Signage Phase 2 (Enclosure)
RECOMMENDATION:
That the Board of Trustees approves the Exterior Site Signage Phase 2 Project at an estimated cost of \$139,440, including architectural/engineering services, construction costs and contingency.
- 5.13 Project Recommendation – Information Technology Resources Cooling Replacement (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the Information Technology Resources Cooling Unit Replacement Project at an estimated cost of \$105,600, including architectural/engineering services, construction costs and contingency.
- 5.14 Tuition Rate and Fees Changes (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the following tuition rate changes beginning Fall 2019 based on an annual \$2.00 per credit hour increase for in-district students through 2022.

| | <u>Current Rate</u> | <u>Proposed Rate</u> |
|--------------------------|---------------------|----------------------|
| <i>In-District</i> | <i>\$143.50</i> | <i>\$145.50</i> |
| <i>Out-of-District</i> | <i>\$358.75</i> | <i>\$363.75</i> |
| <i>Out-of-State/Intl</i> | <i>\$430.50</i> | <i>\$436.50</i> |

It is also recommended that the Board of Trustees approve the following effective Fall 2019:

- An annual \$.50 increase in the Technology Fee to \$15.50 per credit hour beginning Fall 2019 through 2022.*

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- *An annual \$1.50 increase in the Infrastructure Fee to \$10.50 per credit hour beginning Fall 2019 through 2022.*

It is further recommended that students committing to and completing 30 credit hours per year will have no tuition increase.

5.15 Budget Transfers – November and December 2018

(Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the budget transfers for November 16-30 and December 2018, as indicated in the enclosure.

6. REPORTS

6.1 President's Report

(Enclosure)

6.2 President's Cabinet Monthly Reports

(Enclosure)

6.3 Monthly Financial Report

(Enclosure)

7. ITEMS FROM THE BOARD OF TRUSTEES

7.1 Schedule for Future Board/College Events

(Enclosure)

7.2 ICCTA/ACCT Report

7.3 Prairie State College Foundation Report

(Enclosure)

7.4 Faculty Report

7.5 Support Staff Report

8. CLOSED SESSION

8.1 Action As a Result of Closed Session, if necessary

9. ADJOURNMENT
