
THE BOARD OF ILLINOIS COMMUNITY COLLEGE
DISTRICT NO. 515

EIGHT HUNDRED FIFTEENTH MEETING
REGULAR MEETING

Tuesday – July 30, 2019
5:00 p.m.
Board Room (No. 2274)

Prairie State College
202 South Halsted Street
Chicago Heights, Illinois 60411
(708) 709-3637

AGENDA

1. CALL TO ORDER
2. ORAL/WRITTEN PUBLIC COMMUNICATIONS
3. INTRODUCTIONS AND RECOGNITIONS

3.1 Seating of New Student Trustee

4. CONSENT ITEMS

The following items are presented for Board of Trustees approval as Consent Items to be considered and voted upon collectively unless a Board of Trustees member requests separate consideration and/or action.

It is recommended that the Board of Trustees approve the items on the Consent Agenda.

Minutes

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Minutes of the 814th Regular Meeting of June 25, 2019 as presented.

4.1 814th Regular Meeting – June 25, 2019

(Enclosure)

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Personnel

- 4.2 Resignation of Dr. Steve J. Kifowit, Professor of Mathematics (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees accepts the resignation request of Dr. Steve J. Kifowit, Professor of Mathematics, effective August 12, 2019.

- 4.3 Retirement of Dr. Marie Hansel, (Enclosure)

Vice President, Academic Affairs and Dean of Faculty

RECOMMENDATION:

It is recommended that the Board of Trustees accepts the retirement request of Dr. Marie Hansel, Vice President, Academic Affairs and Dean of Faculty, effective August 17, 2020.

- 4.4 Retirement of Dr. Debra Prendergast, Dean, Mathematics and Natural Sciences,
Curriculum and Cooperatives (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees accepts the retirement request of Dr. Debra Prendergast, Dean, Mathematics and Natural Sciences, Curriculum and Cooperatives, effective June 1, 2020.

Financial

- 4.5 Full-time Faculty Overloads, Adjunct Faculty Salaries and Compensation for Staff and Retired Faculty on Teaching Assignments – Summer 2019, First Five-Week Classes, Eight-Week Classes, and Second Five-Week Classes (Credit Courses) (Enclosure)

RECOMMENDATION:

That the Board of Trustees approves the full-time faculty overload compensation in the amount of \$372,694.24, adjunct faculty compensation in the amount of 284,259.73, and compensation for retired faculty on teaching assignments in the amount of \$11,573.80, for first five-week classes, eight-week classes, and second five-week classes of the Summer 2019 term (credit courses).

- 4.6 Bills Payable – FY2019 (Enclosure)

RECOMMENDATION:

It is recommended that the Board of Trustees approves the FY2019 List of Bills Payable for June 2019 (including trustee and employee travel expenditures), as indicated in the enclosure.

5. ACTION ITEMS

The following items are presented for the Board of Trustees approval as Action Items to be considered and voted upon separately.

CLOSED SESSION

“The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c) (1).

Personnel

- 5.1 Appointment of Assistant Professor/Coordinator,
Physical Therapist Assistant (Enclosure-Board Members/Executive Officers Only)
A recommendation for the appointment of an Assistant Professor/Coordinator, Physical Therapist Assistant will be made following discussion in Closed Session.

Financial

- 5.2 FY2020 Salary Ranges (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves an upward adjustment of 2.1% to the classification system salary structure applicable to all non-faculty positions for FY2020.
- 5.3 Contract Recommendation – E.C. Ortiz & Company, LLP (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the contract with E.C. Ortiz & Company, LLP for the work being performed in conjunction with the preparation of the audit and financial statements and compilations at an estimated cost of \$65 per hour, not to exceed \$42,000.
- 5.4 Contract Recommendation – Sentinel Technologies, Inc. (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the engagement with Sentinel Technologies, Inc. to provide consulting services to address findings from the December, 2018 Information Security Assessment for one (1) year of service in the amount of \$56,160.
- 5.5 Contract Recommendation – Absolute Best Cleaning, Inc. (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves a three-year contract renewal of the custodial cleaning services contract with Absolute Best Cleaning Services, Inc., extending the term of the contract to August 31, 2022, an at annual rate of \$718,560 for year one, \$740,116.80 for the second year, and \$754,920 for the third year.
- 5.6 Change Orders – Mobile Training Centers (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the change orders for the Mobile Training Centers in the amount of \$18,686.00.
- 5.7 Contract Recommendation – Jeff Cohn (Enclosure)
RECOMMENDATION:
It is recommended that that the Board of Trustees approves the contract with Jeff Cohn, effective August 5, 2019 through June 20, 2020, to provide consulting services at a rate of \$4,166 per month for a total cost not to exceed \$50,000.
- 5.8 Contract Recommendation – Jim Kvedaras (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the contract with Jim Kvedaras, effective August 5, 2019 through June 20, 2020, to provide consulting services at a rate of \$4,166 per month for a total cost not to exceed \$50,000.

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- 5.9 Budget Transfers – June 2019 (Enclosure)
RECOMMENDATION:
It is recommended that the Board of Trustees approves the budget transfers for June, as indicated in the enclosure.

6. REPORTS

- 6.1 President’s Report (Enclosure)
6.2 President’s Cabinet Monthly Reports (Enclosure)
6.3 Monthly Financial Report (Enclosure)

7. ITEMS FROM THE BOARD OF TRUSTEES

- 7.1 Board Goals - Draft (Enclosure-Board Members Only)
7.2 President’s Evaluation
7.3 Schedule for Future Board/College Events (Enclosure)
7.4 ICCTA/ACCT Report
7.5 Prairie State College Foundation Report (Enclosure)
7.6 Faculty Report
7.7 Support Staff Report

8. CLOSED SESSION

- 8.1 Action As a Result of Closed Session, if necessary

9. ADJOURNMENT
